



**City of McCall
City Council**

**AGENDA
Regular Meeting
January 9, 2020 at 5:30 PM
Legion Hall - McCall City Hall
(Lower Level)
216 East Park Street**

OPEN SESSION ROLL CALL

EXECUTIVE SESSION

- Personnel - 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student
- Records - Pursuant to Idaho Code §74-206 (1) (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code

OPEN SESSION

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA

CONSENT AGENDA - OLD BUSINESS

All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following **ACTION ITEMS**:

1. Regular Council Meeting Minutes – June 27, 2019 (ACTION ITEM)
2. Special Council Meeting Minutes – August 7, 2019 (ACTION ITEM)
3. Special Council Meeting Minutes – October 25, 2019 (ACTION ITEM)
4. Regular Council Meeting Minutes – November 7, 2019 (ACTION ITEM)
5. Regular Council Meeting Minutes – November 21, 2019 (ACTION ITEM)
6. Regular Council Meeting Minutes – December 5, 2019 (ACTION ITEM)
7. Regular Council Meeting Minutes – December 19, 2019 (ACTION ITEM)
8. Special Council Meeting Minutes – December 20, 2019 (ACTION ITEM)
9. Payroll Report for period ending – December 13, 2019 (ACTION ITEM)
10. Payroll Report for period ending – December 27, 2019 (ACTION ITEM)
11. AB 20-015 Clerk License Report (ACTION ITEM)
12. Warrant Register – GL (ACTION ITEM)
13. Warrant Register – Vendor (ACTION ITEM)
14. AB 20-011 Request to Approve the FY19 Annual Road and Street Financial Report (ACTION ITEM)

15. **COMMITTEE MINUTES** - Staff requests Council accept the Minutes of the Following Committees (ACTION ITEM)

- a) Airport Advisory Committee – November 7, 2019
- b) Environmental Advisory Committee – October 17, 2019
- c) Golf Advisory Committee – April 10, 2019
- d) Golf Advisory Committee – October 9, 2019
- e) Golf Advisory Committee – November 23, 2019
- f) Historic Preservation Commission – July 8, 2019
- g) Historic Preservation Commission – October 14, 2019
- h) Historic Preservation Commission – November 18, 2019
- i) Library Board of Trustees w/ Library Expansion Committee – November 4, 2019
- j) McCall Redevelopment Agency – October 22, 2019
- k) Public Art Advisory Committee – November 25, 2019
- l) Planning and Zoning Commission – November 5, 2019
- m) Tree Advisory Committee – April 1, 2019
- n) Tree Advisory Committee – September 3, 2019
- o) Tree Advisory Committee – November 5, 2019

AB 20-016 MAYOR AYMÓN'S FINAL ADDRESS

OATHS OF OFFICE

AB 20-008 Installation of newly elected City Council Members: Colby Nielsen and Mike Maciaszek (ACTION ITEM)

AB 20-009 The 2020 Election of Mayor (ACTION ITEM)

AB 20-010 The 2020 Election of Council President (ACTION ITEM)

REPORTS

McCall Area Chamber of Commerce Monthly Report to Council

Department Monthly Reports to Council

PUBLIC COMMENT

At this time, the Mayor will call for any comments from the public on any subject whether or not it is on the agenda for any item(s) the public may wish to bring forward and discuss. **Please limit comments to three (3) minutes. The City Council does not take any action or make any decisions during public comment.** To request Council action during the Business portion of a Council meeting, contact the City Manager or City Clerk at least one week in advance of a meeting.

BUSINESS AGENDA

AB 20-001 Request to Approve the Agreement for Services with West Central Mountains Economic Development Council (ACTION ITEM)

AB 20-014 Request to Approve Conditional Use Permit CUP-19-09 for 701 Lakeside Ave – Idaho Power (ACTION ITEM)

AB 20-012 Winter Carnival 2020 Event Summary and Request for Approval of the Fireworks Display (ACTION ITEM)

AB 20-005 Request for Approval of the Joint Wetlands Permits Application for the Taxiway Relocation Project (ACTION ITEM)

AB 20-006 Request for Approval of the Agreement for Professional Services, T-O Engineers, Inc. – Taxiway Relocation Project (ACTION ITEM)

AB 20-017 Discussion and Direction Regarding a Letter from City Council to the Forest Service to Extend Comment for Environmental Impact Study about Midas Gold (ACTION ITEM)

AB 20-002 Request for Review and Approval of the Local Option Tax Funding Contract and Completion Report Templates (ACTION ITEM)

AB 20-003 Request to Approve Resolution 20-01: Designating the newly appointed Mayor and Council President as Signatories on the City of McCall's Bank Accounts (ACTION ITEM)

AB 20-004 Request to Approve Resolution 20-02: Designating the newly appointed Mayor and Council President as Signatories on the City of McCall's Contracts and Agreements (ACTION ITEM)

AB 20-007 Assignment of Council Liaison Duties 2020 (ACTION ITEM)

AB 20-013 Request to Approve Resolution 20-03 McCall City Council Meeting Schedule for 2020 (ACTION ITEM)

Review the Upcoming Meetings Schedule

ADJOURNMENT

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, please contact City Hall at 634-7142 at least 48 hours prior to the meeting.

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
June 27, 2018**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Public Hearing
Public Comment
Work Session
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:00 p.m. Mayor Aymon, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call. Council Member Giles was absent.

City staff members present were Anette Spickard, City Manager; Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Delta James, Economic Development Planner; Morgan Bessaw, City Planner; Jay Scherer, Airport Manager; Meg Lojek, Library Director; Nathan Stewart, Public Works Director

Planning and Zoning Commission members present were Falon Fereday; Rob Lyons; Sam Clements

Also, in attendance was Steve Millemann, Millemann Pemberton & Holm LLP; Diane Kushlan, Kushlan Associates; Dave Peugh, Epikos Design; Steve Wood, Black Bear Condos; Legrand Bennett, Bennett Architect, Inc.;

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Holmes moved to approve the agenda as submitted. Council Member Nielsen seconded the motion. In a voice vote all members voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following ACTION ITEMS. All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and were enacted with one motion.

1. Council Regular Minutes – May 9, 2019
2. Council Special Minutes – May 24, 2019
3. Council Regular Minutes – June 13, 2019
4. Payroll Report for period ending June 14, 2019
5. Clerk License Report
6. Warrant Register – GL
7. Warrant Register – Vendor
8. **AB 19-134 Request to accept the Treasurer’s Report as Required by IC 50-208:** Treasurer’s report of accounts and activity of office during the month of May 2019 regarding care, management, or disposition of moneys, property, or business of the City. *Action: The Council shall examine the report and determine whether additional information from the Treasurer is required.*
9. **AB 19-141 Request for a Fireworks Display Permit by the McCall Area Chamber of Commerce:** The McCall Area Chamber of Commerce is submitting a request for a firework display permit. They have executed an agreement with Garden State Fireworks, Inc. for conducting a firework display over Payette Lake. The application has been approved by both the Police Chief and the Fire Chief. *Motion: Approve the firework display permit for July 4, 2019 and authorize the Mayor to sign all necessary documents.*
10. **AB 19-140 Request to Proclaim July 6, 2019 as Dr. Amy Hoover Day in McCall:** Dr. Amy Hoover will be presenting the keynote seminar titled “Life is Not a Straight Line, so Follow Your Dreams!” at the Airport Open House Saturday July 6, 2019. Dr. Hoover was a co-founder of the locally based and internationally acclaimed McCall Mountain/Canyon Flying Seminars and is currently a full professor at Central Washington University. The proclamation declares July 6, 2019 Dr. Amy Hoover Day in McCall in appreciation for sharing her unique knowledge with the citizens of McCall. *Motion: Proclaim July 6, 2019 to be Dr. Amy Hoover Day in the City of McCall and authorize the Mayor to sign the proclamation.*

Council Member Holmes moved to approve the Consent Agenda as submitted. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

PUBLIC HEARING

AB 19-138 Request for Approval of Planned Unit Development General Plan (PUD-19-02), Subdivision Preliminary Plat (SUB-19-02), and the Associated Development Agreement for Black Bear Condos

Mayor Aymon opened the public hearing at 5:32 p.m.

Steve Wood, applicant, introduced himself as the owner of Black Bear Condos.

City Planner Morgan Bessaw presented the Planned Unit Development General Plan, Subdivision Preliminary Plat, and associated development agreement to construct a 26-unit condominium development on a parcel within 150 feet of Deinhard Lane, a designated Scenic Route. Four units are proposed to be deed restricted for local housing. The parcel is in close proximity to the McCall Airport and in subject to the Airport Zone Height Limitations. The design of the project has considered the required height limitations and placed the parking on the western portion of the parcel and the project steps up in height as it moves east.

During its regularly scheduled May 7, 2019 meeting, the McCall Area Planning and Zoning Commission (PZC) held a properly noticed public hearing and recommended the Planned Unit Development General Plan, Subdivision Preliminary Plat, and associated development agreement for Black Bear Condos on 116 Thula Street to City Council for approval. The Commission also approved the associated Design Review and Scenic Route applications.

Steve Millemann, attorney for the applicant, went over the details of the application and explained the local housing deed restrictions. Dave Peugh, Epikos Design, described the property and landscaping, parking, and materials and design of the building. The City Arborist was involved in creating a plan for preservation of the large trees. Mr. Millemann explained the development agreement and answered questions. He clarified for Council Member Holmes the setbacks and the 12-foot strip. There was a brief discussion regarding the 12-foot strip.

City Planner Bessaw presented the following alleviations from the development standards which was requested by the applicant:

1. Mixed Use Requirement: Per MCC 3.4.04(D) Residential uses are allowed in the CC zones provided that at least 50% of the ground floor area is dedicated to commercial or public uses. For this project, the owner is proposing to provide an area equal to 50% of the ground floor area for deed restricted local housing. This project includes a total of 6,700 sq. ft. of ground floor area, the applicant proposes to restrict four dwelling units totaling 3,468 sq. ft. for Local Housing, which is in excess of 50% of the ground floor area. Portion of the four units restricted will be located on the ground floor, but there will also be portions located on the second or third floors of the project. They will consist of three two-bedroom units and one studio unit.
2. Parking: Per MCC 9.2.085, two parking spaces are required for each residential unit in a condominium project, plus an additional 10' x 20' space for every two units. The applicant is instead proposing to provide 1.5 spaces for each residential unit for the following reasons: the units are small in size, seven of which are studios, the proximity to town and public transportation, and to preserve the trees on site. Additionally, MCC 3.8.062 only requires 1.5 units for apartments or multi-family projects that are not condo minimized, which would support the applicants proposed parking plan.
3. Setbacks: There is an un-zoned 16 ft. wide parcel to the north of the subject property, and it is unclear whether it was intended to be residentially or commercially zoned. Pursuant to MCC3.4.03, if a CC zoned parcel abuts a residential parcel, the more restrictive residential setback shall apply. If the parcel is zoned residential, a 15 ft. setback would be required, however, if the parcel was to be zoned commercially, a 0 ft. would apply. The applicant is proposing a 5 ft. 3 in. setback.

4. Private Open Space: Per MCC 3.10.08G, at least 100 sq. ft. of private landscaped open space is required per dwelling unit but authorizes the commission to allow variations to the open space standard where it can be shown that the provided space meets the intent of the code. Private open space is impractical for dwelling units not located on the ground floor. Additionally, 18,336 sq. ft. of landscaped open space is provided across the project and in-ground patios or balconies are provided for each unit, which meet the intent of the code.

The development includes the following amenities incorporated in the preliminary plan:

1. Four (4) of the proposed twenty-six (26) units are to be deed restricted in accordance with McCall's Local Housing Incentive Program (Resolution 19-02), to include three (3) two-bedroom units and one studio unit, to help address a shortage of housing for the local workforce.
2. Community BBQ shelter and picnic area.
3. Each unit will have a private on-site storage unit with a minimum of fourteen (14) sq. ft.
4. Open space in excess of the code requirement. MCC 3.10.08F requires a minimum of 20% open space for PUD projects with more than 20 dwelling units. The applicant is proposing 45.26% open space, more than double the requirement.
5. The project will also include curb, gutter, and sidewalk along Thula St. as well as bike cycle parking per McCall City Code, which are beneficial pedestrian improvements and are supported by the 2018 McCall Area Comprehensive Plan.

The following conditions are required:

1. Approval of this Planned Unit Development general plan PUD-19-02 shall be contingent upon McCall City Council approval of the companion subdivision preliminary plat application SUB-19-02.
2. Prior to any site work or disturbance, the applicant shall:
 - a. Prepare final design plans and a stamped stormwater drainage report for review and receive engineering approval from the McCall City Engineer for project final civil designs.
 - b. Submit and receive approval from the City Arborist for a Final Tree Protection and Management Plan which shows the limits of cut and fill of the parking lot and the elevations of swales and the practices which will be employed to prevent damage to trees to be left on site during construction.
3. Any existing overhead utilities along the property frontage shall be installed underground and any future propane tanks shall be placed underground.
4. Prior to issuance of a building permit, the applicant shall:
 - a. Submit and receive approval from the City Arborist for a Final Tree Protection and Management Plan which shows the limits of cut and fill of the parking lot and the elevations of swales and the practices which will be employed to prevent damage to trees to be left on site during construction.
 - b. Prepare final design plans and a stamped stormwater drainage report for review and approval by the City Engineer.
 - c. Financially assure completion of all deferred public improvements in compliance with the applicable provisions of the McCall City Code (MCC 9.6.067).
 - d. Receive final engineering approval from the McCall City Engineer.
 - e. Project designs shall meet all code requirements per the 2015 International Building Code, International Fire Code, and the Fair Housing Act.
 - f. Project design shall include sound insulation.

- g. Verify that the roofs are designed to hold snow.
 - h. Receive approval from Central District Health Department.
 - i. Establish deed and/or lease restrictions in accordance with McCall's Local Housing Incentive Program for the four (4) units to be used as local housing.
 - j. Receive approval from the Payette Lakes Recreations Water and Sewer District for the sewer line extension and purchase of sewer connection permits. The applicant shall adhere to all PLRWSD requirements.
 - k. Provide a lighting plan and photometric analysis that demonstrates that the site and exterior building lighting will comply with the McCall Outdoor Lighting Ordinance 3.14.
5. Prior to issuance of a final Certificate of Occupancy, the applicant shall:
 - a. Complete the onsite improvements including landscaping, walkways, site grading, storage buildings, trash enclosures, lighting, and amenities, as shown in the Applications for PUD-19-02 and SUB-19-02.
 - b. Complete all off-site street, sidewalk, utility and stormwater improvements as represented in the final civil plans approved by the McCall City Engineer.
 - c. Building numbers shall be installed in accordance with McCall Addressing Guidelines.
 6. A full set of as built (record) drawings of all improvements intended for public use and maintenance, including, but not limited to, water and sewer lines, and including also private and public streets, shall be furnished to the City within sixty (60) days of completion of the construction.
 7. Prior to execution and recordation of the Subdivision Final Plat:
 - a. The applicant shall include a note specifying that this location is subject to direct aircraft overflight at low levels and has increased risk of an aircraft related mishap.
 - b. The applicant shall provide digital files of the plat in accordance with the McCall Digital Data Submission Standards.
 8. The PUD General Plan approval shall lapse and become void in the applicant has not submitted for PUD Final Plan approval within eighteen (18) months of approval of the PUD General Plan.

City Planner Bessaw clarified the Parks requirement and the in-lieu fee for Council Member Nielsen.

Public Comment:

Monty and Mary Fisher of 200 Thula Street oppose the project. They claimed the use of property, shared the historical improvements they had made to the property, and concerned the setback of 5 feet is not enough. They will fight the quiet title.

Merrily Munther of 911 Davis Ave representative of Mr. and Mrs. Fisher. She is concerned that the Fishers do not know the property lines and will lose much of the view from their windows. They are prepared to fight the quiet title. The Fishers have landscaped and used the property and object to the bike path going through the strip. The Fishers will also pursue the quiet title.

Paul Janssen of 202 ½ Thula Street expressed concern about the unclaimed strip, close proximity of the buildings, and wondered if the bike path could be rerouted.

Mr. Peugh explained the tall buildings are on the east side of the property and 27.5 feet in height. Mr. Millemann clarified the Fishers could continue using the strip, and after the survey of the strip,

it is not possible to put in a screen. He clarified it is 17 not 14 feet to the Fishers property and explained they are not going to force the issue. He explained the intent of the bike path plan and what would transpire if an agreement cannot be arrived upon. City Planner Bessaw further explained the bike path plan. Council Member Nielsen stated that Exhibit D says 16 feet. Mr. Millemann explained the footage on the exhibit was from the GIS map, but the survey was accurate.

City Attorney Bill Nichols reminded the deadline to determine A or B needs to be reflected on or before a designated time by which the applicant needs to respond by. Mr. Millemann suggested 60 days. Council Member Holmes suggested to take in consideration the quiet title action when making the deadline.

Mayor Aymon closed the public hearing at 6:36 p.m.

Council Member Holmes in favor of upholding PZC recommendation since the strip is not a determination of the project. Council Member Nielsen feels the valuation of the units it is not affordable.

Mayor Aymon reopened the public hearing at 6:39 p.m.

City Planner Bessaw commented on the rates and how they may be determined. The deed restrictions will need to come back to the Council for approval. Community & Economic Development (CED) Director Michelle Groenevelt clarified the housing incentive is for local housing and not affordable housing so the market rates can come into play. The base rate is more at the rate for middle income households. Council Member Nielsen asked for clarification on the valuations. City Attorney Nichols clarified how to calculate the base evaluation and did not believe there is any language that directs the process. He directed the Council to revise the Housing Policy to correct the language.

Steve Wood, applicant, explained the reasoning for the valuations and does not like the 3% cap. However, does like the idea of local housing and understands the concerns. It is not their intent to sell the units and the rent is fixed only going up 3% a year max. He did a lot of research and spoke with local businesses who gave feedback on what they would be willing to pay.

Council Member Sowers does not feel this project follows the City Comprehensive Plan and is concerned about the Fisher's property. He is concerned the strip does not have a legal description and feels the rent is too much. He does not feel it meets the criteria. CED Director Groenevelt explained how the project complies with the Comprehensive Plan (comp plan) and this project is just one aspect of the comp plan. She explained the deed restrictions and how it works with the future.

Council Member Nielsen wanted to know the Fisher's issue of the pathway and how they use the strip currently. Mrs. Fisher explained how they use the strip as part of their driveway and do not want a pathway there. There was some discussion of the landscaping. Mr. Millemann stated that the additional screening was added by the PZC at the Fisher's request. He also explained the strip is not a parcel but a remnant piece. Mr. Millemann stated they would withdraw exhibit A since it did not look like there would be any resolution on the piece and will default to the in-lieu fee. He reminded the Council of the current zoning of the parcel.

Mayor Aymon closed the public hearing at 6:59 p.m.

Council Member Holmes moved to approve the Findings of Fact, Conclusions of Law, Decision documents for PUD-19-02, SUB-19-02, the associated Development Agreement without option A for the pathway on the strip and authorize the Mayor to sign all necessary documents. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

PUBLIC COMMENT

Mayor Aymon called for public comment at 7:00 p.m.

Hearing no comments, Mayor Aymon closed the comment period at 7:01 p.m.

Council recessed for a short break to set up for the next item.

WORK SESSION WITH THE MCCALL AREA PLANNING & ZONING COMMISSION

AB 19-133 McCall Area Code Update - Local Housing Overview – Direction to Staff

Community & Economic Development Director Michelle Groenevelt presented the McCall Area Code Update - Local Housing Overview work session and introduced Planning and Zoning Commission members present. The purpose of the joint work session is to learn, discuss, and provide direction on potential City Code updates to the City and County Code to encourage more local housing in the jurisdiction (City limits and McCall Impact Area.) Staff is seeking direction to prepare an ordinance that incorporates code amendments to encourage local housing in the McCall Area.

Diane Kushlan of Kushlan Associates gave a brief background of the three goals of the McCall Area Comprehensive Plan which are to promote a variety of quality housing types for current and future residents, support a local housing program as part of the vision for a diverse and year-round economy, and support multi-faceted strategies to address local housing opportunities. The 2018 City of McCall Housing Strategy Report assessed several regulatory tools as viable for the City to consider which include an increase to Zoning Densities, more flexibility in the development of accessory dwelling units, create design standards for manufactured housing and small home construction, including eliminating minimum size requirements for mobile homes, streamline the permitting process for locally-serving housing units, and consider fee waivers for projects that include local housing units. The Local Housing Program includes incentives such as density bonus, waiver or reduction in development standards including parking, height, site coverage, waiver or reduction in fees, including development application, utility hook-up fees, and fast tracking of development applications that include desired housing types. Finding this right mix appropriate for McCall, is the next step in this work program. She walked through each of the proposed code amendments and answered questions. Using better zoning descriptions, density, lot size, employers providing housing, building heights, lot coverage, industrial areas, community/commercial use, seasonal housing, and accessory dwelling unit restrictions were discussed.

Council and the Commissioners contributed ideas and concerns. Some concern was expressed about the costs associated with building workforce housing. City Attorney Bill Nichols provided some direction and cautioned using annexation as a tool.

Direction from Commissioners and Council included focus on incentives to create flexibility but be cautious with density, encourage more duplexes and triplexes over condos, and look at how to create longevity in a housing program that is more permanent to make it as easy to live here as it is to visit here.

BUSINESS AGENDA

AB 19-136 Request to Approve Conditional Use Permit CUP-19-03 for 126 River Ranch Rd

City Planner Morgan Bessaw presented the Conditional Use Permit CUP-19-03 for 126 River Ranch Road. A Conditional Use Permit application to construct a 1539 sq. ft. detached garage with a 1298 sq. ft. accessory dwelling unit, totaling 2837 square ft., adjacent to an existing single-family home in the River Ranch subdivision. Per MCC 3.3.02, accessory structures in excess of 1,500 sq. ft. are conditionally permitted.

During the McCall Area Planning and Zoning Commission's regularly scheduled June 4, 2019 meeting, a properly noticed public hearing was held on CUP-19-03 and the Commission unanimously recommended approval to the City Council of the Conditional Use Permit and approved the associated design review application. The following conditions must be met: Prior to issuance of a building permit, final approval will be required by Central District Health; Prior to issuance of a building permit, final engineering approval will be required; Prior to issuance of a Certificate of Occupancy, the application shall address the ADU as 126 Unit B, per McCall Addressing standards; Prior to issuance of a Certificate of Occupancy, the application shall reseed all disturbed areas with native grass; This Conditional Use Permit shall be exercised within twelve (12) calendar months of the date of City Council approval.

Legrand Bennett, architect for the applicants, gave a brief explanation and answered questions.

Council Member Holmes moved to approve conditional use permit application CUP-19-03 for 126 River Ranch Rd. as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, and Council Member Sowers all voted aye and the motion carried.

AB 19-139 Request for Approval of the Consultant A133 Contract for Library Expansion Construction Management

Library Director Meg Lojek presented the Consultant A133 Contract for Library Expansion Construction Management. City Manager Anette Spickard and the Library board of Trustees recommended the Construction Manager/General Contractor (CM/GC) approach, approved by legal counsel and City Council October 11, 2018. The CM/GC approach to library expansion selects an architectural firm and a general contractor and the team works together on decision points moving forward as they develop the project.

Accordingly, FY19 LOT made it possible for library Trustees to negotiate with Humphries Poli Architects (HPA) for the next design phase. Their contract B133 for architectural services was

approved by Council April 11, 2019. HPA became a part of the process of the Building Committee to select CM Company, Inc. to provide construction management services. The resulting contract is the standard AIA form of agreement that makes specific reference to B133, the contract for architectural services. Contract A133 with CM Company has been reviewed by City Attorney, City Manager, Building Official, Building Committee, and Board of Trustees.

City Attorney Bill Nichols explained the purpose of the contract.

Council Member Sowers moved to approve the A133 contract for Library construction management services with CM Company, Inc., and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

AB 19-137 Request for Approval of a Permissive Encroachment Agreement between the City of McCall and Albertsons - ABS ID-O LLC

Public Works Director Nathan Stewart presented the Permissive Encroachment Agreement between the City of McCall and Albertsons - ABS ID-O LLC. As part of the Downtown Core reconstruction project, it has been identified that the western staircase entrance to the Albertsons Store (formally McCall Drug) is located within the City's 2nd Street Right-of-Way. This existing concrete stairway is not ADA compliant and is not compatible with the new sidewalk design along this property frontage. Accordingly, the City will be reconstructing a new staircase as well as providing stormwater drainage improvements so that runoff from the Albertsons Store parking lot does not negatively impact the new sidewalk.

The Permissive Encroachment Agreement formally allows for the new staircase to be constructed and serve access purposes to the existing Albertsons Store's western entrance but includes stipulations for the staircase removal should the Albertsons Store be substantially modified or removed. The agreement has been prepared by the City Attorney and sent to Albertsons (ABS ID-O LLC) for review and approval.

Mayor Aymon wanted to know why Albertsons was not replacing the steps into their building. City Attorney Bill Nichols commented that a decision was made to replace the step rather than getting into a legal battle over the removal of the access into their building so basically boiled down to avoiding a lawsuit. Staff answered questions and clarified the purpose of the agreement. City Attorney Nichols explained remodeling of the interior would have no bearing unless the exterior of the building was modified.

Council Member Nielsen moved to approve the Permissive Encroachment Agreement between the City of McCall and ABS ID-O LLC and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Nielsen, Council Member Holmes, Mayor Aymon, and Council Member Sowers all voted aye and the motion carried.

AB 19-135 Council Meeting Streaming Trial Recap with Request for Future Streaming Direction

Communication Manager Erin Greaves presented the Council Meeting Streaming Trial recap. On March 28, 2019, Council directed staff to run a meeting live streaming trial and return with data prior to deciding to continue streaming all meetings. She shared the types of viewers, where it was

viewed, and issues with sound and room layout and possible solutions. The majority of people are watching on the playback over the streaming. Her recommendation is to continue streaming as it requires less staff time but asked for direction on whether the Council would like to continue video streaming of meetings and advise of any changes to be made to the process.

Council Member Holmes likes to be able to watch a meeting she had missed, and shared her mom enjoys watching. Council Member Nielsen asked questions about viewers and staff hours. Council Member Sowers felt it was good enough for now based on the number of viewers. There was a brief discussion about staff time and other viewing issues.

There was Council consensus to continued live streaming of the Council Meetings.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings. Mayor Aymon asked about a public community meeting for an emergency management plan. Communication Manager Erin Greaves stated she has been in communication with the McCall Fire Department about creating a video which she feels may reach more people at this time. When McCall Fire is less busy, a meeting can be arranged.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting 9:17 p.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

MINUTES

**McCall City Council
Regular Meeting
Banyans on the Green
Reception Pavilion
925 Fairway Drive
August 7, 2019**

Call to Order and Roll Call
Work Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the special meeting of the McCall City Council to order at 6:00 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Anette Spickard, City Manager; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Eric McCormick, Golf Course Superintendent; Kurt Wolf, Parks and Recreation Director; Nathan Stewart, Public Works Director

WORK SESSION:

Meet with the Business and Property Owners of the Central Business District Regarding Sidewalk Maintenance

Anette Spickard City Manager covered the following outline:

Tonight's Format

- Introductions and Goals for tonight's discussion
- Staff presentation
 - Sidewalk maintenance today
 - Design benefits of new sidewalks in downtown
 - What's working well and not so well now
 - Proposed solutions
- Let's hear from you - table talk
- Wrap up and next steps

Goals for tonight

Brainstorm preferred approach to ensure sidewalks and streetscapes are:

- Properly maintained in summer conditions
- Properly maintained in winter conditions
- In good repair
- Provide a safe, accessible, pedestrian friendly environment

- Collect feedback from businesses and property owners to develop best possible maintenance program.

Provide input to City Council on ideas, solutions and collaboration opportunities

STAFF PRESENTATION

Sidewalk Maintenance Today

- Sidewalks are responsibility of fronting property owner per City Code (Reference current city code & national standards)
 - New construction, maintenance, and repair
 - Snow removal required but not allowed to place snow in the Right of Way
 - Parks staff does clear snow from some areas based on operational efficiencies as they clear pathways but not all properties
 - Injury and ADA claims
- Currently there is a wide range of compliance
 - inconsistent winter sidewalk conditions
 - some are cleared regularly after snow events, some are never cleared
- 2019 Revised Code Enforcement approach
 - Owner gets one notice at beginning of winter season via letter
 - If complaint received, Parks removes snow /ice or trash nuisance and assessment is billed to owner
 - If snow is pushed into right-of-way, owner subject to citation
 - If sidewalk is damaged and non-ADA compliant, city can require repair/replacement through notice process
 - Costly for both parties and inefficient use of resources
 - Reactive instead of proactive approach

Design Benefits of New Sidewalks in Downtown Core

- ADA Compliance
 - Intersection ramps
 - Walkway widths and slopes
- Furnishing zone allows for temporary snow storage
- Furnishing zone allows for seating and other business functions to expand outside without obstructing walkway
- Water and electrical access for simplified maintenance
- Presents opportunity to rethink how we partner with businesses to maintain sidewalks and handle snow removal

During the educational portion of the presentation staff fielded questions:

Q – Does the City send code compliance issues to the tenant or the property owner?

A – The City sends correspondence to the property owner. Kurt Wolf Parks and Recreation Director clarified that this was a stop gap as solutions to the issues were sought.

Q - Why is it that the Parks Department is responsible as opposed to streets?

Answer to come later in the presentation

All Attendees divided into Breakout Session #1 with the Council to discuss the following items:

- **What is working well under the current approach?**
- **What are the current challenges under the current approach?**

- **Report to entire group**

STAFF PRESENTATION Continued

What if the Parks Department maintained sidewalks?

Staff was recently approached by numerous business/property owners and City Council to look into this and identify what it might look like, cost and how is it funded.

In Summary:

- A service provision model instead of code enforcement-only approach
- Parks offers a summer and winter sidewalk maintenance program to property owners (what is the cost & how is it funded)
 - Would you be willing to pay an annual fee?
 - What would you be willing to pay annually?
- Develop a program that outlines what City will provide and what property owner is still responsible for (e.g. storm event snow removal vs. repairs)
- Is this an opt in or opt out program where those that do not opt in acknowledge that they will do their own?

What a Parks Maintenance Program Could Include

- Winter
 - Early morning snow removal from sidewalks prior to the start of business hours
 - Coordination with Public Works for storage and hauling
 - Property/Business owner keeps sidewalk clear during business hours. Allowed to use furnishing zone for temporary snow storage
- Non-Winter Maintenance
 - Cleaning of sidewalks on a regular schedule
 - Weed control and removal
 - Removal of rubbish and litter from public trash receptacles, sidewalks, landscape areas
 - Maintain public trees, landscape areas, irrigation systems, flower baskets, leaf litter
 - Installation and removal of seasonal decorations and light pole banners

What if the Parks Department maintained sidewalks?

- Benefits
 - One entity efficiently communicating and removing snow after storm events creating a consistent & safe environment
 - Business & user friendly, recognizes those that have invested in keeping their portion clear
 - Scalable, can start in downtown and expand to other areas if successful
- Considerations
 - If very few businesses sign up for the program it will be inefficient and may not recoup the costs of setting up the program.
 - Operationally difficult to only service small chunks and stop and go.
 - If there is no fee or reduced fee for the service, City will have to shift tax dollars from other programs or increase taxes to pay for it.
 - There will be startup costs and lead time for equipment purchase and staff-up

All Attendees divided into Breakout Session #2 with the Council to discuss the following items:

- Does it make sense to offer this service?
- What would you be willing to pay?
- Do you have other ideas the Council should consider?
- Report to entire group

Wrap Up and Next Steps

- Tonight's feedback will be compiled and included on our website
- We will continue to take feedback via our website, emails, and phone calls
- Council will debrief and discuss this issue at their August 23rd special council work session

• Recap the Information discussed

During each recap of discussion much information was shared. Here are some highlights from the discussions:

There was concern about how to make sidewalk maintenance fair and equitable. It was identified that there was much to consider and the approach as to how to maintain consistently. These are the questions that were discussed:

Q - Would businesses be willing to pay and if so, how much?

A – The proposed program is fluid as it may change as we go and figure out the best practice.

Q - Is it an opt in or an opt out???

Staff explained what a Parks Department run program could look like.

Q – Are Business owners in charge of the flowers garbage receptacle trees water system?

How can you make the property owner responsible??

The City is trying to address the issues

Q - How much does it currently cost?

The estimate is \$200,000 to run the program at \$17 per linear foot, if 100% by business owner

Q - Do we need to plow all of the pathways that are currently being plowed?

All information will be compiled and distributed to Council for their August 23rd Special Work Session.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 8:00 p.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

MINUTES

**McCall City Council
Special Meeting
McCall City Hall -- Legion Hall
October 25, 2019**

Business Agenda
Work Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the special meeting of the McCall City Council to order at 9:00 a.m. Mayor Aymon, Council Member Giles, Council Member Nielsen, and Council Member Sowers all answered roll call. Council Member Holmes was absent

City staff members present were BessieJo Wagner, City Clerk; Rick Stein, Airport Manager; Michelle Groenevelt, Community and Economic Development Director

Also, in attendance was Kevin Bissell, T.O. Engineers;

BUSINESS AGENDA

AB 19-231 Request to Approve an Easement Between Idaho Power Company and the City of McCall for an Easement and Right-of-Way for an Underground Utility Line

Due to upcoming construction of the Taxiway Relocation Project, an existing power line that services Federal Aviation Administration (FAA) navigational aids will need to be moved. This easement will permit Idaho Power Company an easement and right of way to install and maintain a power on City property.

Council Member Nielsen moved to approve the easement between Idaho Power Company and the City of McCall for an easement and right of way and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, and Council Member Sowers all voted aye and the motion carried.

WORK SESSION

AB 19-232 Presentation Introducing Possible Airport Development Projects Discussion and Direction

Airport Manager Rick Stein presented Airport Development Projects to familiarize Council with future development possibilities and the upcoming Airport Master Plan process. Staff requests to

receive Council feedback on the projects. Kevin Bissell of T.O. Engineers, the City's Airport Engineer, will be present to assist with the discussion and questions.

The Points of Discussion are as follows:

SHORT TERM (1-2 YEARS)

Triangle Development – Ground Leases – Space is currently available for 4 ground leases of approximately 8,000 square feet each. Upon FAA approval, leases will be offered, in order, to prospective tenants on the hangar waiting list. These leases are expected to provide additional revenues of \$9,600 annually. Airport Manager Rick Stein shared that the AAC is in favor of the Triangle development. He stated that he would be working with T-O on that development. He stated that if there is no FAA objection, that work will start after the taxiway project is underway.

Airport Manager Stein asked the Council - do they still want him to move forward with the triangle development?

Mayor Aymon wanted to know is there a better use than hangars for the triangle. Mr. Stein responded that no, with the waiting list for hangars there is a need that the triangle development could help fill those needs. Kevin Bissell of T.O. Engineers stated that there is more of a desire for hangar space as opposed to tie down areas.

Council Member Nielsen wanted to know about the utilities and who would pay for them. Mr. Stein responded stating that he is getting quotes on electricity; however, at this point they are more in the concept stage and those numbers would come later. Council Member Nielsen felt that the triangle development was a good idea but concerned with the possible cost to the city for the infrastructure.

Council Member Giles feels that the AAC has an expectation that the City would move forward with the triangle development, so he is in favor of that; however, he is also concerned with the possible costs.

Council Member Sowers stated that he had toured the area and felt that some of the aircraft were tight. He felt that the triangle is good functional space. He wanted to know what will happen when we grow out of parking space for aircraft. Mr. Stein responded stating that the engineering will show that there is enough room to keep everything functional.

Mr. Stein stated that all hangars were currently full, none for sale, with a possibility of one going up for sale. He stated that Cascade has some affordable hangar solutions, which creates some competition. However, most people want hangars where they live. Mr. Bissell stated that most aircraft owners will be looking at condominium style hangars. There was some Council discussion about costs.

Mayor Aymon stated that if there is a need then the city should move forward with the triangle development.

Council Member Nielsen was concerned with costs for the city related to infrastructure. He also commented that here may be a tie down need. Mr. Stein commented that there was no need for additional tiedown spaces at this time. There was continued discussion regarding aircraft parking spaces.

Council Member Sowers wanted to know how many non-FAA activities were happening in the Hangars. He feels that some may be using their hangars as a storage area that does not meet FAA

standard. Mr. Stein stated that as long as there is an aircraft in the hangar then other storage is allowed. He also commented that there may be hangars that are not in compliance. Council Member Giles commented that some pilots have expressed concern that there is non-aircraft activity happening in the hangars. Mr. Stein commented that he will look into and add this to his project list.

Council Member Nielsen wanted additional discussion regarding the tie down issue.

Deinhard 1 Development – A space which is approximately 19,400 sq ft ground lease directly across from St. Luke’s Clinic on Deinhard Lane. Per City Council directive, Dew Aircraft, Inc. has first rights on leasing. The Airport is currently in lease negotiations with Mr. Dew. A ground lease of this area will provide additional revenues of \$5,820 annually. Mr. Stein stated that his understanding was that Dew Aircraft has first claim on this possible development. He stated that the AAC is in favor of Mr. Stein to continue negotiations with Dew. Mr. Stein asked if the Council would also be interested in his further negotiations with Dew.

Council Member Nielsen that Dew is a good local business that needs a new space. His concern about the development was with the proximity to access to Deinhard Lane and ITD. Mr. Stein has spoken with Public Works Director Nathan Stewart, Community and Economic Development Director Michelle Groenevelt, and City Planner Morgan Bessaw on the possible effects on traffic in the area this development might have. Council Member Nielsen feels the access point is a real concern and asked how this development would be accessed. Mr. Stein responded stating that entry would be at 336 Deinhard where the current Parks and Rec Office is, and no new access points would be created. Mr. Stein stated that he will work with P&Z to ensure it is acceptable to ITD.

Council Member Nielsen asked if the new development would affect the medical transport. Mr. Stein stated that the medical transport will still be able to park, and their access would not change.

Council Member Giles concerned with the number of commercial hangars on the waiting list, why is Dew first in line. He stated that he did not understand how that came about and did someone of authority make this decision. Mr. Stein responded that the AAC commented that Dew Aircraft would be first. He also commented that the Council could put it out for proposal for bids if desired. He had gone with Dew as he was told it was already decided. Council Member Giles would like the City attorney to weigh-in on what the City’s possible liability would be if they did not go out to bid for the space. The City Clerk will research to see if it documented somewhere that Dew is slotted for that spot.

Council Member Sowers wanted to know why Dew Aircraft would want that spot. Mr. Stein stated it was because they are a commercial outfit, with limited space and they want street side as opposed to the triangle as it is safer for their commercial operation.

Council Member Sowers asked if there was potential for Through-The-Fence (TTF) operation on the west side of airport. Mr. Stein stated that the Forest Service is in the process of bringing in a larger aircraft that would limit the use of that safety zone and is also not a large use of land. Council Member Sowers stated that at some time the City needs to look at growing south and east and how do address those opportunities with TTF development.

Mayor Aymon asked what the proposed use is for where Dew is currently located. Mr. Stein responded stating that currently the space is leased to McCall Aviation. Mayor Aymon asked if they will be able to access this new location. Mr. Stein stated that they will have to meet FAA standards and have room for their operations. Mayor Aymon also wanted to know who will pay for the

construction of building. Mr. Stein stated that the builder pays for construction as it would only be a ground lease.

Council wanted to know if the development would improve efficiency and what is the reason for this particular development. Mr. Stein responded stated that it would be for airplane maintenance which is important and is currently limited on space and staff. The new space would allow for more area and the ability to service more aircraft in a timelier manner.

Council Member Giles asked if the Council could hear public comment.

Public Comments

Bob Looper – Dew is important to the operations of the Airport and with growth. He feels Dew should be the new development and should be close to the street. He feels there should be a master plan that shows this growth. Mr. Looper stated that he was not certain as to why this plan does not currently exist. He stated that the airport just needs a master plan to show where these things will go and feels the city needs to figure out how to grow to the south. He stated that the McCall Airport is a great airport and a great attraction to McCall. He concluded that there was a lot of demand for hangars.

Karen Janiak with Sawtooth was in support of Dew in this new space as there is a need for it. Shae stated that she was concerned with removing the diagonal taxiway and with the flow and the jets and the fire suppression aircraft. She feels there can be development without removing the diagonal taxiway.

Ken Lawson spoke in favor of Dew being in a bigger space and a need for more hangars. He stated that he was pro-growth and containment.

Kevin Bissel commented that the last master plan did look at development of the north apron development. He stated that historically a firefighting staging area occupied that area. The south and east development has been looked at in the last master plan. He also commented that the FAA has requested that the diagonal taxiway be removed from the current location.

INTERMEDIATE TERM (2-5 YEARS)

Deinhard 2 Development – An area of approximately 9,600 square feet to have “in pocket” for commercial aeronautical use. Lease area limits depend on the design of the Taxiway Relocation project. This development would be directly across from Fire department. Mr. Stein would like to have this available if someone comes along that is interested in a commercial use; it would yield \$3000 annually. He stated that this development may not be a viable project; however, would like to present it in case it would be available and wanted to know if the Council would like it to move forward with a concept.

Council Member Sowers stated that he would like to see concept.

Council Member Giles was interested if the AAC is in favor. Mr. Stein confirmed that AAC is for this type of project.

Council Member Nielsen was ok with it being identified; however, was concerned with cramming a lot of stuff onto the airport.

Mayor Aymon was ok with a plan as it is always good to have a plan.

Airport T-Hangar Development – Staff is seeking direction in desirability of airport-funded “T-Hangars” for rental. If so, a business case will be created and provided to AAC for recommendation,

and CC for approval. Mr. Stein showed the different ways this type of hangar can be designed. He stated that the McCall Airport does not currently have any t-hangars. There is currently many tiedown spaces and there is interest in this type of hangar. He stated that a T-Hangar type development would be very basic with no utilities except electricity. The concept has manual roll up doors to cut down on cost. Mr. Stein asked if the Council would be interested in staff doing a cost analysis of this type of development. He stated that there would be about \$250-300 a month revenue in rent. He stated if interested he would come back with more true costs

Council Member Giles asked Kevin Bissell when the Master Plan would come into play. Mr. Bissell commented that the Master plan will take about 12 months with lots of public input equaling about 5 public meetings, so 12 to 18 months for the draft go to FAA.

Mr. Stein asked if the Council is interested in staff working on some firm numbers. Council Member Nielsen feels that the master plan needs to look at this possible development and what will the master plan show will be the effect on larger development. Council Member Giles feels once the master plan is done then there will be more knowledge to move forward. Council Member Sowers also felt that the master plan was most important. Mayor Aymon recognizes the need to maximize the space.

Stein stated the 2 top projects are the Master Plan and taxiway relocation – all these other projects would come after. He also stated that T-Hangars prohibits any miss use of the hangars. There was a comment from the audience that there was lots of interest for development at the Airport.

Airport Shade Hangars – Staff is seeking direction in the desirability of airport-funded Shade Hangars for rental. If so, a business case will be created and provided to AAC for recommendation, and CC for approval. Mr. Stein only introduced the concept of the shade hangars. The T-Hangars have the most interest.

Mayor Aymon wanted to make sure that snow storage is considered with all of these different concepts.

Kevin Bissell presented the following: the FAA asked that the taxiway location supplemental funding at 100% grant, wanted to know if it will move 300 or 400 feet? The Environmental Assessment was for 300 ft; however, FAA would like it to move 400 ft. He stated that they are using cameras to determine the types of aircraft using the airport. At this time they have more than 30,000 pictures that show most are small aircraft design group b. There are occasional larger aircraft and limited in the time of year they come here. He stated that the after the analysis it shows that the McCall Airport is a design group 2 type of airport per the FAA, therefor the design of the relocation will be 300 ft. The FAA will not support construction for anything larger. Mr. Bissell stated that construction should start in 2020 with phasing and reconfiguring the apron will be part of the project and may take an additional summer to complete.

The plan is to issue a Request for Proposals for the Airport Master Plan. A grant for the Master Plan will be available June 2020. It is a 1-year process that should be should complete by December 2021. The \$10 mil grant should be available by spring of 2020 for construction. A planning grant is in the pipeline and should be available and awarded in the spring 2020.

Mr. Bissell stated that the triangle development has been a deterrent for development for some time. The Master plan will show land acquisition for growth and development.

Council Member Nielsen asked about the FAA's opinion on TTF developments. Mr. Bissell responded stating that the FAA has softened on some TTF development; however, residential is still forbidden. He stated that the FAA may consider a development of hangars on private property with a TTF Agreement. He does not feel large scale TTF operations is advisable and can be very difficult to negotiate with. Mayor Aymon asked if land acquisition was needed for growth. Mr. Bissell confirmed stating that as McCall grows there will be a need for more hangars and more needs for FBO type of development. The Forest Service is looking at staging more aircraft that will need more land to the west.

Council Member Sowers asked what the feeling from the property owners is, are some willing to sell and how does the city partner with these property owners that does not preclude the city airport getting the revenue needed to maintain the airport.

Council Member Nielsen wanted to know how we have these items move forward together at the same time. Mr. Bissell responded stated that they cannot do a business plan but can do an economic feasibility study. The FAA encourages lease rates should be equitable, with a lot of demand for hangars, make sure they are charging fair market value.

Mr. Bissell stated that the previous Airport Manager had talked with the FAA about the development for Dew and had been approved to move forward. Any other development on the apron would be a concern. He feels it is a good location for Dew.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 11:01 p.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
November 7, 2019**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Presentation
Department Reports
Public Comment
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and all answered roll call. Council Member Sowers was absent.

City staff members present were Anette Spickard, City Manager; Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Michelle Groenevelt, Community Development Director; Kurt Wolf, Parks and Recreation Director; Rick Stein, Airport Manager; Eric McCormick, Golf Course Superintendent; Casey Bruck, Librarian; Traci Malvich, Human Resources Manager; Justin Williams, Police Chief; Nathan Stewart, Public Works Director; Stacy Lafay, Water Specialist

Also, in attendance was Eric Landsberg, SPF Water Engineers; Dylan Martin, Idaho Power Company; Lindsey Harris, McCall Area Chamber of Commerce; Diane Kushlan, Kushlan Associates;

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Holmes moved to approve the agenda as submitted. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following ACTION ITEMS. All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and were enacted with one motion.

1. City Council Regular Minutes – February 14, 2019
2. City Council Regular Minutes – August 22, 2019
3. City Council Special Minutes – August 23, 2019
4. City Council Regular Minutes – October 10, 2019
5. Payroll Report for period ending October 18, 2019
6. Clerk License Report
7. Warrant Register – GL
8. Warrant Register – Vendor
9. Accept the Following COMMITTEE MINUTES
 - a. Golf Advisory Committee – 2019 – September 18
 - b. Historic Preservation Commission – 2019 – September 3
 - c. Library Board of Trustees joint with Library Building Committee – 2019 – September 19
 - d. McCall Redevelopment Agency – 2019 – July 16
 - e. McCall Redevelopment Agency – 2019 – August 13
 - f. McCall Redevelopment Agency – 2019 – August 19
 - g. McCall Redevelopment Agency – 2019 – September 17
 - h. Public Art Advisory Committee – 2019 – September 30
 - i. Parks and Recreation Advisory Committee – 2019 – September 18
 - j. Planning and Zoning Commission – 2019 – September 10
10. **AB 19-240 Request to Approve the Purchase of a Ductless Heat Pump System for the Golf Course Maintenance Building Offices:** A request for proposal was sent out for pricing on the purchase and installation of two ductless heat pump units in the offices in the Golf Course maintenance building to the replace portable heating and cooling units. Staff received two quotes for the units plus electrical hook up. One quote in the amount of \$8791.20 was received from YMC, Inc and another for \$7675.00 from A-1 Heating & Air Conditioning. *Action: Approve the Purchase of a Ductless Heat pump system for the Golf Course Maintenance Building Offices from A-1 Heating and Air Conditioning in the amount of \$7,675.00 and authorize the Mayor to sign all necessary documents.*

Council Member Giles moved to approve the Consent Agenda as submitted. Council Member Holmes seconded the motion. In a roll call vote Council Member Giles, Council Member Holmes, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

PRESENTATION

AB 19-242 Legacy Pump Station VFD Project – Idaho Power Commercial and Industrial Energy Efficiency Grant Reimbursement Check Presentation

Public Works Director Nathan Stewart presented the Legacy Pump Station VFD Project – Idaho Power Commercial and Industrial Energy Efficiency Grant Reimbursement Check. In the spring of

2019, the Water Department completed installation of variable frequency drives (VFDs) for the Legacy Beach Pump Station. This project, designed by SPF Water Engineers and constructed by AME Electric, Inc. provides improved control and adjustment of intake flows from the pump station to the water treatment plant. Additionally, significant energy saving (approximately 180,259 kwh/year, or \$9,000/year) is anticipated.

This project qualified for Idaho Power's Energy Efficiency Audit program. The grant program awards the applicants money based on the amount of energy saved (annually) and/or up to 70% of the cost of improvements necessary to decrease energy consumption. Staff received Council approval to apply for this grant program on 8/11/18. By completing the project and providing all necessary documentation, Idaho Power is now presenting the City with a check for \$32,446.62. This incentive reimbursement along with the annual energy savings will provide a payback period on the City's ~\$70,000 investment to install the VFDs of four (4) years.

Dylan Martin, Idaho Power Company presented the reimbursement check and thanked the staff and Council. Mayor Aymon accepted the check and posed with Mr. Martin, project engineer Eric Landsberg of SPF Water Engineers, and Public Works staff for photographs.

DEPARTMENT REPORTS

Chamber of Commerce

Lindsey Harris, McCall Area Chamber of Commerce, presented the monthly report. The Progressive Club is now organizing the Festival of Trees which is November 30 at Shore Lodge. The Downtown Tree Lighting is coordinated with the Shop Late event on December 6. More public education about recycling will be coming, a Toast and Boast session will be at the Chamber Holiday Party December 19 hosted by Rupert's.

City Manager

City Manager Anette Spickard gave an update on the International City Manager Association (ICMA) Conference where she learned McCall has the same big issues as larger cities and the Council has been doing a good job comparably to the larger cities. She attended classes about performance management, public/private projects, and retaining and recruiting employees, and picked up some new ideas to try. She briefly touched on different meetings she has attended.

Airport

Airport Manager Rick Stein gave a brief update on his attendance to the Aviation Conference in Helena, Montana.

Community Development

Community and Economic Development Director Michelle Groenevelt shared the McCall Redevelopment Agency (MRA) directed staff to meet with the Housing Company to work on a housing project in the Urban Renewal District on the Davis Ave parcel. She attended the Mountain Time Planners Summit and attended Intensive Housing Workshop and shared highlights gleaned from those conferences. Staff is working on code amendments, currently working on the Airport and Cellphone Towers. The MRA will be looking for projects at the December Committee meeting, a

new aerial photo has been taken and will be available for GIS, reported building is still robust. And received a grant for the Woolly Boardwalk interpretive signs.

Clerk

City Clerk BessieJo Wagner gave a brief update on the Local Option Tax for FY19 and answered questions about business licenses. She reported Amanda Payne has attended the Laserfiche training in Boise to learn how to utilize the program for online forms, and Shay Tyler has received her certificate from Idaho PRIMA (Public Risk Management Association) for completing the training course on risk management.

Golf Course

Golf Course Superintendent Eric McCormick gave an update on the Maintenance Building construction project, and pathway snow plowing plans. He shared the course was closed earlier than normal due to weather and staff will be taking some time off. Council Member Holmes asked if the pathway on Birch could be closed as she has received complaints from neighbors living on Eagle Road of people parking on the private road to access the pathways. Staff will look into the issue.

Library

Librarian Casey Bruck shared the architect will be coming back on the November 19.

Parks & Recreation

Parks & Recreation Director Kurt Wolf reported on the No School Days events, movie nights, youth basketball, and the Halloween pumpkin carving and Trunk or Treat events. The weather is allowing staff to catch up on Capital Improvement projects. The Wooley Boardwalk mitigation project is close to completion. A grant was received by Community & Economic Development for interpretive panels which will be installed in the spring thus fulfilling the requirements of the Army Corps of Engineers for that project. The City Christmas Tree has been restrung with both white and colored lights and the tree lighting event is scheduled on December 6.

Police

Police Chief Justin Williams shared an officer resigned to take a job with the Valley County Sheriffs office leaving three vacant positions for patrol officers. One application for code enforcement officer has been received. He gave an update on the citation electronic submissions which is proving to be a much easier process, shared the Trunk or Treat was a success and has been growing each year. The Drug Enforcement Drug Takeback program day received 65 lbs. of expired prescription and over-the-counter medications for destruction. He explained the officers are called out for medical calls to ensure the home is safe before the Fire Department will go in, and shared job postings are on the National websites and social media. He answered questions about texting and driving.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:15 p.m.

Marty Boughton, Press Secretary for Idaho Senator Risch, wanted to say hello to the Council and stated it was great to hear the issues at the local level. She grew up in Hailey and Boise and her parents

live in McCall full time. She encouraged the Council to email her a list of wants and needs so she can share it with Senator Risch.

Hearing no other comments, Mayor Aymon closed the comment period at 6:19 p.m.

BUSINESS AGENDA

AB 19-241 Request to Appoint Two Environmental Advisory Committee Members

Parks & Recreation Director Kurt Wolf presented the appointment of two Environmental Advisory Committee Members. The mission of the Environmental Advisory Committee (EAC) to the City of McCall is to identify and promote a unifying policy of objectives for environmental stewardship and sustainability across all city departments and for the ultimate benefit of the community. Currently, the EAC has two (2) three-year term vacancies available. An advertisement ran for two weeks in the Star News, which generated one letter of interest that was later withdrawn. The EAC recently advertised again the two vacancies on the committee. Two citizens have expressed interest in joining and attended two EAC meetings to get a feel for the group. After review, it is the EAC and City staff's recommendation to appoint Matt Stebbins and Kerri Stebbins each to a three-year term on the committee. He answered questions about the applicants.

Council Member Holmes moved to appoint Matt Stebbins and Kerri Stebbins to a three year term on the Environmental Advisory Committee expiring in November 2022. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

AB 19-238 Request to Approve the Appointment of a Board Member to the McCall Redevelopment Agency

Community & Economic Development Director Michelle Groenevelt presented the appointment of a Board Member to the McCall Redevelopment Agency. Per McCall City Code, the City Council appoints a board of commissioners for the McCall Redevelopment Agency (MRA) which shall consist of seven (7) members. The term of office of a commissioner shall be three (3) years. Monty Moore's position expired which resulted in one vacancy. The Board position was advertised in The Star News and on the City website. Monty Moore expressed interest to serve another term on the Board. No other interest was received. The MRA Board reviewed the request and recommends to the City Council the appointment of Monty Moore to the Board.

Council Member Nielsen moved to approve the appointment of Monty Moore to the McCall Redevelopment Agency for a term of 3 years expiring in November 2022. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, and Council Member Holmes all voted aye and the motion carried.

AB 19-234 McCall Area Code Update Local Housing/Short Term Rental Overview

Community and Economic Development Director Michelle Groenevelt presented the Code Update for Local Housing/Short Term Rentals. On June 27, a joint work session was held with the McCall Area Planning and Zoning Commission and the City Council to learn, discuss, and provide direction on potential updates to the City and County Code to encourage more local housing in the jurisdiction (City limits and McCall Impact Area).

Since the work session, Diane Kushlan, consultant, and staff have been working on drafting the list of code amendments. These were presented the McCall Area Planning and Zoning Commission at the October 1 meeting. After review of the code changes and discussion, they unanimously recommended approval to the City Council and County Commissioners with some changes to the short-term rental section. Staff worked with the City Attorney to finalize the code language for this section. Staff asks the Council to review the proposed language and provide any feedback prior to the noticing and preparation of the ordinances.

Diane Kushlan of Kushlan Associates presented the proposed code changes to Council. She went through the five different sections listed below:

3.8.21 LOCAL HOUSING DENSITY BONUS PROGRAM

The Local Housing Density Bonus Program is a new code section which is intended to offer incentives for the provision of local housing in support of the McCall Area Comprehensive Plan goals, and as part of the city's broader local housing program. The density bonus would be made available for development in the residential and additional height in the commercial districts. The review of the density bonus would be a part of the required permit for the overall development and the housing would have to meet certain criteria as set forth in the section (C) General Provisions. The density bonus could be additional units or lots, or a reduction in lot size for residential zones. In the commercial zones, additional height is offered as the incentive.

Staff answered questions about the height requirement incentives and discussions with the Planning & Zoning Commission and explained the height change is an opportunity to streamline the process by removing the requirement of a conditional use permit to build above 35 feet. The goal is to not build higher than 50 feet and only allow housing in the footage above the standard 35-foot requirement. However, there are only a few areas in the city where buildings over 35 feet can be built due to other code overlays. Council Member Holmes requested a map to see where the different heights are allowed and how it relates to shoreline. Staff then answered questions about vehicle parking modification for local housing units which allows staff flexibility to address multiple adults living in same unit to ensure adequate parking and will be assessed on a case by case basis. The current code is already flexible in this regard. The change is to create a better definition to follow. Council Member Nielsen asked questions regarding increasing density in neighborhoods. Staff explained caution is being used in changing density in neighborhoods and restricting those zoning changes to local housing projects in an effort to not create an environment of more short-term rental housing being built. The proposed code amendments have been sent to the Payette Lakes Recreational Water & Sewer District (PLRWSD) for comments and staff is waiting for a response. The understanding is PLRWSD is still working on their sewer capacity study.

SEASONAL EMPLOYEE HOUSING PROGRAM (new section being proposed)

SUMMARY: The Seasonal Employee Housing Unit Program is a new section of the code which is intended to provide employers the opportunity to provide temporary housing for employees during the peak summer season. The seasonal dwellings would be limited in location to the commercial zones and on property owned or managed by the employer. An administrative review and inspection process would be required to ensure that the property and the proposed units are appropriate for the site, and

that the applicant adheres to the requirements for the seasonal housing including occupancy, management and time limitations.

There was some discussion regarding the date range restriction, types of temporary housing, and locations.

ACCESSORY DWELLING UNIT (ADU) PROGRAM

SUMMARY: Amendments are proposed to the Accessory Use, Building and Structures section that would incentive the use of accessory structures in providing local housing and disincentivize the large, out of scale ADUs unless local housing was provided. A new section has been added specific to accessory dwelling units that includes new criteria, incentives for providing ADU's and provisions that currently appear in the Chapter 13 PERMITS AND APPLICATIONS which will be deleted in that section.

Ms. Kushlan went over the different provisions and answered questions. City Attorney Bill Nichols clarified the restrictions do not violate property use laws. Existing non-conforming properties would be grandfathered and not be required to change to the new code requirement unless there was a change that extends beyond 12 months at which point the property owner would lose the non-conforming status and be required to adhere to the new code.

SHORT-TERM RENTAL PROGRAM

SUMMARY: The Short-Term Rental Program establishes minimum requirements for all short-term rentals and additional requirements for short-term rentals with occupancy of twenty or more persons, reviewed through a conditional use permit. Noticing requirements to neighbors prior to the establishment of a short-term rental have been reinforced and new provisions for on-going communications and accountability with neighboring property owners have been added as part of the conditional use permit requirements. Compliance with these requirements is to be effective as of March 1, 2020.

There was discussion about the public noticing of the neighborhood, a local representative contact requirement for 20 or more occupancy homes, and parking.

MISCELLANEOUS OTHER CODE AMENDMENTS

SUMMARY: Other code amendments are proposed that relate to the housing program amendments and clean-up various sections. These changes include new and amended definitions; changes, including additions and deletions to the use charts that support the various proposed housing programs; clarifying language in the development standards and scenic highway overlay zone; adding housing as a goal for a planned unit development and cross-referencing to the new density bonus program; and eliminating an archaic section of Title 9 SUBDIVISIONS which is in conflict with provisions in the Zoning Code.

Staff explained the setbacks in the scenic route is more relaxed in the new code changes. There was discussion regarding seasonal or mobile housing in the commercial zones, recreational vehicles (RV) rentals in residential zones, and enforcement.

Staff would like to prepare an ordinance that includes local housing code amendments and short-term rental regulations to be effective January 2020 and asked for direction from the Council. The consensus of the Council was to move forward in creating a draft ordinance.

AB 19-235 Creation of a Housing Advisory Committee – Discussion and Direction

Community and Economic Development (CED) Director Michelle Groenevelt presented the discussion of creation of a Housing Advisory Committee. Council Member Nielsen met with the City Manager and CED Director to discuss the creation of a Housing Advisory Committee (HAC). This could be an advisory committee to the McCall City Council. The ideal HAC would consist of broad representation including but not limited to representatives of the following housing related industries: real estate, employer/chamber of commerce, attorney, developer, builder/construction, financing and a senior citizen. The HAC could be responsible for providing recommendations to the City Council on the McCall Housing Strategy and Program implementation. This may include identifying funding sources, developing incentive programs, identifying code amendments, reviewing Requests for Proposals, and acting as a ‘think tank’ for local housing solutions.

Council Member Nielsen shared his thoughts on the committee functions and the importance in assisting staff with finding solutions for local housing. The consensus of the Council was to move forward to create a Housing Advisory Committee.

AB 19-239 Request to Approve Consulting Design Services Agreement for Preparation of an Asset Management and Enhancement Master Plan for the Golf Course

Golf Course Superintendent Eric McCormick presented the Consulting Design Services Agreement for preparation of an Asset Management and Enhancement Master Plan for the Golf Course. One of the responsibilities of the Golf Advisory Committee (GAC) is to review the golf course 5-year capital and operations plan. Previous plans have been prepared in-house by staff with input from the GAC. As the advisory committee membership changes, their priorities change. For example, this year there were numerous discussions on where and how to build new forward tees and what greens needed reconstructed. In order to ensure that any major physical changes to the layout or nature of the golf course is done correctly and will not cause unintended impacts to playing conditions or maintenance costs, it was suggested by the committee, and supported by staff, that a golf course architect be consulted to prepare an asset management plan/master plan that will identify specific needed improvements to the golf course.

The Men’s Association was planning to participate in the cost of reconstruction of #6 Aspen green this fall, and because the contractor was not able fit the project in this year (FY19), the Men’s Association is willing to put those dollars toward the master plan.

The Golf Course Superintendent contacted two golf course architects for proposals, one from Montana and the other from Meridian, Idaho. Steiner Thuesen’s preliminary proposal was between \$27,000 and \$34,000 depending on the number of times required to travel to McCall. David Druzisky of Meridian submitted a proposal for \$16,500 and has less travel expense. The GAC has reviewed the proposals and unanimously supported the hiring of David Druzisky to prepare an asset management plan/master plan for the golf course. The City Attorney has reviewed the agreement.

There was a brief discussion about the purpose of the design services.

Council Member Giles moved to approve Consulting Design Services Agreement with David Druzisky for preparation of an Asset Management and Enhancement Master Plan for the Golf Course and authorize the Mayor to sign all necessary documents. Council Member Nielsen seconded the motion. In a roll call vote Council Member Giles, Council Member Nielsen, Mayor Aymon, and Council Member Holmes all voted aye and the motion carried.

AB 19-236 Request to Approve the Gem Air Commercial Lease of Portions of Hangar 101

Airport Manager Rick Stein presented the Gem Air Commercial Lease of portions of Hangar 101. Gem Air, Inc., an organization providing air-taxi services at McCall Municipal Airport, has requested a 3-year lease on portions of Hangar 101. The lease will be in effect from January 1, 2020 until December 31, 2022. The lease rate was set at \$.70 per square foot per month, by a commercial real estate agent for comparable facilities. Gem Air will lease 450 square feet of exclusive use space and 684 square feet of common use space, for a total leased space payment of \$554.40

Gem Air will also three (3) parking spaces on the north-side of Hangar #101 and nine (9) spaces north of Hangar 100 at a cost of \$25.00 per space per month. 12 spaces x \$25 = \$300.00 monthly. The lease will generate revenues of \$854.40 per month, or \$7,689.60 in FY 20, \$10,252.80 in FY 21, and \$2,563.20 in FY 22. A CPI adjustment requirement was not included due to: 1) the short term of the lease, and 2) staff time and cost spent on notifying, recordkeeping and billing the CPI adjustment will probably be greater than the amounts received.

Staff answered questions about the lease rate, parking, snow storage, and plane loading zones. The Council would more information and asked staff to bring the agreement back at the next regular Council meeting.

Council Member Holmes moved to table the lease between Gem Air, Inc. and the City of McCall until the next regularly scheduled Council meeting. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

AB 19-237 Request to Approve Resolution 19-19 Accepting the ITD Grant Offer - Idaho Airport Aid Program Project Number AIP026 for Pre-Design Engineering of The Future Relocated Parallel Taxiway

Airport Manager Rick Stein presented Resolution 19-19 accepting the Idaho Transportation Department (ITD) Grant Offer - Idaho Airport Aid Program, Project Number AIP026 for Pre-Design Engineering of the future relocated parallel taxiway. This grant, limited to a maximum of \$3,350, is offered by the Idaho Airport Aid Program as matching funds for local share of AIP 26 Taxiway Relocation Pre-Design Engineering. Funding will be provided on a 90% FAA, 5% State, and 5% City of McCall basis.

Council Member Holmes moved to have the Clerk read in full Resolution 19-19, as required by ITD. Council Member Nielsen seconded the motion. In a voice vote all members voted aye and the motion carried.

City Clerk BessieJo Wagner read Resolution 19-19:

Resolution number 19-19 of City of McCall, Idaho accepting the Grant Offer of the State of Idaho through the Idaho Transportation Department, Division of Aeronautics, in the maximum amount of \$3,350.00 to be used under the Idaho Airport Aid Program, FS Program number: F208MYL, Project number: AIP026 in the development of the McCall Municipal Airport; and

Be it resolved by the Mayor and City Council of City of McCall, Idaho (herein referred to as the "City") as follows:

Section 1. That the City shall accept the Grant Offer of the State of Idaho in the maximum amount of \$3,350.00, for the purpose of obtaining State Aid under FS Program Number: F208MYL, Project Number: AIP026 in the development of the McCall Municipal Airport; and

Section 2. That the Mayor of the City of McCall City Council is hereby authorized and directed to sign the statement of Acceptance of said Grant Offer (entitled Acceptance) on behalf of the City. The City Clerk is hereby authorized and directed to attest the signature of the Mayor and to impress the official seal of the City on the aforesaid statement of Acceptance; and

Section 3. A true copy of the Grant Agreement referred to herein be attached hereto and made a part thereof.

Passed and approved by the City Council and Mayor this 7 day of November 2019.

Council Member Holmes moved to approve Resolution 19-19 accepting the Idaho Airport Aid Program Project Number AIP026 grant agreement for pre-design engineering of the future relocated parallel taxiway and authorize the Mayor to sign all necessary documents. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

AB 19-243 Request to Approve Resolution 19-20 Authorizing the Execution of a Cooperative Agreement with ITD – SH55 and Deinhard/Boydston Corridor Exchange Feasibility Study

Public Works Director Nathan Stewart presented Resolution 19-20 authorizing the execution of a Cooperative Agreement with the Idaho Transportation Department (ITD) for State Highway 55 (SH-55) and Deinhard/Boydston Corridor Exchange Feasibility Study. The McCall Comprehensive Master Plan and Transportation Master Plan have both identified the City's desire to evaluate opportunities to relocate/re-route SH-55 out of the City's urban core via the Deinhard/Boydston "bypass." Beginning in late 2018, the Public Works Director and Engineering Manager for ITD District 3 have been identifying necessary procedures and work tasks that would facilitate progress on this goal. It is understood by both agencies that the existing condition of both roadway corridors do not meet specific design standard or performance standards that may be necessary to allow for a formal corridor or right-of-way (ROW) exchange. A bus tour was conducted on 9/11/19 with the ITD Board and McCall City Council to introduce these issues to both agency representatives.

Identifying key deficiencies for both SH-55 and Deinhard/Boydston Lanes and estimating the cost to remediate these roadways to an acceptable level is needed to better understand the magnitude of

necessary physical improvements or other measures (ROW acquisition) that will facilitate a corridor exchange. Therefore, ITD and City staff have developed a Cooperative Agreement to cost share the completion of a corridor feasibility study. Both agencies have settled on an acceptable scope of work for Horrocks Engineers to complete the study. The cost sharing is proportioned based on the extent of work necessary to document each ROW, respectively. The Cooperative Agreement has been reviewed by both agencies' legal counsel.

Council Member Giles moved to approve Resolution 19-20 authorizing the execution of the Cooperative Agreement SH-55 and Deinhard/Boydston Corridor Exchange Feasibility Study. Council Member Holmes seconded the motion. In a roll call vote Council Member Giles, Council Member Holmes, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings. Council Member Giles requested information about what Nampa, Idaho passed regarding storage units within the city limits, referencing an article in the Idaho Statesman. City Attorney Bill Nichols gave a brief background on how the restrictions came about. Council Member Holmes expressed interest in participating as the Council liaison for the Climate Change Strategy Committee in January.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 8:29 p.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
November 21, 2019**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Public Comment
Work Session
Public Hearing
Business Agenda
Executive Session
Return to Open Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Anette Spickard, City Manager; Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Delta James, Economic Development Planner; Morgan Bessaw, City Planner; Kurt Wolf, Parks and Recreation Director; Meg Lojek, Library Director; Chris Curtin, Information Systems Manager

Also, in attendance were Joel Miller, Humphries Poli; Diane Kushlan, Kushlan Associates; Walter Sledzieski, McCall Historical Preservation Commission; Garret Visser, Idaho Wildlife Federation;

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Holmes moved to approve the agenda as submitted. Council Member Nielsen seconded the motion. In a voice vote all members voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following ACTION ITEMS. All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and were enacted with one motion.

1. Payroll Report for period ending November 1, 2019
2. Clerk License Report
3. Warrant Register – GL
4. Warrant Register – Vendor
5. **AB 19-260 Request to accept the Treasurer’s Report as Required by IC 50-208:** Treasurer’s report of accounts and activity of office during the month of October 2019 regarding care, management or disposition of moneys, property or business of the City. *Action: The Council shall examine the report and determine whether additional information from the Treasurer is required.*
6. **AB 19-245 Request to Execute the Land and Water Conservation Fund State and Local Agreement:** The City of McCall Parks and Recreation Department has received formal notification from the Idaho Department of Parks and Recreation of a Land and Water Conservation Fund grant award providing \$136,004 to support the placement of new playground equipment and associated pathway, drainage, landscaping and ADA improvements in Brown Park. Execution of the State and Local Project Agreement is required to secure the grant funds. Matching local funds of at least \$136,004 (50% of total project cost) are required for this grant program, which reimburses for costs accrued during the project timeline (until December 31, 2021) up to a total of \$136,004. City staff have budgeted for the required local matching funds through the CIP process. *Action: Authorize the Mayor to sign the Land and Water Conservation Fund State and Local Agreement.*
7. **AB 19-252 Request to Adopt Resolution 19-21 Authorizing the Sale of the Surplus Personal Body Armor to Valley County Sheriff’s Office:** Idaho Code 67-5732A allows the conveyance of surplus personal property to other state and local agencies. The Valley County Sheriff’s Office has requested to purchase the body armor worn by a former employee of the McCall Police Department. The former employee has accepted a position with Valley County Sheriff’s Office. Body armor is custom fit and made for individual officers. Body armor has a five-year life. The police department has prorated the cost of the vest to the remaining life of four years. The purchase price is \$500. *Action: Adopt Resolution 19-21 authorizing the sale of the surplus personal body armor to Valley County Sheriff’s office and authorize the Mayor to sign all necessary documents.*
8. **AB 19-254 Request to Approve the Extension of the Contract for Janitorial Services with First Class Cleaning Services:** In November 2018, McCall City Council approved a cleaning contract for the new Police Department building with First Class Cleaning Services. The contract was written with the provision to allow for “two (2) additional one (1) year periods, under the same term and conditions”. Justin Williams, Chief of Police, is requesting the extension of the contract for one (1) year. This expense is accounted for in the FY20 budget. *Action: Request Council to approve the extension of the contract for janitorial services with First Class Cleaning Services and authorize the Mayor to sign necessary documents.*
9. **AB 19-256 Request to Approve the Amendment No. 1 To Enterprise Software License Agreement Renewing the Enterprise Software License Agreement with ArchiveSocial:** In November 2018, McCall City Council approved an Enterprise Software

License Agreement with ArchiveSocial. The contract was written with the provision to allow for "Licensee may elect to renew this Agreement thereafter for successive periods of 1 year (each, a "Renewal Term") by providing written notice of renewal to Licensor at least 30 days prior to the scheduled expiration of this Agreement." Staff is requesting the renewal of the agreement for one (1) year. This expense is accounted for in the FY20 budget. *Action: Approve the Amendment No. 1 To Enterprise Software License Agreement Renewing the Enterprise Software License Agreement with ArchiveSocial and authorize the Mayor to sign all necessary documents.*

Council Member Holmes moved to approve the Consent Agenda as submitted. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

PUBLIC COMMENT

Mayor Aymon called for public comment at 5:33 p.m.

Hearing no comments, Mayor Aymon closed the comment period at 5:33 p.m.

WORK SESSION

AB 19-244 Presentation and Request to Adopt the Feasibility Study for Construction and Operation of a Community Event Space and Boathouse

Parks & Recreation Director Kurt Wolf presented the feasibility study for construction and operation of a Community Event Space and Boathouse and introduced Joel Miller of Humphries Poli. On February 23, 2018, there was a work session regarding the conceptual proposal for a community space and boat house structure on City owned property known as the Spruce Street right-of-way or 'Hill Climb Park'. The Council was supportive of this concept and wanted a feasibility study to better understand the project. Council approved the use of Local Option Tax funds for the study, and on July 11, 2019, a contract with Humphries Poli was approved for professional services for a feasibility study for the construction and operation of a Community Boathouse. The final report has been reviewed by City Staff and citizen Jim Pace who presented the original concept to Council.

Mr. Miller provided an overview of the feasibility study. He went over the proposed site and concepts used in other cities. The study includes a few design examples, but the main purpose of this study was to look at financial feasibility. He shared the cost estimates for construction, utilities, and possible revenue, and how the project ties in with the McCall Comprehensive Plan. Staff recognizes the reality of starting this project is not feasible currently but asks the Council to adopt the feasibility study as a planning document for future discussions. Mayor Aymon believes the boathouse to be a beautiful idea and a nice amenity to the community. Council Member Sowers likes the concept but wondered how necessary it is to have when there are many other projects that need attention. Staff explained the next step would be to engage the community in discussions and looking for partnerships. Council Member Holmes is concerned about parking. Council Member

Nielsen felt positive that staff is looking at developing this area and liked the information provided by the feasibility study.

Council Member Giles moved to adopt the Community Event Center and Boathouse Feasibility Study as a planning document and provide direction to staff. Council Member Nielsen seconded the motion. In a roll call vote Council Member Giles, Council Member Nielsen, Mayor Aymon, and Council Member Holmes all voted aye and Council Member Sowers voted no, and the motion carried.

PUBLIC HEARING

AB 19-251 Request to Adopt an Ordinance Updating McCall City Code Title 3 to include provisions for Local Housing & Short-Term Rentals – CA-19-01

Mayor Aymon opened the public hearing at 6:00 p.m.

City Planner Morgan Bessaw presented the Ordinance updating the McCall City Code Title 3 to include provisions for Local Housing & Short-Term Rentals – CA-19-01. On June 27, a joint work session was held with the McCall Area Planning and Zoning Commission and the McCall City Council to learn, discuss, and provide direction on potential updates to the City and County Code to encourage more local housing in the jurisdiction (City limits and McCall Impact Area.)

The draft code amendments were presented to the McCall Area Planning and Zoning Commission at the October 1, 2019 meeting. After review of the code changes and discussion, they unanimously recommended approval to the City Council and County Commissioners with some changes to the short-term rental section. Staff and the consultant worked with the City Attorney to finalize the code language based on draft code language presented on November 7th with feedback from the City Council.

Diane Kushlan, Kushlan Associates, gave a brief update of the changes including occupancy based on number of bedrooms, a definition for “McCall Area”, permit standards regarding business licensing and property management contacts, and neighborhood meeting process. City Attorney Bill Nichols clarified the purpose behind the changes as Ms. Kushlan went through them.

Council Member Holmes would like more time to digest what was presented. Council Member Sowers wanted to know if there had been any comments from the property management companies. Staff clarified noise restrictions and neighborhood meeting process. Council Member Nielsen would like more time as well before deciding. It was the general consensus of the Council to continue the public hearing to the next meeting.

Council Member Holmes moved to continue AB 19-251 and the public hearing to the Council meeting on December 5, 2019 at 6:00 p.m. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

BUSINESS AGENDA

AB 19- 258 Request for a Library Board of Trustees Appointment - Lynn Lewinski

City Manager Anette Spickard presented the Library Board of Trustees appointment. The Library Board voted unanimously on November 4, 2019 to accept Ms. Lewinski's application to serve another term on the Board and recommend her appointment to the City Manager and City Council. The position was advertised in the Star News for two weeks and Ms. Lewinski's application was the only one received by the application deadline. She has served as the Library Board's secretary and has been actively involved in the library expansion project. Her letter describes her interest in continuing to serve. The City Manager has reviewed and approved the appointment of Ms. Lewinski to the Board as required by Idaho Code Title 33 Chapter 26 which states the City Manager and the City Council shall appoint members to the Library Board. Ms. Lewinski will serve a regular 5-year term on the Library Board of Trustees. There are no terms limits for Library Board members per Idaho Code.

Council Member Sowers moved to appoint Lynn Lewinski to the McCall Public Library Board of Trustees for a term to expire October 2024. Council Member Giles seconded the motion. In a roll call vote Council Member Sowers, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Nielsen all voted aye and the motion carried.

AB 19-253 Request for Approval of the Tree Advisory Committee Member Appointment

Parks & Recreation Director Kurt Wolf presented the Tree Advisory Committee member appointment. The Tree Advisory Committee is responsible for the location, selection, and identification of any trees, which qualify as a landmark tree or stand, of identifying and inventorying street trees, of reviewing development proposals that may affect landscaping and provide comment to the Planning and Zoning Commission and City Council.

An ad was placed in Star News and ran for two weeks requesting letters of interest for the open position on the Tree Advisory Committee due to an expired term. Pavla Clouser, current member, expressed interest in remaining on the committee and submitted a letter. Amy Dolberry also submitted a letter of interest for consideration. No other letters of interest were received.

Council Member Sowers moved to Approve the Reappointment of Pavla Clouser to a three year term to the Tree Advisory Committee. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

AB 19-248 Request to appoint Dallas Young and Craig Vroom to the McCall Public Art Advisory Committee

Economic Development Planner Delta James presented the McCall Public Art Advisory Committee member appointments. The mission of the McCall Public Art Advisory Committee (PAAC) is to make recommendations to City Council regarding public art projects and policies within the City of McCall. The Public Art Advisory Committee was formed in 2012 by resolution of City Council (Resolution 12-13), consisting of five members appointed by City Council. Resolution 19-10, adopted by City Council on June 13, 2019, expanded the committee size from

five (5) to seven (7) members. Members are appointed to three-year terms, which are renewable for one additional term.

Upon expansion of the committee from five to seven member in June 2019, the new position vacancies were advertised, and letters of interest were received from three community members; Dallas Young, Susan Farber and Judy Drake. City Council appointed Judy Drake and Susan Farber to the committee in July 2019.

Sue Dixon is moving out of state and has submitted her committee position resignation. Dallas Young has expressed her continued interest in serving on the Public Art Advisory Committee. Additionally, Craig Vroom's first term on the committee will expire December 2019 and he would like to be considered for reappointment for a second term. Letters of interest from Dallas Young and Craig Vroom are enclosed. Since the most recent recruitment effort occurred three months ago, the City Manager recommends Council consider Dallas Young and Craig Vroom for appointment. Alternatively, Council can direct staff to advertise the vacancies for two weeks.

Council Member Holmes moved to appoint Dallas Young and Craig Vroom to the McCall Public Art Advisory Committee for three-year terms expiring December 2022. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

AB 19-246 Request to appoint Morgan Zedalis to the McCall Historic Preservation Commission

Walt Sledzieski, McCall Historic Preservation Commission Chair, presented the Commission member appointment. The McCall Historic Preservation Commission (HPC) is responsible for conducting a survey of local historic properties and recommending methods necessary to preserve, maintain and restore historic properties. The Commission also conducts educational and interpretive programs and recommends nominations of properties to the National Register of Historic Places.

Jennifer Theisen resigned her position after 10 years of service on the HPC in October. The open position was advertised for two weeks and generated one response from Morgan Zedalis. Morgan is an archeologist and historian currently working as the Assistant Forest Archaeologist for the Payette National Forest. In order to have status as a Certified Local Government (which McCall is currently designated), the HPC must have members that have certain qualifications related to historic preservation which Morgan can provide.

Council Member Giles moved to appoint Morgan Zedalis to a (3) three-year term on the McCall Historic Preservation Commission with term expiring November 2022. Council Member Sowers seconded the motion. In a roll call vote Council Member Giles, Council Member Sowers, Mayor Aymon, Council Member Holmes, and Council Member Nielsen all voted aye and the motion carried.

AB 19-247 McCall Historic Preservation Commission Annual Report for 2019

Walt Sledzieski, McCall Historic Preservation Commission (HPC) Chair, presented the Annual Report for 2019. The HPC is responsible for conducting a survey of local historic properties and recommending methods necessary to preserve, maintain and restore historic properties. The HPC also conducts educational and interpretive programs and reviews nominations of properties to the National Register of Historic Places.

Mr. Sledzieski briefly shared the year's highlights including the recognition by the National Park Service of the Johnson Flying Service (Pioneer) Hangar to be on the National Register of Historic Places, the Boise State University intern to organize a digital data base for local historical places, development of a historic tour map now available through the web, oral history training for HPC members to begin capturing local stories, and the reopening of the Historic Museum. He gave synopsis of the HPC goals for 2020.

AB 19-250 Request for Approval to Submit a FY20 Certified Local Government Grant Application to Support Historic Preservation Commission Member Professional Development

Economic Development Planner Delta James presented the FY20 Certified Local Government Grant Application to support Historic Preservation Commission Member Professional Development. The Idaho State Historic Preservation Office (SHPO) administers federal funds for preservation projects through the Certified Local Government (CLG) program. The City of McCall is a certified local government and is eligible to apply for funding. Members of the McCall Historic Preservation Commission wish to attend the 2020 Idaho Heritage Conference in Pocatello in September and/or the National Alliance for Preservation Commission Forum in Tacoma in July 2020. The conferences typically offer workshops regarding preservation, research methods, and other topics of value to Commission members. Grant funds and funding from the FY20 City budget would be used to pay for registration, lodging, meals and mileage for up to five Commission members.

Council Member Nielsen moved to approve submittal of a Certified Local Government Grant application and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Nielsen, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Sowers all voted aye and the motion carried.

AB 19-249 Request for Approval to Submit an Idaho Commission on the Arts Quick Funds Grant Application for Downtown Public Art

Economic Development Planner Delta James presented the Idaho Commission on the Arts Quick Funds Grant Application for Downtown Public Art. The Quick Funds Project for Organizations grant program offered by the Idaho Commission on the Arts supports arts projects that are open to the public and offered by Idaho nonprofits, schools or local government agencies. The public art project for McCall's downtown core is eligible for this grant program and requested funds would be utilized to augment community input into the artwork design and selection. More information about the grant program can be found at: <https://arts.idaho.gov/grants/quickproject-orgs/>

Council Member Holmes moved to approve submittal of an Idaho Commission on the Arts Quick Funds Grant application and authorize the Mayor to sign all necessary documents.

Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

AB 19-257 Idaho Wildlife Federation Presentation regarding Salmon and Steelhead Decline in Idaho and Request to Approve Letter of Support

Garret Visser, Conservation Program Coordinator at the Idaho Wildlife Federation, at the request of Mayor Aymon, presented salmon and steelhead decline in Idaho, and what towns can do to help preserve the fish populations. The Idaho Wildlife Federation (IWF) is a non-profit organization that advocates for the conservation of Idaho's fish and wildlife, habitat, and outdoor heritage. As a statewide, nonpartisan group founded by sportsmen and women, IWF seeks creative and proactive solutions to solve complex natural resource issues that impact fish and wildlife, habitats, and hunting and fishing opportunities. Their efforts advance "made in Idaho" solutions to the modern challenges of wildlife management and they believe wildlife and sporting opportunities can thrive while maintaining local economies and working agricultural landscapes. They advocate effectively for sound policy, vehemently defend public lands in public hands, and work with public officials to achieve their goals and bring a sportsman voice to the planning table. IWF seeks to spread awareness on behalf of issues that support Idaho's fish and wildlife populations, the delicate habitats that support them, and access to these resources by sportsmen and women alike. IWF works tirelessly on proactive efforts to enhance fish and wildlife populations and hunting and fishing experiences, while defending against the increasing threats of disease, invasive species, pollution, and privatization.

Mr. Visser explained that even though much money is invested in preservation of these fish, number are declining. Smolt efforts are not working as many of the young fish sent out are not coming back. Many small communities rely on the fishing industry for their livelihood. He was former fishing guide and more recently has been working with local communities and cities, and on the Idaho Governor task force created this last summer. His goal is to bring all interested groups together to find solutions where the federal efforts have failed. He asked the Council to show support by signing a River of Unity letter addressed to the Governor and the Idaho State Representatives and Senators. He answered questions about who he has contacted, and his relationships in working closely with the Riggins and other towns outfitters and other interested parties. He shared the efforts of the Governor Task Force to contact fish hatcheries and biologists and explained purpose of the letter is to show a unified front of the river communities to get the attention of State Legislators to enact some policies.

The Council discussed. Council Member Nielsen was supportive. Council Member Holmes sees the letter as a good neighbor effort to be supportive to those groups already working on the issue. Council Member Giles is supportive but would like to edit some of the language of the letter to be less harsh. Mr. Visser explained the language. Mayor Aymon feels the letter adjusted to reflect the view of McCall makes it more effective. Council Member Sowers agrees with Council Member Giles. There was a brief discussion regarding of the recovery effort failures of the Federal Government. Mr. Visser is hoping to deliver the letter in person to Washington DC by the end of January 2020.

There was Council consensus to have Council Member Giles work with the City Manager reword parts of the letter and bring back to a future meeting for approval.

AB 19-255 Request to Approve Conditional Use Permit CUP-19-07 for 1650 Bear Basin Road

City Planner Morgan Bessaw presented the Conditional Use Permit CUP-19-07 for 1650 Bear Basin Road. A Conditional Use Permit application to construct a 2,450 square foot detached garage creating an accessory structure in excess of 1,500 square feet. A properly noticed public hearing for the application was heard by the McCall Area Planning and Zoning Commission during their regularly scheduled October 1, 2019 meeting. During their November 5, 2019 meeting, the McCall Area Planning and Zoning Commission unanimously recommended this conditional use permit to the City council for approval without a second public hearing. She explained the conditions of approval (listed below) and answered questions.

Conditions of Approval include: This Conditional Use Permit shall be exercised within twelve (12) calendar months of the date of City Council approval; Prior to issuance of a building permit, the applicant shall receive final engineering approval; Prior to issuance of a building permit, the applicant shall receive an accessory use authorization from the Central District Health Department; Prior to issuance of a building permit, the applicant shall provide proof of quiet title action to remove the underlying Brown Tie and Lumber easement or shall provide a revised site plan with the proposed shop location outside the easement; and Prior to issuance of a Certificate of Occupancy, all disturbed areas shall be reseeded with native grasses.

Carey Freeland, applicant, answered questions about meeting the conditions regarding tree removal. Staff explained sometimes the City Arborist does not visit the site but makes the determination from the application depending on the circumstances.

Council Member Sowers moved to approve conditional use permit application CUP-19-07 for 1650 Bear Basin Road as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Sowers, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

AB 19-259 Work Session and Direction – Municipal Fiber Utility Discussion – Buildout Timelines and Community Interest

Information Systems Manager Chris Curtin presented the Municipal Fiber Utility discussion regarding buildout timelines and community interest. On July 12, 2018, Council approved Resolution 18-15 recognizing internet services to be essential services. Additionally, language in the McCall Area Comprehensive Plan’s Policy 2.5 “Improve broadband and fiber optic capacity within the city....” and Policy 5.2 “Explore ways of expanding high speed internet and fiber optic access to public buildings, businesses and residences....” supports this need.

At the April 26, 2019 Council work session, staff provided a brief history about the project and explained the challenges and goals of providing this service. The staff discussed the merits of expanding on installed fiber and conduit to create an open fiber network allowing third parties to

offer internet services to citizenry and businesses within the City of McCall. This would be a multi-year project designed to support high speed internet access at lower prices for the community. Council expressed support of the project and gave staff direction to move forward and bring back more information on the methods for financing this effort. At the September 26th work session, Council reviewed in depth the merits of the different models and reviewed the Rapid Fiber Plan draft, Financing models and Cost Projections. Staff was asked to show community interest and provide cost projections related to a 5-year buildout vs the originally proposed 10-year.

InfoSystems Manager Curtin presented the online live “Heat Map” to exhibit community interest and shared three possible buildout timelines which show the initial one-time cost to the City to fund this project depending if a 5-year, 7-year, or 10-year timeframe. Previously, the Council indicated interest to have the buildout be funded through an Opt-In Local Improvement District (LID). He explained each year’s LID would be sold to fund the following years’ buildout, and at the end of the buildout, the City would recoup the initial start-up costs. The ultimate cost to each household is a function of the take rate. The higher the take rate the lower cost per household. A 60% take rate would be considered a minimum rate to install a neighborhood. It is recommended the buildout be performed by City staff to control labor costs and provide certainty for construction scheduling. It is estimated staffing needs would be 3-6 FTE depending on build rate. Labor costs for buildout would be paid through the LID as part of the project construction cost. The construction window is estimated to be 7-8 months each year. Two of the staff would be required to have specialized skills which would make it very desirable to keep year-round (Fiber splicer and Boring machine operator). The fiber splicer could be used year-round by the IT department in a dual role managing the RAPID network and splicing\installing\troubleshooting customer service calls about the network. The City would then determine whether the remaining construction staff could be utilized in snow plowing\removal or Parks and Recreation maintenance activities and be retained on a year-round basis if funds are available.

There was a lengthy discussion and staff answered questions. Council Member Nielsen would like to see more concrete plans to identify a test neighborhood, the matrix surrounding what would make it a success, and a strategic plan created. Staff requests a build out projection be identified in order to create a strategy to bring back to Council. The recommendation would be to select either the 7- or 10-year build out plan as the 5-year is too aggressive. There was discussion about how the strategic plan would come together and clarification of how to make expectations meet reality.

Council direction to staff was to develop a strategic plan that would include how to target neighborhoods, marketing, next steps criteria based on the 10-year projection option. Staff is also to identify a test neighborhood and recommend a construction plan for a possible build out in 2021.

AB 19-261 Request approval of a Duct Occupancy Agreement with Syringa Networks, LLC

Information Systems Manager Chris Curtin presented the Duct Occupancy Agreement with Syringa Networks, LLC. Syringa Networks, LLC has approached the City to lease one of three installed conduits. They are hoping to interconnect the Park Place building, Central District Health and a building on Lake Street. The contract is for a term of 10 years with automatic renewal. Syringa will be responsible for fiber installation and maintenance related to the leased conduit.

The contract has been reviewed by legal counsel and would provide for a small monthly recurring income.

Mr. Curtin answered questions and clarified how the agreement would operate. City Attorney Bill Nichols pointed out that the agreement does not allow the City to terminate the lease after the 10 years unless there was a default in payment and advised the Council to consider that restriction and know they have the choice to make changes to the language.

After a brief discussion, the Council would like to renegotiate to add language giving the City some control over the renewal of the contract and asked staff to work with the legal counsel for better terms and bring the item back for approval at a future meeting.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings.

The Council took a short break at 8:56 p.m. and reconvened at 9:00 p.m.

EXECUTIVE SESSION

At 9:01 p.m. Council Member Nielsen moved to go into Executive Session for:

- **Litigation** pursuant to Idaho Code 74-206 (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement
- **Records** pursuant to Idaho Code 74-206 (1)(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code
- **Land Acquisition pursuant to Idaho Code 74-206(1)(c) to acquire an interest in real property not owned by a public agency. (ADDED 11/18/19)**

Council Member Sowers seconded the motion. In a roll call vote, Council Member Nielsen, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Holmes all voted aye and the motion carried.

Council discussed Thompson Place Litigation Settlement Agreement and land acquisition.

RETURN TO OPEN SESSION

At 9:27 p.m. Council Member Holmes moved to return to Open Session. Council Member Giles seconded the motion. In a voice vote, all members voted aye and the motion carried.

Council Member Nielsen moved to approve the Thompson Place litigation settlement agreement and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

Council Member Holmes moved to enter into an Exchange Agreement with Edith and David McGregor, authorize staff to negotiate closing date in reference to paragraph 3 of the Exchange Agreement, and authorize the Mayor to sign all necessary documents. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, Council Member Giles, and Council Member Sowers all voted aye and the motion carried.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 9:29 p.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
December 5, 2019**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Chamber Report
Department Reports
Public Comment
Public Hearing
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Nielsen, and Council Member Sowers all answered roll call. Council Member Holmes was absent.

City staff members present were Anette Spickard, City Manager; Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Michelle Groenevelt, Community Development Director; Morgan Bessaw, City Planner; Kurt Wolf, Parks and Recreation Director; Rick Stein, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Chris Curtin, Information Systems Manager; Nathan Stewart, Public Works Director; Dallas Palmer, Police Lieutenant

Also, in attendance was Lisa Johnson, McCall Area Chamber of Commerce; Diane Kushlan, Kushlan Associates; Terry Lindenberg, Treasure Valley Transit

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Nielsen moved to approve the agenda as submitted. Council Member Giles seconded the motion. In a roll call vote, Council Member Nielsen, Council Member Giles, Mayor Aymon, and Council Member Sowers all voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following ACTION ITEMS. All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and were enacted with one motion.

1. Payroll Report for period ending November 15, 2019
2. Clerk License Report
3. Warrant Register – GL
4. Warrant Register – Vendor
5. Accept the Following COMMITTEE MINUTES
 - a. Airport Advisory Committee – 2019 – October 3
 - b. Library Board of Trustees joint with Library Building Committee – 2019 – October 17
6. **AB 19-265 Request to Approve Letter to Idaho’s Congressional Delegation and Governor Little to Support Restoration of Salmon and Steelhead Fisheries in Idaho:** At the November 19, 2019 Council meeting, a representative of the Idaho Wildlife Federation presented information about a statewide effort to obtain support from cities for Governor Little’s newly formed Task Force for restoration of the salmon and steelhead fisheries. After review of a proposed letter, Council directed staff to revise the letter and bring back for approval. The revised letter has been reviewed by Council President Giles. *Action: Approve letter to Idaho’s Congressional delegation and Governor Little to support restoration of salmon and steelhead fisheries in Idaho and authorize the Mayor to the sign the letter.*
7. **AB 19-269 Request for Approval of the Single Event Concessions Permit – The 9th Annual Flash Point McCall Snow Bike Race - Saturday, January 25, 2020:** This event was held at the McCall Golf Course for the first six years and had outgrown the venue. The event promoter worked with City staff to relocate the event to Riverfront Park in 2017 to better accommodate and manage traffic, parking, spectators, and race participants. The event has received very little negative feedback over the years at this location and the event promoter has worked to mitigate those comments for this year’s event. The event promoter left the site in as good if not better condition than when he arrived. The Parks and Recreation Advisory Committee has reviewed the event proposal and voted unanimously in support of the relocation to Riverfront Park and keeping the event as a part of Winter Carnival. Alterations have been made to the course to accommodate concerns from neighbors in Rivers Crossing regarding the closure of the pathway connection to town from Rivers Crossing during last year’s event. This year’s course will only cross this road/path in two locations with traffic control to allow users to pass when safe to do so. The event promotor also made efforts to contact the Rivers Crossing HOA regarding these efforts. Staff requests that Council Review and discuss the conditions outlined in the Single Use Agreement for the Snow Bike Race. Note: City staff spent far less time and energy on the event than in years past when the event was held at the golf course. A full description of the event and a map of the venue and racecourse is available. *Action: Approve the Single Event Concessions Permit for the Snow Bike Race based on the conditions or any revisions to the agreement and authorize the Mayor to sign all necessary documentation.*
8. **AB 19-270 Request to Adopt Resolution No. 19-22 for the Ratification of the 2019 General Election Results:** Legislation went into effect on January 1, 2011 that establishes

counties as the officials for all elections. Idaho Code §34-1205 and §34-1206 state that the county board of commissioners shall be the county board of canvassers and the county clerk shall serve as their secretary for this purpose; and the board shall examine and make a statement of the total number of votes cast for all candidates or special questions that shall have been voted upon at the election. The Valley County Board of Commissioners canvass results of the November 5, 2019 General Election were provided to the Council. Resolution 19-22 ratifies the County Commissioners canvass of the November 5, 2019 General Election.

The total number of votes cast at said election for Michael Maciaszek:

Total votes cast 1224
For Michael Maciaszek 426 34.80%
Total Ballots (people voted) 692

The total number of votes cast at said election for: Jordan Ockunzzi

Total votes cast 1224
For Jordan Ockunzzi 279 22.79%
Total Ballots (people voted) 692

The total number of votes cast at said election for Colby Nielsen:

Total votes cast: 1224
For Colby Nielsen 519 42.40%
Total Ballots (people voted) 692

Action: Adopt Resolution 19-22 ratifying the Valley County Commissioners canvass of the November 5, 2019 General Election, authorize the issuance of Certificates of Election at the first meeting in January, and authorize the Mayor to sign all necessary documents.

Council Member Nielsen moved to approve the Consent Agenda as submitted. Council Member Sowers seconded the motion. In a roll call vote Council Member Nielsen, Council Member Sowers, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

DEPARTMENT REPORTS

Chamber of Commerce

Lisa Johnson gave an update on the Downtown Tree Lighting ceremony on Dec 6. She reported the Winter Carnival theme this year is “It’s a Kid’s World” and the goal is to sell all of the raffle tickets before Winter Carnival and stated the parade entries can be done online. She shared After Hours is December 19 at Rupert’s, the Mountain Hollys holiday guide is now available, and the next Women Ignite event is at Tamarack. Staff, Rachel and Lindsey, are attending ski shows in Portland and Spokane promoting winter recreation in McCall.

City Manager

City Manager Anette Spickard gave a brief update on the Payette Lakes Recreational Water & Sewer District meetings including their consideration of raising the sewer hook-up fees, happenings at the McCall Community Center, and McCall Area Chamber of Commerce efforts regarding recycling. She reported the McCall Golf Pro is retiring and he is actively looking for his replacement, and invited the Council to join staff at the Employee Christmas party and participate in the giving tree for 3 local families in need. She gave an update on the recent employee hires, positions open, and annual evaluation process.

Airport

Airport Manager Rick Stein shared the Pioneer Hangar was accepted as a historical place and would like to plan a celebration sometime in the coming year. He reported the taxi relocation project is on schedule.

City Clerk

City Clerk BessieJo Wagner reported the final numbers for local option tourism and street tax dollars, licenses and permits, and shared Jodi Weaver, receptionist, was promoted to the Public Works Administrative Assistant.

Information Systems

Information Systems Manager Chris Curtin reported on the police laptops in the cars and the online ticketing program. He shared the County has reached out to talk to the City about one of their systems, integrating the DocuSign program and some forms, and a new electronic timecard system.

Community Development

Community & Economic Development Director Michelle Groenevelt reported on the Code updates and stated the next items to be worked on is telecommunications and Title 2. She shared the next McCall Redevelopment Advisory Committee for the Urban Renewal District is meeting on December 16 and are looking for projects. The GIS Historic Walking Tour app is available online and reported on the building permits and upcoming land use applications. She shared Economic Development Planner Delta James joined Susan Madacsi, artist for the Lardo Bridge project, on Boise State Radio to talk about Lardo Bridge and the Public Art program and received 14 applications from artists interested in the Downtown Art Project.

Library

Library Director Meg Lojek shared their statistics are down from last year and contributes the lower numbers to the road construction. She shared there is a new person at the front desk and staff is excited about the CPE processes. She has been elected president for the Valley Mountain Library Consortium and briefly shared what the group does. She gave an update on the activities at the Library including a movie night where the funds raised were given to 3 non-profits in the community who serves those in need. There have been many meetings with various groups to assist with designing different areas of the new library.

Parks & Recreation

Parks & Recreation Director Kurt Wolf reported on the different recreation programs and challenges staff had to contend with. The department is bringing back the Photo Contest. He shared the Floral Night was well received, and he had fun dressing up as a turkey to promote the Turkey Free Throw Shoot. He gave an update on staffing, facility planning, downtown sidewalk snow removal, relocating the Friends of the Library, and Downtown Tree Lighting. He is looking to expand the Tree Lighting event next year.

Police

Police Lieutenant Dallas Palmer reported two applications have been received for the open police officer positions and one applicant for the Code Enforcement position. He gave a brief update on the SWET installation and it is anticipated to go live in the next month.

Public Works

Public Works Director Nathan Stewart reported November was a very busy construction month. He explained the challenges Streets is working through to pave in the Downtown area, and staff is working with Parks department on their first run on the new snow removal program. Street lights on Lenora Street were installed but the lights for Second Street have been delayed at the factory so will not be installed until spring. He shared Susan Devere has retired and Jodi Weaver from the Clerk department is moving into the position of Administrative Assistant.

Golf Course

Golf Course Superintendent Eric McCormick gave a brief update on snow removal, siding on the maintenance building issues, and dog poop clean-up.

PUBLIC COMMENT

Mayor Aymon called for public comment at 6:13 p.m.

Steve Millemann, attorney for residents on Knowles Road, shared concerns about a short-term vacation rental on 1101 Knowles Road. He relayed series of events related to this short-term rental including a garage conversion to accommodate more people, and encroachment issues of the house and garage into the city right of way. Mr. Millemann claimed that letters have been sent to the City asking about this home and no response was received. He expressed frustration for the lack of response and action.

Cheryl Knowles of 1104 Knowles Road had concerns about the short-term vacation rental on her road. She believed it had been remodeled with no permits and the number of cars parking everywhere. She had concerns with the use of the right-of-way and lack of emergency access.

Patrick Knowles of 1104 Knowles Road spoke on behalf of his daughter who lives on 1100 Knowles Road and read a letter she had written. She had concerns about the short-term vacation rental who she felt disturbed the character of the neighborhood. She is concerned about the noise, intoxicated people, and neighborhood safety due to lack of space by all the cars, RVs, and trailers. She has cleaned up trash left behind and there has been increased sightings of bears due to the improperly stored garbage. She is concerned with the City's inaction.

Katie Charles of 1095 Knowles Road is concerned with the short-term vacation rental in her neighborhood. She has shared photos of parking, spilled trash, an airstream vehicle for additional revenue, and large event trucks blocking the road. The visitors are loud and it goes on most every weekend. She expressed safety concerns regarding emergency access issues and the home is listed on Airbnb to sleep 20 but there are only 4 bedrooms. There are 3 garages that have been remodeled to sleep people. She expressed frustration with a lack of response of city administrators and wanted to know why laws were not being enforced or the owners penalized.

Dave Knowles of 1102 Knowles Road which is his part time address. His concerns echo the other speakers. He would like the city to take action about the problems this home is causing.

Tara Bybee of 1105 Knowles Road spoke about the short-term vacation rental near her home and stated she has had to deal with drunken brawls, noise late at night, and dust issues which cause a health issue for one of her sons. She calls to complain and feels nothing happens. She is frustrated about the lack of response and feels the rules do not apply for these people.

Council asked staff to prepare a briefing on this issue and bring to a future meeting.

Hearing no comments, Mayor Aymon closed the comment period at 6:39 p.m.

PUBLIC HEARING

AB 19-251a Request to Adopt an Ordinance Updating McCall City Code Title 3 to include provisions for Local Housing & Short-Term Rentals – CA-19-01 – Continued from November 21, 2019

Mayor Aymon continued the public hearing for an Ordinance Updating McCall City Code Title 3 to include provisions for Local Housing & Short-Term Rentals – CA-19-01 at 6:39 p.m.

Community and Economic Development Director Michelle Groenevelt presented the agenda item to the Council. On June 27, a joint work session was held with the McCall Area Planning and Zoning Commission and the City Council to learn, discuss, and provide direction on potential updates to the City and County Code to encourage more local housing in the jurisdiction (City limits and McCall Impact Area.) The draft code amendments were presented to the Planning and Zoning Commission at the October 1, 2019 meeting. After review of the code changes and discussion, they unanimously recommended approval to the City Council and County Commissioners with some changes to the short-term rental section. Staff and consultant worked with the City Attorney to finalize the code language based on draft code language presented on November 7 with feedback from the City Council. The memo and proposed ordinance have an effective date of January 1, 2020.

Diane Kushlan of Kushlan Associates walked the Council through each change and fielded questions from the Council. Mayor Aymon wanted some clarification about the occupancy of four people per bedroom. City Attorney Bill Nichols explained it was not so much about the number sleeping in the room as it was about the number of people overall sleeping in the house. Some owners will put multiple beds or bunk beds in a room, so this addresses existing circumstances and give definition of a bedroom. Council Member Nielsen had concerns with the definitions of dwellings and duplexes. Community & Economic Development Director Michelle Groenevelt explained this is to discourage companies coming in to set multiple short-term rentals (STR). It does not restrict long-term rentals being in those structures. A duplex could have one STR and one long-term rental at the same time. The restriction is for the short-term rentals. There was a brief discussion on the definition of the amount of days and staff answered questions about density zones, RV parks, the necessity of a business license for STR (long-term rentals do not need a business license), and standards for all units under 20 people. There was a discussion regarding trash service and the bear proof trash can language, and parking. City Attorney Nichols addressed the question if these code updates push the limits on regulations, and he stated he felt confident that the State code adopted in 2017 still allow cities to regulate secondary effects of STRs. He also advised to include the public comments made tonight in the public record as they attest to the impacts STRs have on neighborhoods such as parking and garages turned into bedrooms without permitting.

No public or written comment was received.

Mayor Aymon closed the public hearing for an Ordinance Updating McCall City Code Title 3 to include provisions for Local Housing & Short-Term Rentals – CA-19-01 at 7:33 p.m.

There was discussion on the changes requested and whether to approve the ordinance at this time. Staff has a meeting scheduled with the County Commissioners to present the Ordinance and would like to not delay the approval to another meeting. City Attorney Nichols suggested to approve a first reading of the title and then bring back to a second reading with amendments for adoption so staff can continue their presentation to the County Commissioners.

Council Member Giles moved to suspend the rules and have the first reading by title only, Ordinance 983. Council Member Sowers seconded the motion. In a roll call vote Council Member Giles, Council Member Sowers, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

City Clerk BessieJo Wagner read Ordinance 983 by title only:

An ordinance of the City of McCall, Valley County, Idaho, amending, enacting, or deleting the following sections of Title 3, Planning and Zoning, of the McCall City Code, to-wit: Section 3.2.02, Meanings of Terms or Words, to modify the definitions for Accessory Use, Building, Or Structure, Dwelling Unit, Accessory, and Dwelling, Multi-family, to add definitions for Bedroom, Dwelling Unit, Local Housing, Dwelling Unit, Seasonal, Owner Occupancy, McCall Area and Short-Term Rental, and to delete definitions for Community Housing Unit And Dwelling, Two Family; Section 3.3.02, Residential Use Regulations, to modify the allowed use for Accessory Structure⁴, <1,500 square feet, to add allowed uses for Dwelling Unit, Local Housing and Dwelling, Short Term Rental, occupancy less than 20 persons, and to delete the allowed uses for Accessory Structure >1,500 square feet and Dwelling, Two Family, and add Footnote 4, a reference to Section 3.8.11; Section 3.4.02, Commercial Use Regulations, to change the title of the section to permitted and conditionally permitted uses within commercial zones, to add the allowed uses for Dwelling Unit, Local Housing and Dwelling Unit, Seasonal Housing, and to delete Item 2 under notes and renumber the remaining items under notes accordingly; Section 3.4.04, Commercial Zone Special Development Standards, Subparagraph (D), Uses, to modify Subparagraph (D), Uses, to allow Single Family, Multi-Family, and Local Housing as part of a Mixed-Use Development, including commercial and or public uses and to provide the conditions therefor by modifying Item 1 for multi-story structures, by modifying Item 2 for developments with commercial and/or public use, by deleting Item 3, and by modifying Item 4 to renumber it Item 3 and including a requirement for equivalent square footage in a CC Zone; Section 3.6.02, Public Zone Use Regulations, to change the title of the section to Permitted and Conditionally Permitted Uses Within Public Zones, to add the allowed use for Dwelling, Local Housing; Section 3.7.032, Requirements For Development, Subparagraph (C), Structure Height, to except certain structures from Subparagraph (C), Structure Height; Section 3.8.11, Accessory Use, Buildings and Structures, to delete Subparagraph (A), to modify Subparagraph (B) by relettering it Subparagraph (A) To Substitute Approval by an Administrator in place of a Commission, to delete Subparagraph (C), and to add a new Subparagraph to be lettered (B) to Limit the Size of an Accessory Structure; enacting Section 3.8.11.01, entitled Accessory Dwelling Units, permitting Accessory Dwelling Units and establishing the number, location, density, basic requirements for habitation,

health and safety code requirements, size, parking, request for waivers of monthly water services fees, and rental requirements; enacting Section 3.8.21, Entitled Local Housing Density Bonus Program, setting forth the purpose, applicability, general provisions, and calculation of the density bonus; enacting Section 3.8.22, entitled Seasonal Dwelling Units, permitting seasonal dwelling units for use by employees of businesses or institutions within the McCall Area and establishing the conditions therefor; Section 3.10.01, Purpose, to add a Subparagraph (E) promoting local housing and a variety of housing types in quality development; Section 3.10.024, Density Bonus, to modify Subparagraph (C) to delete the maximum increase in density and substitute compliance with Section 3.08.21; deleting Section 3.13.036, Rental of Accessory Dwelling Units, in its entirety; enacting new Section 3.13.036, entitled Additional Conditional Use Permit Standards for dwelling, short-term rental with occupancy of 20 or more guests, setting forth the standards for compliance, use, neighborhood impact and application requirements; enacting Section 3.13.09, Permit Standards for Dwelling, Short-Term Rentals, providing for the permitting of Dwelling and Short-Term Rentals; Section 3.15.02, Preliminary Development Plan Review, Subparagraph (B), Neighborhood Meetings, to modify Subparagraph (B), Neighborhood Meetings, to provide for the submission of an application instead of a plan and to establish timing, notification, and summary of the meeting requirements; and Section 9.4.06, Permits and Inspection, to modify Subparagraph (B), Temporary Use Permits, by deleting Paragraph 1, Fees, Restrictions, and renumbering Paragraph 2, Emergency Permits, as Paragraph 1.

AB 19-268 Request to Adopt an Ordinance Updating McCall City Code Title 3 to include provisions for Interior and Exterior Airport Zones – CA-18-05

Mayor Aymon opened the public hearing for the Request to Adopt an Ordinance Updating McCall City Code Title 3 to include provisions for Interior and Exterior Airport Zones – CA-18-05 at 7:44 p.m.

Community & Economic Development Director Michelle Groenevelt presented. A draft amendment to Chapter 6 Civic, Airport and Agriculture/Forest Zones was presented to the Planning and Zoning Commission in a Work Session in November 2018. This original draft was endorsed by the McCall Airport Advisory Committee and the Airport Manager based on review and comments by the airport's engineers. The draft was revised by city code consultant, Kushlan Associates in consultation with the Airport Manager and presented in a second workshop with the Commission in June 2019.

Since the June Workshop, the consultant has further revised Chapter 6, as well as drafted a new section to Chapter 7 Special Districts, titled "McCall Municipal Airport Influence Overlay Zones". In addition, provisions for new land use compatibility overlay zones, as suggested in the Idaho Transportation Department and Federal Aviation Administration guidelines, have been drafted. Additions and edits are also being proposed for Chapter 2 DEFINITIONS. During their regularly scheduled November 5, 2019 meeting, the McCall Area Planning and Zoning Commission held a properly noticed public hearing and unanimously recommended the application for approval. The proposed changes in the actual ordinance form, with an effective date of January 1, 2020, has been reviewed by the City Attorney.

Diane Kushlan of Kushlan Associates worked through the recommended code amendments and she and staff fielded questions. No public comments were received. The public hearing was continued to allow staff to formalize the ordinance.

Council Member Nielsen moved to continue the public hearing to formalize the ordinance Updating McCall City Code Title 3 to include provisions for Interior and Exterior Airport Zones – CA-18-05530 to December 19, 2019 at 5:30 pm. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, and Council Member Sowers all voted aye and the motion carried.

AB 19-267 Request to Approve Development Agreement for Treasure Valley Transit

Mayor Aymon opened the public hearing for the request to approve Development Agreement for Treasure Valley Transit at 8:14 p.m.

City Planner Morgan Bessaw presented. A Design Review application for a remodel of the existing commercial building at 210 E. Park Street to a multi-modal transit center, to include a new shared driveway access to the existing City Hall parking lot, was heard by the McCall Area Planning and Zoning Commission on December 4, 2018. The application received unanimous approval, which was conditioned on City Council approval for a Development Agreement and/or Access Agreement for the use of the adjacent City parcel for parking, bus access and turn-around.

This development agreement is provided to meet the required condition. The development agreement stipulates that the applicant will provide an easement sufficient to build a new driveway with an attached sidewalk between the two buildings. The cost for all engineering and design will be provided by the City. The construction and maintenance of the driveway will also be paid for by the City of McCall while the cost of construction and maintenance for the sidewalk will be provided by Applicant. A staff report and the development agreement has been reviewed by the City Attorney.

Terry Lindenberg, Director of Treasure Valley Transit, commented on her pleasure to see forward movement on this project.

Public Comments

Pat Blanchard of 616 N. Third Street at Alpine Village was concerned about the driveway and the lights from cars shining into her bedroom. It has always been a problem, but she is apprehensive it will be worse with the bus turning around in the parking area. She hopes the plans will prevent shortcutting from 1st street down the bike path and provide some shielding from the lights in the parking area and driveway.

Mayor Aymon closed the request to approve Development Agreement for Treasure Valley Transit public hearing at 8:19 p.m.

The Council discussed. Council Member Nielsen expressed his desire to see more buses purchased over the installation of the driveway. Council Member Giles is good with the agreement but would like to see more mitigation on the impact to the neighbors. Council Member Sowers brought up that he thought the map for the City Campus and Library project had addressed some of those issues, but he could not recollect for sure. City Manager Anette Spickard explained that part of the Library expansion will be looking at the parking lot improvements which will be discussed at a future meeting, but will be done independent from the development agreement. She will take the feedback from Ms. Blanchard back to the expansion team.

Council Member Sowers moved to approve the Treasure Valley Transit Development Agreement and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Sowers, Council Member Giles, Mayor Aymon, all voted aye, and Council Member Nielsen voted no, and the motion carried.

BUSINESS AGENDA

AB 19-263 Request to Approve the Parks and Recreation Advisory Committee Member Appointment

Parks & Recreation Director Kurt Wolf presented the Parks and Recreation Advisory Committee member appointment. The Parks and Recreation Advisory Committee (PRAC) is established pursuant to Idaho Code 50-210 to advise and make recommendations to the McCall City Council on matters pertaining to the operations, management and programming of the McCall Parks and Recreation Department. The Committee consists of seven voting members. Staff advertised for two weeks one full 3-year position and two letters of interest were received from Andrew Testa and Lance Hayes. The Committee and staff have reviewed the letters and would like to recommend that City Council appoint Andrew Testa to the position.

Council Member Nielsen moved to approve the appointment of Andrew Testa to the Parks and Recreation Advisory Committee for a term of 3 years expiring in December 2022. Council Member Sowers seconded the motion. In a roll call vote Council Member Nielsen, Council Member Sowers, Mayor Aymon, and Council Member Giles all voted aye and the motion carried.

AB 19-264 Request to Approve the Tree City USA 2019 Application for Re-Certification and 2019 Growth Award Application

Parks & Recreation Director Kurt Wolf presented the Tree City USA 2019 for Re-Certification and 2019 Growth Award applications. The Parks and Recreation Department has fulfilled the requirements set by the Arbor Day Foundation for McCall to again qualify as a Tree City USA. In addition, the Parks Department has completed numerous projects that qualify for a growth award in conjunction with the Tree City USA application process. It is the department's goal to utilize the Idaho Street tree planting with the school district, and the Downtown Core Project – Silva cell installation for the application. He shared what projects were used for last year's award.

Council Member Giles moved to approve the City of McCall application for Tree City USA and a Growth Award and authorize the Mayor to sign all necessary documents. Council Member Sowers seconded the motion. In a roll call vote Council Member Giles, Council Member Sowers, Mayor Aymon, and Council Member Nielsen all voted aye and the motion carried.

AB 19-266 City Manager Annual Performance Evaluation Process

City Clerk BessieJo Wagner presented the City Manager Annual Performance Evaluation Process. This is the time of year when all City employees participate in the Annual Performance Evaluation process. As the City Manager is a direct report of the Council, the Council will complete an annual performance evaluation of the City Manager's performance during 2019. The Performance Evaluation process used by City Council has been as follows:

Phase I

The City Manager will complete an Employee Self Feedback form and submit it to Human Resources who will forward the completed form to the Council.

Phase II

Each of the City Manager’s direct reports will complete a Supervisor Evaluation form where they have an opportunity to evaluate their manager in an anonymous manner. The Supervisor Evaluation forms will be submitted to Human Resources who will compile all feedback into one document that will be sent to the Council.

Phase III

The Council will use the prior year evaluation, position description, self-feedback, and supervisor evaluation forms to complete the Annual Performance Evaluation. Each Council Member will have an opportunity to submit feedback and establish goals for the upcoming year.

Phase IV

The Council will work with the Human Resources Manager to summarize and formalize performance review documents to be presented to the City Manager as the Annual Performance Evaluation for 2019.

City Clerk Wagner explained the Council will need to begin the evaluation process for the City Manager and assign Council member(s) to act as a scribe to be responsible for collecting comments from the Council and completing the performance evaluation documents. After which, an executive session will be scheduled to deliver the 2019 performance evaluation to the City Manager at a future meeting, prior to February 01, 2020. The Council decided to select someone to act as a scribe at the December 19, 2019 meeting.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 8:36 p.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
December 19, 2019**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Public Comment
Reports
Public Hearing
Business Agenda
Executive Session
Return to Open Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Anette Spickard, City Manager; Bill Punkoney, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Morgan Bessaw, City Planner; Rick Stein, Airport Manager, Traci Malvich, Human Resources Manager; Nathan Stewart, Public Works Director; Tara Woods, Recreation Supervisor

Also, in attendance were Julia Thrower, Environmental Advisory Committee; Amy Pemberton, Millemann Pemberton & Holm LLP; Scott Acker, Secesh Engineering; Jud DeBoer, River Ranch Subdivision Owner

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Holmes moved to approve the agenda as submitted. Council Member Sowers seconded the motion. In a roll call vote, Council Member Holmes, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following ACTION ITEMS. All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and were enacted with one motion.

1. City Council Regular Minutes – October 24, 2019
2. City Council Special Minutes - November 22, 2019
3. Payroll Report for period ending November 29, 2019
4. Clerk License Report
5. Warrant Register – GL
6. Warrant Register – Vendor
7. **AB 19-279 Request to accept the Treasurer’s Report as Required by IC 50-208:**
Treasurer’s report of accounts and activity of office during the month of November 2019 regarding care, management or disposition of moneys, property or business of the City. *Action: The Council shall examine the report and determine whether additional information from the Treasurer is required.*
8. **AB 19-278 Request for Approval of the FY19 Eidebailly Audit Engagement Letter:**
The audit engagement letter states the terms under which the audit will be conducted by Eidebailly, management’s responsibilities, states the fees and timing of the audit, the significant findings Eidebailly will communicate to the Members of the City Council, as well as dispute resolution, limitation of damages, time limitation, indemnity, and assignments prohibited. *Action: Approve the engagement letter from Eidebailly for the FY19 Audit and authorize the Mayor to sign all necessary documents.*

Council Member Nielsen moved to approve the Consent Agenda as amended to move AB 19-285 and AB 19-286 to the Business Agenda. Council Member Sowers seconded the motion. In a roll call vote Council Member Nielsen, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Holmes all voted aye and the motion carried.

PUBLIC COMMENT

Mayor Aymon called for public comment at 5:33 p.m.

Phillip Pack of 1101 Knowles Road gave a back story of Knowles Road stating the road was never meant to be a dead end so there is no room for emergency vehicles to turn around. When purchasing the property there was nothing in the paperwork that showed the property was constructed in the right of way. In December 2018, he was made aware of the encroachment and in February 2019, he had received a letter from the City for mediation of the issue. In May, he met with the City Planner and City Engineer to discuss creating space for a turn around but has not heard back. He has never had any neighbors contact him about issues and the property is managed by Done Right Management.

Joseph Hill of 1101 Knowles Road, part owner, shared that the previous owners had constructed the home in the right of way which was not disclosed during purchase nor enclosed in the title report. He has found this to be disturbing and wanted to know how the construction was approved. He has been in contact with the City who has presented three options on how to deal with the issue, of which, none are financially viable for him. He suggested a fourth option of grandfathering the property and spoke with the City Attorney about this option but has not heard back from him. In response to the neighbors' accusations, he felt the comments were exaggerated and some out right false. He receives the bulk of the calls on this property and none of the neighbors has contacted him about any issues. He is willing to go through each item case by case to resolve the issues.

Melissa Coriell of 1109 Buckboard Way requested the City Council write a letter to the Forest Service to ask for the public comment period for the Stibnite gold mine operations staff Environmental Impact Statement be extended an additional 75 days to a total comment period of 120 days. She went on to explain there has been a large amendment submitted by Midas Gold and she feels a 2 ½ month extension would not be that detrimental to the process. Other large projects have received extensions when the communities asked, and she wanted the support of the Council for this request.

Hearing no comments, Mayor Aymon closed the comment period at 5:46 p.m.

REPORTS

AB 19-272 Environmental Advisory Committee Annual Report

Julia Thrower, Chair of the Environmental Advisory Committee, present the Committee's annual report. The mission of the Environmental Advisory Committee (EAC) to the City of McCall is to identify and promote a unifying policy of objectives for environmental stewardship and sustainability across all city departments and for the ultimate benefit of the community. The Committee shall consist of five (5) voting members appointed by the City Council. The term of office for each appointive member shall be three (3) years. Each member may serve no more than 2 consecutive terms.

After a summer break where the EAC was asked to think about future projects or issues they might want to address, they discovered they had trouble formulating future projects of the EAC. She explained the committee felt that since it is not associated with any one department there was a lack of direction and they felt unsupported. She shared some items the EAC had worked on, such as an air quality report and the Green Business program, where the item presented went nowhere or the committee was left to do all the promotion on their own. Even finding the application is difficult to find on the City website. She feels if this is a City program, there needs to be more support from the City to make it more viable and attractive to people who might want to join. She shared frustration with the lack of response to the recycling report that was presented to the Council. She asked for assistance in bringing about better engagement with the staff and the Council so they feel more supported and shared some ideas on how the City could do that. She touched on a variety of different issues that were possible items the committee could address for the betterment of the community and pointed out the McCall Comprehensive Plan has sustainability goals that the EAC could partner with the City to assist in accomplishing.

For the upcoming year, the committee will continue with the programs they have done previously such as Arbor Day and Earth Day celebrations. The EAC would like to schedule a meeting with the Council to learn what each Council Member feels is important to help them formulate some plans and invited the Council to attend their monthly meetings. Mayor Aymon requested that Julia Thrower attend the Retreat to address the issues of the EAC. City Manager Anette Spickard stated there could possibly be a 30-minute session arranged during the Retreat to fit in a session with the EAC. She also explained that at the establishment of this committee there was a very specific action plan in the bylaws for the committee to follow and most of those items have been completed which makes it understandable why the committee is asking about what is next. She had suggested to Ms. Thrower to look at the McCall Comprehensive Plan for goals and priorities for the environment that the Council has already adopted to help formulate some additional tasks for the EAC. She suggested a separate work session rather than trying to squeeze into the Retreat.

Council Member Nielsen pointed out there is an item tonight about Greenhouse Gases and it was suggested a few meetings back the EAC be assigned that task. He liked the idea of a separate work session. Mayor Aymon thought it would be a good fit to participate in the Climate Change Strategy. Staff was asked to schedule a work session so there would be adequate time to discuss.

PUBLIC HEARING

AB 19-277 Request for Approval of Planned Unit Development General Plan (PUD-19-04), Subdivision Preliminary Plat (SUB-19-06), and Associated Development Agreement Amendment for River Ranch Phase 2 & 3

Mayor Aymon opened the public hearing for the request for approval of Planned Unit Development General Plan (PUD-19-04), Subdivision Preliminary Plat (SUB-19-06), and Associated Development Agreement Amendment for River Ranch Phase 2 & 3 at 6:00 p.m.

City Planner Morgan Bessaw presented. McCall River Ranch Company is proposing an application for preliminary plat and PUD general plan for Phases 2 and 3 of River Ranch Subdivision as well as an amendment to the existing River Ranch Development Agreement. Phases 2 and 3 are located south of the currently platted portions of River Ranch Subdivision. Both Phase 2 and Phase 3 were previously approved for preliminary plat in 2001 and then again in 2004. Those approvals have expired. The new application is for 126.67 acres divided into 27 lots in Phase 2, and 48.38 acres divided into 7 lots and two large open space parcels in Phase 3.

During its regularly scheduled November 5, 2019 meeting, the McCall Area Planning and Zoning Commission held a properly noticed public hearing and recommended the Planned Unit Development General Plan, Subdivision Preliminary Plat, and associated development agreement amendment to City Council for approval. Ten letters of comment submitted to the original plan that were opposed to the preliminary plat. There some revision to the preliminary plat and five more letters were received opposed to the project.

Jud DeBoer, owner/applicant, gave a brief history of the project and shared what improvements have happened. Scott Acker of Secesh Engineering gave an overview of the utility services for each phase, gave an update on the wetland status and erosion plan for parcels next to the river, and answered questions.

Amy Pemberton, attorney representing the owners, gave a more detailed presentation of the project. She clarified for Council Member Giles that all parcels are on septic and have City water. She went over some variations of code that were requested and gave a rundown of the proposed changes to the development agreement. She answered questions about the smaller structures on the smaller lots, local housing (not considered in this phase), public access (no official access currently so will not change), private gates at entrances (has been promoted that way and walkers and bikers will still have access), and clarified walking entrances and pathways. The Pathway Master Plan does not show a path on this property so a public pathway cannot be required in the Conditions of Approval. The Master Plan would need to be revised to include this area.

City Planner Bessaw went through the Conditions of Approval as listed below:

Conditions of Approval:

1. The PUD and SUB applications shall be contingent of City Council approval of both application and the associated amendment to the development agreement.
2. Prior to any disturbance of wetland areas within the proposed project area, copies of U.S. Army Corps of Engineer 404 Permit shall be provided to the City.
3. Prior to any site work or disturbance, the applicant shall submit and receive approval for final civil plans by the City of McCall Engineer.
4. The applicant shall adhere to all Engineering requirements:
 - a. Before water service can be provided to either of the new phases, developer shall rehabilitate/repair/restore the PRV station(s) to the City's satisfaction and shall maintain uninterrupted electrical service to both of the stations.
 - b. The developer shall construct a water main to City standards and requirements along the loop road within the proposed Phase 2 portion at developer's expense. The main shall be sized and looped appropriately based on fire flow water modeling.
 - c. A looped section of water main may be required to connect from the cul-de-sac back into Rawhide Loop Road, depending upon Fire Department and/or water demand/fire flow modeling requirements.
 - d. Developer shall dedicate a minimum 20' wide easement for the water main and related appurtenances in areas outside of street, and/or dedicated utility Right-of-Way. All water related facilities, including fire hydrants shall be located in utility Right-of-Way, or an easement.
 - e. Fire hydrants shall be kept clear of snow and other obstructions (fences, landscape, trees, etc.) at all times.
 - f. Individual Stormwater Reports shall be required for construction on each parcel that is adjacent to the river in order to demonstrate compliance with the City's Drainage Management Guidelines.
 - g. The City may at its discretion require that geotechnical investigation(s) be performed by a licensed and qualified professional Geotechnical Engineer in order to demonstrate that soils on Lots 15-20 of Phase 2, and all of Phase 3 are adequate to support proposed improvements and that the slopes will not be adversely impacted by such improvements or post-development runoff.
 - h. The Owner's Association shall be the responsible party to monitor slope stability of the river bluffs. Any instability or required mechanical stabilization of any portion of the

slopes shall be immediately reported to the City before any work may be performed. The City may, at its discretion, require the Owner's Association and/or property owner to obtain professional engineering services as it may deem necessary prior to any stabilization efforts.

- i. The developer and/or Owner's Association shall be responsible to take every reasonable effort to prevent erosion and sedimentation from occurring from the project and into the riverbed.
 - j. Any improvements within 150 ft. of the shoreline shall require submittal of a Shoreline and River Environs Zone application to the City for approval per MCC 3.7.02.
 - k. Improvements within the 75' riparian easement shall be limited to within 15' of the building envelope and shall be approved by the City of McCall.
 - i. Any such improvements shall be designed to drain away from the slope.
 - ii. No construction of any kind shall be allowed within the 15' buffer strip between the proposed building envelope and the top of the slope of Lot 65, including stormwater-related facilities without City engineering approval.
 - iii. No construction of any kind shall be allowed within the 75' buffer strip between the proposed building envelope and the top of the slope of Lots 59, and 63 through 64, including stormwater-related facilities without City engineering approval.
 - l. All landscaping within the 75' riparian easement shall be approved by the City Arborist. Any such landscaping shall be limited to native species that are appropriate to the setting and shall be hand-watered. No pipe or tubing irrigation (sprinklers or drip systems) shall be allowed within the riparian easement.
5. Prior to execution and recordation of either the Phase 3 or Phase 2 Final Plats:
- a. All proposed building envelopes shall be approved by the City and included on the final plat.
 - b. A 404 Permit for River Bank Stabilization and driveway impacts to wetlands shall be obtained.
 - c. The applicant shall construct all public improvements as detailed in Section 9.1 of the amended development agreement and shall obtain final approval of these aspects from the City of McCall. Alternatively, the applicant shall provide financial assurances for any deferred improvements in accordance with MCC 9.6.067.
 - d. All easements, including a 75 ft. riparian easement to the City of McCall, the shared driveway easement for lots 63 and 64, the 15 ft. river bank maintenance access easement, and the snow removal, utility, and drainage easements along all private road frontages, shall be indicated on the final plat and shall be formally documented with signed declarations and recorded with the plat.
 - e. The applicant shall provide a maintenance reserve funding plan schedule for the private road for review and approval by the City Engineer.
6. Prior to recording the final plat for River Ranch Phase 2, River Ranch will complete the following:
- a. finalize the location of the pathway from Mission Street to Moonridge, in a location that is separated from the existing east-west dirt road, and separated from Rawhide Loop to the extent reasonably feasible. A strong connection between the existing

- paved pathway on Mission to the new gravel improvements crossing River Ranch to Moonridge will be made based on existing Parks & Rec guidelines; and,
- b. update the legal description of the pathway in the Pathway and Utility Easement, which easement shall be 15' in width; and,
 - c. improve the pathway, which shall be at least 8' in width, to a gravel surface from Mission Street to Moonridge; provided, that the portion of the pathway located within the old railroad grade is already existing and graveled, and will not require additional work from the applicant.
 - d. More appropriate signage will be installed that will designate the public pathway route, such signage to be approved by the Parks & Rec Director prior to installation.
7. In the event a security gate is installed at either entrance to the subdivision, the applicant shall install an SOS siren activator to provide a means of emergency access per 2015 International Fire Code 503.6.
 8. Prior to issuance of a building permit for any parcel, the applicant shall receive approval from Central District Health Department (see agency comments above).
 9. Prior to issuance of a building permit for Lots 63-65, engineered slope stabilization will be required. Such engineered solutions shall be provided by a licensed and qualified professional engineer with experience in such remediation and stabilization work. Engineered plans and construction shall require City review and approval prior to implementation.
 10. Prior to issuance of a Certificate of Occupancy, building numbers in accordance with McCall Addressing Guidelines shall be installed.
 11. The applicant shall apply for their Phase 3 PUD Final Plan and Subdivision Final Plat on or before April 30, 2025. The Phase 3 Final Plat shall be recorded prior to the Phase 2 Final Plat to ensure that the open space and density requirements are met.
 12. The applicant shall apply for all or a portion of their Phase 2 PUD Final Plan and Subdivision Final Plat on or before April 30, 2030.
 13. A full set of as built (record) drawings of all improvements intended for public use and maintenance, including, but not limited to, water and sewer lines, and including also private and public streets, shall be furnished to the city for the permanent records of the city within sixty (60) days of completion of the construction.

Public Comments

John Fisher of 126 River Ranch Road shared he is the first resident of the development and is available for anyone who has questions.

Council Member Sowers wanted to know the significance of the Payette River Greenway map which he had pulled up on his computer and the 300-foot mark indicated on it. City Planner Bessaw thought the Payette River Greenway was an old reference as the City does not have anything titled as such. She believes it to be an old map of what is now the Shoreline and River Environ-Zone map showing 300 feet overlay which is 150 feet on either side of the high-water mark of the river. What this means is any development in that area will be required to go to Planning and Zoning Commission for review. Staff explained existing setbacks for platted lots is 50 feet and newly platted lots is 75 feet. And the overlay is intended for erosion and water quality, and the greenway is 25 feet for public access. Erosion of the other side is assessed by the Army Corp and the engineer. Anything below the highwater mark is accessible to the public.

Receiving no more comments, Mayor Aymon closed the public hearing at 6:49 p.m.

The Council deliberated. Council Member Sowers thought it looked like they are doing what needs to be done. Council Member Giles was only concerned with septic tank use and not connecting to the sewer. Staff clarified this was an old agreement put into place when the code only required sewer connection if within a certain number of feet, so it is unusual to have a subdivision on septic. The way the laws are written that once a parcel is platted, what is in a final plat does not go away. Mr. DeBoer gave a brief back history on why the parcels are on septic and not sewer. Council Member Holmes stated there are still many conditions to be accomplished but is convinced they will meet the conditions. Council Member Nielsen is concerned with having a gated community as it does not feel friendly to the community and likes having public access, and disappointed in the lack of workforce housing. He really wants to see homes for people who work here but outside of those concerns, he feels they have worked well with their neighbors. Mr. DeBoer stated the roads are privately owned and the gates help protect the roads.

Council Member Holmes moved to approve the Findings of Fact, Conclusions of Law, Decision documents for PUD-19-04, SUB-19-06, the associated Amendment to the Development Agreement for River Ranch Phase 2 & 3, and authorize the Mayor to sign all necessary documents. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, and Council Member Giles all voted aye, and Council Member Nielsen commented as much as he hopes to see goodwill for public access/usage he does not feel there is any insurance of the neighborhood being a natural part of the City and thus voted no, and the motion carried.

AB 19-274 Request to Adopt an Ordinance Updating McCall City Code Title 3 to include provisions for Interior and Exterior Airport Zones – CA-18-05

Mayor Aymon opened the public hearing for an Ordinance updating McCall City Code Title 3 to include provisions for Interior and Exterior Airport Zones – CA-18-05 at 6:59 p.m.

Community and Economic Development Director Michelle Groenevelt presented the code update. An amendment to McCall City Code Title 3 Chapter 6 Civic, Airport and Agriculture/Forest Zones was presented to the Planning and Zoning Commission in a Work Session in November 2018. This original draft was endorsed by the McCall Airport Advisory Committee and the Airport Manager based on review and comments by the airport's engineers. The draft was revised by city code consultant, Kushlan Associates in consultation with the Airport Manager and presented in a second workshop with the Commission in June 2019.

Since the June Workshop, the consultant and staff has further revised Chapter 6, as well as drafted a new section to Chapter 7 Special Districts, titled "McCall Municipal Airport Influence Overlay Zones". In addition, provisions for new land use compatibility overlay zones, as suggested in the ITD and FAA guidelines have been drafted. Additions and edits are also being proposed for Chapter 2 DEFINITIONS. During their regularly scheduled November 5, 2019 meeting, the McCall Area Planning and Zoning Commission held a properly noticed public hearing and unanimously recommended the application for approval. The Council reviewed the proposed code amendment at their December 5th Regular meeting. A memo, map and the proposed ordinance changes will have an effective date of January 1, 2020.

Council Member Holmes had questions about mobile housing use language in the hangars. Staff explained living in an airport hangar is not allowed by law and the changes specified here was to clean up the ordinance language and definitions to be cohesive with language in other code updates.

Public Comments:

Amy Pemberton, attorney, had some concerns regarding some zoning applicable to the River Ranch Subdivision. Staff stated those parts had been removed.

Jud DeBoer, River Ranch Subdivision owner, gave the Council a handout for some information on opportunities for airport.

Mayor Aymon closed the public hearing at 7:07 p.m.

Before a motion for McCall City Code Title 3 for Interior and Exterior Airport Zones – CA-18-05 can be made, AB 19-275 Request to Adopt Amended Ordinance 983 Updating McCall City Code Title 3 to Include Provisions for Local Housing & Short-Term Rentals – CA-19-01 must be approved. This item will resume after the next item.

BUSINESS AGENDA

AB 19-275 Request to Adopt Amended Ordinance 983 Updating McCall City Code Title 3 to Include Provisions for Local Housing & Short-Term Rentals – CA-19-01

Community and Economic Development Director Michelle Groenevelt presented the Ordinance 983 updating McCall City Code Title 3 to include provisions for Local Housing & Short-Term Rentals – CA-19-01. On June 27, a joint work session was held with the McCall Area Planning and Zoning Commission and the McCall City Council to learn, discuss, and provide direction on potential updates to the City and County Code to encourage more local housing in the jurisdiction (City limits and McCall Impact Area.) The draft code amendments were presented to the McCall Area Planning and Zoning Commission at the October 1, 2019 meeting. After review of the code changes and discussion, they unanimously recommended approval to the City Council and County Commissioners with some changes to the short-term rental section.

Staff and consultant worked with the City Attorney to finalize the code language based on draft code language presented on November 7 and December 5 with feedback from the City Council. The proposed ordinance will have an effective date of January 1, 2020.

Council Member Nielsen and Council Member Holmes requested some clarifications of multi-dwelling units. Staff stated those are limited by square footage if used for short-term rentals, duplexes or accessory units can only be a short-term rental on one side and explained the difference between town homes and duplexes. Council Member Nielsen wanted to know if the language regarding trash service applies to all short-term rentals and staff clarified the attorney had summarized the requirement in one place that is applicable to all short-term rentals. There was

some additional discussion about trash service requirements and on the language flow of the ordinance.

Council Member Holmes moved to suspend the rules and Read by title only, one-time only Ordinance 983. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, Council Member Giles, and Council Member Sowers all voted aye and the motion carried.

City Clerk BessieJo Wagner read Ordinance 983:

An ordinance of the City of McCall, Valley County, Idaho, amending, enacting, or deleting the following sections of Title 3, *Planning and Zoning*, of the McCall City Code, to-wit: Section 3.2.02, *Meanings of Terms or Words*, to modify the definitions for Accessory Use, Building, or Structure, Dwelling Unit, Accessory, and Dwelling, Multi-Family, to add definitions for Bedroom, Dwelling Unit, Local Housing, Dwelling Unit, Seasonal, Owner Occupancy, McCall Area and Short-Term Rental, and to delete definitions for Community Housing Unit, Duplex, and Dwelling, Two Family; Section 3.3.02, *Residential Use Regulations*, to modify the allowed use for Accessory Structure⁴, <1,500 square feet, to add allowed uses for Dwelling Unit, Local Housing and Dwelling, Short Term Rental, Occupancy Less Than 20 Persons, and to delete the allowed uses for Accessory Structure >1,500 square feet and Dwelling, Two Family, and add Footnote 4, a reference to Section 3.8.11; Section 3.4.02, *Commercial Use Regulations*, to change the title of the Section to *Permitted and Conditionally Permitted Uses Within Commercial Zones*, to add the allowed uses for Dwelling Unit, Local Housing and Dwelling Unit, Seasonal Housing, and to delete Item 2 under notes and renumber the remaining items under notes accordingly; Section 3.4.04, *Commercial Zone Special Development Standards*, Subparagraph (D), *Uses*, to modify Subparagraph (D), *Uses*, to allow Single Family, Multi-Family, and Local Housing as part of a Mixed-Use Development, including Commercial and or Public Uses and to provide the conditions therefor by modifying Item 1 for Multi-Story Structures, by modifying Item 2 for Developments with Commercial and/or Public Use, by deleting Item 3, and by modifying Item 4 to renumber it Item 3 and including a requirement for equivalent square footage in a CC Zone; Section 3.6.02, *Public Zone Use Regulations*, to change the title of the Section to *Permitted and Conditionally Permitted Uses within Public Zones*, to add the allowed use for Dwelling, Local Housing; Section 3.7.032, *Requirements for Development*, Subparagraph (C), *Structure Height*, to except certain structures from Subparagraph (C), *Structure Height*; Section 3.8.11, *Accessory Use, Buildings and Structures*, to delete Subparagraph (A), to modify Subparagraph (B) by relettering it Subparagraph (A) to substitute approval by an administrator in place of a commission, to delete Subparagraph (C), and to add a new Subparagraph to be lettered (B) to *Limit the Size of an Accessory Structure*; Enacting Section 3.8.11.01, entitled *Accessory Dwelling Units*, permitting accessory dwelling units and establishing the number, location, density, basic requirements for habitation, health and safety code requirements, size, parking, request for waivers of monthly water services fees, and rental requirements; Enacting Section 3.8.21, entitled *Local Housing Density Bonus Program*, setting forth the purpose, applicability, general provisions, and calculation of the density bonus; Enacting Section 3.8.22, entitled *Seasonal Dwelling Units*, permitting seasonal dwelling units for use by employees of businesses or institutions within the McCall Area and establishing the conditions therefor; Section 3.10.01, *Purpose*, to add a Subparagraph (E) promoting local housing and a variety of housing types in quality development; Section 3.10.024, *Density Bonus*, to modify

Subparagraph (C) to delete the maximum increase in density and substitute compliance with Section 3.08.21; Deleting Section 3.13.036, *Rental of Accessory Dwelling Units*, in its entirety; Enacting New Section 3.13.036, entitled *Additional Conditional Use Permit Standards for Dwelling, Short-Term Rental with Occupancy of 20 or More Guests*, setting forth the standards for compliance, use, neighborhood impact and application requirements; Enacting Section 3.13.09, *Permit Standards for Dwelling, Short-Term Rentals*, providing for the permitting of dwelling and short-term rentals; Section 3.15.02, *Preliminary Development Plan Review*, Subparagraph (B), *Neighborhood Meetings*, to modify Subparagraph (B), *Neighborhood Meetings*, to provide for the submission of an application instead of a plan and to establish timing, notification, and summary of the meeting requirements; and Section 9.4.06, *Permits and Inspection*, to modify Subparagraph (B), *Temporary Use Permits*, by deleting Paragraph 1, Fees, Restrictions, and Renumbering Paragraph 2, *Emergency Permits*, as Paragraph 1 and providing an effective date.

Council Member Nielsen moved to adopt amended Ordinance No 983, Updating McCall City Code Title 3 to include provisions for Local Housing & Short-Term Rentals, approve the publication of the summary, and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

AB 19-274 Request to Adopt an Ordinance Updating McCall City Code Title 3 to include provisions for Interior and Exterior Airport Zones – CA-18-05 continued

Council made the following motions.

Council Member Holmes moved to suspend the rules and Read by title only, one-time only Ordinance 984. Council Member Nielsen seconded the motion. In a roll call vote Council Member Holmes, Council Member Nielsen, Mayor Aymon, Council Member Giles, and Council Member Sowers all voted aye and the motion carried.

City Clerk BessieJo Wagner read Ordinance 984:

An Ordinance of the City of McCall, Valley County, Idaho, amending Title 3, Planning and Zoning, of the McCall City Code, to-wit: In Chapter 6, *Civic, Airport and Agricultural/Forest Zones*, changing the title of the chapter to *Public Zones*; In Section 3.6.01, *Purpose*, clarifying Subsection (C), *Airport (Ap) Zone* to more clearly state the objectives of the adopted Airport Master Plan; In Section 3.6.02, *Public Zones Use Regulations*, re-ordering and clarifying Subsections (A) – (C) regarding permitted and conditionally permitted uses and making substantive changes to Table 3.6.02 as follows: Adding *Aeronautical* as a new use identified to be permitted in the AP Zone; eliminating *Dwelling, Care-Taker for an Approved Use* as an allowed use through a Conditional Use Permit in the AP Zone; Adding *Dwelling Unit, Local Housing* as a permitted use in the CV Zone; Permitting *Park, Public* as a use in the AP Zone; Section 3.6.03, *Public Zones General Development Standards*, removing the word “general” from the section title, re-ordering, clarifying and eliminating extraneous information, adding new sections (B) through (H) which reference Special Site Design and Fencing Requirements of the FAA and making substantive changes to Table 3.6.03 as follows: Adding the APP Zone and different requirements from the AP Zone, identifying minimum property size as not applicable in the AP and APP Zones,

adding Minimum Lease Size as a new standard for the AP and APP Zones, deleting minimum Street Frontage from AP and adding Minimum Street Frontage for APP at 75', deleting Minimum Setbacks for AP and APP, changing Maximum Site Coverage for the AP at 100%, adding standard of 10' to distance between structures for AP and APP zones, adding landscape buffer as 20' in APP zone, and relocating Note 4 to the new section (C); deleting sections 3.6.031, *Approvals*, 3.6.04, *Airport Zoning*, 3.6.041, *Purpose*, 3.6.042, *Short Title*, 3.6.043, *Definitions*, 3.6.044, *Airport Zones*, 3.6.045, *Airport Zone Height Limitations*, 3.6.046, *Use Restrictions*, 3.6.047, *Airport Nonconforming Uses*, 3.6.048, *Permits*, 3.6.049, *Enforcement*, 3.6.0410, *Appeals*, *Decisions of Commission*, 3.6.0411, *Conflicting Regulations*, 3.6.0412, *Appeals*, *Decisions of Airport Manager*, 3.6.0413, *Judicial Review*: In Chapter 7, *Special Districts*, enacting Sections 3.7.05, *McCall Municipal Airport Influence Overlay Zones*, 3.7.050, *Purpose*, and 3.7.051, *Airport Operation Protection Zones*, to create a new special district, defining its purpose and distinguishing it from other zones: and in Chapter 2, *Definitions*, adding definitions for "Aeronautical," "Airport Elevation," "Approach Surface," "Conical Surface," "Fair Disclosure Statement," "Hazard to Air Navigation," "Height, Airport," "Horizontal Surface," "Obstruction," "Person," "Primary Surface," "Runway," "Transitional Surfaces," "Utility Runway," and "Airport" to mean the McCall Municipal Airport; providing an effective date.

Council Member Holmes moved to adopt Ordinance No 984, Updating McCall City Code Title 3 to include provisions Interior and Exterior Airport Zones, approve the publication of the summary, and authorize the Mayor to sign all necessary documents. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

AB 19-273 Request for Approval to Submit a US Bank Community Possible Grant Application for Downtown Public Artwork

Community & Economic Development Director Michelle Groenevelt presented the US Bank Community Possible Grant Application for Downtown Public Artwork. The US Bank Foundation offers grants up to \$10,000 through its Community Possible grant program to "ensure economic vitality and accessibility to the arts" in communities served by US Bank. There is no minimum grant match requirement. Given the location of the local US Bank branch on 2nd Street, a request to support the downtown public art project seems appropriate. Awarded funds would be used to support the fabrication and installation of artwork selected through the project community input process. At its November 25, 2019 meeting, the McCall Public Art Advisory Committee unanimously recommended submittal of an application to this grant program.

More information about the US Bank Community Possible Grant Program can be found at: <https://www.usbank.com/community/community-possible-grant-program-play.aspx>

Council Member Giles moved to approve submittal of US Bank Grant application for downtown public artwork and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Giles, Council Member Holmes, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

AB 19-282 Request to Approve Consulting Services Agreement for Kittelson & Associates – Highway 55 Crossing Analysis

Public Works Director Nathan Stewart presented the Consulting Services Agreement for Kittelson & Associates for Highway 55 Crossing Analysis. In an effort to alleviate vehicle/pedestrian conflicts and expedite traffic movement at the intersections of Park & 3rd, and Lenora & 3rd, Public Works omitted crosswalk striping on the south leg of each intersection crossing 3rd this past summer. To determine the effectiveness of this decision, effects on pedestrian safety, and whether or not the crosswalk omission should continue, Public Works had the intersections videotaped during very busy periods during the summer. The videos will be analyzed by Public Works staff and the data regarding conflicts and safety concerns will be provided to Kittelson & Associates for analysis. Kittelson will review the data and provide a third-party opinion and recommendations concerning whether or not the crosswalks should be restored next summer or continue to be omitted moving forward. The findings of this evaluation will be incorporated into the final design for Park/3rd Street intersection as part of the Downtown Core Phase 2B construction.

Kittelson & Associates is familiar with multi-modal traffic issues in McCall, particularly these intersections. They also served as a subconsultant to Logan Simpson contributing significantly to the development of McCall's 2017 Transportation Master Plan.

Staff and the Council had some discussion regarding a "right turn only" idea. Staff will bring more information back at a future meeting.

Council Member Holmes moved to approve the Professional Services Agreement with Kittelson & Associates, Inc., and authorize the mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

AB 19-276 Greenhouse Gas (GHG) Inventory Technical Assistance Program

Community & Economic Development Director Michelle Groenevelt presented Greenhouse Gas (GHG) Inventory Technical Assistance Program. Mountain towns across the country are seeing the impacts of climate change and are committed to enhancing community resilience. The organization Local Governments for Sustainability (ICLEI) will provide a GHG inventory cohort to several communities including the City of McCall that have not yet completed an inventory. Mountain Towns 2030 (MT2030) recognizes the urgency of this task and seeks to raise the ambitions of community leaders to achieve net zero emissions by 2030.

Establishing a baseline and comparative GHG measurement is the initial step for a city, town or county committed to reducing carbon emissions. Once the baseline of emissions is known, a set of GHG mitigation actions can be identified, evaluated, and acted on. At the conclusion of the cohort, McCall will have a baseline inventory of the local GHG sources and have identified high-impact opportunities to reduce those emissions.

There is no cost to the City beyond staff time to participate in the training session. The CED Director and Mayor met with the McCall Outdoor Science School (MOSS) to form a partnership. With support from the faculty, this GHG Inventory will be a 1 credit class for the graduate students.

The Inventory will then provide the baseline to establish a Sustainability Plan or Climate Action Plan for the community.

Mayor Aymon suggested a council member be involved. Council Member Nielsen expressed some interest. Valley County is expressed interest in a similar program.

AB 19-271 Request to Approve the Grant Agreement with Blue Cross of Idaho Foundation for Health, Inc., Direct Staff to Work with the City Attorney to Draft Contracts with McCall-Donnelly High School and the McCall Outdoor Science School for Distribution of the Funds

City Clerk BessieJo Wagner presented the Grant Agreement with Blue Cross of Idaho Foundation for Health, Inc. Five Idaho Mayors participated in the Blue Cross of Idaho Foundation for Health's Community Health Academy and have earned a \$10,000 grant for their communities. The participating mayors are Jackie Aymon (McCall), Jackie Barthlome (Grace), Marc Beitia (American Falls), Vic Holmes (Rathdrum) and Judith Nissula (Cascade).

Community Health Academy is a six-month learning collaborative that provides opportunities for city and community leaders to explore in-depth ways how they can fight childhood obesity across Idaho. The academy is offered through the Foundation's High Five initiative, which promotes physical activity and access to healthy foods for children. Mayors were selected for the Community Health Academy through an application process. The Community Health Academy allows mayors to learn best practices, collaborate with other leaders and learn from local and national experts over the course of the academy. Mayors will learn about walkability, the economic impact of food systems in their city, as well as leadership and marketing.

Upon completion of the academy, a \$10,000 grant will be awarded to the city that will be used to promote youth health. Previous mayors who have completed the Community Health Academy have used their grants for park improvements, installing crosswalks with flashing beacons and connecting trails and pathways. Mayor Aymon would like to use \$2,000 to support the McCall-Donnelly High School students in their efforts to have a public community garden and use the remaining \$8,000 to support the McCall Outdoor Science students to develop a comprehensive Climate Change Strategy for McCall that will incorporate outdoor activities in McCall and how the climate impacts those activities.

Council Member Nielsen moved to approve the Grant Agreement with Blue Cross of Idaho Foundation for Health, Inc., direct staff to work with the City Attorney to draft contracts with McCall-Donnelly High School and the McCall Outdoor Science School for distribution of the funds and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Nielsen, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Sowers all voted aye and the motion carried.

AB 19-281 City Manager Evaluation Process

Human Resources Manager Traci Malvich presented the process for the City Manager evaluation. The goal of the annual performance evaluation is to help employees feel valued, maximize the benefit that the City and Community gets from each employee, and to perform an evaluation of

your performance during the last year. This process is intended to involve both employee and supervisor and focus on work behaviors and results. Annual Performance Evaluation reviews the performance of each employee during the evaluation period. The City of McCall's evaluation period begins January 1 and ends on December 31 each year and includes the following for evaluation period – 2019.

Since the City Council serves as the supervisor to the City Manager, they issue The City Manager's performance evaluation. The Human Resources Manager has collected the Supervisor Evaluations completed by the City Manager's Direct reports and passed out for the Council's review. Council Member Holmes volunteered as scribe to compile the Council's comments. The Council Members are to submit their comments to Council Member Holmes by January 2, 2020 who then will communicate with the Human Resource Manager once she has received them.

AB 19-283 Electronic Payment Discussion, Selection of Options, & Direction to Staff

City Treasurer Linda Stokes presented the electronic payment discussion. The Council has expressed a desire to improve customer service as well as finding and creating efficiencies in the processes performed by staff. Staff and the Citizens of the City of McCall have also expressed a desire for the option of paying for City services by credit card both online and at the point of sale. Xpress Bill Pay's payment processing platform within the Caselle environment will seamlessly integrate payment transactions from Caselle Connect Cash Receipting into Caselle Connect General Ledger and Caselle Connect Sub-ledgers such as Utility Management. The City already receives credit card payments for recreation and utility billing through other programs. She asked for direction on whether to absorb the convenience fees or charge the card holder. She shared Xpress Bill Pay will give the customer more flexibility than what is currently in place. And currently, there are 1600+ customers on utility auto pay who do not pay any convenience fees. This change would also reduce the amount of records kept on file.

City Treasurer Stokes went over the three different options the Council can choose from. Council Member Giles is reluctant to charge any fees for autopay customers. There was a discussion on the different options, how each works, and next step process. Council Member Sowers felt the overall goal is to encourage people to go paperless and believes the City should absorb the fees. Council Member Giles would like to be user friendly. Council Member Holmes would like to encourage people to go paperless as overall it would cost the City and the customer less and maybe the cost savings on mailing would balance out the fee absorption. Council Member Nielsen is for no fees for going paperless. Mayor Aymon has no problem charging a fee for convenience but if there are cost savings would also support absorbing the fees. City Treasurer Stokes also stated there is the option for the customer to do a bank check instead of a credit card where there is no transaction fee. For utilities, Council consensus was to maintain what is currently in place for autopayments.

There have been many requests for City Hall to offer credit card service at the front desk for payments for building fees, licensing/permits, utilities, etc. Staff explained the fee structure for that service and recommended to do a standard fee for a 6-month period to gather data to determine if the fee appropriate. The equipment would be needed for City Hall, Public Works, and the Police departments only at this time. The Library would need to be added later.

The Council directed staff to move forward and bring back a fee schedule for review.

AB 19-287 Summary of City Interactions Regarding 1101 Knowles Road also Known as the Seasons at McCall

City Manager Anette Spickard presented summary of City interactions regarding 1101 Knowles Road also known as the Seasons at McCall short-term rental. At the December 5, 2019 Council meeting, Council heard public comment from the adjacent neighbors to this property identifying concerns and impacts from the short-term rental operation at the property and the encroachment of the property into the public Right-of-Way. Council was provided with the correspondence from staff to the land owner. Council Member Sowers asked if the owner has a time line to respond and City Manager Spickard explained at the time of the letter was written, there was a conditional use permit application in process but later the application was pulled. The City cannot force a deadline without the application. She stated it is not uncommon for there to be encroachments on City easements with landscaping, etc. She reported staff is working to resolve the issue.

AB 19-285 Request to Approve the Letter of Additional Service #01- Repurpose of Existing McCall Public Library with Humphries Poli:

City Manager Anette Spickard presented Letter of Additional Service with Humphries Poli for the repurposing of the existing library building. The Library Board, Library Expansion Committee and City of McCall have worked cooperatively on design concepts for the proposed Library Expansion as well as the redesign of the existing Library for a Citizen's Hall, Recreation Program storefront, and shared storage spaces. The design concepts were presented to Council at their November 22 special work session and staff received direction from Council to move forward with the project. The original Library Expansion design contract approved by Council with Humphries Poli in April 2019 did not include design or engineering services for the repurpose of the existing Library. \$100,000 was included in the adopted 2020 Capital Improvement Plan for design and engineering services for the Library Expansion project. A Letter of Additional Services with Humphries Poli to provide the additional design and engineering services for the repurpose of the existing Library has been reviewed by City staff and the City Attorney.

There was some discussion about why this piece of the Library expansion that was missed in the first part of the process. In the beginning, the existing library space was to be used for offices but as the design process moved forward, the space morphed into something else and the Library Board of Trustees realized the design for the space was not covered under the existing contract with Humphries Poli.

Council Member Holmes moved to approve the Letter of Additional Services #01 Repurpose of Existing McCall Public Library with Humphries Poli with Humphries Poli and authorize the Mayor to sign all necessary documents. Council Member Sowers seconded the motion. In a roll call vote Council Member Holmes, Council Member Sowers, Mayor Aymon, Council Member Giles, and Council Member Nielsen all voted aye and the motion carried.

AB 19-286 Request to Approve the Letter of Additional Service #02- Relocation of McCall Parks Department to the Central Idaho Historical Museum Site with Humphries Poli:

City Manager Anette Spickard presented Letter of Additional Service #02- Relocation of McCall Parks Department to the Central Idaho Historical Museum Site with Humphries Poli. The Library Board, Library Expansion Committee and City of McCall have worked cooperatively on design concepts for the proposed Library Expansion as well as the redesign of the existing Library for a Citizen's Hall, Recreation Program storefront, and shared storage spaces. The design concepts were presented to Council at their November 22 special work session and staff received direction from Council to move forward with the project including the relocation of the Parks Maintenance Facility in order to remove the Annex building to make room for the Library Expansion. Council previously selected the Central Idaho Historical Museum Site as the preferred location for a new Parks Maintenance Facility to house equipment and staff. The original Library Expansion design contract approved by Council with Humphries Poli in April 2019 did not include design or engineering services for the Museum Site. \$59,528 was included in the adopted 2020 Capital Improvement Plan for this project (using General Fund and Tourism LOT). The remaining \$12,472 will come from the City Manager's professional service budget. A Letter of Additional Services with Humphries Poli to provide the additional design and engineering services for the relocation of the Parks department to the Central Idaho Historical Museum has been reviewed by City staff and the City Attorney.

Council Member Nielsen stated he does not feel the Parks move is the wisest move considering the upcoming Public Works building site work session.

Council Member Sowers moved to approve the Letter of Additional Services #02 Relocation of McCall Parks Department to the Central Idaho Historical Museum Site with Humphries Poli and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Sowers, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Nielsen yes all voted aye and the motion carried.

Upcoming Meetings Schedule Discussion

Council discussed upcoming meetings. The Council was amenable to add a discussion to the January 9, 2020 regarding a letter to Forest Service to extend comment for Environmental Impact Study about Midas Gold. The Girl Scouts would like to present to the Council about an ordinance for text free driving on January 23, 2020.

Council took a short break and reconvened at 9:18 p.m.

EXECUTIVE SESSION

At 9:19 p.m. Council Member Holmes moved to go into Executive Session for:

- **Litigation** pursuant to Idaho Code 74-206 (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement

Council Member Giles seconded the motion. In a roll call vote, Council Member Holmes, Council Member Giles, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

Council discussed a possible litigation issue.

RETURN TO OPEN SESSION

At 9:59 p.m. Council Member Nielsen moved to return to Open Session. Council Member Holmes seconded the motion. In a voice vote, all members voted aye and the motion carried.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 10:00 p.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

MINUTES

**McCall City Council
Special Meeting
McCall City Hall -- Legion Hall
December 20, 2019**

Call to Order and Roll Call
Work Session
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the Special meeting of the McCall City Council to order at 9:00 a.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Anette Spickard, City Manager; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Meg Lojek, Library Director; Nathan Stewart, Public Works Director; Cris Malvich, Streets Superintendent; Jodi Weaver, Public Works Administrative Assistant

Also, in attendance was David Triplett, CRSA Architecture; Scott Duffin, Horrocks Engineers
Library Board: Jackie Rubin, Lola Elliot, Lynn Lewinski, John Milliner
Library Expansion Committee: Bill Thomas

WORK SESSION

AB 19-280 Public Works Facility Master Plan – Plan Development Work Session with City Council

The City of McCall, Idaho, has commissioned the preparation of a Master Plan to evaluate the existing Public Works facilities and make recommendations for modifications and improvements to those facilities in support the short- and long-term operations of the Department. The Master Plan will discuss three basic issues. The first is an evaluative description of the existing facilities and the operations they support. The second is a current and look-ahead evaluation of operational patterns and needs, and the degree to which they are currently satisfied by the existing site and facilities. The third identifies and prioritizes individual potential projects which can be implemented either incrementally as multiple projects over time, or as a single, large project, for upgrades to existing facilities, new facilities, and other investments necessary to support current and anticipated future operational requirements.

The City Council has requested that the project team complete a work session to discuss the status of the Master Plan. The purpose of this work session is to present the current plan work to date, review the list of critical priorities and needs, and discuss the City's funding modality which will dictate the pace and strategy for implementing improvements. Input from Council and concurrence

on plan direction will help the project/staff team more efficiently complete the final phase of plan development and drafting the final report.

INTRODUCTION

City of McCall has contracted with Horrocks Engineers and CRSA to provide a Master Plan for the Public Works Department (PWD) facilities:

- 1) Investigate and document existing conditions at the PWD North Samson Trail facilities.
- 2) Document existing and future operational needs relating to physical facilities for:
 - a) PWD administration.
 - b) Streets Department.
 - c) Water Department.
 - d) Future Fiber-Optic Utility.
- 3) Evaluate existing site and physical facilities on North Sampson Trail against current and future needs.
- 4) Identify and prioritize repairs, improvements, and new construction relative to life safety, code compliance, current operational needs, and anticipated future operational needs.
- 5) Provide a budget projection for the identified repairs, improvements, and new construction.
- 6) Develop a conceptual approach to executing the identified repairs, improvements, and new construction assuming multiple, incremental projects over a period of years.

EXISTING CONDITIONS – FIRST PRIORITY

- 1) The existing site and facilities can provide substantially better utility and efficiency if more fully developed in a carefully coordinated fashion.
- 2) The existing shop/office building requires substantial improvements in order to provide a safe and efficient workspace for staff and personnel.
- 3) There are several issues of immediate concern regarding code compliance and life safety:
 - a) General ventilation in the vehicle shops and exhaust collection, extraction, and make-up air. – Cost estimates \$85,000 - \$100,000 - Existing condition is a risk to the mechanic and does not meet current life safety code requirements.
 - b) Welding fume collection and extraction in the shops. – Cost estimates \$2,500 - \$5,000 - Assume a portable filter unit that can be moved and placed as needed.
 - c) Fresh air in offices HVAC – Cost estimates \$75,000 - \$85,000 - Many complaints and concerns regarding indoor air quality.
- 4) There are less urgent, but important issues relating to life safety, code compliance, and continuing functionality:
 - a) Provide ADA accessible parking and accessible path to the main building entry. Cost estimates \$8,000 - \$10,000 - No existing accessible route to building from any parking area.
 - b) Make at least one restroom ADA accessible. Cost estimates \$8,000 - \$12,000 - Meeting minimal accessibility requirements is highly desirable in a public facility.
 - c) Replace water distribution piping throughout building. Cost estimates \$20,000 – \$25,000 - Existing piping is in imminent danger of failure, with risk of flooding, water damage, and loss of use.
 - d) Replace sanitary sewer piping throughout building. Cost estimates \$15,000 - \$20,000 - Existing piping is in imminent danger of failure. Disruptions to allow emergency repair will be excessively costly and impact essential operations.

- e) Provide structural seismic upgrade to entire building. Cost estimates \$360,000 - \$400,000 - Existing building is of brittle masonry construction and vulnerable to significant damage in a major earthquake.

EXISTING OPERATIONAL NEEDS

- 1) Undertake foundational tasks needed to carry out a coordinated, long-term program of incremental improvements to meet operational needs:
 - a) Conduct a Phase I Environmental Survey. Cost estimates \$8,000 - \$10,000 - Discovery of unknown conditions could derail future plans and projects.
 - b) Re-zone from R-4 to Civic to accommodate improvements and/or expansion. Cost estimates \$3,000 - \$5,000 - No additional construction or improvements under the current zone without a CUP.
 - c) Perform a Record of Survey to combine parcels. Cost estimates \$8,000 - \$10,000
 - d) Develop a master grading and drainage plan for the site. Cost estimates \$6,000 - \$8,000 - An overall scheme for grading and draining the site is needed to coordinate ongoing and future development projects.
- 2) Re-grade for drainage and pave existing fenced yard, 20,000 SF. Cost estimates \$20,000 - \$25,000 - For dust and mud abatement, and to facilitate more efficient operations.
- 3) Extend fence to encompass most, if not all of the existing property boundary, 1,000 LF. Cost estimates \$25,000 - \$30,000 - Need fence for security before parking equipment outside the yard, and to control traffic.
- 4) Install security lighting in expanded site enclosure, 60,000 SF. Cost estimates \$28,000 - \$32,000 - Assume 8 each 20-foot wood poles with one luminaire per pole.
- 5) Resolve neighbor's driveway across south-west corner of property. Cost estimates - Unknown, if any - Perhaps possible to trade neighbor's cooperation for continued access as-is?
- 6) Provide 3-phase electrical service and consolidate to a single service for the property. Cost estimates (Information Pending) - Understand this is already in process with the electrical utility.
- 7) Construct vehicle wash bay, including upgrading water service, 1,000 SF. Cost estimates \$25,000 - \$35,000 - Concrete pad, drain sump, sand and oil separator, water service, no wash equipment.
- 8) Construct additional covered, unheated storage, in increments of approximately 2,250 SF, or 5-bays per increment. (15 bays or ½ of total projected need, in 3 projects, 6,750 SF.) Cost estimates \$150,000 - \$175,000 - Price is per 5-bay unit, with a total of three units being provided in the near term.
- 9) Install new, overhead-style water truck fill station with accessory hose and meter. Cost estimates \$65,000 - \$80,000 - Fill station includes both overhead filler, hose connection, control and payment station, and freeze-protected module.
- 10) Demolish southerly portion of existing vehicle shops and construct one large shop bay and additional open shop space and storage, approximately 2,200 SF. Cost estimates \$500,000 - \$575,000 - Need larger service bay for large equipment, and additional shop floor and storage space. No shop
- 11) Construct 1,500 SF of enclosed and heated storage for selected items of equipment. (1/2 of projected need. May require relocation of sewer main depending upon phasing and

location.) Cost estimates \$80,000 - \$120,000 - 1/2 of anticipated need. May require relocation of existing sewer line.

- 12) Construct or reassign space for potential Fiber-Optic Utility. Initial need for 2,500 SF, including 150 SF of office Cost estimates \$40,000 - \$50,000 and 2,000-2,350 SF of enclosed, unheated storage. Cost estimates \$150,000 - \$175,000 (Could be offsite.)
- 13) Up-size or add propane tanks to serve new heated facilities. Locate to allow fill access when gates are closed. Cost estimates \$2,000 - \$3,000 - Tanks need to be fillable without supplier entering locked yard.

IMPROVEMENTS TO MEET LONG-TERM WANTS AND NEEDS

- 1) Construct 1,500 SF additional enclosed and heated storage for selected items of equipment. (1/2 of projected need.) Cost estimates \$80,000 - \$120,000
- 2) Construct additional covered, unheated storage, in increments of approximately 2,250 SF, or 5-bays per increment. (15 additional bays or second 1/2 of total projected need, in 3 projects.) Cost estimates \$150,000 - \$175,000 Price is per 5-bay unit, with a total of three units being added in the mid-long term.
- 3) Construct enclosed, heated sign shop adjacent to sign storage (assumed to be in a new, unheated storage bay). Cost estimates \$45,000 - \$55,000
- 4) Construct facilities for Water Department shops and storage, 4,300 SF. Part or all of this might be off-site. Demolish existing Water Department storage shed. Cost estimates \$370,000 - \$475,000
- 5) Demolish existing administrative offices and construct new office building, 3,000 SF. New building could be on- or off-site. Cost estimates \$800,000 - \$900,000 - New building could be on-site or off-site.
- 6) Demolish balance of existing vehicle shops and construct new, expanded shops with storage, 4,000 SF. Cost estimates \$900,000 - \$1,100,000 - This would create a full set of modern shops meeting City needs for decades to come.
- 7) Upgrade and expand site storm drainage, 66,000 SF, including developing retention. Cost estimates \$110,000 - \$130,000 - This work could be in the critical path for other, more urgent needs.
- 8) Re-grade for drainage and pave balance of site, 40,000 SF. Cost estimates \$75,000 - \$80,000 - Individual building pads could be constructed without this work, but site needs to drain in order to be operationally useful.
- 9) Provide additional paved staff and public parking, 6,000 SF. Cost estimates \$12,000 - \$15,000 - Existing parking will be displaced by street improvements.
- 10) Provide looped fire line and hydrants throughout site, 600-900 LF. Cost estimates \$50,000 - \$60,000 Access to fire hydrants will be essential for new construction.
- 11) Develop dumpster/recycling drop station, 600-1,000 SF. Cost estimates \$14,000 - \$17,000
- 12) Miscellaneous site development and landscaping, 6,000 SF. Cost estimates \$18,000 - \$21,000 This work is highly dependent upon other individual projects, and scope and cost could vary significantly.

Original building built in mid 1960s –

COST MATRIX SUMMARY	BUDGET ESTIMATE	
	LOW	HIGH
Budget for immediate life safety and Code needs:	\$573,500	\$657,000
Budget for operational needs:	\$1,390,000	\$1,683,000
Budget for mid-term and long-term needs:	\$2,924,000	\$3,498,000
Total for all anticipated work (in 2019 dollars):	\$4,887,500	\$5,838,000
Average annual budget over 15 years (in 2019 dollars):	\$239,700	\$285,000

Council Member Nielsen still maintains that it seems more efficient to move services in one location and feels that in past years the focus was on the shiny projects and have lost site of the essential services.

Council Member Holmes agrees that the focus on essential services needs to happen. She had some questions about additional services, particularly the fiber utility. Nathan Stewart reiterated the immediate needs

Council Member Giles thanked staff for the report. He stated that he was happy to hear that there is enough space into the future at the current site. He also understood from the presentation that there is not room for another department such as parks at the current site.

Council Member Sowers thought the presentation was very thorough and well outlined. He asked is one of the goals to have the administration on the city hall campus. He felt that we are going to grow out of the space really fast. Public Works Director Nathan Stewart stated that we are not going to grow out of the space within the next 15 years, beyond that it is too unknown and there are many options at the site into the future.

Mayor Aymon wants to see what needs to be done immediate and have a plan to get health and safety improvements done.

Council Member Nielsen reiterated that a new shop location to house both Public Works and Parks is more cost efficient. The more you invest now the more difficult to move locations in the future

AB 19-284 Library and other Capital Improvements Discussion Follow-up from the November 22, 2019 Work Session

Staff will follow up on specific Council questions that arose after the 11-22-19 work session with the library team.

Background: Library and Parks departments continue to develop a comprehensive plan for capital improvements. This update will include several pieces. Linda Stokes, Treasurer, will present a financial update on the project from the library perspective. Kurt Wolf will inform the Council regarding the new Parks building. Library Director Meg Lojek will give library specific operational and energy efficiency information from library consultants. Erin Greaves will discuss her City plan and approach to communications regarding the possible ballot initiative.

Meg Lojek Library Director presented

McCall Public Library Board of Trustees, Building Committee, Humphries Poli and CM Company are all committed to the application of design and building techniques that promote reduced energy consumption and decreased environmental footprints. In addition to being a conscious choice, sustainable design applications are expected to enable realization of immediate and long-term economic benefits.

Because libraries consume large amounts of energy and resources, and because they affect the quality of lives in their communities, this project is highly appropriate for green building principles. According to Humphries Poli, the biggest misconception about green architecture is the assumption that it is more expensive. Often the tendency is to add things like a green roof or solar panels. But there are ways to reconfigure the guts of a building without spending more than traditional construction costs. The following tools and techniques are employed at the McCall Library project to ensure it will continue to perform well in the future:

- Sustainable site strategies
- Passive solar building design
- Daylighting
- Recycled materials
- Rapidly renewable / low maintenance building materials
- Xeriscaping

Energy modeling of design alternates and review of cost/benefits on energy use systems will ensure this project is “cheap to keep.” Humphries Poli is engaging an energy systems consultant. The proposal includes:

1. Establishing preliminary building performance goals
2. Developing a whole building energy model
3. Evaluation of passive design strategies such as thermal mass, shading, natural ventilation
4. Evaluation of thermal enclosure specifications
5. Providing optimal performance targets and recommended assemblies/systems (roofs, wall, windows/doors, floors and air-barrier to minimize heating and cooling loads
6. Evaluation of low-energy mechanical systems (cold climate heat pumps and high efficiency E/HRVs)
7. Recommendation of best practices and targets to minimize indoor lighting loads, plug/process loads, DHW distribution losses, fan/pump energy, and outdoor lighting loads
8. Guidance for renewable energy systems sizing and costs
9. Recommendations for HVAC and building performance monitoring
10. Providing economic comparison of code/design baseline and ‘optimal’ high-performance design option
11. Providing hygrothermal analysis of unconventional building enclosure assemblies for long-term durability
12. Electric car charging station

Council Member Giles commented that he was pleased with the choice of a local company.

Linda Stokes updated the financing for the library expansion project.

Anette Spickard updated on the parks move with some cost estimates stating that the consultants are being very conscious of cost. Staff has reached out to Heritage Trust for comment as well as the historic preservation will weigh-in prior to final design. There has been some design of the library plaza; the designers are donating services to the City for the plaza. The plan is for the designers to meet again on December 30 with the goal to have drawings by Jan 3rd.

Erin Greaves reviewed the Bond Election Public Relations Timeline with the Council.

ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 10:58 a.m.

ATTEST:

Jackie J. Aymon, Mayor

BessieJo Wagner, City Clerk

Emp No	Name	Total Gross Amount	2-00 Overtime Emp Amt	10-00 Overtime-G Emp Amt
	Total Airport:			
		4	4,492.94	.00
	Total City Clerk:			
		2	4,827.80	15.56
	Total City Manager:			
		4	10,829.89	.00
	Total Community Development:			
		6	13,758.48	71.32
	Total Council:			
		5	1,275.00	.00
	Total Finance:			
		3	7,269.15	.00
	Total Golf Course Maint:			
		6	10,121.73	.00
	Total Info systems:			
		2	5,022.05	.00
	Total Library:			
		7	7,547.63	.00
	Total Local Option Tax:			
		1	1,789.02	282.48
	Total Parks:			
		8	12,004.49	181.03
	Total Police:			
		12	27,228.08	999.49
	Total PW/Streets:			
		15	32,248.91	401.59
	Total Recreation Programs:			
		3	6,056.15	.00
	Total Water Distribution:			
		5	9,325.62	301.38
	Total Water Treatment:			
		1	2,526.90	.00
	Grand Totals:			
		84	156,323.84	2,252.85

Departments	Pay Code	Pay Code Title	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remain
Airport						
Total 9-02:			2.36	15.75	7.00	11.11
City Clerk						
Total 9-02:			36.99	18.75	.00	55.74
City Manager						
Total 9-02:			28.38	7.13	.00	35.51
Community Development						
Total 9-02:			53.03	9.38	.00	62.41
Finance						
Total 9-02:			27.63	4.88	6.00	26.50
Golf Course Maint						
Total 9-02:			1.00	.00	.00	1.00
Info systems						
Total 9-02:			.00	.00	.00	.00
Library						
Total 9-02:			.38	.00	.00	.38
Local Option Tax						
Total 9-02:			7.37	.00	.00	7.37
Parks						
Total 9-02:			79.27	19.50	1.00	97.77
Police						
Total 9-02:			223.87	24.00	.00	247.87
PW/Streets						
Total 9-02:			86.66	62.25	5.00	143.91
Recreation Programs						
Total 9-02:			32.88	.00	8.00	24.88
Water Distribution						
Total 9-02:			198.78	5.25	11.00	193.03
Water Treatment						
Total 9-02:			43.00	1.50	.00	44.50
Grand Totals:	9-02	CT Avail	=====	=====	=====	=====

Departments	Pay Code	Pay Code Title	Hours Beg Bal	Hours Accrued	Hours Used	Hours Remain
Airport						
Total 9-02:			11.11	9.00	.00	20.11
City Clerk						
Total 9-02:			55.74	.00	.00	55.74
City Manager						
Total 9-02:			35.51	6.00	7.75	33.76
Community Development						
Total 9-02:			62.41	3.00	10.00	55.41
Finance						
Total 9-02:			26.50	.00	8.00	18.50
Golf Course Maint						
Total 9-02:			1.00	.00	.00	1.00
Info systems						
Total 9-02:			.00	.00	.00	.00
Library						
Total 9-02:			.38	.00	.00	.38
Local Option Tax						
Total 9-02:			7.37	.00	.00	7.37
Parks						
Total 9-02:			97.77	3.75	15.50	86.02
Police						
Total 9-02:			247.87	.00	1.75	246.12
PW/Streets						
Total 9-02:			101.16	13.50	4.00	110.66
Recreation Programs						
Total 9-02:			24.88	.00	8.00	16.88
Water Distribution						
Total 9-02:			193.03	15.00	47.00	161.03
Water Treatment						
Total 9-02:			44.50	3.75	8.00	40.25
Grand Totals:	9-02	CT Avail	=====	=====	=====	=====

Emp No	Name	Total Gross Amount	2-00 Overtime Emp Amt	10-00 Overtime-G Emp Amt
	Total Airport:			
3		4,315.55	.00	.00
	Total City Clerk:			
2		5,061.23	248.99	.00
	Total City Manager:			
4		10,972.29	.00	.00
	Total Community Development:			
6		13,687.17	.00	.00
	Total Finance:			
3		7,269.15	.00	.00
	Total Golf Course Maint:			
6		9,308.66	.00	.00
	Total Info systems:			
2		5,022.05	.00	.00
	Total Library:			
7		7,538.04	.00	.00
	Total Local Option Tax:			
1		1,704.28	141.24	.00
	Total Parks:			
9		11,384.08	.00	.00
	Total Police:			
12		27,814.99	78.12	833.11
	Total PW/Streets:			
14		27,955.41	.00	.00
	Total Recreation Programs:			
3		6,056.14	.00	.00
	Total Water Distribution:			
5		9,024.25	.00	.00
	Total Water Treatment:			
1		2,526.90	.00	.00
	Grand Totals:			
78		149,640.19	468.35	833.11

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 20-015
Meeting Date January 9, 2020**

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>City Licenses Report to Council Per McCall City Code</i>		Mayor / Council		
		City Manager		
		Clerk	<i>JW</i>	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:		Parks and Recreation		
FUNDING SOURCE:		Airport		
		Library		
TIMELINE:		Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
<p>Per McCall City Code Title 4 Chapter 9, the City Council has determined that the City Clerk shall be delegated the authority to process and grant or deny all alcoholic beverage license applications, other than certain circumstances involving catering permits, which the city clerk shall review the application for catering permit for completeness and forward said application to the Police Chief. The Police Chief upon receipt of the application shall make a recommendation to the City Clerk to approve or deny the application. Whenever the City Clerk shall determine that an application for alcoholic beverage license transfer or renewal is complete, the City Clerk shall approve or deny such application. All decisions of the City Clerk shall be reported to the City Council at the next regularly scheduled City Council meeting after such decision.</p> <p>Attached is the City Clerk’s License Report for the Council’s review.</p>				
RECOMMENDED ACTION:				
Council review the December 2019 License report				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

City Clerk's License Report

Council Meeting: January 9, 2020

Business License Activity

Business Name	Type of Business	Address	New	Close	Trnsfr	BL#	Issued
R&R Builders	General Contractor & Snow Removal	60 Rogers Lane		X		1474	
Betts Property Services LLC	General Contractor & Snow Removal	31 Garden Lane		X		1998	
Four Seasons Terrain LLC	Excavating & Snow Removal	139 Moon Drive		X		1962	
Donald D Jasperson	Short Term Vacation Rental	347 Carmen		X		905	
Ken's Property Management	Property Mngmnt Svcs	307 Rio Vista Blvd		X		1553	
SB Vacation Properties LLC	Short Term Vacation Rental	1361 Greystone Dr.		X		1489	
Salinas Closet Boutique	Online retail clothing	325 Valley Springs Rd		X		1979	

Alcohol License Activity

Business Name	Owner(s)	Physical Address	New	Renewal	Closed	BL#	Issued	Comments
No Activity								

Catering Permit Activity

Name of Licensee	Event	Location of Event	Day & Date of Event	Time of Event	Revenue
Bistro 45	Backcountry Boutique Open House	1000 N 2nd Street #101	Friday, Dec 20	5p - 7p	\$20
Bistro 45	Wild Onion Open House	805 N 3rd Street	Sat, Dec 21	4p - 6p	\$20
Payette Lakes Ski Club	New Year's Eve Party	200 W Scott Street	Tues, Dec 31	6p-10p	\$20
Gallery Fifty-Five	First Saturday	311 E Lake Street	Sat, Jan 4	4p-8p	\$20

City Clerk's License Report

Outdoor Public Events/Vendor Permit Activity

Applicant	Event	Location of Event	Date(s) of Event	Time of Event	Road Closure
Payette Lakes Ski Club	New Year's Eve Party	Northfork Lodge - 200 W. Scott St	Tues, Dec 31	6p-10p	No

Peddler Permit Activity

Applicant	Company Represented	Product Sold	Date(s) Permitted	Permit #	Fees Collected
No Activity					

Snow Removal Operator Permit Activity

Business Name	Owner	Address	BL#	Decal Permit Numbers Issued	Denied	Date
No Activity						

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-11750 UTILITY CASH CLEARING						
PURSLOW, CHRIS	412012	REFUND DBL PAYMENT - OCTOBER A/P	12/13/19	49.26	.00	
SILVERPINE PARTNERS LLC	180651	DEPOSIT APPLIED A/C 1.8065.1	12/13/19	78.34	.00	
CALLISTER, DAVID	217721-A	REFUND OVER PAYMENT A/C 2.1772.1	12/18/19	6.86	.00	
TEFFETELLER, KIM & TOBY	104754	REFUND DBL PAYMENT OCTOBER A/C	12/13/19	46.74	.00	
Total 01-11750 UTILITY CASH CLEARING:				181.20	.00	
01-11900 A/R CASH CLEARING						
GRANITE EXCAVATION INC.	20191218	METER RETURNED - REFUND DEPOSI	12/18/19	839.52	.00	
Total 01-11900 A/R CASH CLEARING:				839.52	.00	
Total :				1,020.72	.00	
Total :				1,020.72	.00	
PAYROLL PAYABLES CLEARING						
03-22323 HRA ADMIN FEE						
NUESYNERGY INC.	10	HRA/FSA ADMIN FEES	12/06/19	350.00	350.00	12/20/2019
Total 03-22323 HRA ADMIN FEE:				350.00	350.00	
03-22375 CHILD SUPPORT						
IDAHO CHILD SUPPORT RECEIPTING	20191220-2	CHILD SUPPORT - #195240	12/20/19	187.38	187.38	12/20/2019
IDAHO CHILD SUPPORT RECEIPTING	20191220-4	CHILD SUPPORT - #301057	12/20/19	217.28	217.28	12/20/2019
IDAHO CHILD SUPPORT RECEIPTING	20200103-2	CHILD SUPPORT - #195240	01/03/20	187.38	187.38	01/03/2020
IDAHO CHILD SUPPORT RECEIPTING	20200103-4	CHILD SUPPORT - #301057	01/03/20	217.28	217.28	01/03/2020
Total 03-22375 CHILD SUPPORT:				809.32	809.32	
Total :				1,159.32	1,159.32	
Total PAYROLL PAYABLES CLEARING:				1,159.32	1,159.32	
GENERAL FUND						
GENERAL FUND REVENUE						
10-30-070-900.0 MISCELLANEOUS REVENUE						
NUESYNERGY INC.	10	BANK ACCOUNT PRE-NOTE CREDIT	12/06/19	1.00-	1.00-	12/20/2019
Total 10-30-070-900.0 MISCELLANEOUS REVENUE:				1.00-	1.00-	
Total GENERAL FUND REVENUE:				1.00-	1.00-	
MAYOR & COUNCIL						
10-41-150-210.0 DEPARTMENT SUPPLIES						
OFFICE SAVERS ONLINE	1141	CUSTOM DOOR/WALL SIGN	12/19/19	16.36	.00	
Total 10-41-150-210.0 DEPARTMENT SUPPLIES:				16.36	.00	
10-41-150-554.0 EMPLOYEE HOLIDAY PARTY						
RIDLEY'S FAMILY MARKETS	2000420746	EMPLOYEE HOLIDAY GIFT CARDS	12/17/19	1,875.00	.00	
Total 10-41-150-554.0 EMPLOYEE HOLIDAY PARTY:				1,875.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MAYOR & COUNCIL:				1,891.36	.00	
INFORMATION SYSTEMS						
10-42-150-300.0 PROFESSIONAL SERVICES						
DIGLINE INC.	61863-IN	CITY OF MCCALL FIBER ADDITIONAL C	11/30/19	24.38	.00	
ENTRY POINT LLC	1179	CONSULTING SERVICES AGREEMENT	12/05/19	975.00	.00	
Total 10-42-150-300.0 PROFESSIONAL SERVICES:				999.38	.00	
10-42-150-460.0 TELEPHONE						
VERIZON WIRELESS	9843364178	#965453972 - INFO SYSTEMS	12/01/19	48.10	48.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - INFO SYSTEMS	12/01/19	48.10	48.10	12/19/2019
Total 10-42-150-460.0 TELEPHONE:				96.20	96.20	
10-42-150-465.0 COMMUNICATIONS - ETHERNET						
FRONTIER	1219-0058	ETHERNET	12/05/19	975.00	.00	
FRONTIER	1219-0944	ETHERNET	12/07/19	1,200.00	.00	
Total 10-42-150-465.0 COMMUNICATIONS - ETHERNET:				2,175.00	.00	
10-42-150-560.0 REPAIRS - COMPUTER EQUIP						
BRINKLEY CONSTRUCTION LLC	1710	CORE DRILL AND WATER TREATMENT	11/18/19	150.00	.00	
Total 10-42-150-560.0 REPAIRS - COMPUTER EQUIP:				150.00	.00	
10-42-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
LES SCHWAB TIRE CENTERS	12500258443	Tires for IS Explorer	12/11/19	779.92	.00	
Total 10-42-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				779.92	.00	
Total INFORMATION SYSTEMS:				4,200.50	96.20	
CITY MANAGER						
10-43-150-420.0 TRAVEL AND MEETINGS						
ASSOCIATION OF IDAHO CITIES	200006312	2019 FALL ACADEMY - NAMPA - ANETT	11/21/19	39.00	.00	
Total 10-43-150-420.0 TRAVEL AND MEETINGS:				39.00	.00	
10-43-150-460.0 TELEPHONE						
VERIZON WIRELESS	9843364178	#965453972 - CITY MANAGER	12/01/19	43.10	43.10	12/19/2019
Total 10-43-150-460.0 TELEPHONE:				43.10	43.10	
Total CITY MANAGER:				82.10	43.10	
ADMINISTRATIVE COSTS						
10-44-150-200.0 OFFICE SUPPLIES						
OFFICE SAVERS ONLINE	1062	ENVELOPES #10 - PRINTED	12/13/19	240.00	.00	
OFFICE SAVERS ONLINE	1136	COPY PAPER, LAMINATING POUCHES	12/19/19	136.41	.00	
OFFICE SAVERS ONLINE	988	PAPER CLIPS, INDEX TABS, COPY PAP	12/05/19	81.48	.00	
Total 10-44-150-200.0 OFFICE SUPPLIES:				457.89	.00	
10-44-150-260.0 POSTAGE						
U.S. POSTAL SERVICE	20191212	POSTAGE - METER A/C #18573386	12/12/19	500.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 10-44-150-260.0 POSTAGE:				500.00	.00	
10-44-150-300.0 PROFESSIONAL SERVICES						
NUESYNERGY INC.	10	COBRA ADMIN FEES	12/06/19	75.00	75.00	12/20/2019
Total 10-44-150-300.0 PROFESSIONAL SERVICES:				75.00	75.00	
10-44-150-420.0 TRAVEL AND MEETINGS						
TREASURE VALLEY COFFEE INC.	2160:06513015	TEA, COCOA, SUGAR	12/30/19	80.04	.00	
Total 10-44-150-420.0 TRAVEL AND MEETINGS:				80.04	.00	
10-44-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS						
STAR NEWS, THE	1292-2020	2 YEAR SUBSCRIPTION - CITY HALL	12/18/19	80.00	.00	
Total 10-44-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS:				80.00	.00	
10-44-150-450.0 CLEANING AND CUSTODIAL						
ALSCO	LBOI1761416	FLOOR MATS	12/10/19	66.05	.00	
ALSCO	LBOI1763331	FLOOR MATS	12/17/19	66.05	.00	
ALSCO	LBOI1765238	FLOOR MATS	12/24/19	66.05	.00	
ALSCO	LBOI1767068	FLOOR MATS	12/31/19	66.05	.00	
MAY HARDWARE INC.	968191	PINE-SOL CLEANER	12/13/19	12.99	.00	
Total 10-44-150-450.0 CLEANING AND CUSTODIAL:				277.19	.00	
10-44-150-460.0 TELEPHONE						
FRONTIER	1219-7142	PHONE SERVICE - CITY HALL	12/07/19	62.96	.00	
Total 10-44-150-460.0 TELEPHONE:				62.96	.00	
10-44-150-490.0 HEAT, LIGHTS, AND UTILITIES						
MCCALL, CITY OF	1219-182601	WATER	12/13/19	171.84	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	588.52	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	256.64	.00	
PAYETTE LAKES RECREATIONAL	01/20-0519	SEWER FEES	01/01/20	190.96	.00	
Total 10-44-150-490.0 HEAT, LIGHTS, AND UTILITIES:				1,207.96	.00	
10-44-150-500.0 RENTAL - OFFICE EQUIPMENT						
RICOH AMERICAS CORP.	5058410888-CH	ADDITIONAL IMAGES	12/24/19	360.14	.00	
RICOH AMERICAS CORP.	9027911338-CH/PW	RICOH PERIODIC PAYMENT 1/01/20 TO	12/14/19	285.32	.00	
Total 10-44-150-500.0 RENTAL - OFFICE EQUIPMENT:				645.46	.00	
Total ADMINISTRATIVE COSTS:				3,386.50	75.00	
FINANCE						
10-45-150-210.0 DEPARTMENT SUPPLIES						
OFFICE SAVERS ONLINE	1136	LEAD, ERASERS	12/19/19	3.41	.00	
Total 10-45-150-210.0 DEPARTMENT SUPPLIES:				3.41	.00	
Total FINANCE:				3.41	.00	

CITY CLERK

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-46-150-210.0 DEPARTMENT SUPPLIES						
OFFICE SAVERS ONLINE	1141	CUSTOM DOOR/WALL SIGN	12/19/19	16.36	.00	
OFFICE SAVERS ONLINE	1150	PAPER	12/20/19	80.60	.00	
Total 10-46-150-210.0 DEPARTMENT SUPPLIES:				96.96	.00	
10-46-150-230.0 PRINTING AND BINDING						
STERLING CODIFIERS INC.	800086	2020 HOSTING FEE FOR THE CODE ON	12/09/19	500.00	500.00	12/20/2019
Total 10-46-150-230.0 PRINTING AND BINDING:				500.00	500.00	
10-46-150-240.0 MINOR EQUIPMENT						
OFFICE SAVERS ONLINE	1136	2 DRAWER BOX FILE	12/19/19	170.24	.00	
Total 10-46-150-240.0 MINOR EQUIPMENT:				170.24	.00	
10-46-150-400.0 ADVERTISING/LEGAL PUBLICATIONS						
STAR NEWS, THE	54322	CLASSIFIED - RECEPTIONIST NOVEMB	11/30/19	126.00	.00	
Total 10-46-150-400.0 ADVERTISING/LEGAL PUBLICATIONS:				126.00	.00	
10-46-150-598.0 RECORDS DESTRUCTION						
SHRED-IT USA - BOISE	8128736889	SHREDDING	12/07/19	142.89	.00	
Total 10-46-150-598.0 RECORDS DESTRUCTION:				142.89	.00	
10-46-150-599.0 RECORDS RETENTION - LASERFICHE						
TELEMESSAGE INC	8321	NETWORK ARCHIVER (TEXT) - VERIZO	12/12/19	3,840.00	3,840.00	12/20/2019
TELEMESSAGE INC	8321	ONE TIME SET UP FEE	12/12/19	295.00	295.00	12/20/2019
Total 10-46-150-599.0 RECORDS RETENTION - LASERFICHE:				4,135.00	4,135.00	
Total CITY CLERK:				5,171.09	4,635.00	
COMMUNITY DEVELOPMENT						
10-48-150-210.0 DEPARTMENT SUPPLIES						
S & S ENTERPRISES - SSE LASER	498083	ENGRAVED PLAQUE - BROKEN HORN	11/12/19	100.00	.00	
Total 10-48-150-210.0 DEPARTMENT SUPPLIES:				100.00	.00	
10-48-150-370.0 PLAN CHECK SERVICES						
NORTHWEST CODE PROFESSIONALS	2784	PLAN REVIEW - ST. LUKE'S	12/11/19	30,784.73	.00	
Total 10-48-150-370.0 PLAN CHECK SERVICES:				30,784.73	.00	
10-48-150-400.0 ADVERTISING/LEGAL PUBLICATIONS						
STAR NEWS, THE	54394	LEGAL AD - P & Z HEARING JAN 7-DEC	12/19/19	75.24	.00	
Total 10-48-150-400.0 ADVERTISING/LEGAL PUBLICATIONS:				75.24	.00	
Total COMMUNITY DEVELOPMENT:				30,959.97	.00	
POLICE DEPARTMENT						
10-50-150-210.0 DEPARTMENT SUPPLIES						
ALLIED 100 LLC	1523824	12 Stat Defibrillation Pads for AED's. Curr	12/02/19	637.20	.00	
BATTERY UNIVERSE	21113	DURACELL PROCELL AAA ALKALINE, S	10/22/19	259.92	.00	
JERRY'S AUTO PARTS	135061	BUGTAR REMOVER, DUSTCLEAN	12/13/19	12.93	.00	
LIFELOC TECHNOLOGIES INC.	329873	4 CALIBRATION GAS KITS	10/28/19	478.32	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MAY HARDWARE INC.	967051	MISC FASTENERS	12/03/19	7.80	.00	
MAY HARDWARE INC.	967856	MOUNTING TAPE	12/10/19	7.64	.00	
TREASURE VALLEY COFFEE INC.	2160:06433680	COFFEE	12/17/19	133.30	.00	
Total 10-50-150-210.0 DEPARTMENT SUPPLIES:				1,537.11	.00	
10-50-150-250.0 MOTOR FUELS AND LUBRICANTS						
CHEVRON TEXACO	62722909-PD	FUEL	12/06/19	1,903.16	1,903.16	12/30/2019
LAKEVIEW CHEVRON SERVICE INC.	7199	FUEL	12/09/19	43.16	.00	
Total 10-50-150-250.0 MOTOR FUELS AND LUBRICANTS:				1,946.32	1,903.16	
10-50-150-260.0 POSTAGE						
UNITED PARCEL SERVICE	8459E3509	SHIPPING	12/14/19	30.06	.00	
Total 10-50-150-260.0 POSTAGE:				30.06	.00	
10-50-150-300.0 PROFESSIONAL SERVICES						
CASCADE FAMILY PRACTICE	11396C15123	PRE-EMPLOYMENT EXAM - C. HOLLO	11/27/19	150.00	.00	
HEATHERLEY FORENSIC POLYGRAP	1148	PRE-EMPLOYMENT POLYGRAPH EXAM	12/16/19	200.00	.00	
HEATHERLEY FORENSIC POLYGRAP	1156	PRE-EMPLOYMENT POLYGRAPH EXAM	12/23/19	200.00	.00	
HEATHERLEY FORENSIC POLYGRAP	1157	PRE-EMPLOYMENT POLYGRAPH EXAM	12/23/19	200.00	.00	
SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	10.00	.00	
SHRED-IT USA - BOISE	8128736889	SHREDDING	12/07/19	67.09	.00	
WATCHGUARD VIDEO	WARINV003797	Warranties for 8, in car camera systems.	12/03/19	1,625.00	.00	
Total 10-50-150-300.0 PROFESSIONAL SERVICES:				2,452.09	.00	
10-50-150-440.0 PROFESSIONAL DEVELOPMENT						
COLLEGE OF WESTERN IDAHO	00257	FIRE ARM SIMULATION - WANN, KIMME	12/16/19	210.00	.00	
WANN, CHRISTIAN	20191210	REIMB. - MEALS/TRAINING TASER INST	12/10/19	6.49	.00	
Total 10-50-150-440.0 PROFESSIONAL DEVELOPMENT:				216.49	.00	
10-50-150-450.0 CLEANING AND CUSTODIAL						
BLUE RIBBON LINEN SUPPLY INC.	121147	FLOOR MATS	12/06/19	22.50	.00	
BLUE RIBBON LINEN SUPPLY INC.	125053	FLOOR MATS	12/20/19	22.50	.00	
FIRST CLASS CLEANING LLC	45030	JANITORIAL/SWEEP, MOP BUFF	12/31/19	357.75	.00	
Total 10-50-150-450.0 CLEANING AND CUSTODIAL:				402.75	.00	
10-50-150-460.0 TELEPHONE						
FRONTIER	1219-2144	PHONE SERVICE - POLICE DEPT.	12/07/19	30.54	.00	
VERIZON WIRELESS	9843000823	CELLULAR PHONE SERVICE	11/26/19	1,385.68	.00	
Total 10-50-150-460.0 TELEPHONE:				1,416.22	.00	
10-50-150-490.0 HEAT, LIGHTS, AND UTILITIES						
VALLEY COUNTY	20191202	ANNEX PORTION OF UTILITY BILLING	12/02/19	855.53	.00	
Total 10-50-150-490.0 HEAT, LIGHTS, AND UTILITIES:				855.53	.00	
10-50-150-500.0 RENTAL - OFFICE EQUIPMENT						
WELLS FARGO EQUIPMENT FINANCE	5008237159-PD/A	XEROX C405 #603-0173151	11/28/19	112.03	.00	
WELLS FARGO EQUIPMENT FINANCE	5008237160-PD	XEROX C8045 #603-0173257-000 MIN. U	11/28/19	458.55	.00	
Total 10-50-150-500.0 RENTAL - OFFICE EQUIPMENT:				570.58	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-50-150-501.0 MAINT - COPIER - PER PAGE COST						
BOISE OFFICE EQUIPMENT	IN2186208	XEROX XALC8045'S OVERAGE CHARG	12/03/19	83.55	.00	
Total 10-50-150-501.0 MAINT - COPIER - PER PAGE COST:				83.55	.00	
10-50-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
BRUNEEL COMPANY INC.	MCC 0009878	Tires for patrol vehicle MPD 205, tires wer	12/16/19	715.80	.00	
JERRY'S AUTO PARTS	132549	MICRO2 FUSE	11/27/19	2.64	.00	
JERRY'S AUTO PARTS	133485	PEAK DEICER WASH	12/03/19	9.90	.00	
JERRY'S AUTO PARTS	134764	EXT/BAR, PIN CLIP	12/11/19	12.12	.00	
MAY HARDWARE INC.	966410	MISC FASTENERS	11/25/19	21.46	.00	
PRECISION DETAIL INC.	9805	INTERIOR DETAIL - MPD206	12/11/19	200.00	.00	
STERLING BATTERY CO.	54442	A65AA ADJ	12/09/19	33.12	.00	
Total 10-50-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				995.04	.00	
10-50-150-610.0 COMPUTER SOFTWARE						
WATCHGUARD VIDEO	WARINV003797	Annual Maintenance and Licensing Watch	12/03/19	1,350.00	.00	
Total 10-50-150-610.0 COMPUTER SOFTWARE:				1,350.00	.00	
Total POLICE DEPARTMENT:				11,855.74	1,903.16	
Total GENERAL FUND:				57,549.67	6,751.46	
PUBLIC WORKS & STREETS FUND						
PUBLIC WORKS & STREETS						
24-55-100-153.0 PHYSICAL EXAMS						
CASCADE FAMILY PRACTICE	11430C15123	DOT PHYSICAL - GEORGE	12/02/19	100.00	.00	
Total 24-55-100-153.0 PHYSICAL EXAMS:				100.00	.00	
24-55-100-156.0 CLOTHING/UNIFORMS						
D & B SUPPLY CO.	10844	PANTS -FENNESSY	12/14/19	59.48	.00	
D & B SUPPLY CO.	41000	PANTS-GATCHELL	12/14/19	376.47	.00	
Total 24-55-100-156.0 CLOTHING/UNIFORMS:				435.95	.00	
24-55-150-210.0 DEPARTMENT SUPPLIES						
GEM STATE PAPER & SUPPLY	3011146-01	PURELL HAND SANITIZER	12/26/19	41.76	.00	
MAY HARDWARE INC.	968713	CLEANVIEW VAC ORANGE	12/19/19	99.99	.00	
OFFICE SAVERS ONLINE	1117	PENCILS	12/18/19	16.61	.00	
RIDLEY'S FAMILY MARKETS	800121002	SPRAY & WASH	12/11/19	12.38	.00	
Total 24-55-150-210.0 DEPARTMENT SUPPLIES:				170.74	.00	
24-55-150-211.0 MECHANIC SHOP SUPPLIES						
JERRY'S AUTO PARTS	135269	GLASS CLEANER	12/16/19	23.88	.00	
UTILITY TRAILER SALES OF BOISE	48791PB	TARP STRAPS	12/16/19	56.94	.00	
Total 24-55-150-211.0 MECHANIC SHOP SUPPLIES:				80.82	.00	
24-55-150-250.0 MOTOR FUELS AND LUBRICANTS						
A & I DISTRIBUTORS	3401036	80WX90W OIL	12/10/19	224.44	.00	
A & I DISTRIBUTORS	3401036	5WX20W OIL	12/10/19	439.45	.00	
A & I DISTRIBUTORS	3401036	10WX30W OIL	12/10/19	657.25	.00	
A & I DISTRIBUTORS	3401036	10WT OIL	12/10/19	439.45	.00	
A & I DISTRIBUTORS	3401036	TRACTOR HYDRAULIC FLUID	12/10/19	83.58	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A & I DISTRIBUTORS	3401036	VALVOLINE GREASE COLBALT #1	12/10/19	232.15	.00	
Total 24-55-150-250.0 MOTOR FUELS AND LUBRICANTS:				2,076.32	.00	
24-55-150-300.0 PROFESSIONAL SERVICES						
DIGLINE INC.	61863-IN	CITY OF MCCALL STREETS ADDITIONA	11/30/19	24.50	.00	
SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	45.00	.00	
Total 24-55-150-300.0 PROFESSIONAL SERVICES:				69.50	.00	
24-55-150-360.0 REIMBURSABLE DEVEL. FEES						
SPF WATER ENGINEERING LLC	27292	ADDITIONAL FIRE FLOW ANALYSIS - W	11/30/19	1,079.00	.00	
SPF WATER ENGINEERING LLC	27293	FIRE FLOW ANALYSIS - KRAHN LANE	11/30/19	855.50	.00	
Total 24-55-150-360.0 REIMBURSABLE DEVEL. FEES:				1,934.50	.00	
24-55-150-460.0 TELEPHONE						
VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10	43.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	25.62	25.62	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10	43.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10	43.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PW-ENGINEER	12/01/19	43.10	43.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10	43.10	12/19/2019
Total 24-55-150-460.0 TELEPHONE:				241.12	241.12	
24-55-150-490.0 HEAT, LIGHTS, AND UTILITIES						
AMERIGAS PROPANE L.P.	3099699463-PW	PROPANE - A/C #200810869	12/05/19	285.56	.00	
AMERIGAS PROPANE L.P.	3099970255-PW	PROPANE - A/C #200810869	12/10/19	185.53	.00	
AMERIGAS PROPANE L.P.	3100233430-PW	PROPANE - A/C #200810869	12/17/19	221.58	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	284.09	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	358.70	.00	
Total 24-55-150-490.0 HEAT, LIGHTS, AND UTILITIES:				1,335.46	.00	
24-55-150-491.0 STREET LIGHTS - POWER						
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	21.66	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	27.36	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	14.04	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	12.12	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	15.72	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	30.78	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	26.06	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	6.35	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	12.57	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	27.70	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	83.81	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.56	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	1.32	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	1,348.87	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	77.22	.00	
Total 24-55-150-491.0 STREET LIGHTS - POWER:				1,716.43	.00	
24-55-150-500.0 RENTAL - OFFICE EQUIPMENT						
RICOH AMERICAS CORP.	9027911338-CH/PW	RICOH PERIODIC PAYMENT 1/01/20 TO	12/14/19	176.93	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 24-55-150-500.0 RENTAL - OFFICE EQUIPMENT:				176.93	.00	
24-55-150-550.0 STREET REPAIR - LIGHTS						
C & N ELECTRICAL CONSTRUCTION	1513	EMERGENCY STREET LIGHT REPAIR	12/11/19	750.27	.00	
CONSOLIDATED ELECTRICAL DIST	4438-497121	PHOTO SENSOR	12/10/19	13.67	.00	
Total 24-55-150-550.0 STREET REPAIR - LIGHTS:				763.94	.00	
24-55-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
JERRY'S AUTO PARTS	135003	WIRE, BATTERY CABLE, LAMP	12/13/19	47.61	.00	
JERRY'S AUTO PARTS	135690	SIDEMARKER CHRYSL	12/18/19	3.54	.00	
MAY HARDWARE INC.	968120	ZINC WINDOW BOLT, NARROW HINGE,	12/12/19	10.04	.00	
UTILITY TRAILER SALES OF BOISE	48542PB	TARP STRAPS	12/09/19	56.50	.00	
WESTERN STATES EQUIPMENT CO.	IN001173854	BULB 24V	12/13/19	28.08	.00	
Total 24-55-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				145.77	.00	
24-55-150-590.0 REPAIRS - OTHER EQUIPMENT						
MAY HARDWARE INC.	969246	STIHL PARTS	12/26/19	27.58	.00	
MAY HARDWARE INC.	969345	GARDEN HOSE, CHAIN LOOP	12/27/19	106.53	.00	
Total 24-55-150-590.0 REPAIRS - OTHER EQUIPMENT:				134.11	.00	
Total PUBLIC WORKS & STREETS:				9,381.59	241.12	
Total PUBLIC WORKS & STREETS FUND:				9,381.59	241.12	
RECREATION FUND						
RECREATION - PROGRAMS						
28-58-100-160.0 EMPLOYEE RECOGNITION						
RIDLEY'S FAMILY MARKETS	8000221026	EMPLOYEE HOLIDAY PARTY	12/16/19	43.58	.00	
Total 28-58-100-160.0 EMPLOYEE RECOGNITION:				43.58	.00	
28-58-150-210.0 DEPARTMENT SUPPLIES						
KINETICO QUALITY WATER OF McCAL	3810	WATER STAND RENTAL, WATER	12/31/19	13.90	.00	
RIDLEY'S FAMILY MARKETS	7000830232	YTH BB COACHES THANK YOU AND GI	12/13/19	129.98	.00	
ROCKY MOUNTAIN SIGNS & APPAREL	18665	BANNER - CHRISTMAS TREES RECYCL	12/19/19	96.00	.00	
Total 28-58-150-210.0 DEPARTMENT SUPPLIES:				239.88	.00	
28-58-150-460.0 TELEPHONE						
VERIZON WIRELESS	9843364178	#965453972 - PARKS/REC-PROGRAMS	12/01/19	43.10	43.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PARKS/REC-PROGRAMS	12/01/19	43.60	43.60	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PARKS/REC-PROGRAMS	12/01/19	40.01	40.01	12/19/2019
Total 28-58-150-460.0 TELEPHONE:				126.71	126.71	
28-58-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	236.92	.00	
PAYETTE LAKES RECREATIONAL	01/20-0521	SEWER FEES	01/01/20	47.74	.00	
Total 28-58-150-490.0 HEAT, LIGHTS, AND UTILITIES:				284.66	.00	
Total RECREATION - PROGRAMS:				694.83	126.71	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
RECREATION - PARKS						
28-59-150-210.0 DEPARTMENT SUPPLIES						
JERRY'S AUTO PARTS	137057	LAMP	12/30/19	5.86	.00	
JERRY'S AUTO PARTS	137127	FLASHLIGHT	12/30/19	11.56	.00	
KINETICO QUALITY WATER OF McCAL	3810	WATER STAND RENTAL, WATER	12/31/19	28.90	.00	
LAWSON PRODUCTS INC.	9307258770	STEEL HOSE CLAMP, HEX NUT, CITRU	12/19/19	155.73	.00	
MAY HARDWARE INC.	967904	RAZOR SCRAPER	12/11/19	4.49	.00	
MAY HARDWARE INC.	968598	ROLLER COVER, ACE ROLLER, GLOVE	12/18/19	51.30	.00	
Total 28-59-150-210.0 DEPARTMENT SUPPLIES:				257.84	.00	
28-59-150-211.0 BATHROOM SUPPLIES						
GEM STATE PAPER & SUPPLY	3012089	JANITORIAL SUPPLIES	12/12/19	519.74	.00	
Total 28-59-150-211.0 BATHROOM SUPPLIES:				519.74	.00	
28-59-150-226.0 IRRIGATION-CTRL ID HIST MUSEUM						
MCCALL, CITY OF	1219-152751	WATER	12/13/19	22.11	.00	
MCCALL, CITY OF	1219-152931	WATER	12/13/19	83.40	.00	
Total 28-59-150-226.0 IRRIGATION-CTRL ID HIST MUSEUM:				105.51	.00	
28-59-150-300.0 PROFESSIONAL SERVICES						
SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	120.00	.00	
Total 28-59-150-300.0 PROFESSIONAL SERVICES:				120.00	.00	
28-59-150-400.0 ADVERTISING/LEGAL PUBLICATIONS						
STAR NEWS, THE	54390	LEGAL AD - PARKS RFQ - CONCESSIO	12/12/19	34.32	.00	
Total 28-59-150-400.0 ADVERTISING/LEGAL PUBLICATIONS:				34.32	.00	
28-59-150-490.0 HEAT, LIGHTS, AND UTILITIES						
AMERIGAS PROPANE L.P.	3100330333-PR	PROPANE - A/C #200810869	12/19/19	371.51	.00	
MCCALL, CITY OF	1219-156201	WATER	12/13/19	547.14	.00	
MCCALL, CITY OF	1219-182702	WATER	12/13/19	42.96	.00	
MCCALL, CITY OF	1219-183351	WATER	12/13/19	44.22	.00	
MCCALL, CITY OF	1219-218691	WATER	12/13/19	2,252.95	.00	
FRONTIER	1219-4170	PHONE SERVICE - CITY SHOP	12/07/19	45.19	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.85	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	6.07	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	6.19	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	6.07	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	6.19	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	7.19	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	56.33	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	406.13	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	130.75	.00	
PAYETTE LAKES RECREATIONAL	01/20-0512	SEWER FEES	01/01/20	47.74	.00	
PAYETTE LAKES RECREATIONAL	01/20-0513	SEWER FEES	01/01/20	47.74	.00	
PAYETTE LAKES RECREATIONAL	01/20-0514	SEWER FEES	01/01/20	190.96	.00	
PAYETTE LAKES RECREATIONAL	01/20-0515	SEWER FEES	01/01/20	71.62	.00	
PAYETTE LAKES RECREATIONAL	01/20-0516	SEWER FEES	01/01/20	95.48	.00	
PAYETTE LAKES RECREATIONAL	01/20-0522	SEWER FEES	01/01/20	47.74	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAYETTE LAKES RECREATIONAL	01/20-0528	SEWER FEES	01/01/20	47.74	.00	
Total 28-59-150-490.0 HEAT, LIGHTS, AND UTILITIES:				4,504.92	.00	
28-59-150-510.0 RENTAL - MINOR EQUIPMENT						
McCALL RENTALS INC.	131173	COMPRESSOR, SPRINKLER BLOWOUT	12/20/19	86.90	.00	
Total 28-59-150-510.0 RENTAL - MINOR EQUIPMENT:				86.90	.00	
28-59-150-570.0 REPAIRS - BUILDING AND GROUNDS						
BUILDERS FIRSTSOURCE INC.	80168662	2X4-8, 2X4-12, 4X8-7/16 DOUG FIR	12/11/19	166.45	.00	
BUILDERS FIRSTSOURCE INC.	80173596	PREHUNG DOOR	12/12/19	50.00	.00	
BUILDERS FIRSTSOURCE INC.	80173703	TYLO ENTRY K6	12/12/19	14.99	.00	
BUILDERS FIRSTSOURCE INC.	80197973	WIRE COIL NAILS, SHEATHING FIR, DO	12/17/19	166.45	.00	
BUILDERS FIRSTSOURCE INC.	80198974	HDG STRIP NAIL	12/17/19	56.49	.00	
BUILDERS FIRSTSOURCE INC.	80199672	2-3/8X	12/17/19	40.19	.00	
BUILDERS FIRSTSOURCE INC.	80235154	4X8-7/16 OSB	12/26/19	33.89	.00	
BUILDERS FIRSTSOURCE INC.	90015360	WIRE COIL NAILS	12/17/19	35.99-	.00	
BUILDERS FIRSTSOURCE INC.	90015407	HDG STRIP NAIL	12/17/19	56.49-	.00	
CONCRETE CONSTRUCTION SUPPLY	M53615	SELF LEVEL CAULK LIMESTONE	12/18/19	68.00	.00	
CONCRETE CONSTRUCTION SUPPLY	M53625	ENDURABLE SEALER, ROLLER, ENDU	12/23/19	174.50	.00	
CONSOLIDATED ELECTRICAL DIST	4438-497096	CLR B17MED HPS LAMP	12/13/19	49.70	.00	
CONSOLIDATED ELECTRICAL DIST	4438-497101	24 HR TIMER	12/09/19	71.63	.00	
FRANKLIN BUILDING SUPPLY	595735	PLUS CAULK PAINTER, 4X8 SANDED P	12/23/19	142.75	.00	
MAY HARDWARE INC.	964707	EMT CONDUIT	11/08/19	4.59	.00	
MAY HARDWARE INC.	968477	KERF BLADE, FOIL TAPE, ROCKTITE, C	12/17/19	171.55	.00	
MAY HARDWARE INC.	968500	UNIV COUPLER IM	12/17/19	6.83	.00	
MAY HARDWARE INC.	968645	WINDOW/DOOR SEAL,C+K INT PP1 FLT	12/18/19	162.14	.00	
MAY HARDWARE INC.	969096	THIN KERF BLADE, CABOT DCKCRT TI	12/23/19	104.57	.00	
MAY HARDWARE INC.	969151	MINWAX GLOSS, EXCHANGE LP TANK	12/24/19	30.58	.00	
MAY HARDWARE INC.	969227	BLUE THREAD LOCK, 10Y PHOTO SMK	12/26/19	39.93	.00	
MAY HARDWARE INC.	969245	POLYURETHANE GLOSS	12/26/19	14.39	.00	
MAY HARDWARE INC.	969530	KEYPAD ENTRY LOCK	12/30/19	119.99	.00	
ROCKY MOUNTAIN SIGNS & APPAREL	2859150570	REPLACE PANEL FOR PARK KIOSK	12/16/19	189.00	.00	
SHERWIN-WILLIAMS CO., THE	3146-5	P&F EN SATIN DEEP	12/23/19	50.33	.00	
SILVER CREEK SUPPLY LLC	S2089971.001	CAL-MELT	12/17/19	447.97	.00	
Total 28-59-150-570.0 REPAIRS - BUILDING AND GROUNDS:				2,284.43	.00	
28-59-150-590.0 REPAIRS - OTHER EQUIPMENT						
LES SCHWAB TIRE CENTERS	12500258847	4-LINK CHAIN	12/16/19	425.98	.00	
LES SCHWAB TIRE CENTERS	12500258849	51R XHD BATTERY, CROSS CHAIN	12/16/19	365.24	.00	
WESTERN STATES EQUIPMENT CO.	IN001167181	SEAL O'RING, 0W20 ARTIC 5GAL	12/06/19	272.06	.00	
Total 28-59-150-590.0 REPAIRS - OTHER EQUIPMENT:				1,063.28	.00	
Total RECREATION - PARKS:				8,976.94	.00	
Total RECREATION FUND:				9,671.77	126.71	
AIRPORT FUND						
AIRPORT DEPARTMENT						
29-56-100-156.0 CLOTHING/UNIFORMS						
PAYETTE INK & EMBROIDERY LLC	1152	AIRPORT LOGO, REFLECTIVE JACKET,	11/20/19	292.81	.00	
Total 29-56-100-156.0 CLOTHING/UNIFORMS:				292.81	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
29-56-150-240.0 MINOR EQUIPMENT						
WELLS FARGO EQUIPMENT FINANCE	5008237159-PD/A	XEROX C405 #603-0173151	11/28/19	112.03	.00	
Total 29-56-150-240.0 MINOR EQUIPMENT:				112.03	.00	
29-56-150-300.0 PROFESSIONAL SERVICES						
SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	30.00	.00	
Total 29-56-150-300.0 PROFESSIONAL SERVICES:				30.00	.00	
29-56-150-350.0 ENGINEER SERVICES						
T-O ENGINEERS INC.	05113-10986	CONTINUING SERVICE FEE	12/17/19	1,200.00	.00	
Total 29-56-150-350.0 ENGINEER SERVICES:				1,200.00	.00	
29-56-150-490.0 HEAT, LIGHTS, AND UTILITIES						
AMERIGAS PROPANE L.P.	3100379130-A	PROPANE - A/C #200810869	12/20/19	305.33	.00	
MCCALL, CITY OF	1219-125601	WATER	12/13/19	86.01	.00	
MCCALL, CITY OF	1219-125631	WATER	12/13/19	83.40	.00	
MCCALL, CITY OF	1219-131601	WATER	12/13/19	42.96	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	723.39	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	62.21	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	335.95	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	8.42	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	10.06	.00	
Total 29-56-150-490.0 HEAT, LIGHTS, AND UTILITIES:				1,657.73	.00	
Total AIRPORT DEPARTMENT:				3,292.57	.00	
GRANT EXPENSES						
29-60-250-730.0 FEDERAL - AIP PROJECT						
ARMSTRONG CONSULTANTS INC	19-196622-01	INDEPENDENT FEE ESTIMATE FOR TW	11/30/19	3,000.00	.00	
Total 29-60-250-730.0 FEDERAL - AIP PROJECT:				3,000.00	.00	
Total GRANT EXPENSES:				3,000.00	.00	
Total AIRPORT FUND:				6,292.57	.00	
GOLF FUND						
GOLF OPERATIONS DEPARTMENT						
54-85-150-210.0 DEPARTMENT SUPPLIES						
ALSCO	LBO11763326	LAUNDRY	12/17/19	33.43	.00	
MAY HARDWARE INC.	968474	ECOFAN STOVE FAN	12/17/19	134.99	.00	
MAY HARDWARE INC.	968579	EXCHANGE- LP TANK	12/18/19	17.09	.00	
MAY HARDWARE INC.	968591	STRAP HOLD DOWN, LOCK DEICER, E	12/18/19	15.77	.00	
Total 54-85-150-210.0 DEPARTMENT SUPPLIES:				201.28	.00	
54-85-150-250.0 MOTOR FUELS AND LUBRICANTS						
DIAMOND FUEL & FEED SUPPLY INC.	22411	DIESEL FUEL FOR THE YEAR FY20	12/10/19	1,524.56	.00	
DIAMOND FUEL & FEED SUPPLY INC.	22412	GAS	12/25/19	658.03	.00	
Total 54-85-150-250.0 MOTOR FUELS AND LUBRICANTS:				2,182.59	.00	
54-85-150-280.0 LICENSES AND PERMITS						
IDAHO TRANSPORTATION DEPT.	20191205	EXEMPT PLATES - A12215	12/05/19	23.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 54-85-150-280.0 LICENSES AND PERMITS:				23.00	.00	
54-85-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	246.03	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	85.17	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	225.40	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	28.59	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	61.05	.00	
Total 54-85-150-490.0 HEAT, LIGHTS, AND UTILITIES:				651.53	.00	
54-85-150-491.0 CLUBHOUSE-HEAT, LIGHTS, UTILS						
MCCALL, CITY OF	1219-176501	WATER	12/13/19	257.76	.00	
IDAHO POWER	1219-2206866341-	ENERGY CHARGE PER KWH	12/13/19	979.15	.00	
Total 54-85-150-491.0 CLUBHOUSE-HEAT, LIGHTS, UTILS:				1,236.91	.00	
54-85-150-570.0 REPAIRS - BUILDING AND GROUNDS						
BUILDERS FIRSTSOURCE INC.	80203792	RS HDG NAILS, 21 DEGREE PLASTIC S	12/18/19	72.18	.00	
Total 54-85-150-570.0 REPAIRS - BUILDING AND GROUNDS:				72.18	.00	
54-85-150-590.0 REPAIRS - OTHER EQUIPMENT						
BATTERY SYSTEMS INC.	5228790	6 volt replacement batters (6) - old work g	12/16/19	759.30	.00	
BATTERY SYSTEMS INC.	5228790	8 volt replacement batteries (6) - old work	12/16/19	782.52	.00	
MCCALL, CITY OF	1219-176451	WATER	12/13/19	44.22	.00	
JERRY'S AUTO PARTS	133762	LUBE, FUEL FILTER,AIR FILTER,HYD FI	12/05/19	144.37	.00	
LES SCHWAB TIRE CENTERS	12500259152	Replacement tires for rear of backhoe	12/18/19	1,823.96	.00	
TURF EQUIPMENT & IRRIGATION	759100-00	TANK-A	12/17/19	83.75	.00	
Total 54-85-150-590.0 REPAIRS - OTHER EQUIPMENT:				3,638.12	.00	
Total GOLF OPERATIONS DEPARTMENT:				8,005.61	.00	
Total GOLF FUND:				8,005.61	.00	
WATER FUND						
60-22540 CUSTOMER DEPOSITS						
CALLISTER, DAVID	217721	REFUND DEPOSIT A/C 2.1772.1	12/18/19	107.76	.00	
Total 60-22540 CUSTOMER DEPOSITS:				107.76	.00	
60-22541 HYDRANT METER DEPOSITS						
GRANITE EXCAVATION INC.	20191223	REFUND METER DEPOSIT	12/23/19	850.00	.00	
SUNROC CORPORATION	20191212	METER RETURNED - DOWNTOWN COR	12/12/19	1,400.00	.00	
Total 60-22541 HYDRANT METER DEPOSITS:				2,250.00	.00	
Total :				2,357.76	.00	
WATER DISTRIBUTION						
60-64-100-153.0 PHYSICAL EXAMS						
ST. LUKE'S	940000514-201912	DOT PHYSICAL - BLAKE	12/03/19	72.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60-64-100-153.0 PHYSICAL EXAMS:				72.00	.00	
60-64-150-210.0 DEPARTMENT SUPPLIES						
CONSOLIDATED ELECTRICAL DIST	4438-497045	IDEAL 30-580	12/18/19	30.25	.00	
FRANKLIN BUILDING SUPPLY	596615	2610F-2X6-10#2&BTR KF FIR	12/24/19	14.36	.00	
MAY HARDWARE INC.	967719	MULTI USE TORCH KIT	12/09/19	31.99	.00	
MAY HARDWARE INC.	968071	SHOVEL IRRIGATION LIFT	12/12/19	58.49	.00	
MAY HARDWARE INC.	969153	V NOTCH ADHESIVE SPREADER, FLR	12/24/19	10.59	.00	
Total 60-64-150-210.0 DEPARTMENT SUPPLIES:				145.68	.00	
60-64-150-260.0 POSTAGE						
BILLING DOCUMENT SPECIALISTS	56522	UTILITY BILLING POSTAGE	12/20/19	1,111.37	.00	
Total 60-64-150-260.0 POSTAGE:				1,111.37	.00	
60-64-150-300.0 PROFESSIONAL SERVICES						
DIGLINE INC.	61863-IN	CITY OF MCCALL WATER ADDITIONAL	11/30/19	24.51	.00	
Total 60-64-150-300.0 PROFESSIONAL SERVICES:				24.51	.00	
60-64-150-301.0 PROFESSIONAL SERVICES - BILLS						
BILLING DOCUMENT SPECIALISTS	56522	UTILITY BILLING PROCESSING	12/20/19	673.67	.00	
Total 60-64-150-301.0 PROFESSIONAL SERVICES - BILLS:				673.67	.00	
60-64-150-460.0 TELEPHONE						
VERIZON WIRELESS	9843364178	#965453972 - PW-WATER DIST	12/01/19	43.10	43.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PW-WATER DIST	12/01/19	43.10	43.10	12/19/2019
VERIZON WIRELESS	9843364178	#965453972 - PW-WATER DIST	12/01/19	40.01	40.01	12/19/2019
Total 60-64-150-460.0 TELEPHONE:				126.21	126.21	
60-64-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	30.96	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	45.55	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	44.35	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	124.43	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	184.52	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	8.08	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	513.92	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	5.29	.00	
Total 60-64-150-490.0 HEAT, LIGHTS, AND UTILITIES:				962.39	.00	
60-64-150-560.0 REPAIRS - OFFICE EQUIPMENT						
RICOH AMERICAS CORP.	5058184561-WT	RICOH MPC2004EX ADDITIONAL IMAG	12/01/19	13.82	.00	
Total 60-64-150-560.0 REPAIRS - OFFICE EQUIPMENT:				13.82	.00	
60-64-150-570.0 REPAIRS - BUILDING AND GROUNDS						
BUILDERS FIRSTSOURCE INC.	80227098	FURRING STRIPS	12/23/19	23.52	.00	
BUILDERS FIRSTSOURCE INC.	80228887	4X4-8 BTR DOUG FIR KD	12/23/19	12.83	.00	
MAY HARDWARE INC.	968633	WOOD FURRING STRIP	12/18/19	21.78	.00	
MAY HARDWARE INC.	968845	DEG ELBOWS, FLOOR FLANGE, GALV	12/20/19	34.34	.00	
MAY HARDWARE INC.	968855	GALV STEEL PIPE, CUT & THREAD	12/20/19	36.07	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MAY HARDWARE INC.	969029	HARDWARE DEPT, FLAT WASHER ZINC	12/23/19	30.42	.00	
Total 60-64-150-570.0 REPAIRS - BUILDING AND GROUNDS:				158.96	.00	
60-64-150-590.0 REPAIRS - OTHER EQUIPMENT						
FERGUSON WATERWORKS	729938	REPLACEMENT MATERIALS	12/12/19	686.60	.00	
FERGUSON WATERWORKS	732002-1	3/4 RUB MTR WSHR 1/8	12/05/19	52.80	.00	
Total 60-64-150-590.0 REPAIRS - OTHER EQUIPMENT:				739.40	.00	
Total WATER DISTRIBUTION:				4,028.01	126.21	
WATER TREATMENT						
60-65-150-210.0 DEPARTMENT SUPPLIES						
MAY HARDWARE INC.	967811	UTENSIL HOOK/STRIPS, HOLE PUNCH	12/10/19	8.08	.00	
RIDLEY'S FAMILY MARKETS	0000750216	CLR, PINESOL, SFTSOAP	12/19/19	14.74	.00	
Total 60-65-150-210.0 DEPARTMENT SUPPLIES:				22.82	.00	
60-65-150-240.0 MINOR EQUIPMENT						
MAY HARDWARE INC.	968820	SHEAR BOLTS/NUTS	12/20/19	16.18	.00	
Total 60-65-150-240.0 MINOR EQUIPMENT:				16.18	.00	
60-65-150-260.0 POSTAGE						
UNITED PARCEL SERVICE	8459E3509	SHIPPING	12/14/19	35.16	.00	
Total 60-65-150-260.0 POSTAGE:				35.16	.00	
60-65-150-302.0 LABORATORY TESTING						
ANALYTICAL LABORATORIES INC.	68141	TESTING - WATER	11/30/19	641.16	.00	
Total 60-65-150-302.0 LABORATORY TESTING:				641.16	.00	
60-65-150-460.0 TELEPHONE						
FRONTIER	1219-1008	PHONE SERVICE - SCADA/WT	12/07/19	62.18	.00	
FRONTIER	1219-1252	PHONE SERVICE - WATER TREATMENT	12/07/19	333.40	.00	
VERIZON WIRELESS	9843364178	#965453972 - PW-WWT	12/01/19	48.10	48.10	12/19/2019
Total 60-65-150-460.0 TELEPHONE:				443.68	48.10	
60-65-150-490.0 HEAT, LIGHTS, AND UTILITIES						
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	223.11	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	1,180.15	.00	
IDAHO POWER	1219-2202559932-	ENERGY CHARGE PER KWH	12/13/19	2,982.41	.00	
Total 60-65-150-490.0 HEAT, LIGHTS, AND UTILITIES:				4,385.67	.00	
60-65-150-570.0 REPAIRS - BUILDING AND GROUNDS						
BUILDERS FIRSTSOURCE INC.	80227098	FURRING STRIPS	12/23/19	23.51	.00	
BUILDERS FIRSTSOURCE INC.	80228887	4X4-8 BTR DOUG FIR KD	12/23/19	12.83	.00	
MAY HARDWARE INC.	968633	WOOD FURRING STRIP	12/18/19	21.78	.00	
MAY HARDWARE INC.	968755	SAFE STEP 6300 ICE MELT	12/19/19	226.67	.00	
MAY HARDWARE INC.	968845	DEG ELBOWS, FLOOR FLANGE, GALV	12/20/19	34.35	.00	
MAY HARDWARE INC.	968855	GALV STEEL PIPE, CUT & THREAD	12/20/19	36.08	.00	
MAY HARDWARE INC.	969029	HARDWARE DEPT, FLAT WASHER ZINC	12/23/19	30.41	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60-65-150-570.0 REPAIRS - BUILDING AND GROUNDS:				385.63	.00	
60-65-150-590.0 REPAIRS - OTHER EQUIPMENT						
LATECH EQUIPMENT INC	191755-1	FLOW & LEVEL SWITCH	12/13/19	865.00	.00	
LATECH EQUIPMENT INC	191755-1	SHIPPING	12/13/19	15.64	.00	
HACH COMPANY	11769537	PA DIGITAL SENSOR	12/19/19	1,075.40	.00	
MAY HARDWARE INC.	968480	MISC FASTENERS	12/17/19	71.57	.00	
Total 60-65-150-590.0 REPAIRS - OTHER EQUIPMENT:				2,027.61	.00	
Total WATER TREATMENT:				7,957.91	48.10	
Total WATER FUND:				14,343.68	174.31	
URBAN RENEWAL AGENCY FUND						
URBAN RENEWAL AGENCY EXPENSES						
90-40-150-300.0 PROFESSIONAL SERVICES						
ELAM & BURKE, P.A.	182524	GENERAL - URBAN RENEWAL	10/31/19	1,849.00	1,849.00	12/18/2019
ELAM & BURKE, P.A.	182983	URBAN RENEWAL PLAN #2	11/30/19	464.00	464.00	12/18/2019
Total 90-40-150-300.0 PROFESSIONAL SERVICES:				2,313.00	2,313.00	
Total URBAN RENEWAL AGENCY EXPENSES:				2,313.00	2,313.00	
Total URBAN RENEWAL AGENCY FUND:				2,313.00	2,313.00	
Grand Totals:				109,737.93	10,765.92	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
LIBRARY FUND						
LIBRARY DEPARTMENT						
25-57-150-200.0 OFFICE SUPPLIES						
OFFICE SAVERS ONLINE	1136	INK ROLLER, FOAM MOUNTING DBL SI	12/19/19	24.72	.00	
Total 25-57-150-200.0 OFFICE SUPPLIES:				24.72	.00	
25-57-150-400.0 ADVERTISING/LEGAL PUBLICATIONS						
STAR NEWS, THE	54349	DISPLAY AD - MCCALL PUBLIC LIBRAR	11/30/19	44.00	.00	
Total 25-57-150-400.0 ADVERTISING/LEGAL PUBLICATIONS:				44.00	.00	
25-57-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS						
AMAZON.COM	455836493554	BOOKS	11/25/19	63.87	.00	
AMAZON.COM	644655745483	BOOK	11/11/19	77.46	.00	
AMAZON.COM	689333997779	BOOK	11/21/19	11.11	.00	
AMAZON.COM	743665884396	BOOK	11/07/19	24.99	.00	
AMAZON.COM	776998585774	BOOK	11/21/19	7.78	.00	
AMAZON.COM	845483574374	REFUND	12/07/19	24.99-	.00	
AMAZON.COM	849977856583	REFUND	11/13/19	.42-	.00	
AMAZON.COM	973486398379	BOOK	11/11/19	23.99	.00	
AMAZON.COM	975667339557	REFUND	12/02/19	7.73-	.00	
GALE/CENGAGE LEARNING INC	69022022	BOOKS	12/04/19	74.72	.00	
GALE/CENGAGE LEARNING INC	69027974	BOOKS	12/05/19	44.08	.00	
Total 25-57-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS:				294.86	.00	
25-57-150-460.0 TELEPHONE						
VERIZON WIRELESS	9843364178	#965453972 - LIBRARY	12/01/19	43.10	43.10	12/19/2019
Total 25-57-150-460.0 TELEPHONE:				43.10	43.10	
25-57-150-462.0 AUDIO VISUAL MATERIALS						
AMAZON.COM	833644783947	A/V MATERIALS	11/21/19	23.84	.00	
Total 25-57-150-462.0 AUDIO VISUAL MATERIALS:				23.84	.00	
25-57-150-462.1 VIDEO CIRCUIT LIBRARY						
AMAZON.COM	455836493554	VIDEO CIRCUIT - LIBRARY SUPPLIES	11/25/19	37.69	.00	
Total 25-57-150-462.1 VIDEO CIRCUIT LIBRARY:				37.69	.00	
25-57-150-465.0 CHILDREN'S BOOKS						
AMAZON.COM	455836493554	BOOKS	11/25/19	63.01	.00	
AMAZON.COM	484386356636	BOOK	11/04/19	20.18	.00	
AMAZON.COM	736545736484	BOOK	11/21/19	7.73	.00	
Total 25-57-150-465.0 CHILDREN'S BOOKS:				90.92	.00	
25-57-150-467.0 YOUNG ADULT MATERIALS						
BAKER & TAYLOR BOOKS	2034997749	BOOKS	12/12/19	10.72	.00	
Total 25-57-150-467.0 YOUNG ADULT MATERIALS:				10.72	.00	
25-57-150-469.0 PROGRAMMING SUPPLIES						
ALBERTSONS LLC	430142-121819-336	SANTA STORYTIME SUPPLIES	12/18/19	39.14	.00	
AMAZON.COM	689663745376	PROGRAMMING SUPPLIES	12/06/19	37.20	.00	
MCCALL CRAFTWORKS	15-R-0002	YARN	12/12/19	7.28	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MCCALL CRAFTWORKS	17	CRAFT STICKS, FELT, CHENILLES	12/12/19	8.28	.00	
Total 25-57-150-469.0 PROGRAMMING SUPPLIES:				91.90	.00	
25-57-150-490.0 HEAT, LIGHTS, AND UTILITIES						
MCCALL, CITY OF	1219-182651	WATER	12/13/19	44.22	.00	
IDAHO POWER	1219-2201313992	ENERGY CHARGE PER KWH	12/17/19	285.54	.00	
Total 25-57-150-490.0 HEAT, LIGHTS, AND UTILITIES:				329.76	.00	
25-57-150-570.0 REPAIRS - BUILDING AND GROUNDS						
MAY HARDWARE INC.	968063	FELT PADS	12/12/19	6.83	.00	
MAY HARDWARE INC.	968772	FELT PADS	12/19/19	6.83	.00	
Total 25-57-150-570.0 REPAIRS - BUILDING AND GROUNDS:				.00	.00	
Total LIBRARY DEPARTMENT:				991.51	43.10	
Total LIBRARY FUND:				991.51	43.10	
Grand Totals:				991.51	43.10	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
A & I DISTRIBUTORS					
1037	A & I DISTRIBUTORS	3401036	80WX90W OIL	12/10/19	224.44
1037	A & I DISTRIBUTORS	3401036	5WX20W OIL	12/10/19	439.45
1037	A & I DISTRIBUTORS	3401036	10WX30W OIL	12/10/19	657.25
1037	A & I DISTRIBUTORS	3401036	10WT OIL	12/10/19	439.45
1037	A & I DISTRIBUTORS	3401036	TRACTOR HYDRAULIC FLUID	12/10/19	83.58
1037	A & I DISTRIBUTORS	3401036	VALVOLINE GREASE COLBALT #	12/10/19	232.15
Total A & I DISTRIBUTORS:					2,076.32
ALLIED 100 LLC					
2130	ALLIED 100 LLC	1523824	12 Stat Defibrillation Pads for AED'	12/02/19	637.20
Total ALLIED 100 LLC:					637.20
ALSCO					
2300	ALSCO	LBOI1761416	FLOOR MATS	12/10/19	66.05
2300	ALSCO	LBOI1763326	LAUNDRY	12/17/19	33.43
2300	ALSCO	LBOI1763331	FLOOR MATS	12/17/19	66.05
2300	ALSCO	LBOI1765238	FLOOR MATS	12/24/19	66.05
2300	ALSCO	LBOI1767068	FLOOR MATS	12/31/19	66.05
Total ALSCO:					297.63
AMERIGAS PROPANE L.P.					
2700	AMERIGAS PROPANE L.P.	3099699463-P	PROPANE - A/C #200810869	12/05/19	285.56
2700	AMERIGAS PROPANE L.P.	3099970255-P	PROPANE - A/C #200810869	12/10/19	185.53
2700	AMERIGAS PROPANE L.P.	3100233430-P	PROPANE - A/C #200810869	12/17/19	221.58
2700	AMERIGAS PROPANE L.P.	3100330333-P	PROPANE - A/C #200810869	12/19/19	371.51
2700	AMERIGAS PROPANE L.P.	3100379130-A	PROPANE - A/C #200810869	12/20/19	305.33
Total AMERIGAS PROPANE L.P.:					1,369.51
ANALYTICAL LABORATORIES INC.					
2790	ANALYTICAL LABORATORIES IN	68141	TESTING - WATER	11/30/19	641.16
Total ANALYTICAL LABORATORIES INC.:					641.16
ARMSTRONG CONSULTANTS INC					
99994	ARMSTRONG CONSULTANTS I	19-196622-01	INDEPENDENT FEE ESTIMATE F	11/30/19	3,000.00
Total ARMSTRONG CONSULTANTS INC:					3,000.00
ASSOCIATION OF IDAHO CITIES					
3360	ASSOCIATION OF IDAHO CITIE	200006312	2019 FALL ACADEMY - NAMPA - A	11/21/19	39.00
Total ASSOCIATION OF IDAHO CITIES:					39.00
BATTERY SYSTEMS INC.					
3905	BATTERY SYSTEMS INC.	5228790	6 volt replacement batters (6) - old	12/16/19	759.30
3905	BATTERY SYSTEMS INC.	5228790	8 volt replacement batteries (6) - ol	12/16/19	782.52
Total BATTERY SYSTEMS INC.:					1,541.82

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
BATTERY UNIVERSE					
3910	BATTERY UNIVERSE	21113	DURACELL PROCELL AAA ALKAL	10/22/19	259.92
Total BATTERY UNIVERSE:					259.92
BILLING DOCUMENT SPECIALISTS					
4645	BILLING DOCUMENT SPECIALI	56522	UTILITY BILLING PROCESSING	12/20/19	673.67
4645	BILLING DOCUMENT SPECIALI	56522	UTILITY BILLING POSTAGE	12/20/19	1,111.37
Total BILLING DOCUMENT SPECIALISTS:					1,785.04
BLUE RIBBON LINEN SUPPLY INC.					
4745	BLUE RIBBON LINEN SUPPLY I	121147	FLOOR MATS	12/06/19	22.50
4745	BLUE RIBBON LINEN SUPPLY I	125053	FLOOR MATS	12/20/19	22.50
Total BLUE RIBBON LINEN SUPPLY INC.:					45.00
BOISE OFFICE EQUIPMENT					
4870	BOISE OFFICE EQUIPMENT	IN2186208	XEROX XALC8045'S OVERAGE C	12/03/19	83.55
Total BOISE OFFICE EQUIPMENT:					83.55
BRINKLEY CONSTRUCTION LLC					
5410	BRINKLEY CONSTRUCTION LL	1710	CORE DRILL AND WATER TREAT	11/18/19	150.00
Total BRINKLEY CONSTRUCTION LLC:					150.00
BRUNEEL COMPANY INC.					
5680	BRUNEEL COMPANY INC.	MCC 0009878	Tires for patrol vehicle MPD 205, tir	12/16/19	715.80
Total BRUNEEL COMPANY INC.:					715.80
BUILDERS FIRSTSOURCE INC.					
5763	BUILDERS FIRSTSOURCE INC.	80168662	2X4-8, 2X4-12, 4X8-7/16 DOUG FI	12/11/19	166.45
5763	BUILDERS FIRSTSOURCE INC.	80173596	PREHUNG DOOR	12/12/19	50.00
5763	BUILDERS FIRSTSOURCE INC.	80173703	TYLO ENTRY K6	12/12/19	14.99
5763	BUILDERS FIRSTSOURCE INC.	80197973	WIRE COIL NAILS, SHEATHING FI	12/17/19	166.45
5763	BUILDERS FIRSTSOURCE INC.	80198974	HDG STRIP NAIL	12/17/19	56.49
5763	BUILDERS FIRSTSOURCE INC.	80199672	2-3/8X	12/17/19	40.19
5763	BUILDERS FIRSTSOURCE INC.	80203792	RS HDG NAILS, 21 DEGREE PLA	12/18/19	72.18
5763	BUILDERS FIRSTSOURCE INC.	80227098	FURRING STRIPS	12/23/19	23.52
5763	BUILDERS FIRSTSOURCE INC.	80227098	FURRING STRIPS	12/23/19	23.51
5763	BUILDERS FIRSTSOURCE INC.	80228887	4X4-8 BTR DOUG FIR KD	12/23/19	12.83
5763	BUILDERS FIRSTSOURCE INC.	80228887	4X4-8 BTR DOUG FIR KD	12/23/19	12.83
5763	BUILDERS FIRSTSOURCE INC.	80235154	4X8-7/16 OSB	12/26/19	33.89
5763	BUILDERS FIRSTSOURCE INC.	90015360	WIRE COIL NAILS	12/17/19	35.99-
5763	BUILDERS FIRSTSOURCE INC.	90015407	HDG STRIP NAIL	12/17/19	56.49-
Total BUILDERS FIRSTSOURCE INC.:					580.85
C & N ELECTRICAL CONSTRUCTION					
5985	C & N ELECTRICAL CONSTRUC	1513	EMERGENCY STREET LIGHT RE	12/11/19	750.27

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total C & N ELECTRICAL CONSTRUCTION:					750.27
CALLISTER, DAVID					
99946	CALLISTER, DAVID	217721	REFUND DEPOSIT A/C 2.1772.1	12/18/19	107.76
99946	CALLISTER, DAVID	217721-A	REFUND OVER PAYMENT A/C 2.1	12/18/19	6.86
Total CALLISTER, DAVID:					114.62
CASCADE FAMILY PRACTICE					
6365	CASCADE FAMILY PRACTICE	11396C15123	PRE-EMPLOYMENT EXAM - C. H	11/27/19	150.00
6365	CASCADE FAMILY PRACTICE	11430C15123	DOT PHYSICAL - GEORGE	12/02/19	100.00
Total CASCADE FAMILY PRACTICE:					250.00
CHEVRON TEXACO					
6760	CHEVRON TEXACO	62722909-PD	FUEL	12/06/19	1,903.16
Total CHEVRON TEXACO:					1,903.16
COLLEGE OF WESTERN IDAHO					
7365	COLLEGE OF WESTERN IDAHO	00257	FIRE ARM SIMULATION - WANN,	12/16/19	210.00
Total COLLEGE OF WESTERN IDAHO:					210.00
CONCRETE CONSTRUCTION SUPPLY					
7670	CONCRETE CONSTRUCTION S	M53615	SELF LEVEL CAULK LIMESTONE	12/18/19	68.00
7670	CONCRETE CONSTRUCTION S	M53625	ENDURABLE SEALER, ROLLER,	12/23/19	174.50
Total CONCRETE CONSTRUCTION SUPPLY:					242.50
CONSOLIDATED ELECTRICAL DIST					
7720	CONSOLIDATED ELECTRICAL D	4438-497045	IDEAL 30-580	12/18/19	30.25
7720	CONSOLIDATED ELECTRICAL D	4438-497096	CLR B17MED HPS LAMP	12/13/19	49.70
7720	CONSOLIDATED ELECTRICAL D	4438-497101	24 HR TIMER	12/09/19	71.63
7720	CONSOLIDATED ELECTRICAL D	4438-497121	PHOTO SENSOR	12/10/19	13.67
Total CONSOLIDATED ELECTRICAL DIST:					165.25
D & B SUPPLY CO.					
8440	D & B SUPPLY CO.	10844	PANTS -FENNESSY	12/14/19	59.48
8440	D & B SUPPLY CO.	41000	PANTS-GATCHELL	12/14/19	376.47
Total D & B SUPPLY CO.:					435.95
DIAMOND FUEL & FEED SUPPLY INC.					
9080	DIAMOND FUEL & FEED SUPPL	22411	DIESEL FUEL FOR THE YEAR FY	12/10/19	1,524.56
9080	DIAMOND FUEL & FEED SUPPL	22412	GAS	12/25/19	658.03
Total DIAMOND FUEL & FEED SUPPLY INC.:					2,182.59
DIGLINE INC.					
9140	DIGLINE INC.	61863-IN	CITY OF MCCALL FIBER ADDITIO	11/30/19	24.38
9140	DIGLINE INC.	61863-IN	CITY OF MCCALL STREETS ADDI	11/30/19	24.50

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
9140	DIGLINE INC.	61863-IN	CITY OF MCCALL WATER ADDITI	11/30/19	24.51
Total DIGLINE INC.:					73.39
ELAM & BURKE, P.A.					
9880	ELAM & BURKE, P.A.	182524	GENERAL - URBAN RENEWAL	10/31/19	1,849.00
9880	ELAM & BURKE, P.A.	182983	URBAN RENEWAL PLAN #2	11/30/19	464.00
Total ELAM & BURKE, P.A.:					2,313.00
ENTRY POINT LLC					
10085	ENTRY POINT LLC	1179	CONSULTING SERVICES AGREE	12/05/19	975.00
Total ENTRY POINT LLC:					975.00
FERGUSON WATERWORKS					
10750	FERGUSON WATERWORKS	729938	REPLACEMENT MATERIALS	12/12/19	686.60
10750	FERGUSON WATERWORKS	732002-1	3/4 RUB MTR WSHR 1/8	12/05/19	52.80
Total FERGUSON WATERWORKS:					739.40
FIRST CLASS CLEANING LLC					
10940	FIRST CLASS CLEANING LLC	45030	JANITORIAL/SWEEP, MOP BUFF	12/31/19	357.75
Total FIRST CLASS CLEANING LLC:					357.75
FRANKLIN BUILDING SUPPLY					
11280	FRANKLIN BUILDING SUPPLY	595735	PLUS CAULK PAINTER, 4X8 SAN	12/23/19	142.75
11280	FRANKLIN BUILDING SUPPLY	596615	2610F-2X6-10#2&BTR KF FIR	12/24/19	14.36
Total FRANKLIN BUILDING SUPPLY:					157.11
FRONTIER					
11500	FRONTIER	1219-0058	ETHERNET	12/05/19	975.00
11500	FRONTIER	1219-0944	ETHERNET	12/07/19	1,200.00
11500	FRONTIER	1219-1008	PHONE SERVICE - SCADA/WT	12/07/19	62.18
11500	FRONTIER	1219-1252	PHONE SERVICE - WATER TREA	12/07/19	333.40
11500	FRONTIER	1219-2144	PHONE SERVICE - POLICE DEPT.	12/07/19	30.54
11500	FRONTIER	1219-4170	PHONE SERVICE - CITY SHOP	12/07/19	45.19
11500	FRONTIER	1219-7142	PHONE SERVICE - CITY HALL	12/07/19	62.96
Total FRONTIER:					2,709.27
GEM STATE PAPER & SUPPLY					
11940	GEM STATE PAPER & SUPPLY	3011146-01	PURELL HAND SANITIZER	12/26/19	41.76
11940	GEM STATE PAPER & SUPPLY	3012089	JANITORIAL SUPPLIES	12/12/19	519.74
Total GEM STATE PAPER & SUPPLY:					561.50
GRANITE EXCAVATION INC.					
12385	GRANITE EXCAVATION INC.	20191218	METER RETURNED - REFUND D	12/18/19	839.52
12385	GRANITE EXCAVATION INC.	20191223	REFUND METER DEPOSIT	12/23/19	850.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total GRANITE EXCAVATION INC.:					1,689.52
HACH COMPANY					
12780	HACH COMPANY	11769537	PA DIGITAL SENSOR	12/19/19	1,075.40
Total HACH COMPANY:					1,075.40
HEATHERLEY FORENSIC POLYGRAPH LLC					
13420	HEATHERLEY FORENSIC POLY	1148	PRE-EMPLOYMENT POLYGRAPH	12/16/19	200.00
13420	HEATHERLEY FORENSIC POLY	1156	PRE-EMPLOYMENT POLYGRAPH	12/23/19	200.00
13420	HEATHERLEY FORENSIC POLY	1157	PRE-EMPLOYMENT POLYGRAPH	12/23/19	200.00
Total HEATHERLEY FORENSIC POLYGRAPH LLC:					600.00
IDAHO CHILD SUPPORT RECEIPTING					
14860	IDAHO CHILD SUPPORT RECEI	20191220-2	CHILD SUPPORT - #195240	12/20/19	187.38
14860	IDAHO CHILD SUPPORT RECEI	20191220-4	CHILD SUPPORT - #301057	12/20/19	217.28
14860	IDAHO CHILD SUPPORT RECEI	20200103-2	CHILD SUPPORT - #195240	01/03/20	187.38
14860	IDAHO CHILD SUPPORT RECEI	20200103-4	CHILD SUPPORT - #301057	01/03/20	217.28
Total IDAHO CHILD SUPPORT RECEIPTING:					809.32
IDAHO POWER					
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	30.96
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	588.52
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	256.64
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	723.39
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	236.92
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	21.66
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.85
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	6.07
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	6.19
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	6.07
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	45.55
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	44.35
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	62.21
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	223.11
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	27.36
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	6.19
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	14.04
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	124.43
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	246.03
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	85.17
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	225.40
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	7.19
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	335.95
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	8.42
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	10.06

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	56.33
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	12.12
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	406.13
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	15.72
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	28.59
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	184.52
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	30.78
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	1,180.15
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	26.06
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	8.08
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	513.92
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	6.35
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	12.57
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	27.70
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	284.09
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	358.70
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	61.05
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	83.81
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.56
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	1.32
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	1,348.87
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	77.22
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	130.75
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	5.29
15340	IDAHO POWER	1219-2202559	ENERGY CHARGE PER KWH	12/13/19	2,982.41
15340	IDAHO POWER	1219-2206866	ENERGY CHARGE PER KWH	12/13/19	979.15
Total IDAHO POWER:					12,212.00
IDAHO TRANSPORTATION DEPT.					
15620	IDAHO TRANSPORTATION DEP	20191205	EXEMPT PLATES - A12215	12/05/19	23.00
Total IDAHO TRANSPORTATION DEPT.:					23.00
JERRY'S AUTO PARTS					
16890	JERRY'S AUTO PARTS	132549	MICRO2 FUSE	11/27/19	2.64
16890	JERRY'S AUTO PARTS	133485	PEAK DEICER WASH	12/03/19	9.90
16890	JERRY'S AUTO PARTS	133762	LUBE, FUEL FILTER,AIR FILTER,	12/05/19	144.37
16890	JERRY'S AUTO PARTS	134764	EXT/BAR, PIN CLIP	12/11/19	12.12
16890	JERRY'S AUTO PARTS	135003	WIRE, BATTERY CABLE, LAMP	12/13/19	47.61
16890	JERRY'S AUTO PARTS	135061	BUGTAR REMOVER, DUSTCLEA	12/13/19	12.93
16890	JERRY'S AUTO PARTS	135269	GLASS CLEANER	12/16/19	23.88
16890	JERRY'S AUTO PARTS	135690	SIDEMARKER CHRYSL	12/18/19	3.54
16890	JERRY'S AUTO PARTS	137057	LAMP	12/30/19	5.86
16890	JERRY'S AUTO PARTS	137127	FLASHLIGHT	12/30/19	11.56
Total JERRY'S AUTO PARTS:					274.41
KINETICO QUALITY WATER OF McCALL					
17550	KINETICO QUALITY WATER OF	3810	WATER STAND RENTAL, WATER	12/31/19	13.90
17550	KINETICO QUALITY WATER OF	3810	WATER STAND RENTAL, WATER	12/31/19	28.90

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total KINETICO QUALITY WATER OF McCALL:					42.80
LAKEVIEW CHEVRON SERVICE INC.					
18200	LAKEVIEW CHEVRON SERVICE	7199	FUEL	12/09/19	43.16
Total LAKEVIEW CHEVRON SERVICE INC.:					43.16
LATECH EQUIPMENT INC					
11095	LATECH EQUIPMENT INC	191755-1	FLOW & LEVEL SWITCH	12/13/19	865.00
11095	LATECH EQUIPMENT INC	191755-1	SHIPPING	12/13/19	15.64
Total LATECH EQUIPMENT INC:					880.64
LAWSON PRODUCTS INC.					
18440	LAWSON PRODUCTS INC.	9307258770	STEEL HOSE CLAMP, HEX NUT,	12/19/19	155.73
Total LAWSON PRODUCTS INC.:					155.73
LES SCHWAB TIRE CENTERS					
18700	LES SCHWAB TIRE CENTERS	12500258443	Tires for IS Explorer	12/11/19	779.92
18700	LES SCHWAB TIRE CENTERS	12500258847	4-LINK CHAIN	12/16/19	425.98
18700	LES SCHWAB TIRE CENTERS	12500258849	51R XHD BATTERY, CROSS CHAI	12/16/19	365.24
18700	LES SCHWAB TIRE CENTERS	12500259152	Replacement tires for rear of backh	12/18/19	1,823.96
Total LES SCHWAB TIRE CENTERS:					3,395.10
LIFELOC TECHNOLOGIES INC.					
18950	LIFELOC TECHNOLOGIES INC.	329873	4 CALIBRATION GAS KITS	10/28/19	478.32
Total LIFELOC TECHNOLOGIES INC.:					478.32
MAY HARDWARE INC.					
20160	MAY HARDWARE INC.	964707	EMT CONDUIT	11/08/19	4.59
20160	MAY HARDWARE INC.	966410	MISC FASTENERS	11/25/19	21.46
20160	MAY HARDWARE INC.	967051	MISC FASTENERS	12/03/19	7.80
20160	MAY HARDWARE INC.	967719	MULTI USE TORCH KIT	12/09/19	31.99
20160	MAY HARDWARE INC.	967811	UTENSIL HOOK/STRIPS, HOLE P	12/10/19	8.08
20160	MAY HARDWARE INC.	967856	MOUNTING TAPE	12/10/19	7.64
20160	MAY HARDWARE INC.	967904	RAZOR SCRAPER	12/11/19	4.49
20160	MAY HARDWARE INC.	968071	SHOVEL IRRIGATION LIFT	12/12/19	58.49
20160	MAY HARDWARE INC.	968120	ZINC WINDOW BOLT, NARROW H	12/12/19	10.04
20160	MAY HARDWARE INC.	968191	PINE-SOL CLEANER	12/13/19	12.99
20160	MAY HARDWARE INC.	968474	ECOFAN STOVE FAN	12/17/19	134.99
20160	MAY HARDWARE INC.	968477	KERF BLADE, FOIL TAPE, ROCKT	12/17/19	171.55
20160	MAY HARDWARE INC.	968480	MISC FASTENERS	12/17/19	71.57
20160	MAY HARDWARE INC.	968500	UNIV COUPLER IM	12/17/19	6.83
20160	MAY HARDWARE INC.	968579	EXCHANGE- LP TANK	12/18/19	17.09
20160	MAY HARDWARE INC.	968591	STRAP HOLD DOWN, LOCK DEIC	12/18/19	15.77
20160	MAY HARDWARE INC.	968598	ROLLER COVER, ACE ROLLER,	12/18/19	51.30
20160	MAY HARDWARE INC.	968633	WOOD FURRING STRIP	12/18/19	21.78
20160	MAY HARDWARE INC.	968633	WOOD FURRING STRIP	12/18/19	21.78
20160	MAY HARDWARE INC.	968645	WINDOW/DOOR SEAL,C+K INT P	12/18/19	162.14
20160	MAY HARDWARE INC.	968713	CLEANVIEW VAC ORANGE	12/19/19	99.99

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
20160	MAY HARDWARE INC.	968755	SAFE STEP 6300 ICE MELT	12/19/19	226.67
20160	MAY HARDWARE INC.	968820	SHEAR BOLTS/NUTS	12/20/19	16.18
20160	MAY HARDWARE INC.	968845	DEG ELBOWS, FLOOR FLANGE,	12/20/19	34.34
20160	MAY HARDWARE INC.	968845	DEG ELBOWS, FLOOR FLANGE,	12/20/19	34.35
20160	MAY HARDWARE INC.	968855	GALV STEEL PIPE, CUT & THREA	12/20/19	36.07
20160	MAY HARDWARE INC.	968855	GALV STEEL PIPE, CUT & THREA	12/20/19	36.08
20160	MAY HARDWARE INC.	969029	HARDWARE DEPT, FLAT WASHE	12/23/19	30.42
20160	MAY HARDWARE INC.	969029	HARDWARE DEPT, FLAT WASHE	12/23/19	30.41
20160	MAY HARDWARE INC.	969096	THIN KERF BLADE, CABOT DCK	12/23/19	104.57
20160	MAY HARDWARE INC.	969151	MINWAX GLOSS, EXCHANGE LP	12/24/19	30.58
20160	MAY HARDWARE INC.	969153	V NOTCH ADHESIVE SPREADER,	12/24/19	10.59
20160	MAY HARDWARE INC.	969227	BLUE THREAD LOCK, 10Y PHOT	12/26/19	39.93
20160	MAY HARDWARE INC.	969245	POLYURETHANE GLOSS	12/26/19	14.39
20160	MAY HARDWARE INC.	969246	STIHL PARTS	12/26/19	27.58
20160	MAY HARDWARE INC.	969345	GARDEN HOSE, CHAIN LOOP	12/27/19	106.53
20160	MAY HARDWARE INC.	969530	KEYPAD ENTRY LOCK	12/30/19	119.99
Total MAY HARDWARE INC.:					1,841.04
McCALL RENTALS INC.					
20720	McCALL RENTALS INC.	131173	COMPRESSOR, SPRINKLER BLO	12/20/19	86.90
Total McCALL RENTALS INC.:					86.90
MCCALL, CITY OF					
6960	MCCALL, CITY OF	1219-125601	WATER	12/13/19	86.01
6960	MCCALL, CITY OF	1219-125631	WATER	12/13/19	83.40
6960	MCCALL, CITY OF	1219-131601	WATER	12/13/19	42.96
6960	MCCALL, CITY OF	1219-152751	WATER	12/13/19	22.11
6960	MCCALL, CITY OF	1219-152931	WATER	12/13/19	83.40
6960	MCCALL, CITY OF	1219-156201	WATER	12/13/19	547.14
6960	MCCALL, CITY OF	1219-176451	WATER	12/13/19	44.22
6960	MCCALL, CITY OF	1219-176501	WATER	12/13/19	257.76
6960	MCCALL, CITY OF	1219-182601	WATER	12/13/19	171.84
6960	MCCALL, CITY OF	1219-182702	WATER	12/13/19	42.96
6960	MCCALL, CITY OF	1219-183351	WATER	12/13/19	44.22
6960	MCCALL, CITY OF	1219-218691	WATER	12/13/19	2,252.95
6960	MCCALL, CITY OF	19-03	LOT DISB. - LIBRARY EXPANSIO	12/26/19	109,307.00
Total MCCALL, CITY OF:					112,985.97
NORTHWEST CODE PROFESSIONALS					
23095	NORTHWEST CODE PROFESSI	2784	PLAN REVIEW - ST. LUKE'S	12/11/19	30,784.73
Total NORTHWEST CODE PROFESSIONALS:					30,784.73
NUESYNERGY INC.					
23265	NUESYNERGY INC.	10	HRA/FSA ADMIN FEES	12/06/19	350.00
23265	NUESYNERGY INC.	10	COBRA ADMIN FEES	12/06/19	75.00
23265	NUESYNERGY INC.	10	BANK ACCOUNT PRE-NOTE CRE	12/06/19	1.00-
Total NUESYNERGY INC.:					424.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
OFFICE SAVERS ONLINE					
22363	OFFICE SAVERS ONLINE	1062	ENVELOPES #10 - PRINTED	12/13/19	240.00
22363	OFFICE SAVERS ONLINE	1117	PENCILS	12/18/19	16.61
22363	OFFICE SAVERS ONLINE	1136	COPY PAPER, LAMINATING POU	12/19/19	136.41
22363	OFFICE SAVERS ONLINE	1136	LEAD, ERASERS	12/19/19	3.41
22363	OFFICE SAVERS ONLINE	1136	2 DRAWER BOX FILE	12/19/19	170.24
22363	OFFICE SAVERS ONLINE	1141	CUSTOM DOOR/WALL SIGN	12/19/19	16.36
22363	OFFICE SAVERS ONLINE	1141	CUSTOM DOOR/WALL SIGN	12/19/19	16.36
22363	OFFICE SAVERS ONLINE	1150	PAPER	12/20/19	80.60
22363	OFFICE SAVERS ONLINE	988	PAPER CLIPS, INDEX TABS, COP	12/05/19	81.48
Total OFFICE SAVERS ONLINE:					761.47
PAYETTE INK & EMBROIDERY LLC					
24094	PAYETTE INK & EMBROIDERY L	1152	AIRPORT LOGO, REFLECTIVE JA	11/20/19	292.81
Total PAYETTE INK & EMBROIDERY LLC:					292.81
PAYETTE LAKES RECREATIONAL					
24120	PAYETTE LAKES RECREATION	01/20-0512	SEWER FEES	01/01/20	47.74
24120	PAYETTE LAKES RECREATION	01/20-0513	SEWER FEES	01/01/20	47.74
24120	PAYETTE LAKES RECREATION	01/20-0514	SEWER FEES	01/01/20	190.96
24120	PAYETTE LAKES RECREATION	01/20-0515	SEWER FEES	01/01/20	71.62
24120	PAYETTE LAKES RECREATION	01/20-0516	SEWER FEES	01/01/20	95.48
24120	PAYETTE LAKES RECREATION	01/20-0519	SEWER FEES	01/01/20	190.96
24120	PAYETTE LAKES RECREATION	01/20-0521	SEWER FEES	01/01/20	47.74
24120	PAYETTE LAKES RECREATION	01/20-0522	SEWER FEES	01/01/20	47.74
24120	PAYETTE LAKES RECREATION	01/20-0528	SEWER FEES	01/01/20	47.74
Total PAYETTE LAKES RECREATIONAL:					787.72
PRECISION DETAIL INC.					
24807	PRECISION DETAIL INC.	9805	INTERIOR DETAIL - MPD206	12/11/19	200.00
Total PRECISION DETAIL INC.:					200.00
PURSLOW, CHRIS					
25186	PURSLOW, CHRIS	412012	REFUND DBL PAYMENT - OCTOB	12/13/19	49.26
Total PURSLOW, CHRIS:					49.26
RICOH AMERICAS CORP.					
25770	RICOH AMERICAS CORP.	5058184561-W	RICOH MPC2004EX ADDITIONAL	12/01/19	13.82
25770	RICOH AMERICAS CORP.	5058410888-C	ADDITIONAL IMAGES	12/24/19	360.14
25770	RICOH AMERICAS CORP.	9027911338-C	RICOH PERIODIC PAYMENT 1/01/	12/14/19	285.32
25770	RICOH AMERICAS CORP.	9027911338-C	RICOH PERIODIC PAYMENT 1/01/	12/14/19	176.93
Total RICOH AMERICAS CORP.:					836.21
RIDLEY'S FAMILY MARKETS					
25800	RIDLEY'S FAMILY MARKETS	0000750216	CLR, PINESOL, SFTSOAP	12/19/19	14.74
25800	RIDLEY'S FAMILY MARKETS	2000420746	EMPLOYEE HOLIDAY GIFT CARD	12/17/19	1,875.00
25800	RIDLEY'S FAMILY MARKETS	7000830232	YTH BB COACHES THANK YOU A	12/13/19	129.98
25800	RIDLEY'S FAMILY MARKETS	8000221026	EMPLOYEE HOLIDAY PARTY	12/16/19	43.58

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
25800	RIDLEY'S FAMILY MARKETS	800121002	SPRAY & WASH	12/11/19	12.38
Total RIDLEY'S FAMILY MARKETS:					2,075.68
ROCKY MOUNTAIN SIGNS & APPAREL					
26280	ROCKY MOUNTAIN SIGNS & AP	18665	BANNER - CHRISTMAS TREES R	12/19/19	96.00
26280	ROCKY MOUNTAIN SIGNS & AP	2859150570	REPLACE PANEL FOR PARK KIO	12/16/19	189.00
Total ROCKY MOUNTAIN SIGNS & APPAREL:					285.00
S & S ENTERPRISES - SSE LASER					
28845	S & S ENTERPRISES - SSE LAS	498083	ENGRAVED PLAQUE - BROKEN	11/12/19	100.00
Total S & S ENTERPRISES - SSE LASER:					100.00
SHADOW TRACKERS					
27504	SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	45.00
27504	SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	120.00
27504	SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	30.00
27504	SHADOW TRACKERS	RDK190607	BACKGROUND CHECK	11/30/19	10.00
Total SHADOW TRACKERS:					205.00
SHERWIN-WILLIAMS CO., THE					
27655	SHERWIN-WILLIAMS CO., THE	3146-5	P&F EN SATIN DEEP	12/23/19	50.33
Total SHERWIN-WILLIAMS CO., THE:					50.33
SHRED-IT USA - BOISE					
27890	SHRED-IT USA - BOISE	8128736889	SHREDDING	12/07/19	142.89
27890	SHRED-IT USA - BOISE	8128736889	SHREDDING	12/07/19	67.09
Total SHRED-IT USA - BOISE:					209.98
SILVER CREEK SUPPLY LLC					
27965	SILVER CREEK SUPPLY LLC	S2089971.001	CAL-MELT	12/17/19	447.97
Total SILVER CREEK SUPPLY LLC:					447.97
SILVERPINE PARTNERS LLC					
27970	SILVERPINE PARTNERS LLC	180651	DEPOSIT APPLIED A/C 1.8065.1	12/13/19	78.34
Total SILVERPINE PARTNERS LLC:					78.34
SPF WATER ENGINEERING LLC					
28895	SPF WATER ENGINEERING LLC	27292	ADDITIONAL FIRE FLOW ANALYS	11/30/19	1,079.00
28895	SPF WATER ENGINEERING LLC	27293	FIRE FLOW ANALYSIS - KRAHN L	11/30/19	855.50
Total SPF WATER ENGINEERING LLC:					1,934.50
ST. LUKE'S					
28875	ST. LUKE'S	940000514-20	DOT PHYSICAL - BLAKE	12/03/19	72.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total ST. LUKE'S:					72.00
STAR NEWS, THE					
28980	STAR NEWS, THE	1292-2020	2 YEAR SUBSCRIPTION - CITY H	12/18/19	80.00
28980	STAR NEWS, THE	54322	CLASSIFIED - RECEPTIONIST NO	11/30/19	126.00
28980	STAR NEWS, THE	54390	LEGAL AD - PARKS RFQ - CONC	12/12/19	34.32
28980	STAR NEWS, THE	54394	LEGAL AD - P & Z HEARING JAN	12/19/19	75.24
Total STAR NEWS, THE:					315.56
STERLING BATTERY CO.					
29120	STERLING BATTERY CO.	54442	A65AA ADJ	12/09/19	33.12
Total STERLING BATTERY CO.:					33.12
STERLING CODIFIERS INC.					
29140	STERLING CODIFIERS INC.	800086	2020 HOSTING FEE FOR THE CO	12/09/19	500.00
Total STERLING CODIFIERS INC.:					500.00
SUNROC CORPORATION					
29525	SUNROC CORPORATION	20191212	METER RETURNED - DOWNTOW	12/12/19	1,400.00
Total SUNROC CORPORATION:					1,400.00
TEFFETELLER, KIM & TOBY					
99994	TEFFETELLER, KIM & TOBY	104754	REFUND DBL PAYMENT OCTOBE	12/13/19	46.74
Total TEFFETELLER, KIM & TOBY:					46.74
TELEMESSAGE INC					
16532	TELEMESSAGE INC	8321	NETWORK ARCHIVER (TEXT) - V	12/12/19	3,840.00
16532	TELEMESSAGE INC	8321	ONE TIME SET UP FEE	12/12/19	295.00
Total TELEMESSAGE INC:					4,135.00
T-O ENGINEERS INC.					
30340	T-O ENGINEERS INC.	05113-10986	CONTINUING SERVICE FEE	12/17/19	1,200.00
Total T-O ENGINEERS INC.:					1,200.00
TREASURE VALLEY COFFEE INC.					
30580	TREASURE VALLEY COFFEE IN	2160:06433680	COFFEE	12/17/19	133.30
30580	TREASURE VALLEY COFFEE IN	2160:06513015	TEA, COCOA, SUGAR	12/30/19	80.04
Total TREASURE VALLEY COFFEE INC.:					213.34
TURF EQUIPMENT & IRRIGATION					
30880	TURF EQUIPMENT & IRRIGATIO	759100-00	TANK-A	12/17/19	83.75
Total TURF EQUIPMENT & IRRIGATION:					83.75

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
U.S. POSTAL SERVICE					
31540	U.S. POSTAL SERVICE	20191212	POSTAGE - METER A/C #1857338	12/12/19	500.00
Total U.S. POSTAL SERVICE:					500.00
UNITED PARCEL SERVICE					
31280	UNITED PARCEL SERVICE	8459E3509	SHIPPING	12/14/19	30.06
31280	UNITED PARCEL SERVICE	8459E3509	SHIPPING	12/14/19	35.16
Total UNITED PARCEL SERVICE:					65.22
UTILITY TRAILER SALES OF BOISE					
31580	UTILITY TRAILER SALES OF BO	48542PB	TARP STRAPS	12/09/19	56.50
31580	UTILITY TRAILER SALES OF BO	48791PB	TARP STRAPS	12/16/19	56.94
Total UTILITY TRAILER SALES OF BOISE:					113.44
VALLEY COUNTY					
31640	VALLEY COUNTY	20191202	ANNEX PORTION OF UTILITY BIL	12/02/19	855.53
Total VALLEY COUNTY:					855.53
VERIZON WIRELESS					
32020	VERIZON WIRELESS	9843000823	CELLULAR PHONE SERVICE	11/26/19	1,385.68
32020	VERIZON WIRELESS	9843364178	#965453972 - CITY MANAGER	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - INFO SYSTEMS	12/01/19	48.10
32020	VERIZON WIRELESS	9843364178	#965453972 - INFO SYSTEMS	12/01/19	48.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PARKS/REC-PROG	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PARKS/REC-PROG	12/01/19	43.60
32020	VERIZON WIRELESS	9843364178	#965453972 - PARKS/REC-PROG	12/01/19	40.01
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-WWT	12/01/19	48.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-WATER DIST	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-WATER DIST	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-WATER DIST	12/01/19	40.01
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	25.62
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-ENGINEER	12/01/19	43.10
32020	VERIZON WIRELESS	9843364178	#965453972 - PW-STREETS	12/01/19	43.10
Total VERIZON WIRELESS:					2,067.12
WANN, CHRISTIAN					
32321	WANN, CHRISTIAN	20191210	REIMB. - MEALS/TRAINING TASE	12/10/19	6.49
Total WANN, CHRISTIAN:					6.49
WATCHGUARD VIDEO					
32410	WATCHGUARD VIDEO	WARINV00379	Annual Maintenance and Licensing	12/03/19	1,350.00
32410	WATCHGUARD VIDEO	WARINV00379	Warranties for 8, in car camera syst	12/03/19	1,625.00
Total WATCHGUARD VIDEO:					2,975.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO EQUIPMENT FINANCE					
32560	WELLS FARGO EQUIPMENT FIN	5008237159-P	XEROX C405 #603-0173151	11/28/19	112.03
32560	WELLS FARGO EQUIPMENT FIN	5008237159-P	XEROX C405 #603-0173151	11/28/19	112.03
32560	WELLS FARGO EQUIPMENT FIN	5008237160-P	XEROX C8045 #603-0173257-000	11/28/19	458.55
Total WELLS FARGO EQUIPMENT FINANCE:					682.61
WESTERN STATES EQUIPMENT CO.					
32820	WESTERN STATES EQUIPMENT	IN001167181	SEAL O'RING, 0W20 ARTIC 5GAL	12/06/19	272.06
32820	WESTERN STATES EQUIPMENT	IN001173854	BULB 24V	12/13/19	28.08
Total WESTERN STATES EQUIPMENT CO.:					300.14
Grand Totals:					219,044.93

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
ALBERTSONS LLC					
1850	ALBERTSONS LLC	430142-12181	SANTA STORYTIME SUPPLIES	12/18/19	39.14
Total ALBERTSONS LLC:					39.14
AMAZON.COM					
2320	AMAZON.COM	455836493554	VIDEO CIRCUT - LIBRARY SUPPL	11/25/19	37.69
2320	AMAZON.COM	455836493554	BOOKS	11/25/19	63.87
2320	AMAZON.COM	455836493554	BOOKS	11/25/19	63.01
2320	AMAZON.COM	484386356636	BOOK	11/04/19	20.18
2320	AMAZON.COM	644655745483	BOOK	11/11/19	77.46
2320	AMAZON.COM	689333997779	BOOK	11/21/19	11.11
2320	AMAZON.COM	689663745376	PROGRAMMING SUPPLIES	12/06/19	37.20
2320	AMAZON.COM	736545736484	BOOK	11/21/19	7.73
2320	AMAZON.COM	743665884396	BOOK	11/07/19	24.99
2320	AMAZON.COM	776998585774	BOOK	11/21/19	7.78
2320	AMAZON.COM	833644783947	A/V MATERIALS	11/21/19	23.84
2320	AMAZON.COM	845483574374	REFUND	12/07/19	24.99-
2320	AMAZON.COM	849977856583	REFUND	11/13/19	.42-
2320	AMAZON.COM	973486398379	BOOK	11/11/19	23.99
2320	AMAZON.COM	975667339557	REFUND	12/02/19	7.73-
Total AMAZON.COM:					365.71
BAKER & TAYLOR BOOKS					
3700	BAKER & TAYLOR BOOKS	2034997749	BOOKS	12/12/19	10.72
Total BAKER & TAYLOR BOOKS:					10.72
GALE/CENGAGE LEARNING INC					
11625	GALE/CENGAGE LEARNING IN	69022022	BOOKS	12/04/19	74.72
11625	GALE/CENGAGE LEARNING IN	69027974	BOOKS	12/05/19	44.08
Total GALE/CENGAGE LEARNING INC:					118.80
IDAHO POWER					
15340	IDAHO POWER	1219-2201313	ENERGY CHARGE PER KWH	12/17/19	285.54
Total IDAHO POWER:					285.54
MAY HARDWARE INC.					
20160	MAY HARDWARE INC.	968063	FELT PADS	12/12/19	6.83
20160	MAY HARDWARE INC.	968772	FELT PADS	12/19/19	6.83-
Total MAY HARDWARE INC.:					.00
MCCALL CRAFTWORKS					
20450	MCCALL CRAFTWORKS	15-R-0002	YARN	12/12/19	7.28
20450	MCCALL CRAFTWORKS	17	CRAFT STICKS, FELT, CHENILLE	12/12/19	8.28
Total MCCALL CRAFTWORKS:					15.56
MCCALL, CITY OF					
6960	MCCALL, CITY OF	1219-182651	WATER	12/13/19	44.22

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total MCCALL, CITY OF:					44.22
OFFICE SAVERS ONLINE					
22363	OFFICE SAVERS ONLINE	1136	INK ROLLER, FOAM MOUNTING	12/19/19	24.72
Total OFFICE SAVERS ONLINE:					24.72
STAR NEWS, THE					
28980	STAR NEWS, THE	54349	DISPLAY AD - MCCALL PUBLIC LI	11/30/19	44.00
Total STAR NEWS, THE:					44.00
VERIZON WIRELESS					
32020	VERIZON WIRELESS	9843364178	#965453972 - LIBRARY	12/01/19	43.10
Total VERIZON WIRELESS:					43.10
Grand Totals:					991.51

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 20-011
Meeting Date January 9, 2020**

AGENDA ITEM INFORMATION

SUBJECT: <i>Request to Approve the FY19 Annual Road and Street Financial Report</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager		
		Clerk		
		Treasurer	JS	Originator
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	N/A	Parks and Recreation		
FUNDING SOURCE:	N/A	Airport		
		Library		
TIMELINE:	N/A	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

Pursuant to IC §40-708, it is state policy that highway user revenues accruing to the state highway account be spent exclusively for the maintenance, construction and development of highways and bridges in the state highway system. All moneys apportioned to cities from the proceeds from the imposition of tax on fuels and from any tax or fee for the registration or operation of motor vehicles for general highway construction and maintenance, bridge and culvert moneys, will be accounted for as to the actual expenditure to the state controller, as dedicated funds through the Annual Road and Street Financial Report. This report is for the preceding fiscal budget year, and is published once as a legal notice between January 1 and January 15.

The Mayor's signature is required on this report.

Attached:

1. FY19 Annual Road and Street Financial Report

RECOMMENDED ACTION:

Approve the FY19 Annual Road and Street Financial Report and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

Annual Road and Street Financial Report

Reporting Entity Name, Mailing Address and Contact Phone Number:		Please return, not later than December 31 , to:
Entity City of McCall	BRANDON D. WOOLF IDAHO STATE CONTROLLER ATTN: HIGHWAY USERS STATEHOUSE MAIL BOISE, ID 83720	
Address 216 E. Park Street		
City State Zip McCall ID 83638		
Contact/Phone N (208) 634-2103	Contact/Email: Istokes@mccall.id.us	

This certified report of dedicated funds is hereby submitted to the State Controller as required by 40-708, *Idaho code*.

Dated this 31 day of December, 2019	Commissioner Signature
ATTEST:	Commissioner Signature
Clerk/Treasurer Signature	Mayor Signature
City Clerk BessieJo Wagner AND	Mayor : Jackie Aymon

FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019

Line 1	BEGINNING BALANCE AS OF OCTOBER 1 PREVIOUS YEAR	3,181,370
RECEIPTS		
LOCAL FUNDING SOURCES		
Line 2	Property tax levy (for roads, streets and bridges)	0
Line 3	Sale of assets	0
Line 4	Interest income	115384
Line 5	Fund transfers from non-highway accounts.	1820625
Line 6	Proceeds from sale of bonds (include LIDs)	0
Line 7	Proceeds from issue of notes (include loans)	0
Line 8	Local impact fees	0
Line 9	Local option registration fee	0
Line 10	All other LOCAL receipts or transfers in.	2104707
Line 11	Total Local Funding (sum lines 2 through 10).	4040716
STATE FUNDING SOURCES		
Line 12	Highway user revenue	161,954
Line 13	Sales tax/Inventory replacement tax	0
Line 14	Sales tax/Revenue sharing	0
Line 15	State Exchanged funds.	0
Line 16	All other STATE receipts or transfers.	6387
Line 17	Total State Funding (sum lines 12 through 16).	168341
FEDERAL FUNDING SOURCES		
Line 18	Secure Rural Schools	0
Line 19	Federal-aid Bridge.	0
Line 20	Federal-aid Rural.	0
Line 21	Federal-aid Urban.	0
Line 22	Federal Lands Access Funds and All other FEDERAL receipts or transfers	0
Line 23	Total Federal Funding (sum lines 18 through 22)	0
Line 24	TOTAL RECEIPTS (sum lines 11, 17, 23)	4209057

DISBURSEMENTS		
NEW CONSTRUCTION (include salary and benefits on each line)		
Line 25	Roads	0
Line 26	Bridges, culverts and storm drainage	0
Line 27	RR Crossing	0
Line 28	Other (signs, signals or traffic control).	19175
Line 29	Total New Construction (sum lines 25 through 28).	19175
RECONSTRUCTION/REPLACEMENT/REHABILITATION (include salary and benefits on each line)		
Line 30	Roads (rebuilt, realign, or overlay upgrade).	3688118
Line 31	Bridges, culverts and storm drainage	279290
Line 32	RR Crossing.	0
Line 33	Other (signs, signals or traffic control).	128421
Line 34	Total Reconstruction/Replacement (sum lines 30 through 33).	4095829
ROUTINE MAINTENANCE (include salary and benefits on each line)		
Line 35	Chip sealing or seal coating.	0
Line 36	Patching	154544
Line 37	Winter Maintenance	542667
Line 38	Grading/blading	33034
Line 39	Bridge.	0
Line 40	Other (signs, signals or traffic control).	204045
Line 41	Total Routine Maintenance (sum lines 35 through 40)	934290
EQUIPMENT		
Line 42	Equipment purchase - automotive, heavy, other.	108100
Line 43	Equipment lease/purchase	123374
Line 44	Equipment maintenance.	99616
Line 45	Other (specify). Training, Safety, Uniforms, etc.	26167
Line 46	Total Equipment (sum lines 42 through 45)	357257
ADMINISTRATION		
Line 47	Administrative salaries and expenses.	478450
OTHER EXPENDITURES		
Line 48	Right-of-way and property purchases	0
Line 49	Property leases	0
Line 50	Street lighting	21603
Line 51	Professional services - audit, clerical, and legal.	13786
Line 52	Professional services - engineering.	2090
Line 53	Interest - bond (include LIDs).	0
Line 54	Interest - notes (include loans).	0
Line 55	Redemption - bond (include LIDs)	0
Line 56	Redemption - notes (include loans)	0
Line 57	Payments to other local government.	0
Line 58	Fund transfers to non-highway accounts.	0
Line 59	All other local expenditures	0
Line 60	Total Other (sum lines 48 through 59)	37479
Line 61	TOTAL DISBURSEMENTS (sum lines 29, 34, 41, 46, 47, 60).	5922480
Line 62	RECEIPTS OVER DISBURSEMENTS (line 24 - line 61).	-1713423
Line 63	OTHER ADJUSTMENTS (Audit adjustment and etc.).	
Line 64	CLOSING BALANCE (sum lines 1, 62, 63)	1,467,947
Line 65	Funds on Line 64 obligated for specific future projects & reserves.	1,467,947
Line 66	Funds on Line 64 retained for general funds and operations.	
Line 67	ENDING BALANCE (line 64 minus the sum of lines 65, 66)	0

REPORTING MEASURES

NEW CONSTRUCTION		
Line 68	Total lane miles constructed	0
Line 69	Total square feet of bridge deck constructed	0
RECONSTRUCTION/REPLACEMENT/REHABILITATION		
Line 70	Total lane miles rebuilt, realigned, or overlay	0.5
Line 71	Total square feet of bridge deck reconstructed or rehabilitated.	0
ROUTINE MAINTENANCE		
Line 72	Total lane miles with surface treatments, chip sealed, seal coated etc. on line 35.	8.75
Line 73	Total lane miles graded or bladed on line 38	12.14

PROJECTS

FUTURE PROJECTS & RESERVE DESCRIPTIONS		
Line 74	Available Funds (From line 65).	1,467,947
	Project List	Start Year
	Downtown Core Redevelmnt - multi-year proj	2019
		Projected Cost
		5,332,000
	Mather Street Reconstruction - Mission to Br	2020
		857,573
	STP Rural-Mission Street Reconstruction	2022
	(grant funded and local match)	2,369,000
	E. Deinhard Lane Street Reconstruction	2022
		1,349,270
Line 75	Estimated Cost of future projects.	9,907,843
Line 76	Available for Other Projects (line 74 minus line 75)	-8,439,896

MANDATORY Section must be completed on HB312 revenue

Reporting is required on the highway user revenue from HB312. Make sure you list how much you received in additional revenue on line 77. Starting on line 78, check the maintenance that was completed with the additional funds, provide how much was spent on each item, and a general description including quantity of length.

Example: Chip Sealing/Seal Coating \$35,000 Chip sealed .25 miles of main street

Line 77	Total amount of Highway User Revenue from HB312			
	<u>Maintenance performed</u>	<u>Amount spent</u>	<u>Description of work</u>	
Line 78	<input type="checkbox"/> Rehabilitation of road			
Line 79	<input type="checkbox"/> Rehabilitation and maintenance of bridge	\$ -		
Line 80	<input type="checkbox"/> Chip Sealing/Seal Coating	\$ 38,345.00	.05 miles of microsurfacing	
Line 81	<input type="checkbox"/> Grading/Blading	\$ -		
Line 82	<input type="checkbox"/> Striping			
Line 83	<input type="checkbox"/> Traffic Control	\$ -		
Line 84	<input type="checkbox"/> All other maintenance	\$ -		
	<i>Total amount spent on maintenance or replacement</i>	\$ 38,345.00		

Line 85 Deferred maintenance costs over the last 5 years (in dollars). **5,000,000**

City of McCall – Airport Advisory Committee (AAC)
Meeting Minutes
November 7, 2019 12:00 PM
American Legion Hall, 216 E. Park Street, McCall ID 83638

Members Present: Mike Weiss (Chair), Charles Jones, Mark Thorian, Rick Fereday

Staff: Richard M. Stein, Airport Manager.

Others Present: Judd DeVore; Karen Janiak

Mike Weiss, Chair, called the meeting to order at 12:00 p.m.

Public comment: None

Approval of Minutes from July 11, 2019: The September 5, 2019 regular meeting minutes were presented for review and approval. Rick Fereday moved to accept the minutes, Charles Jones seconded the motion. All voted aye and the motion passed.

Results of the October 25, 2019 City Council Special Meeting: Mr. Stein outlined the discussion with City Council. Subjects discussed included: the Triangle Development, the Deinhard 1 lease property, Airport T and Shade Hangars, the Taxiway Relocation and Airport Master Plan projects.

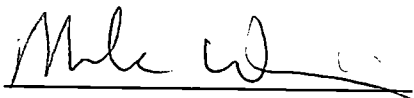
Three-month calendar review: The following meetings were described:

- a. AAC
 - i. November 7
 - ii. December 5
 - 1. AAC has requested to move the Dec. 5th meeting to Dec. 12th
 - 2. Motion by Rick Fereday, seconded by Mark Thorian – all voted “aye”

Motion to Adjourn: A motion to adjourn was made by Michael Noe, seconded by Mike Weiss. All voted in favor

Date Signed:

Attest:



Committee Chair,
Mike Weiss



Airport Manager,
Richard M. Stein, AAE

Environmental Advisory Committee
Minutes
October 17, 2019
Airport Conference Room- McCall, Idaho

Committee Members Present: Julie Thrower, Marjorie Feldman-Chase, Dave Robey (via speaker phone)
Staff Member Present: Tara Woods

Welcome: Meeting was called to order at 1:00pm

Review Minutes from previous meeting:

Agenda Review & Update: None

Public Comment: None

Introduction of Guests: Matt and Kerri Stebbins, community member interested in committee

Business:

1. **Open Seats- Action**

Julie Thrower made a motion to accept Matt and Kerri Stebbins interest in the EAC and proposed to make them members. The motion was second by member Dave Robey. All were in favor.

Tara Woods will get the nomination of both Matt and Kerri Stebbins on the next City Council agenda and present to council during the November 7 meeting.

2. **Future of EAC- discussion**

Tara Woods reported that the EAC will not be able to change their name unless the committee is dissolved. At which time members will have to come up with new bylaws and be approved through City Council. Member Julie Thrower proposed keeping the idea on the table to discuss with council members at the next EAC meeting.

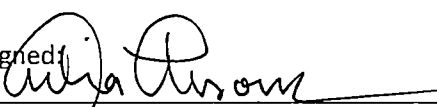
3. **Agenda Items for Next Meeting**

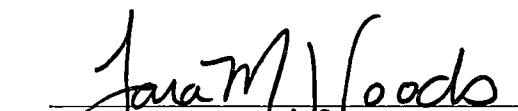
Invite Council Members Melanie Holmes and Thom Sowers to attend the November EAC meeting, and Bob Giles and one of the new council members to the December meeting. Tara Woods will email invitation.

The November EAC meeting will need to be moved to November 15 and December 12 for a quorum.

Meeting Adjourned at 1:27pm

Next Meeting scheduled for: November 15, 2019; start at 1:30pm

Signed: 
Julie Thrower, Chair


Tara Woods, Staff Liaison, City of McCall

McCall Golf Advisory Meeting Minutes for April 10, 2019

Attendees: Eric McCormick, Paul Stover, Ken Stearns, Allan Morrison (via phone), Michael Hayes, Rita Bolli

Ken made a motion to approve the minutes from the March meeting. Paul seconded the motion, and the March minutes were approved

Eric's Report: For the first half of March, we had three full time and two part time workers. One seasonal worker was laid off but will be returning later in the spring. The other part timer will be done after the first week in April. The greens still have a deep snow cover, but with the recent warm weather and rain, we are finally seeing some melting. Great progress was made on the shop expansion. Electricians are scheduled to come next week. We hope to finish the remaining work before all the snow is gone. We cleared snow from the hitting area of the driving range for the high school golf team. Snow was also removed from the tent area. Toro will be here next week to help us learn how to best use our new equipment. We auctioned off some of our old equipment we no longer need. Dog poop continues to be a problem. We will be placing ads for summer workers. It might be a tough year when it comes to hiring. Working on plans for a roofed structure over the tent area.

Allan's Report: Tournaments are filling up fast. There has been some response to our ad for an assistant pro, but no hiring at this time.

Monthly Topic: "Review of Superintendent's Annual Budget and Work Plans." Eric gave members a copy of his budget, which showed revenues and expenditures for the 5 months ending in February. He explained that most expenditures were bases on projected income, and therefore, changes may be inevitable. He does plan to do patch and seal work on cart paths this spring. Our irrigation system finally looks good. He is still trying to decide whether to do the parking lot reseal this year or wait until 2020. He will be bringing his budget back to the committee later for further discussion.

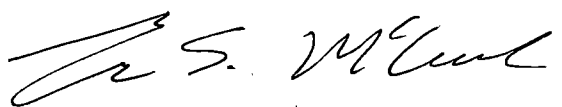

Old Business: Eric has received a set of plans for the new restroom, and he will be applying for LOT funds. Eric is still researching what it would cost to place a camera near Cedar #1. He is also investigating camera installation around the clubhouse area. Eric would like to use Capital Funds and replace the front clubhouse stairs with a curved ramp.

New Business: Eric proposed moving the starting time for May's meeting to 3:00 p.m. There were no objections from committee members. Following our regular meeting, there will be a rules clinic. Allan said he has been approached by sponsors of the Hawkins Tourney. They have requested Friday, July 5, as a date. Allan would prefer they play Wednesday, July 3, and he wanted the committee's opinion before he got back with the tourneys reps. The committee agreed that Wednesday was a better option.

May's topic will be to "Review the Marketing Plan."

The next meeting is May 8, at the new time of 3:00 p.m.

Meeting was adjourned.


Eric S. McCormick
Golf Director

Kristin Christen

McCall Golf Advisory Board Meeting Minutes October 9, 2019

Roll Call: Eric McCormick, Todd McKenna , Allan Morrison, Rita Bolli, Ken Stearns, Kara Jeffus were all present.

Public Comment: There were no public comments.

Approval of minutes for September 18, 2019 minutes: Minutes were approved by Ken Stearns and seconded by Kara Jeffus.

Eric's report: The Aspen 6 green is tentatively scheduled for rebuild in the fall of 2020. Fall clean up is currently underway and slash has to be hauled off as the EPA says it could not be burned. LOT money will be used to purchase mats to cover 3 more greens. That will be a total of about 13 greens that can be covered in the off season. When the parking lot is redone there was discussion of having an area for bag drop off. Hydrojecting the greens was discussed and sprinkler blow-out is scheduled for October 22. There will be some seeding of sparse areas this fall.

Allan's report: Revenue down \$11,000 for the year, and down \$5,300 September 2019 versus September 2018. However, the 2019 revenue was up \$52,000 over the 5 year average. Coupon books sold well, 10 rounds of golf for the price of 8. Allan announced he would be retiring in October of 2020.

Monthly Topic: Fee schedule was the monthly topic and some discussion took place. It was decided to table the topic until the November meeting when all committee members are present.

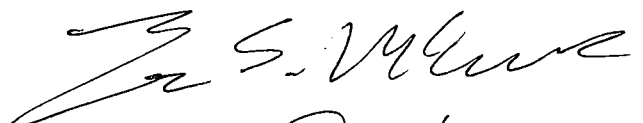
Old Business: Eric updated on the master plan and asset management plan. Golf course architect will be holding frequent meetings on design of Aspen 6 green, scheduled for rebuild in October 2020. Signage for entrance at golf course discussed.

New business: No new business

Next meeting: 4pm, November 13, 2019.

Topic: Re-review Tournament schedule and fee schedule.

Respectfully submitted: Ken Stearns



Golf Director
Ken Stearns

McCall Golf Advisory Meeting Minutes, November 13, 2019

Roll Call: Erik McCormick, Allan Morrison, Ken Stearns, Michael Hayes, Kara Jeffus, Todd McKenna, Rita Bolli-Neal (by phone). Also in attendance, Anette Spickard, City Manager and David Druzisky, Golf Course Architect

Public Comment: None

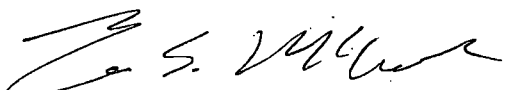
Approval of Minutes for October 9, 2019 meeting: Motion made by Michael Hayes and seconded by Kara Jeffus. Motion carried.

Eric's Report: In addition to submitting his monthly report to City Council, Eric reported the usual greens were covered and also added covers to Aspen #9 and Birch #9. They staked and roped the greens and fenced the practice green, stained the wood for the maintenance building siding and cleaned up debris from the dead trees that were cut down with more wood saved for future projects. We received approval from City Council to initiate the Master Plan and Architectural Review with \$10,000 allocated from the Men's Club to start the project. Because of inclement weather, the course has not been open since Oct 19th and the decision between Allan and Eric was made to permanently close the course for the season on Oct 21st due to weather predictions and efficient use of staff.

Monthly Topic: Tournament Schedule – Allan tweaked the schedule as presented at the last meeting and Michael made a motion to accept the schedule for the 2020 season, Kara seconded the motion. Motion carried.

Old Business: There was a lot of discussion by the committee members about our recommendation for next year's fee schedule for all golf activities. This included everything from adding an across the board \$1.00 increase that would be earmarked for specific course improvements to wait and see what Jug Mountain is doing with their rates since any hike in our costs puts us close to their prices. Anette stated that the COL index for this year was 2.8% - close to the usual rate increase of 3%. Ken made a motion to table our recommendation until we know what Jug Mountain plans do with their rates for next year. Rita seconded the motion. Motion carried.

Eric introduced David Druzisky, who was recommended by the committee and approved by Council to perform our Architectural Review of the course, including infrastructure, to formulate a Master Plan. David was at the course all day to begin his analysis and stated his specialty is designing and planning golf courses. He stated city owned courses are becoming more savvy since the recession because there is more competition for city funding for both operations, maintenance and improvements. One of his goals is to come up with a replacement strategy designed to replace items before they break and to implement improvements at the same time. He will develop an asset management plan plus identify and prioritize opportunities for improvements. Also with a Comprehensive Plan the goal is to make the course more playable for all playing abilities. This whole planning process streamlines maintenance saving


Erik S. McCormick
Golf Director
William Morrison

both time and money. He pointed out the big issue already is the tee boxes which are too small and not level, something the committee has been discussing for some time. Davis stated the golf course needs a vision – since we are a city owned course in a resort town. The committee needs to develop a Mission Statement – which will be an integral factor in developing an overall Master Plan.

Allan's Report: Allan provided a revenue report comparing monthly and yearly revenues for this year compared to last year which was a banner year. Basically October was a terrible month for golfing and we finished the last fiscal year down \$9000, mainly due to bad weather. Other revenue breakdowns were provided for the committee to review and determine if any trends were developing.

New Business: The city has been advised by its legal counsel that Allan can assign the remainder of his contract to another professional. Allan's goal is to have someone approved by the city for next season so he can train and advise for a smooth transition. There will be more discussion on this at the next meeting.

Todd suggested we initiate an "adopt a hole" program to help keep the course pristine while minimizing costs. More discussion on this idea in future meetings.

Eric's new budget will be discussed at the next meeting.

The next meeting will be at 4:00 on December 11, 2019

Meeting adjourned

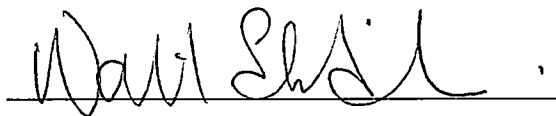
Respectfully submitted by Rita Bolli-Neal

McCall Historic Preservation Commission
Meeting Minutes – Monday, July 8, 2019 1:00 pm
Legion Hall (below City Hall)
216 E Park St
McCall, Idaho 83638

1. Call to order/determine quorum: Walt Sledzieski, Don Bailey, Terri Smith, and Jennifer Theisen (via phone) were present. Also present: Delta James, Economic Development Planner and Erik Cordes, BSU intern.
2. Approve minutes of June 3, 2019 [ACTION ITEM] *Don moved to approve the minutes as presented. Terri seconded. Motion passed.*
3. Public Comment: none.
4. HPC activities and project status updates:
 - 4.1. National Registry Proposal – Johnson Flying Service Hangar (Walt): Final comments from SHPO have been received. TAG will edit the nomination and get back to SHPO by July 12. Then the nomination will be reviewed by the state board and passed on to National organization for final review. Owner of property is considering selling the hangar and inquired about postponing the nomination. Walt explained that the nomination does not prohibit how the building is used or altered. No further direction has been received so nomination is proceeding.
 - 4.2. Historic properties inventory and promotions/education plan (Erik): Erik is working on Excel document to catalogue local historic properties and looking at a list of potential properties via Assessor's Office data which lists year built, but not new construction or additions. Considering potential historic district areas which allows City to regulate projects within that area to preserve historic qualities. Don recommended Sylvan Beach and/or Stibnite houses on Davis Street as possible historic district areas. Walt also suggested Luck's Point and requested talking points regarding benefits to property owners. The consolidated list that Walt has compiled is the best place to start.
 - 4.3. Local historic properties recognition plan: no report.
 - 4.4. McCall history video #2 (John): no report.
 - 4.5. McCall Golf Course research and history (Terri): no report.
 - 4.6. Snow Peaks building history research and documentation: no report.
 - 4.7. Oral histories of key influencers to the early development of McCall community (Don): Staff has registered for the Baylor University Oral History training to be held Wednesdays, August 7 and 14, 9:00 a.m. to noon each day. Legion Hall has been reserved.

- 4.8. McCall Historic Tour app (Walt, Garrett): App is loaded on Google Store site. Apple Store contract has been approved by City Council. Awaiting Apple approval prior to upload.
5. Other activities
 - 5.1. Payette Lakes Inn: no report.
 - 5.2. Southern Idaho Timber Protective Association (SITPA) site – CIHM update (Walt): The museum is now open to the public three days each week.
6. New business
 - 6.1. Mill rail car update (Walt): Walt visited the site. Cabin built in 1964. Rail car on railroad ties is the bedroom. Property owner wants to demo the building but does not want to destroy the rail car which is about 9 ft. wide and 20 ft. long, is wooden and appears to have been used for worker transport. No records were found about the rail car in the Library or other sources. When the cabin is demolished, owner will look for a plaque or other info on the rail car. Jennifer stated that one individual that she works with in Oregon is a retired railroad worker and she will ask if he can help identify the car. Property owner wants to donate the rail car. Central Idaho Historical Museum has been approached and is interested, pending more information about the rail car.
 - 6.2. Budget status report (Delta): Staff shared budget report. \$848 remain unallocated pending reimbursement from SHPO for the Johnson Hangar nomination project.
7. Set next meeting date – 12:00 p.m., Wednesday, August 14, 2019.
8. Adjourn – 1:55 p.m. Walt made a motion to adjourn. Terri seconded.

Submitted by: Delta James

A handwritten signature in black ink, appearing to read "Walt Sledzieski", is written over a horizontal line.

Walt Sledzieski, Chairman

McCall Historic Preservation Commission
Meeting Minutes – Monday, October 14, 2019, 1:00 p.m.

Legion Hall
216 E. Park Street
McCall, Idaho 83638

1. Call to order/determine quorum: Commission members Walt Sledzieski, Don Bailey, Terri Smith, John Farmer and Jennifer Theisen were present. Also present was Delta James, Economic Development Planner.
2. Approve minutes of September 3, 2019 [ACTION ITEM]: *Don moved to approve the minutes, Terri seconded, all members voted "aye" and the motion passed.*
3. Public Comment: none
4. HPC activities and project status updates:
 - 4.1. National Registry Proposal – Johnson Flying Service Hangar (Walt): Idaho SHPO review board has recommended the nomination to the National Park Service for approval. Decision expected by end of December 2019. TAG Historical Research still intends to provide a community presentation which will be scheduled once final approval is received and a plan for promotion developed.
 - 4.2. Historic properties inventory and promotions/education plan (Walt): No report. Walt will review information provided by BSU Intern this winter.
 - 4.3. Local historic properties recognition plan: no report.
 - 4.4. McCall history video #2 (John): no report.
 - 4.5. McCall Golf Course research and history (Terri): Golf Course is working on memorial plaza concept of past golfers.
 - 4.6. Snow Peaks building history research and documentation: New exterior painting has been done. Renovations for mixed use underway. Don suggests researching the property at the County Recorder's office for history of building and site.
 - 4.7. Oral histories of key influencers to the early development of McCall community (Don): Don suggested to start with Lyle Nelson to test oral history process. Terri brought news article RE: McCall Ski Heritage Foundation. Jennifer suggested to reach out to McCall Ski Heritage Foundation to request members to interview. Don will reach out to Lyle Nelson to request his participation in the oral history collection and content for Video #2.
 - 4.8. McCall Historic Tour app (Walt, Garrett): Garrett continues to work with Apple on licensing of Apple Store launch of app.
5. Other activities

- 5.1. Payette Lakes Inn: no report.
- 5.2. Southern Idaho Timber Protective Association (SITPA) site – CIHM update (Walt): As of Labor Day – 455 visitors this year. Most of the trained docents will help again next year. Museum has applied for grants to fix up the carpenter’s shop (on National Registry) to turn into a presentation and meeting space (summer only). City Parks and Recreation Department is investigating the possibility to move offices there. Jennifer commented that the buildings have historic integrity on the inside (at least Fire Warden’s House and second and third floors of bunk house) so care should be taken during efforts to update the interiors to preserve character and historic integrity.
 - 5.2.1. Mill Whistle: no report.
6. New business:
 - 6.1. FY20 budget allocation: \$4500 General Fund allocation and \$1500 from CLG reimbursement from Idaho SHPO.
 - 6.2. Certified Local Government Grant application: National Association of Historic Preservation Commissions conference is in Tacoma July 22-26, 2020. Walt to attend. Don would also like to attend. Walt will investigate costs for grant application.
 - 6.3. HPC role in finding homes for historic buildings: Walt summarized last meeting’s discussion regarding distribution of these opportunities to other groups.
 - 6.4. Commission membership: Jennifer is considering resigning from the Historic Preservation Commission. Jennifer will stay on the commission up to three months or until an adequate replacement is found. Recruitment of new members should focus on gaining members with minimum qualifications per Dept. of Interior. Staff will issue a press release seeking applicants with specific qualifications then email to Commission for personal recruitment.
 - 6.5. Elementary school history project: Don has received a request to help third grade class and MOSS with oral history interviews on Friday, October 25. No one from the commission is available. Don will suggest others.
7. Set next meeting date – Monday, November 18, 2019, 1:00 pm in Legion Hall.
8. Adjourn – Jennifer moved to adjourn, Don seconded. 1:56 pm.

Submitted by: Delta James



Walt Sledzieski, Chairman

McCall Historic Preservation Commission

Meeting Minutes – Monday, November 18, 2019, 1:00 p.m.

Legion Hall - 216 E. Park Street

McCall, Idaho 83638

1. Call to order/determine quorum: Walt Sledzieski, Don Bailey, Terri Smith, and John Farmer were present. Also present were Delta James, Economic Development Planner, and guest Morgan Zedalis.
2. Approve minutes of October 14, 2019 [ACTION ITEM]: *John moved to approve the minutes, Don seconded, all members voted "aye" and the motion passed.*
3. Public Comment: none.
4. HPC activities and project status updates:
 - 4.1. National Registry Proposal – Johnson Flying Service Hangar (Walt): No report.
 - 4.2. Historic properties inventory and promotions/education plan (Walt): No report.
 - 4.3. Local historic properties recognition plan: No report.
 - 4.4. McCall history video #2 (John): Timeline is needed. Community Enhancement Grant via Idaho Historical Society requires project completion by May 31 following grant award (usually in October). A request for materials could be included in Winter Carnival newspaper. Perhaps a booth or station during Winter Carnival to show video, promote app, and request materials for video. Location ideas include historic jail or library or with Midas Gold warming location. John will create a timeline for review.
 - 4.5. McCall Golf Course research and history (Terri): No report.
 - 4.6. Snow Peaks building history research and documentation: Walt did some research on property at County Assessor's Office. Built in 1960, remodeled in 1980.
 - 4.7. Oral histories of key influencers to the early development of McCall (Don): Lyle Nelson is too busy to participate in interviews and suggested Dave Carter and Bob Cotterall (sp?). Walt suggested Tom Grote, Editor of Star News. Dr. Droge was suggested by Terri. Morgan has experience in conducting oral history interviews and will review questions drafted by John.
 - 4.8. McCall Historic Tour app (Walt, Garrett): Available now on Apple Store and Google Play! Updates will be done once each year in March. Promotion will start before spring 2020. Staff will work to place a link on City HPC web page.
5. Other activities
 - 5.1. Payette Lakes Inn: No report. Walt will try to obtain owner contact information.
 - 5.2. Southern Idaho Timber Protective Association (SITPA) site – CIHM update (Walt): Grants recently received from Idaho Community Foundation and Idaho Heritage Trust

for improvements to Carpenters' Shop. Kurt Wolf will come to CIHM board this week with plan for moving Parks and Recreation to the site.

5.2.1. Mill whistle: Parks Dept. (Kurt Wolf) has expressed interest in integrating whistle into Brown Park somehow.

6. New business

6.1. Interview and selection of new commission member [ACTION ITEM]: Morgan Zedalis has applied to serve on the Historic Preservation Commission. She grew up in McCall is currently living here. She has experience in anthropology, historic building restoration, oral histories, etc. Is currently working for Forest Service, working on restoration projects such as a lookout site using traditional tools and packing in materials. She has also worked on nominations to the Historic Registry. *Walt moved, Terri seconded a motion to recommend Morgan Zedalis to City Council for appointment to the Historic Preservation Commission. All members voted "aye" and the motion passed.*

6.2. Certified Local Government Grant application [ACTION ITEM]: Grant request to support commission member attendance at National Association of Preservation Commission conference in Tacoma in July 2020 and/or Idaho Historical Conference in Pocatello in September 2020. Walt will attend NAPC in Tacoma. Don plans to attend NAPC conference. John will attend the IHC conference in Pocatello. Morgan may utilize conference registration costs for IHC. *Don moved to submit the grant application, Walt seconded. All members voted "aye" and the motion passed.*

6.3. Annual update to City Council on November 21. Walt to present this week. Please provide revisions to summary comments, if any.

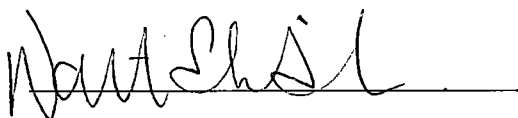
6.4. Idaho Heritage Trust: Walt outlined proposal to gain Idaho State tax credit (20-30% proposed) for historic restoration work. Will not be considered in 2020 legislation; target is 2021. Idaho is one of a handful of states that does not have a state credit.

6.5. Elementary School Presentation: Don reported that he participated in 3rd Grade class history interview. He presented info about Stibnite and responding to questions about mining from students. Remaining Stibnite foundations from 1940s houses would be removed with Midas project.

6.6. Idaho Heritage Trust: Walt reported that the Idaho Heritage Trust board meeting will be in McCall and Richard Holm will provide a presentation about lookouts on June 12, 2020. Mr. Holm is also trying to obtain a tour of a Luck's Point stone building during that time.

7. Set next meeting date – 3:30 p.m. Monday, December 16, Legion Hall.

8. Adjourn: Don moved to adjourn, John seconded. 2:15 pm.


Walt Sledzieski, Chairman

Submitted by: Delta James

Minutes--McCall Public Library Board of Trustees Meeting
Joint Meeting with Library Expansion Committee
November 4, 2019
Legion Hall, 9:00 AM

Call to order: 9 am

Attendance: John Milliner, Lynn Lewinski, Jacki Rubin, Bill Thomas, Andy Laidlaw, Larry Swan, Ed and Barb Hershberger, Amy Rush, John Powell, Anette Spickard, Linda Stokes, Mike Maciaszek, Dennis Humphries, Anna Sparrell, Dominick Fery and Meg Lojek.

Amendments to Agenda: None.

Approval of Minutes: 10/17/19 motioned by Ed to approve, with Lola 2nd; all aye.

New Business:

Presentation by Humphries Poli and CM Company for Design and Cost Estimates showed concepts and gave more detail for the flow and functions of the library patrons and staff, interior and exterior choices to consider, as well as infrastructure to the building. Ed motioned to carry forward with the 12,000 sq ft facility, John 2nd; all aye.

Preparation for November 22 Work Session with Council to make the most of our time together. This development has many ties to the City departments and will affect all projects.

Plan A/ Plan B Library Expansion Outcomes Adoption: This working document was moved by Jacki to accept with minor edits, with a 2nd by Lola; all aye.

Recommendation to City Manager and City Council for Lynn to continue her seat on Library Board of Trustees was moved by Ed, 2nd from John; all aye.

Director's Report:

Payment Approval: 10/18/2019 motioned by Lynn to approve as presented, Ed 2^{nds}; all aye.

Budget and Stats: FY19 complete stats sheet was reviewed as attachment. LGIP quarter 4 deposit \$787.75 motioned by Lynn to approve, with 2nd by Ed; all aye.

City Treasurer's Report: Linda Stokes reviewed that all monies are moving along as projected. A detailed fiscal report on the project was distributed to Trustees.

ILA Annual Conference Report from Meg was enthusiastic. She and Casey presented our "Doing Democracy" program to a packed room with great response. They participated in a variety of programs and gathered new concepts and ideas to share with staff.

Idaho Open Meetings Law training report was informative. Updated manuals are in Meg's office. We all need to be informed. It is the responsibility of each Trustee to know the laws.

Old Business:

Fundraising report by Amy, to include discussion of In-kind donation possibilities, was tabled.

Follow up on community conversations by Trustees was reviewed by each and will be continued. Trustees training: Board/Staff roles discussion tabled.

Friends Liaison report: N/A

Foundation report: N/A


City Council Liaison report: N/A

Adjourned: 12:00 pm

Next Meetings: November 22 Work Session with Council; December 19, January 16th, and February 20th, regular meetings. All meetings at 9:00 AM in Legion Hall.

Minutes prepared by Lynn Lewinski, Secretary

Respectfully submitted by Jacki Rubin, Chair

A handwritten signature in cursive script, appearing to read "Jacki Rubin", is written over a horizontal line.

City of McCall
McCall Redevelopment Agency
Minutes
October 22, 2019 – 8:00 am
Legion Hall
216 E. Park Street

CALL TO ORDER AND ROLL CALL

Bob Giles, Colby Nielsen, Rick Fereday, Nic Swanson, Mike Maciaszek, and Tabitha Martineau. Monty Moore was absent. Nic Swanson arrived late at 8:27. City Treasurer Linda Stokes, Community and Economic Development Director Michelle Groenevelt and Permit Technician Rachel Santiago-Govier were also present.

CONSENT AGENDA

- Minutes from September 17, 2019 (Action item)
- Elam and Burke September 30, 2019 Invoice (Action item)
- Redevelopment Association of Idaho October 1, 2019 Invoice (Action item)

Member Nielsen made a motion to approve the consent agenda. Member Maciaszek seconded the motion. All members voted aye and the motion carried.

NEW BUSINESS

- Financials and Cash Flow

Treasurer Stokes presented the cash flow and financials and gave an update on the bond payment.

- New MRA District Plan to City Council on October 24

CED Director Groenevelt gave an update on when the Downtown West Plan which will go to City Council this coming Thursday.

- MRA Annual Report to City Council on October 24

Chairman Fereday will present the report at City Council.

- Vacant MRA Board Position- Recommendation to City Council (Action item)

The vacant position was advertised in the Star News. No letters of interest were received. Member Moore has expressed interest in continuing in his position as a member on the board. The board requested a resume or list of qualifications.

- Proposal for Davis Ave. (Acton item)

Blake Jumper, Developer and manager of The Housing Company was presented via conference call to present the proposal. They have been in business since 1992 and they have 35 properties around the state. They develop, own and manage all their properties. They have the Springs I and II located in McCall. They would like to build 3 duplex buildings of 3bedroom, 2 bath units that are 1,250 square feet. They just finished their first modular project in Kuna, Idaho through a company called Nashua. They would like to use this model at the Davis Street project. Everything but the roof is built off site and the trusses and roof structure are built on-site. They would like to increase the density to accommodate 10-12 units. This project would have no income qualifications and differs from The Springs. In the past few years, they have seen a lot of applicants at the Springs turned down because they don't meet the income restriction and it seems that this project could help to fill that gap in need. The project would hopefully use conventional funding.

Ms. Groenevelt discussed the density increase bonus if some currently proposed code amendments pass.

The board members asked about rents, what changes would be made if a larger density would be allowed, parking, site improvement costs due to the challenges of the site, deed restrictions and time period of 30 years of deed restriction listed in the proposal. The need for bunkhouse style, work force housing was also discussed.

Mr. Jumper left the meeting.

Member Maciaszek made a motion for City Staff to work with The Housing Company to develop a more complete proposal. Member Giles seconded the motion. All members voted aye and the motion carried.

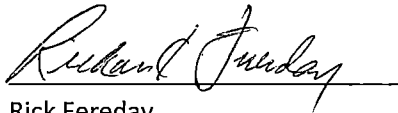
Chairman Fereday left the meeting at 9:02.

NEXT MEETING

- Next Regular Meeting –December 17, 2019

Member Swanson made a motion to adjourn. Member Nielsen seconded the motion. All members voted aye and the meeting was adjourned at 9:07.

Signed: December 17th, 2019



Rick Fereday
MRA Chair

Attest:

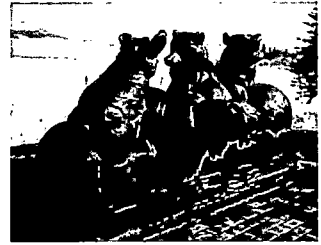


Michelle Groenevelt
Community Development Director



Public Art Advisory Committee Minutes

November 25, 2019–5:30 p.m.
Legion Hall
216 E. Park St., McCall, ID 83638



COMMITTEE MEETING – Began at 5:30 p.m.

CALL TO ORDER AND ROLL CALL

Committee members Dave Peugh, Susan Farber, Karla Eitel and Judy Drake were present. Also, in attendance was Delta James, Economic Development Planner.

MINUTES APPROVAL

- October 28, 2019 [ACTION ITEM]

Judy moved, Karla seconded, a motion to approve the October 28, 2019 minutes without revision. All members voted “aye” and the motion passed.

PUBLIC ART PROJECTS

- Downtown - Staff reported that 14 applications have been received in response to the Call to Artists. The selection committee will meet December 11, 2019 at 5:00 pm in Legion Hall to begin the process to select a project artist or artist-team. The selection committee includes Fallon Fereday (P&Z), Juta Geurtsen (ICA), Lynn Lewinski (Library), Thea Belez (Artist), and Karla Eitel (PAAC).

- Public Art Plan [ACTION ITEM] - Staff reported that an RFP/RFQ for public art planning services is being drafted and recommended that the committee consider increasing the planning services budget to \$24,000 which still allows for targeted consultant selection but will likely result in more time committed to public involvement. Staff also recommended that release of the RFP/RFQ for planning services wait until after a finalist artist for the downtown project has been identified because connection or collaboration with the downtown project public outreach may create efficiencies.

Susan moved, Judy seconded a motion to allocate \$24,000 for public art planning. All members voted “aye” and the motion passed.

- Urban Renewal Area project identification – Urban Renewal will consider project requests for the sunsetting urban renewal area on Tuesday, December 17 at 8:00 am. Staff requested that a committee representative attend. Committee members agreed that if Claire is available, as committee chair, she would be best. Susan and Judy are also available if needed. Staff also recommended that the committee consider increasing their requested Urban Renewal public art project budget from \$60,000 to \$100,000 to allow for a more impactful project or treat more areas of the district. *Judy moved, Susan seconded a motion to request \$100,000 from the McCall Urban Renewal Agency for public artwork(s) within the district boundary. All members voted “aye” and the motion passed.*

FUNDING

- Budget overview: Staff provided a budget summary which reflects a budget allocation of \$24,000 for public art planning.
- ICA QuickFunds grant request – Staff reported that City Council authorized submittal of this grant request for \$1500 to support the downtown public art project. Staff will prepare and submit the grant which is due December 9, 2019.

- US Bank grant request – Staff recommended submitting a grant request up to \$10,000 for the downtown public art project and a letter of support from the local US Bank branch would be helpful. Susan agreed to request the letter of support. *Judy moved, Dave seconded a motion to request \$10,000 from the US Bank grant program for public artwork downtown. All members voted “aye” and the motion passed.*

OTHER

- Committee member terms – Staff reported that City Council unanimously appointed Dallas Young to fill the committee position vacated by Sue Dixon and appointed Craig Vroom to a second three-year term.

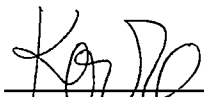
NEXT MEETING

- Monday, December 23, 2019, 5:30 pm in Legion Hall.

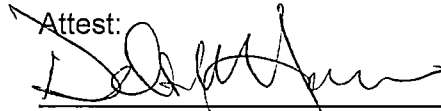
ADJOURNMENT

The meeting was adjourned at 6:40 pm.

Date: 12.23.19, 2019



Claire Remsberg, PAAC Chair
KARLA EITZ

Attest:


Delta James, ED Planner

MCCALL AREA
PLANNING AND ZONING COMMISSION

Minutes

November 05, 2019 – 4:30 p.m.

McCall City Hall – Lower Level

216 East Park Street, McCall, ID 83638

COMMISSION MEETING – Began at 4:30 p.m.

CALL TO ORDER AND ROLL CALL

Commissioner Lyons, Commissioner Krahn, Commissioner Tunnell and Commissioner Clements were present. Chairman Fereday arrived at 4:35 p.m. Commissioner Callan and Commissioner Thompson were absent. City Planner Morgan Bessaw, Community and Economic Development Director Michelle Groenevelt, Public Works Director Nathan Stewart and Permit Technician Rachel Santiago-Govier were also present.

1. REVIEW & APPROVAL OF MINUTES

- October 1, 2019

Commissioner Lyons made a motion to approve the October 1st, 2019 minutes. Commissioner Clements seconded the motion. All Commissioners voted aye and the motion carried.

2. PRELIMINARY DEVELOPMENT PLAN REVIEW MEETINGS

Pre-Application

815 North Samson Trail

Nathan Stewart for the City of McCall: A Rezone application to rezone an R4 parcel to Civic. The property is zoned R4 – Low Density Residential and is more particularly described as:

Nathan Stewart presented the pre-application to rezone the parcel where the City Public Works Department is located to CV- Civic zoning in accordance with its current use.

Pre-Application

1800 Little Bear Road

Brent Leslie for Jim Dardis: A Pre-application for a Conditional Use Permit to build additions to an and existing structure creating and accessory structure in excess of 1,500 square feet. The property is zoned RR – Residential Rural and is more particularly described as:

SE ¼ of Lot 1 of McCall acreage situate in the SE ¼ of the NE ¼ of the NE ¼ of Section 1, T18N, R2E, B.M., Valley County, Idaho.

Brent Leslie presented the pre-application to add two covered wings on an existing structure. There will be a concrete slab with a roof over it, with the intent of housing equipment that is currently not under shelter around the property. The exterior colors and materials will match the existing structure.

Pre-Application

1670 Warren Wagon Road

Randy Hulbert: A Pre-application for a conditional Use Permit to construct an 1,842 square foot detached garage with accessory dwelling unit above. The property is zoned R4 – Low Density Residential and is more particularly described as:

Lots 2, 9, 10, & 11 of Group C of the Payette Lakes Club Subdivision situate in Government Lots 3 & 4 of Section 5, T18N, R3E, B.M., Valley County, Idaho.

Randy Hulbert presented the pre-application to construct a garage with bonus room. All colors and materials will match the house.

3. CONSENT AGENDA

All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall Area Planning and Zoning Commission for reading and study. Items listed are considered routine by the Commission and will be enacted with one motion unless a Commissioner specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following ACTION ITEMS:

ROS-19-11

723 Lick Creek Road

John Russell for David Gallipoli & Gay Smith: A Record of Survey application to combine 3 lots to make 1 lot of record of 0.341 acres in size. The property is zoned R4 – Low Density Residential and is more particularly described as:

Tax Parcel number 44 in the SE ¼ of the SE 1/4 of Section 4 of T18N, R3E, B.M., City of McCall, Valley County, Idaho.

ROS-19-13

345 Sunshine Drive

Dan Scott for Shore Lodge Whitetail LLC: A Record of Survey application to adjust the lot lines between three existing lots of record to make up 3 lots of 2.71 acres, 3.0 acres and 1.48 acres respectively. The property is zone R1 – Residential and R – 4 Low Density Residential and is more particularly described as:

Lot 2, 3 & 4 of Block 2 of the Fairways at Whitetail Club situate in the SE ¼ of section 7, T18N, R3E, B.M., City of McCall, Valley County, Idaho.

ROS-19-14

797 Chad Loop & 716 Chad Dr

John Russell for Ryan and Abi Aronson and Joshua & Carolyn Warden: A Record of Survey application to split one parcel and combine each half to another parcel resulting in 2 parcels of 0.82 and 0.80 acres respectively. The property is zoned R1 – Residential 1 Acre and is more particularly described as:

Lots 9, 10 & 12 of Pine Terrace Addition Number 2 situate in the SE ¼ of the SW 1.4 of Section 17, T18N, R3E, B.M., City of McCall, Valley County, Idaho.

ROS-19-15

136 East Lake Street

Rod Skiftun for Geoff Lanfear and Victoria Hart: A Record of Survey to split one lot of 0.521 acres into two lots of 0.412 and 0.119 acres respectively. The property is zoned CBD – Central Business District and is more particularly described as:

Tax Parcel number 165 and Amended Tax Parcel number 166 in Government lot 4. Situate in the W ½ of Section 9, T18N, R3E, B.M., City of McCall, Valley County, Idaho.

Commissioner Clements made a motion to approve the Consent Agenda. Commissioner Tunnell seconded the motion. All Commissioners voted aye and the motion carried.

4. OLD BUSINESS

Commissioner Krahn recused herself from the following application. City Attorney Bill Nichols was called into the meeting on speakerphone.

CUP-19-06

335 S Samson Trail (ACTION ITEM)

Elise and Dusty Bitton: A Conditional Use Permit Application to expand an existing construction business in a residential zone and to entitle existing nonpermitted covered parking and storage buildings. The parcel is zoned R1 - Residential and more particularly described as:

Lot 8 and Tax Number 44 in Lot 9 situate in the SW ¼ of Section 15, R3E, T18N, B.M., Valley County, Idaho.

PUBLIC HEARING

Dusty Bitton presented additional information that has changed or been included since the September meeting presentation. They have detailed their hours of operation as Monday through Friday 7 a.m. to 6 p.m. and Saturday 8 a.m. to 5 p.m. Heavy truck traffic will be limited to the hours of 9 a.m. to 5 p.m., Monday through Friday with anticipated traffic of up to 2 deliveries per week. The operations at this location will include pre-coat, custom woodworking, custom staining, concrete supply storage, storage of trim and doors. There will be three company vehicles parked at night. They will also use the property for employee parking during the day for not more than five vehicles. They are proposing landscaped berms on the East and West borders of the property. They will reduce the parking area to meet 13% lot coverage by eliminating a large portion of gravel driveway and parking. They will include snow storage areas. The Department of Environment Quality report is included. The applicant has received their accessory structure permit from CDHD (Central District Health Department).

Planner Bessaw gave a summary of the new information given by the applicant.

Teresa Cohn of 300 May Road detailed the ways in which the project that does not meet the criteria of approval and expressed her continued opposition to the project. She is concerned about the about ground water contamination based on the findings of the DEQ that concrete washout was dumped into an unlined pit, return to previous topography as well as landscaping detail.

Chris Connolly 311 May Road stated his agreement to Ms. Cohn's comments. He additionally expressed concern of the lead contained in the aggregate wash out pits that were unlined. The well for his house is located about 100 yards away from that. He estimates that at 18 truck loads were washed out weekly.

Bob Krahn of 289 May Road. He disagrees with the applicant's assertion that the DEQ report was not significant. He feels that the landscape plan is incomplete. It is missing grading and restoration detail. The construction noise is continual and permanent and isn't conducive to a residential neighborhood.

Mike Wisenbach of 280 May Road state his opposition to the project. It is not harmonious with appearance or use and does change the essential use of the surrounding area. The DEQ report did indicate problems and the fact that the operation and construction were knowingly violated

Pam Wisenbach of 280 May Road stated her concern with the lack of agreement with the Comprehensive Plan.

Mark Wolfden of 300 May Road agreed with the comments of his fellow neighbors.

The applicant Dusty Bitton spoke in response. He does not have a more detailed plan; once they know that they are approved he would have one drawn up.

The Commissioners asked several questions including the type of aggregate used, potential noise pollution, and the amount of washout.

Chairman Fereday closed the public hearing.

Chairman Fereday asked Mr. Nichols to clarify what their decision making should be based on.

Mr. Nichols stated the Commissioners should decide if the applicant has satisfied the criteria for the CUP application. He clarified the abandonment of grandfathered uses.

Commissioner Lyons read through the list of 12 criteria for the CUP to be approved so that the commissioners could determine if any were not met. If even one is not met, they will discuss what the applicant could do, if anything to satisfy the requirement.

1. yes
2. no
3. no
4. yes
5. yes
6. yes
7. yes
8. no
9. yes
10. yes
11. yes
12. maybe

The Commissioners circled back to discuss the main concerns being noise, heavy truck traffic, and hours of operation, which all prevent the application from being harmonious with the character of the neighborhood.

Commissioner Lyons made a motion to direct staff to prepare findings recommending denial of CUP-19-16 to the Valley County Board of Commissioners. Commissioner Fereday seconded the motion. Commissioner Lyons – Yes. Commissioner Tunnell – Yes. Commissioner Fereday – Yes. Commissioner Clements – Yes. The motion carried.

CUP-19-07

1650 Bear Basin Road(ACTION ITEM)

David Moorhouse for Carey and Autumn Freeland: A Conditional Use Permit application to construct a 2,450 square foot detached garage creating an accessory structure in excess of 1,500 square feet. The property is zoned RR – Residential Rural and is more particularly described as:

A portion of SW ¼ of the SE ¼ of the NW ¼ of Section 6, T18N, R3E, B.M., City of McCall, Valley County, Idaho.

Autumn Freeland presented the update to her application. Their lawyer will be pursuing the quiet title action for the easement that is running through their garage footprint.

Planner Bessaw presented the update on the request of the applicant to postpone a decision for them to allow them time to decide if they wanted to move forward with the application as it exists.

Commissioner Tunnell made a motion to recommend approval of CUP-19-07 to City Council.

Commissioner Clements seconded the motion. All Commissioners voted aye and the motion carried.

5. NEW BUSINESS

PUD-19-04, SUB-19-06, Amended Development Agreement

River Ranch Subdivision Ph 2 & 3 General Plan and Preliminary Plat(ACTION ITEM)

Amy Pemberton for McCall River Ranch Company: A Planned Unit Development General Plan, Subdivision Preliminary Plat and Development Agreement Amendment for the previously approved Phases 2 and 3 of McCall River Ranch Subdivision. The property is zoned RE- Rural Estate

PUBLIC HEARING

Amy Pemberton of 706 N First Street, Judd DeBoer and Scott Ackerman presented the application for a preliminary plat and PUD general plan for Phase 2 and 3 of River Ranch, as well as an amendment to the existing River Ranch development agreement. There will be twenty-seven lots in Phase 2 and seven lots in Phase 3. Approximately 50% of Phase 3 is open space. The lots in Phase 3 that are of concern to the neighbors due to their proximity to the river are located on a small bluff. The original Development Agreement stated that gates be allowed in perpetuity. After discussions with the City Attorney it was determined that although gates no longer meet code, the second gated access in Phase 2 should be allowed because of its inclusion in the original development agreement.

The neighborhood has its own design guidelines and review process; the applicant is asking for City approval of the neighborhood design guidelines in lieu of the City's design review process per MCC 3.16.02.

There will be a pathway running along the western edge of the property as part of their parks contribution. The applicant also requests the following alleviations from current development standards as part of their PUD application:

1. Construct 20-foot-wide roads rather than 24 ft.

2. A gated access from Moonridge Dr.
3. A reduction of side setbacks on their smaller lots from 30 feet to 20 feet.
4. A reduction in size of some individual lots to less than 5 acres, but they will meet the overall density requirements across Phase 2 and Phase 3.

They have met with the neighbors twice and have tried to make some accommodations for the neighbors with regards to colors, styles and roof pitches on 3 of the lots.

City of McCall will provide water service. The Phase 2 lots will have individual septic systems. Phase 3 lots will have effluent pumped to a lot in Phase 1 for treatment. There will be a 10-foot setback from all wetlands. There is a 75-foot setback from the River.

Planner Bessaw presented the Staff Report and summarized the Public Comment.

Chairman Fereday opened the public hearing.

Mike Barton of 922 Valley Rim Road. He has lived there for 40 years. Valley View was platted in 1976. He spoke in opposition of the application. He chief concerns are viewshed, property values and the proximity of lots 63-65 to the River.

Nick Monahan 938? Valley Rim Road spoke in opposition of the plan. He is chiefly concerned with fire concerns, the viewshed from below from the Valley View common letter of the three lots 63-65.

Mike Hayes of 992 Valley Rim Road. The common area of Valley View is directly across the river. He has similar concerns to the neighbors of the pristine river corridor, and the proposed retaining wall for erosion. He pointed out that it is a loss of amenity for the other lots in River Ranch itself to lose that.

John Fischer 126 River Ranch Road spoke in favor of the application. He lives in the house pictured in Mr. Barton's photos. They have also seen construction on the Valley View area even though it impedes their view, those people also have the right to develop their property.

Ms. Pemberton spoke in response to the public comments. The lots in question have several pages of requirements to maintain the river quality. Any development will be in compliance with the Wildland Fire Plan and the requirements of the DEQ. The Shoreline and River Environs Zone requirements talk about the no disturbance other than reasonable with respect to residential development otherwise there would be no homes on the river or lake.

The commission discussed the application and how the project seemed to meet all code requirements.

Commissioner Lyons made a motion to recommend approval of PUD-19-04 and SUB-19-06 and the amended Development Agreement with conditions as stated and without a second public hearing. Commissioner Clements seconded the motion. A roll call vote was held. Commissioner Lyons – Yes. Commissioner Krahn – Yes. Commissioner Fereday – Yes. Commissioner Tunnell – Yes. Commissioner Clements – Yes.

DR-19-44, SH-19-10
2272 Payette Drive(ACTION ITEM)

Heather Susemihl of McCall Design and Planning for Margaret and Jeff Johnson: A Design Review and Shoreline Review application to remove an existing residence and construct a 5043 square foot residence with attached garage adjacent to Payette Lake. The property is zoned R4 – Low Density Residential and is more particularly described as:

A portion of Lot 61 and 62 of the Payette Lake Cottage Sites situate in the NW ¼ of Section 33, T19N, R3E, B.M., Valley County, Idaho.

PUBLIC HEARING

Heather Susemihl of 121 Commerce Street presented the application to remove the existing cabin and construct a new residence. The owners consulted with contractors to see if they could lift the house and put it on an actual foundation but, it was not deemed feasible because all the floor boards were nailed to the logs below. The new house will be just over 3200 square feet with bonus room over a garage. They would like to maintain the character of the original house and of old forest service buildings using wood and rock. The house is 65 feet from the lake. Maximum building height is 27 feet. The project will be 90% lot coverage. They will remove a few trees at the suggestion of the City Arborist.

Planner Bessaw presented the Staff Report.

Chairman Fereday opened and closed the public hearing without comment.

Commissioner Tunnell made a motion to approve DR-19-44 and SH-19-10. Commissioner Clements seconded the motion. All Commissioners voted aye and the motion carried.

Development Agreement

210 East Park Street(ACTION ITEM)

Terri Lindenberg for Treasure Valley Transit: A Development Agreement application for the McCall Transit Center. The property is zoned CBD – Central Business District and is more particularly described as:

Tax Parcel number 148-A in Government Lot 3, situate in Section 9, T18N, R3E, B.M., City of McCall, Valley County, Idaho.

PUBLIC HEARING

Terri Lindenberg presented the application for their Development Agreement.

Planner Bessaw presented the Staff Report.

Chairman Fereday opened and closed the Public Hearing without comment from the public.

Commissioner Lyons recommended approval of the Development Agreement to the McCall City Council. Commissioner Tunnell seconded the motion. All Commissioners voted aye and the motion carried.

CA-18-05

City of McCall (ACTION ITEM)

Michelle Groenevelt for the City of McCall: A Code Amendment application to modify the McCall Municipal Airport zoning to include interior and exterior zones with associated development standards.

PUBLIC HEARING

Ms. Groenevelt introduced the reasons behind the proposed Code Amendment.

Diane Kushlan of Kushlan and Associates presented the Code Amendment proposal.

Rick Stein, City of McCall Airport Manager, spoke regarding the funding for the airport including Grant Assurances that require zoning in place that prevent incompatible uses close to the airport. This code amendment will assist him in continuing to obtain those monies.

Chairman Fereday opened and closed the public hearing without comment from the public.

Commissioner Lyons asked about significant additions since the last presentation of this code amendment.

Commissioner Tunnell made a motion to recommend approval to McCall City Council CA-18-05. Commissioner Clements seconded the motion. All Commissioners voted aye and the motion carried.

Commissioner Tunnell made a motion to recommend approval to the Valley County Board of Commissioners CA-18-05. Commissioner Lyons seconded the motion. All Commissioners voted aye and the motion carried.

OTHER

Commissioner Tunnell recused himself.

- Impact Area Commission Seat

The seat opening was publicly noticed. We received 2 letters of interest. One from Commissioner Tunnell and one from Will Minshall. Mr. Minshall is located in the City Limits.

Commissioner Tunnell spoke regarding his experience.

Commissioner Clements made a motion to recommend Commissioner Tunnell to the Valley County Board of Commissioners. Commissioner Lyons seconded the motion. All Commissioners voted aye and the motion carried.

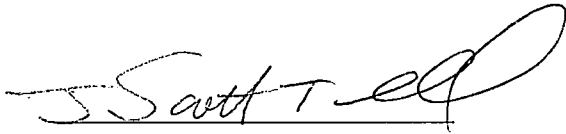
- Signs approved administratively
-Bourne Naughty

6. ADJOURNMENT

Commissioner Tunnell made a motion to adjourn. Commissioner Krahn seconded the motion. All Commissioners voted aye and the meeting was adjourned.

Signed: December 10, 2019

Attest:



Fallon Fereday, Chair
McCall Area Planning and Zoning Commission



Morgan Bessaw
City Planner

Tree Advisory Committee Minutes

April 1, 2019

Call to Order

Meeting was called to order at 7:00pm – Nathan Todd, John Lillehaug, Randy Acker and Ed Heider were present.

1. **Minutes:** Minutes from the March meeting where reviewed and approved.
2. **Introduction of Guests:** No Guests where present


Business:

1. **Idaho St. Tree Planting Project Update/Species Selection:**
 - a. Nathan Todd and Ed Heider ordered the trees from Peaks to Parries and Franz Witte. The plan is to plant as soon as the snow melts.
2. **Discuss Potential Tree Management Plan:**
 - a. The committee will continue to look at the tree management plan for the Cities of Boise and Sandpoint in effort to introduce a Tree Management Plan for McCall.
 - b. Come up with an outline for the tree management plan that suits the City of McCall's needs.
3. **Arbor Day:**
 - a. The Committee wants to make a presence at the Donnelly Arbor Day event on April 26th.
 - b. The McCall Arbor day is set for April 27th, 2019 at Franz Witte Nursery.
4. **Committee Statement on harsh winters effects on trees:**
 - a. The committee is working on putting together a news release. The plan is to get this in the paper early May when there is less snow.
5. **Committee Recognition Event**
 - a. 5:30 pm on April 2nd at the McCall Golf Course.
6. **Next Meeting Agenda Items:**
 - a. Landmark Trees
 - b. Tree Planting or Tree climbing demonstration for the 5th grade class. The date is TBD.

Next Meeting: May 7, 2019:

Adjournment: 7:45pm


Signed by John Lillehaug, Committee Chair


Signed by Staff Liaison

Tree Advisory Committee Minutes

September 03, 2019

Call to Order

Meeting was called to order at 7:08pm – John Lillehaug, Whitey Rehberg, Pavla Clouser and Kurt Wolf were present.

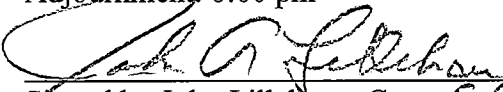
1. **Minutes:** Minutes from the May meeting were reviewed and approved. Whitey Rehberg made motion to approve the minutes as read, Pavla Clouser second, and all were in favor.
2. **Introduction of Guests:** No Guests were present

Business:

- a. **Idaho St. Tree Planting Project Update/Species Selection:**
 - a. Committee discussed the status and the fact that the trees weathered the summer season well despite the deer. Discussed guards for trunks to protect from deer rubs this fall.
- b. **Spraying for insects in trees.:**
 - a. Committee discussed the pros and cons to treating insects with insecticides such as Sevin (Carbaryl) Committee also discussed the use of other treatments such as systemics and injections and the cost to benefit associated. Committee felt it would be valuable to draft a memo/letter discussing possible treatments and the pro's and cons to each.
- c. **Tree Management Plan for City of McCall:**
 - a. John gave update on the meeting he and Eddie had with the new State Urban & Community Forestry Program Manager, (Michael S. Beaudoin) and his site visit to McCall. Discussed opportunities for assistance with a management program and that they were impressed with the work we have done to date.
- d. **Landmark Trees:**
 - a. Project was put on hold until late fall due to the busy summer schedule.
- e. **Tree climbing Demonstration:**
 - a. Project was a huge success and was enjoyed by the Barbara Morgan 5th grade classes.
- f. **Annual Tree Committee Report:**
 - a. Committee reviewed and discussed the annual report to council. John Lillehaug or Whitey Rehberg will be available to present to City Council on September 12. John Lillehaug made motion to approve the annual report as written, Pavla second, and all were in favor.
- g. **Next Meeting Agenda Items:**

Next Meeting: November 5, 2019:

Adjournment: 8:00 pm


Signed by John Lillehaug, Committee Chair


Signed by Staff Liaison

Tree Advisory Committee Minutes
November 5, 2019

Call to Order

Meeting was called to order at 7:05pm – John Lillehaug, Nathan Todd, Pavla Clouser, Randy Acker and Ed Heider were present.

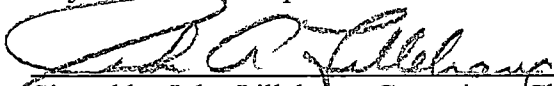
1. **Minutes:** Minutes from the September meeting were reviewed and approved. Nathan Todd made motion to approve the minutes as read, Pavla Clouser second, and all were in favor.
2. **Introduction of Guests:** No Guests were present

Business:

- a. **Spraying for insects in trees.:**
 - a. Committee felt it would be valuable to draft a memo/letter discussing possible treatments and the pro's and cons to each. A news article to come in April or May.
- b. **Tree Management Plan for City of McCall:**
 - a. Continue to work with the State Urban & Community Forestry Program, to create a draft tree management plan.
 - b. Ed has a possible training opportunity that Garry Bates recommended to further his Urban forestry education. If accepted the training would help in creating a Tree Management Plan.
- c. **Landmark Trees:**
 - a. Some updates have been made further revision will be completed before the next meeting.
- d. **Annual Tree Committee Report:**
 - a. Whitey Rehberg presented the annual report to City Council on September 12.
- e. **Open Seat:**
 - a. Pavla Clouser expressed interest in staying on the tree committee and all members of the committee want her to continue as a member.
 - b. Amy Dolberry wrote a letter of interest in becoming a committee member. All members of the committee want to encourage her to attend the upcoming meetings.
- f. **Next Meeting Agenda Items:**
 - a. **Tree City USA**
 - b. **Growth Awards**

Next Meeting: December 3, 2019:

Adjournment: 7:50 pm


Signed by John Lillehaug, Committee Chair

 Signed by Staff Liaison

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-016
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Mayor Aymon's Final Address to the City Council</i>		Mayor / Council		
		City Manager		
		Clerk	AW	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	n/a	Parks and Recreation		
FUNDING SOURCE:	n/a	Airport		
		Library		
TIMELINE:	n/a	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
Mayor Aymon has requested time to address the Council as she retires from public service.				
RECOMMENDED ACTION:				
None				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

McCALL CITY COUNCIL
AGENDA BILL

216 East Park Street
 McCall, Idaho 83638

Number AB 20-008
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION

SUBJECT: <i>Installation of newly elected City Council Members: Colby Nielsen and Mike Maciaszek</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	City Manager		
	Clerk	<i>AW</i>	Originator
	Treasurer		
	Community Development		
	Police Department		
	Public Works		
	Golf Course		
	COST IMPACT:	Parks and Recreation	
FUNDING SOURCE:	Airport		
	Library		
TIMELINE:	Information Systems		
	Grant Coordinator		

SUMMARY STATEMENT:
 Idaho Code § 50-805 states that the governing body of any city governed by the Council/Manager form of government shall consist of five (5) Members. As stated in Idaho Code § 50-702, each Council Member elected at a general city election, shall be installed at the first meeting in January following the election. The incumbents shall meet and conduct such business as may be necessary to conclude the fiscal matters of the preceding year; the newly elected shall then subscribe to the oath of office, be presented certificates of election and assume the duties of their position.

RECOMMENDED ACTION:
 1. Oaths of office to be administered by the City Clerk.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

OATH OF OFFICE

I, Colby Nielsen, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of Council Member of the City of McCall according to the best of my ability.

Signed

Subscribed and sworn to before me this 9th day of January 2020.

BessieJo Wagner, City Clerk

OATH OF OFFICE

I, Mike Maciaszek, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of Council Member of the City of McCall according to the best of my ability.

Signed

Subscribed and sworn to before me this 9th day of January 2020.

BessieJo Wagner, City Clerk

McCALL CITY COUNCIL
AGENDA BILL

216 East Park Street
 McCall, Idaho 83638

Number AB 20-009
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION

SUBJECT: <i>The 2020 Election of Mayor</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	City Manager		
	Clerk	<i>AW</i>	Originator
	Treasurer		
	Community Development		
	Police Department		
	Public Works		
	Golf Course		
	COST IMPACT:	Parks and Recreation	
FUNDING SOURCE:	Airport		
	Library		
TIMELINE:	Information Systems		
	Grant Coordinator		

SUMMARY STATEMENT:

Idaho Code § 50-805 states that the governing body of any city governed by the Council/Manager form of government shall consist of five (5) Members. McCall City Code states that the Mayor shall be elected by the Council from among its membership for a term of two (2) years at the first meeting of the newly elected Council after each general or special election of members of the Council; the Mayor may be removed by the Council per Idaho Code section 50-809. The Mayor shall preside at the meetings of the Council and perform such other duties consistent with the office as may be imposed by the Council. The Mayor shall be entitled to a vote on all matters coming before the Council but shall possess no veto power. The Mayor shall be recognized as the official head of the City for all ceremonial purposes, by the courts for the purposes of serving civil processes, and by the Governor for military purpose. The Mayor may use the title of Mayor in any case in which the execution of contracts or other legal instruments in writing, or other necessity arising from the general laws of this State may so require, but this shall not be construed as conferring upon the office administrative powers or functions of a Mayor under the general laws of the State per Idaho Code section 50-810.

The process to elect the Mayor from the Council members is that the Clerk will call for nominations. Once the nominations are made, anyone nominated may either accept or decline the nomination. Each nominee will then have an opportunity to address the Council as to why they would like to be Mayor. After each nominee has spoken then the Clerk will ask for a vote by a show of hands for each nominee. The nominee with the most Council votes will be Mayor. The votes will be documented in the minutes. Attached is a list of Mayoral duties that prior Mayors have participated in as well as Idaho Code regarding Mayoral duties.

RECOMMENDED ACTION:

Elect a Mayor for the term January 2020 through December 2021.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

Yearly Mayoral Responsibilities

In addition to the regular council meetings, special sessions etc. the Mayor is responsible for the following while representing the City.

- Check Signing 1-3x per week
- Curbside meetings
- Thank you notes
- City Manager Meetings 1-3x per week
- Telephone calls from constituents
- Emails from constituents

Currently the Mayor participates in these committees.

- Joint Wastewater Advisory Group
- WICAP
- County Hazard Mitigation
- EAC
- Firewise
- Legislative Committee

50+ additional meetings per year that include but are not limited to:

- Trainings, Hearings, civic organizations, County Commission, City Committees
- University, library, ALC, Midas Gold, Idaho Power, Staff, cub scouts, economic summits

22+ Presentations that include but are not limited to:

-
- Welcome Addresses
- School requests
- MOSS
- County Commission
- Proclamation public readings
- 100 year old Birthday celebrations
- Media Interviews with Television
- Performing Weddings
- Memorials
- Dedications
- Ribbon Cuttings

35+ Activities that may include but are not limited to:

- Debates
- Senior Projects
- 5th Grade
- Walk a thon
- City Clean ups
- City events
- Public Meetings
- Winter Carnival Parade
- Christmas Tree Dedication
- Woodstock
- LTEs
- Ribbon cuttings
- Mile High Swim
- Lake Clean up
- Senior Center Dinners
- Airport Open House
- McCall Ball
- Fourth of July



Idaho Statutes

TITLE 50
MUNICIPAL CORPORATIONS
CHAPTER 8
COUNCIL-MANAGER PLAN

50-810. POWERS OF THE MAYOR. The mayor shall preside at the meetings of the council and perform such other duties consistent with his office as may be imposed by the council. He shall be entitled to a vote on all matters coming before the council, but shall possess no veto power. He shall be recognized as the official head of the city for all ceremonial purposes, by the courts of the purposes of serving civil processes, and by the governor for military purpose. He may use the title of mayor in any case in which the execution of contracts or other legal instruments in writing, or other necessity arising from the general laws of this state may so require, but this shall not be construed as conferring upon him administrative powers or functions of a mayor under the general laws of the state.

History:

[50-810, added 1967, ch. 429, sec. 149, p. 1249.]

How current is this law?

Search the Idaho Statutes and Constitution



Idaho Statutes

TITLE 32
DOMESTIC RELATIONS
CHAPTER 3
SOLEMNIZATION OF MARRIAGE

32-303. BY WHOM SOLEMNIZED. Marriage may be solemnized by any of the following Idaho officials: a current or retired justice of the supreme court, a current or retired court of appeals judge, a current or retired district judge, the current or a former governor, the current lieutenant governor, a current or retired magistrate of the district court, a current mayor or by any of the following: a current federal judge, a current tribal judge of an Idaho Indian tribe or other tribal official approved by an official act of an Idaho Indian tribe or priest or minister of the gospel of any denomination. To be a retired justice of the supreme court, court of appeals judge, district judge or magistrate judge of the district court, for the purpose of solemnizing marriages, a person shall have served in one (1) of those offices and shall be receiving a retirement benefit from either the judges retirement system or the public employee retirement system for service in the Idaho judiciary.

History:

[(32-303) 1863, p. 613, sec. 4; R.S., sec. 2431; reen. R.C. & C.L., sec. 2622; C.S., sec. 4602; I.C.A., sec. 31-303; am. 1969, ch. 116, sec. 1, p. 374; am. 1983, ch. 18, sec. 3, p. 53; am. 1994, ch. 7, sec. 1, p. 11; am. 1997, ch. 196, sec. 1, p. 554; am. 2000, ch. 212, sec. 1, p. 572; am. 2008, ch. 46, sec. 1, p. 119.]

How current is this law?

Search the Idaho Statutes and Constitution

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 20-010
Meeting Date January 9, 2020**

AGENDA ITEM INFORMATION

SUBJECT: <i>The 2020 Election of Council President</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	City Manager		
	Clerk	<i>AW</i>	Originator
	Treasurer		
	Community Development		
	Police Department		
	Public Works		
	Golf Course		
	COST IMPACT:	Parks and Recreation	
FUNDING SOURCE:	Airport		
	Library		
TIMELINE:	Information Systems		
	Grant Coordinator		

SUMMARY STATEMENT:

Idaho Code § 50-805 states that the governing body of any city governed by the Council/Manager form of government shall consist of five (5) Members. After the Oaths of office and the Selection of Mayor, the Council will select one of its members as Council President

This is done by the Clerk asking for nominations from the floor for Council President. Once there is a nomination then there is a motion to be approved by a majority of those present and voting. The council president’s most significant role is in chairing council meetings, signing documents, and signing checks in the Mayor’s absence. Other responsibilities of the council president may be defined by local policy.

RECOMMENDED ACTION:

Elect a Council President for the term January 2020 through December 2021.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



**McCall Area Chamber of Commerce & Visitors Bureau
Board Meeting Agenda
Thursday, December 12th, 2019 8am @ Shore Lodge Corporate Offices**

Board meeting call to order at 8:04AM

In-Person: Tammy McCloud, Jenny Ruemmele, Dustin Ames, Scotty Davenport, Jill Morris-Chapman, Annette Spickard, Shannon Berry, Vonna Torrey and Mindy Miller

Guests: Andrew Mentzer and McKenzie Kraemer

Office Staff: Lindsey Harris and Rachel Aaronson

- **Approval of November Minutes**
 1. Jill motions to approve and Vonna seconds, motion approved.
- **West Central Mountains Leadership Academy Report**
 1. Leadership is going well so far for the new students. Class payment updates.
- **WCMEDC Report**
 1. Jill Morris-Chapman is the new board President and Dylan Martin in the new Vice President. Lindsey Harris will now become the Chamber representative.
 2. Current projects: Workforce development, new website, new office, working with the city on the downtown revitalization, policy and transportation. BSU: has listed McCall as a city of interest, there will be a meeting Jan 16th
- **Community Reports**
 - a. City of McCall – Anette Spickard
 1. Meeting around the holiday will be off from regular schedule. Next meeting is on December 19th.
 2. City Council is looking at code amendments to broaden the regulations of short-term rentals. Looking to define the regulations more specifically to ensure it better for the whole community, relating to trash, noise, notification with issues.
 3. Mike is the new council member.
 4. Announcement of Mayor Jackie retirement party
 5. Downtown sidewalk program has started and is currently going well
 - b. New Meadows- Sandy Schiffman
 1. N/A
 - c. Donnelly- Belinda Provancher (emailed update)
 1. Christmas in Donnelly had around 120 children in attendance. The event did very well with vendors this year and expects to continue with vendors in following years.
 2. Next big event in Donnelly will be Easter
 - d. Cascade- Scotty Davenport
 1. Upcoming events: Howdy's Ice Fishing and the Snowmobile Run.
 2. New high school student on Cascade Chamber Board
 3. New Events Committee with a new budget with lots of great ideas started.
 4. Next weekend performance at Kelly whitewater
- **Governance Team:** Tammy McCloud, Vonna Torrey, Jenny Ruemmele
 - Ponderosa Center LTR
 - 1) Waiting for April to read before officially sending the letter.
 - Succession Discussion
 - Review of bylaws
 - Looking forward to next year to see if there are any changes that need to be made to better suit the Chamber needs today and to keep up with the growth.
 - December Business After Hours – Toast and Boast
 - To help end the year on a positive note we are hosting a "Toast and Boast" which will be a platform to congratulate anyone in the community that done something that stands out.



- Valley County Soil & Water Conservation District
 - 1) The VCSWCD would like to have a chamber member sit at the meetings. Kurt Wolf from the City will be represented. The board decided they would like to be involved, McKenzie and Dustin mentioned interest.
- Tricia Jackson Resignation from Board
 - Tricia Jackson has officially resigned from the board (2019)
- **Treasurer's Report:** *Finance/Grants:* Jenny Ruemmele (Chair), McKenzie
 1. Review November Financials: Dustin makes a motion to approve and Mindy seconds, motion is approved.
- **Office Report:**
 1. Community Center Dinner Idea
 - Lindsey and Annette had a meeting with the community center about being more involved. The board was asked if we want to be more involved and if we would like to send members to some of their dinner nights in the future.
 - Staff to post community center calendar in the newsletter and online events calendar.
 2. Membership Update
 - Idaho Sled Dog Challenge new member.
- **Team Reports:**
 - a. *Membership Services:* Jill (Co-Chair), Melanie (Co-Chair), Vonna, Lindsey, Shannon
 1. Jill gave thanks for the Fall Membership meeting.
 2. Jill spoke about Women Ignite and noted they are officially up and running independently.
 3. Mindy joined the member services committee
 - b. *Marketing/Communications/Website:* April (Chair), Vonna, Belinda, McKenzie, Lindsey, Dustin, Sam Sais, Rachel, Hayley Johnson
 1. Chad Case Photography: Focus on Winter Carnival
 2. McKenzie will send out some of their previous work to the board for a recap.
 3. The project will be a co-op with local business and many different buy-in levels. They have different media kits for business and are willing to create individual packages.
 - c. *Strategic Initiatives:* Jenny Ruemmele, Michelle, Scotty, Steve, Lindsey, Andrew Mentzer, Anette
 1. After the new year the committee will relook at how they can take the plastics project to the next level.
 2. The county is still looking at moving the recycling center to Lake Fork and to have it staffed to help reduce illegal dumping.
 - d. *Events:* Lisa (Chair), McKenzie, Lindsey, Tammy, Rachel, Kristin Amarante, Michael Hayes (Brundage), Vonna, Shannon, Liane Eastman, Stefanie Bork
 1. Lisa reported on the success of the Tree Lighting.
 2. There has been a calendar made with the different events the snowmobile will be taken to sell tickets.
 3. Winter Carnival deadlines approaching; Upcoming meeting with Allison Wright.
 - e. *Grant:* McKenzie, Tammy, Lindsey
 1. Co-Grantee meetings are going well with the new requirements for the grant program.

Meeting adjourned at 9:16am



City of McCall
CITY MANAGER

Memo

To: City Council
From: Anette Spickard, City Manager
Date: December 20, 2019
Re: Monthly Department Report – December 2019

1. Association of Idaho Cities (AIC) District 3 Fall Academy - December 10:

The following information was shared at the Academy that Council may be interested in:

- The Annual Conference will be June 10 – 12, 2020
- The AIC Board is looking for elected city officials to serve on the following committees and task forces: Legislative, Municipal Water Utilities, Environment, Youth & Families Task Force, and the Drug Task Force. If you are interested in joining one of the committees, please let me or BessieJo Wagner know.

ICRMP (our liability insurance provider) and AIC legal staff strongly recommended cities should have the following in place to ensure smooth operations:

- An updated personnel policy using the latest ICRMP model policy
- A credit card and electronic payment policy
- A clear Council governance document that spells out how Councilors place items on the agenda. They also recommend the full Council be willing to revisit issues that have previously been voted on before they are placed on the agenda again.
- An adopted resolution that gives the Mayor (or City Manager) authority to approve expenditures up to some dollar amount without going to the Council.

Legislative Preview:

- City Official Day at the Capitol is January 23, 2020. Please let BessieJo Wagner know if you want to participate.
- Property Tax Reform Task Force continues to meet. There appears to be interest by the House Majority leadership to eliminate the ability to levy for new construction. They are also looking at adjusting the homeowners' exemption.
- There will likely be another Public Records reform bill as a result of the lawsuit against Ada County by the media organizations.
- Recent large jury awards against county and state agencies to employees for non-economic damages in excess of what the current Idaho Code allows for makes it fairly certain there will be legislation introduced to address this.
- The grocery tax repeal is unlikely to come up this session.
- Legislation requesting a constitutional amendment is likely to be introduced to clarify law enforcement's ability to make warrantless arrests in misdemeanor cases such as domestic

violence and drunk driving. This is as a result of the State vs. Clark Idaho Supreme Court ruling. Our Police Chief Justin Williams will bring a request to Council for a letter of support.

- The State Revenue Sharing formula will be revisited again. An interim task force met several times to come up with a new formula. The current proposal is to adjust the current formula from 50% population 50% market value to 52% population and 48% market value. 48 of 200 cities will be negatively impacted and 14 will see a decrease of more than 5%. The top 5 impacted cities are Boise, Ketchum, Sun Valley, Eagle and Meridian. The purpose is to try to get everyone closer to the same average per capita amount in the State and make it predictable/easy to understand.

2. West Central Mountains Leadership Academy Presentation - December 19:

The Leadership Academy hosted a local government day for participants to learn more about how we operate and the opportunities for involvement. Several city staff, including me, presented to the class about judgment and decision-making in our roles. The participants were highly engaged. The community has a group of great up-and-coming volunteers in the pipeline.

3. Idaho Dept of Lands Quarterly Meeting - December 5:

At our quarterly meeting, staff discussed upcoming Forest Health projects on IDL lands in the McCall area, specifically a timber sale that is underway off of Eastside Drive for beetle treatment. They forewarned we will see an increase in logging trucks coming down Lick Creek Rd through town to the highway once the contractor gets underway. IDL agreed to give an update to the city's Tree Committee as well as to the Council in the near future. They are doing a targeted public outreach to the neighboring properties along Eastside Drive. Their new Public Information Officer introduced herself to Erin Greaves and they discussed ways our two organizations can partner on public education outreach.

4. Human Resources Update:

Traci Malvich, HR Manager and Police Chief Justin Williams are in the process of evaluating solutions to our recruitment and retention challenges for patrol officers. We continue to face competition for our officers who are already on staff as they are highly trained and valuable employees. We also are having difficulty attracting quality applicants for our two patrol vacancies which has resulted in increased shift assignments for our current sworn staff in order to sustain 24/7 coverage. We will bring forward ideas to Council in the near future on how we recommend addressing this situation. In addition, Traci and I will be looking at the new federal overtime regulations (Fair Labor Standards Act) that are going into effect to determine if we need to make changes in how we compensate certain classifications of employees.

Memo



To: City Council
From: Richard M. Stein, Airport Manager
CC: Anette Spickard, City Manager
Date: January 9, 2020
Re: Monthly Department Report – December 2019

1. Hangar Rentals:

To help alleviate the shortage of rentable hangar space, the airport previously sent out a questionnaire to current hangar owners asking if they have additional space they want to rent. So far, six hangar owners have indicated willingness to rent hangar space. A list of available hangars, with contact information, is located on the *Airport News* page of the airport website.

2. Taxiway Relocation Project - Construction Safety and Phasing Plan:

A draft of the Construction Safety and Phasing Plan has been provided by T-O Engineering for staff review and comment. The Plan is an Federal Aviation Administration (FAA) AIP program requirement for funding. After comments and corrections, the Plan will be presented to the FAA for review and approval.

Memo



To: City Council
From: BessieJo Wagner, City Clerk
CC: Anette Spickard, City Manager
Date: 12/31/19
Re: Monthly Department Report – December 2019

1. Lodging (Tourism) LOT:

Our first couple of months for tourism LOT collections shows that the dollars received are leveling off and we are not seeing as great of increases as we have historically. However, this is just the first 2 months so we may see some improvement as the year continues.

2. Streets LOT

True to form, the Street LOT collection also shows the same slowdown in collection.

3. Licenses and Permits:

Licenses: *Business* – 1 new application approved this last month / 4 pending applications / 115 issued in the current calendar year. Education and enforcement are a continuous on-going process. Of the business licenses received to date, 16 are vacation rentals, 1 bed & breakfast, and 2 property management companies. Renewal season is wrapping up for business licensing.

Alcohol – the Pinecone Café closed so currently, there are 47 approved holders.

Snow Removal Vehicle Decals – 29 snow contractors have received their decals and are legal to remove snow.

Permits Processed for 2019: Vendor permits (72); Catering permits (45); Farmers Market permit (1); Fireworks Display (3) Fireworks Stands (5); Animal Drawn Vehicle Permits (2); Public Events (6); Peddlers permits (1)

4. Staff/Training:

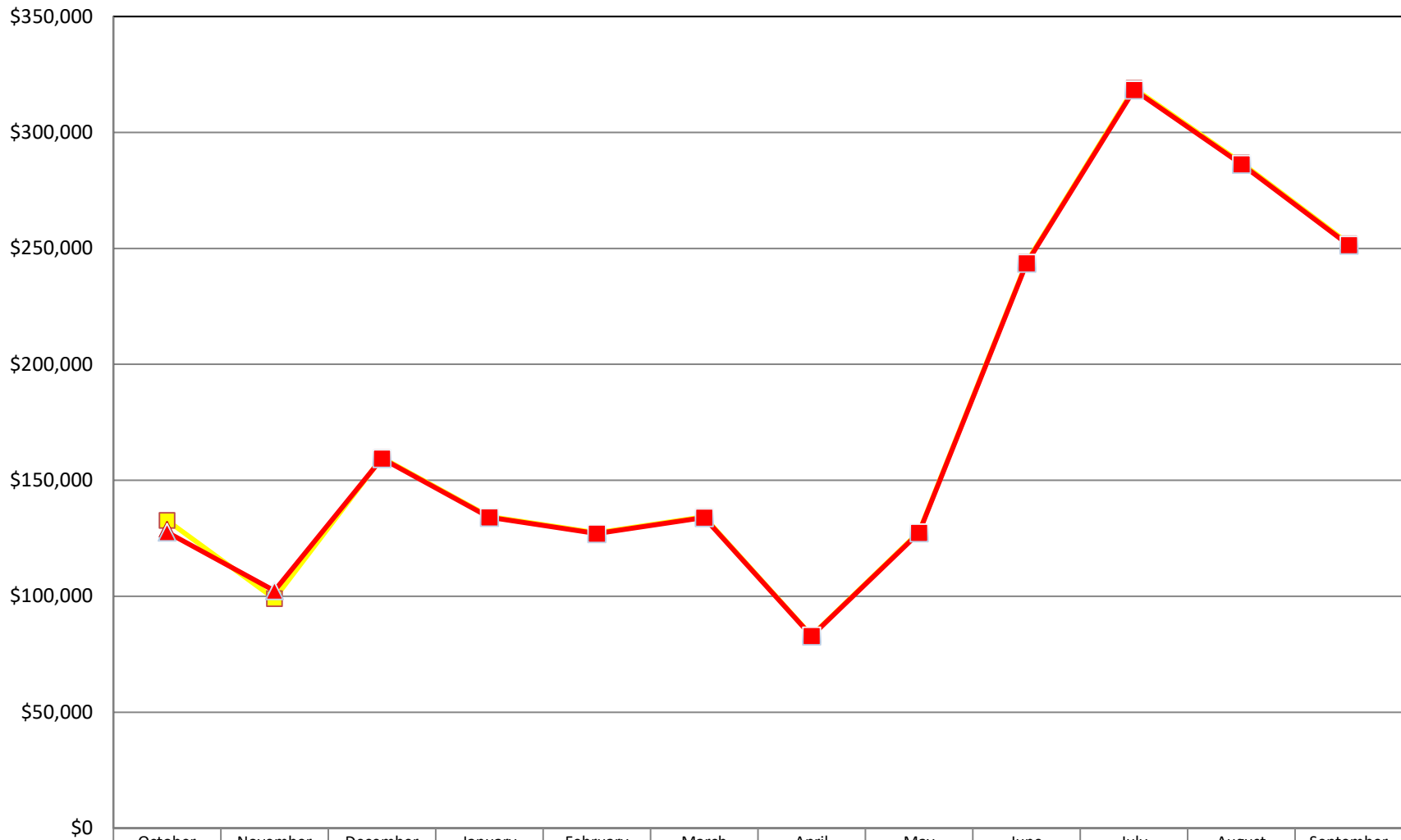
Our new Receptionist, Sarah Edson, started her position here on December 30, if you have not already had the opportunity, stop in and introduce yourself to Sarah.

STREETS LOT BUDGETED, ACTUAL, AND FORECASTED DOLLARS

Month	FY17 percentages	FY18 percentages	FY19 percentages	Average percentage	FY20 Budget dollars	FY20 actual and forecast based on trend	Percentage +/- based on budget	Actual total	Budget total	total +/- YTD
October	6.57%	6.17%	6.22%	6.32%	132,698	128,849	-2.90%	128,849	132,698	-2.90%
November	4.85%	4.75%	4.53%	4.71%	98,916	102,313	3.43%	231,162	231,614	-0.20%
December	7.53%	7.24%	8.05%	7.61%	159,774	159,455	-0.20%			
				1st Quarter Total	391,388	390,617	-0.20%			
January	6.12%	6.45%	6.62%	6.40%	134,348	134,080	-0.20%			
February	6.29%	6.02%	5.87%	6.06%	127,334	127,080	-0.20%			
March	5.69%	5.88%	7.60%	6.39%	134,245	133,976	-0.20%			
				2nd Quarter Total	395,928	395,136	-0.20%			
April	4.19%	3.90%	3.78%	3.95%	83,011	82,845	-0.20%			
May	6.31%	6.06%	5.87%	6.08%	127,679	127,424	-0.20%			
June	10.92%	11.40%	12.55%	11.62%	244,113	243,625	-0.20%			
				3rd Quarter Total	454,803	453,894	-0.20%			
July	15.66%	15.48%	14.44%	15.19%	319,029	318,391	-0.20%			
August	14.23%	13.87%	12.87%	13.66%	286,853	286,279	-0.20%			
September	11.63%	12.77%	11.60%	12.00%	251,999	251,495	-0.20%			
				4th Quarter Total	857,881	856,165	-0.20%			
Total	100.00%	100.00%	100.00%	100.00%	2,100,000	2,095,811	99.80%			
					2,100,000					

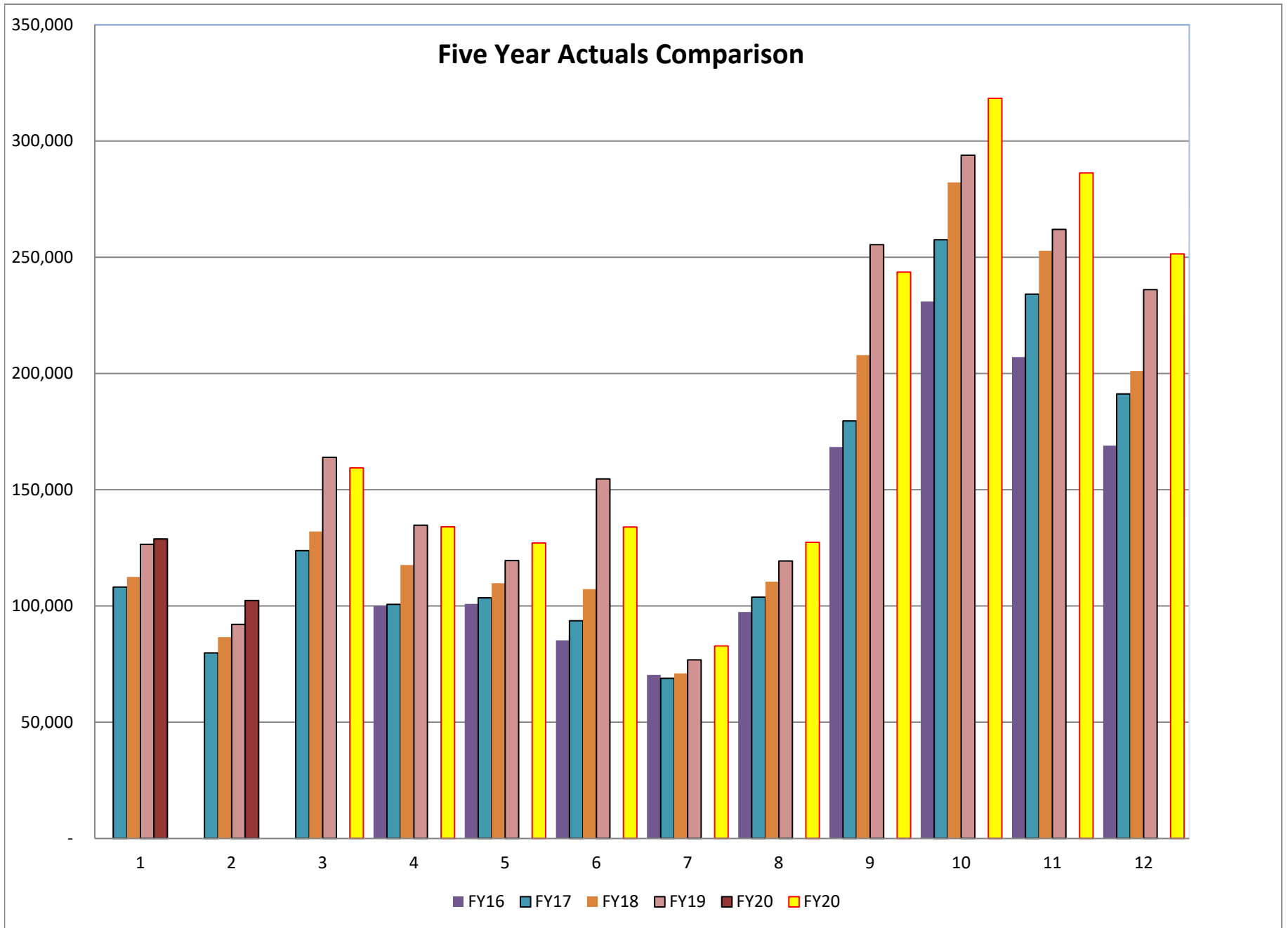
2-Jan-20

Streets LOT Budget Compared to FY20 Actual/Forecast



	October	November	December	January	February	March	April	May	June	July	August	September
■ Budget	\$132,698	\$98,916	\$159,774	\$134,348	\$127,334	\$134,245	\$83,011	\$127,679	\$244,113	\$319,029	\$286,853	\$251,999
▲ FY20 Actual	\$128,849	\$102,313	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
■ Forecast	\$127,582	\$102,313	\$159,455	\$134,080	\$127,080	\$133,976	\$82,845	\$127,424	\$243,625	\$318,391	\$286,279	\$251,495

■ Budget
 ▲ FY20 Actual
 ■ Forecast



Streets LOT Actual Dollars Earned per Month

Month	FY16	FY17	FY18	FY19	FY20	Totals
October	-	\$ 108,126	\$ 112,469	\$ 126,495	\$ 128,849	475,939
November	-	\$ 79,803	\$ 86,641	\$ 92,146	\$ 102,313	360,903
December	159	\$ 123,870	\$ 131,999	\$ 163,940		419,968
January	\$ 99,990	\$ 100,678	\$ 117,630	\$ 134,747		453,045
February	\$ 100,883	\$ 103,484	\$ 109,852	\$ 119,564		433,783
March	\$ 85,338	\$ 93,631	\$ 107,286	\$ 154,713		440,968
April	\$ 70,264	\$ 68,894	\$ 71,020	\$ 76,837		287,015
May	\$ 97,418	\$ 103,831	\$ 110,511	\$ 119,402		431,162
June	\$ 168,831	\$ 179,572	\$ 207,941	\$ 255,465		811,809
July	\$ 235,029	\$ 257,593	\$ 282,181	\$ 293,877		1,068,680
August	\$ 208,024	\$ 234,143	\$ 252,909	\$ 262,015		957,091
September	\$ 169,309	\$ 191,252	\$ 232,677	\$ 236,107		829,345
Total Dollars Received	\$1,235,245	\$1,644,877	\$1,823,116	\$2,035,308	\$231,162	6,969,708
Difference compared to prior year		\$409,632	\$178,239	\$212,192		
Percent of change		33%	11%	12%	0%	0
Budgeted Dollars	\$700,000	\$1,500,000	\$1,500,000	\$1,933,772	\$2,100,000	

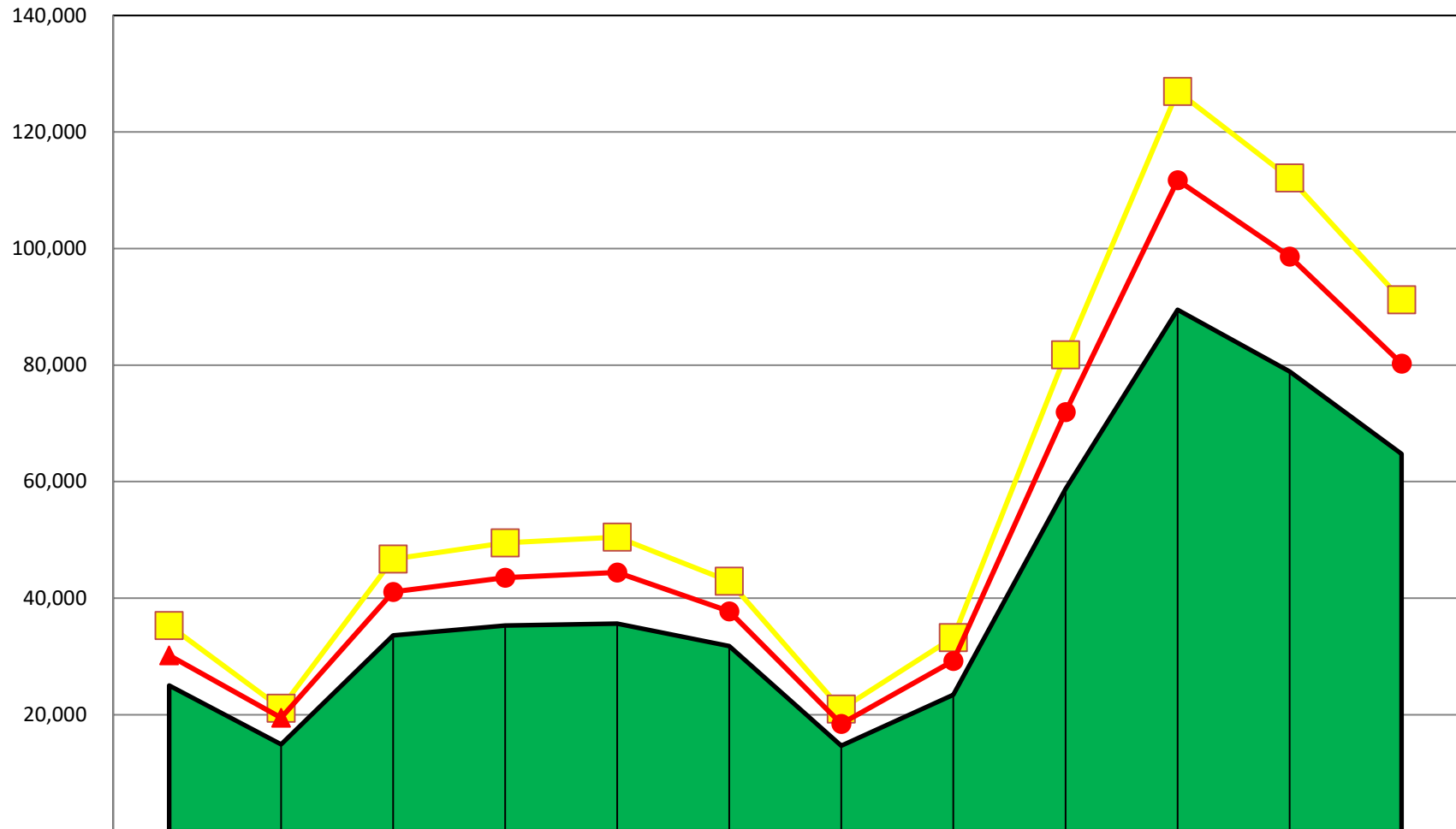
TOURISM LOT ACTUAL PERCENTAGES AND FORECASTED DOLLARS

Month	FY15	FY16	FY17	FY18	FY19	Five year average	FY20 Budget dollars	FY20 Budget + Contingent dollars	FY20 actual and forecast based on trend	Percentage +/- based on budget	Actual total	Budget total	total +/- YTD
October	5.03%	4.92%	5.29%	4.84%	4.70%	4.96%	35,299	51,520	30,166	-14.54%	30,166	35,299	-14.54%
November	3.06%	2.89%	3.12%	2.98%	2.76%	2.96%	21,102	30,798	19,465	-7.76%	49,631	56,401	-12.00%
December	5.68%	6.94%	6.72%	5.89%	7.55%	6.56%	46,708	68,171	41,103	-12.00%			
1st Quarter Total							103,109	150,490	90,734	-12.00%			
January	6.98%	6.94%	6.46%	7.23%	7.13%	6.95%	49,484	72,223	43,546	-12.00%			
February	7.43%	7.26%	7.34%	6.86%	6.56%	7.09%	50,481	73,678	44,424	-12.00%			
March	4.80%	5.28%	5.31%	5.56%	9.16%	6.02%	42,895	62,605	37,747	-12.00%			
2nd Quarter Total							142,860	208,506	125,717	-12.00%			
April	3.03%	3.40%	3.05%	2.77%	2.46%	2.94%	20,959	30,590	18,444	-12.00%			
May	4.88%	4.91%	4.78%	4.49%	4.28%	4.67%	33,242	48,517	29,253	-12.00%			
June	11.09%	11.20%	11.28%	10.39%	13.44%	11.48%	81,774	119,350	71,961	-12.00%			
3rd Quarter Total							135,975	198,458	119,658	-12.00%			
July	18.58%	18.37%	18.19%	18.19%	15.79%	17.83%	126,964	185,306	111,728	-12.00%			
August	16.58%	15.88%	16.65%	15.82%	13.77%	15.74%	112,107	163,622	98,654	-12.00%			
September	12.86%	12.02%	11.81%	14.97%	12.39%	12.81%	91,234	133,158	80,286	-12.00%			
4th Quarter Total							330,305	482,085	290,668	-12.00%			
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	712,249	1,039,539	626,777	88.00%			
							712,249	1,039,539					

Year to date the actual revenues received for FY20 are 7.65% OVER the year to date revenues for FY19 and 9.8% over the 5 year average year to date.

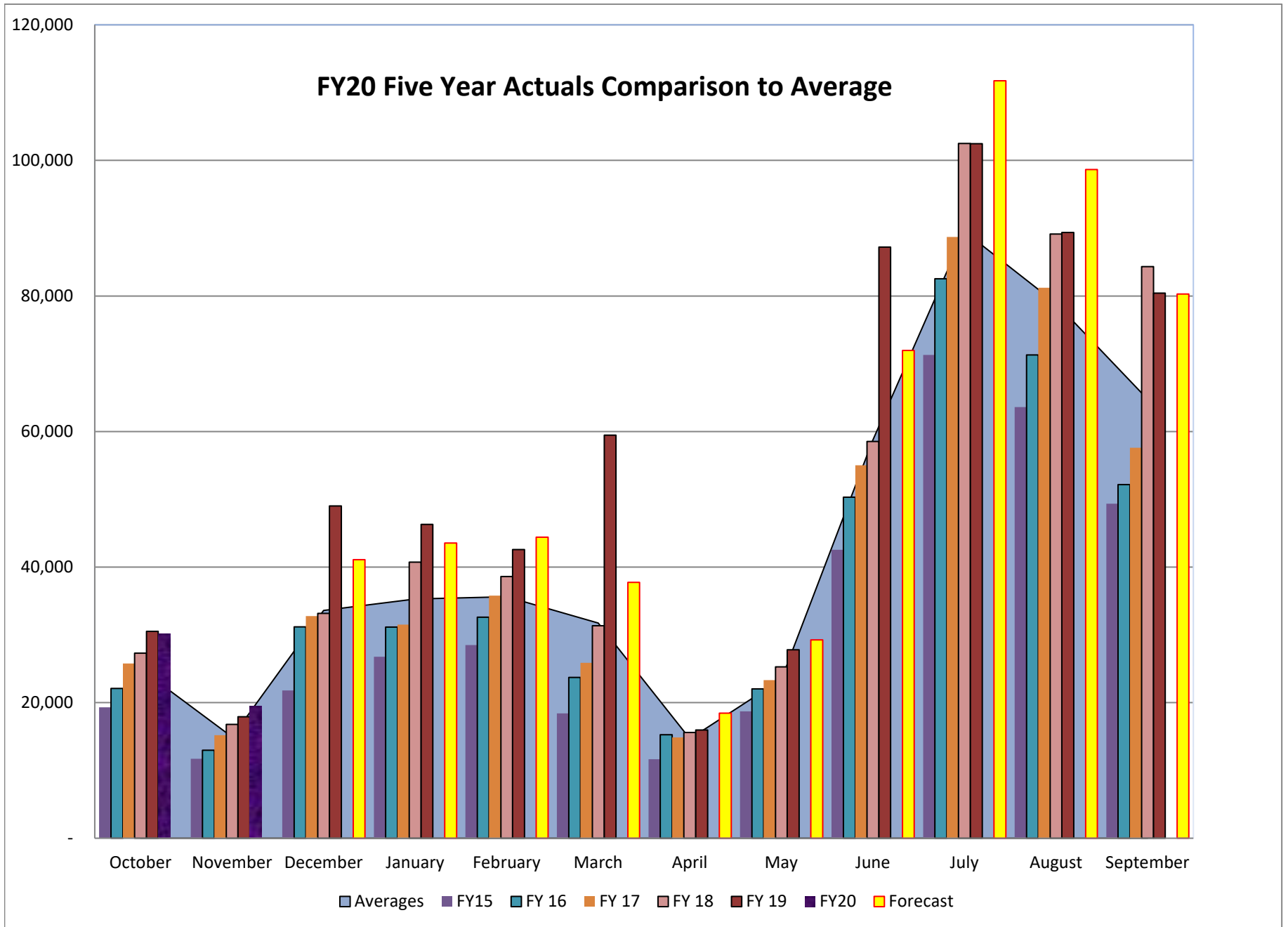
2-Jan-20

LOT FiveYear Average Compared to FY20 Actual



	October	November	December	January	February	March	April	May	June	July	August	September
Average	24,994	14,931	33,593	35,290	35,614	31,762	14,672	23,429	58,729	89,497	78,925	64,766
Budget	35,299	21,102	46,708	49,484	50,481	42,895	20,959	33,242	81,774	126,964	112,107	91,234
FY20 Actual	30,166	19,465	-	-	-	-	-	-	-	-	-	-
Forecast	30,166	19,465	41,103	43,546	44,424	37,747	18,444	29,253	71,961	111,728	98,654	80,286

■ Average
 ■ Budget
 ▲ FY20 Actual
 ● Forecast



LOT Actual Dollars per Month

Month	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	Totals
October	14,274	16,938	14,412	11,306	10,483	11,520	12,392	12,163	13,390	19,298	22,085	25,791	27,291	30,504	30,166	272,014
November	11,272	9,748	7,978	7,147	5,850	5,535	6,103	7,298	8,233	11,738	12,986	15,209	16,795	17,929	19,465	163,286
December	18,547	21,746	22,261	16,224	14,294	15,459	13,939	19,101	18,122	21,802	31,168	32,785	33,179	49,031		327,658
January	17,232	18,707	20,163	17,932	17,007	17,510	17,065	19,334	24,733	26,778	31,157	31,506	40,724	46,286		346,134
February	20,446	22,943	27,324	24,826	18,873	19,921	19,716	22,331	22,013	28,487	32,613	35,777	38,616	42,579		376,465
March	15,110	13,668	21,527	15,969	8,925	11,941	17,344	20,251	19,365	18,422	23,712	25,885	31,339	59,451		302,910
April	7,294	8,049	6,425	5,954	6,183	6,210	6,696	6,165	8,719	11,641	15,255	14,865	15,617	15,981		135,054
May	11,994	11,230	9,368	8,595	7,335	8,074	9,461	11,113	15,390	18,711	22,047	23,315	25,265	27,806		209,704
June	23,442	24,611	25,426	22,248	21,491	20,728	25,352	33,681	37,000	42,541	50,323	55,034	58,523	87,224		527,624
July	47,654	54,276	47,052	42,408	48,747	49,843	54,214	62,187	65,335	71,296	82,520	88,713	102,486	102,472		919,203
August	44,024	52,948	41,089	32,480	39,398	44,505	48,919	57,546	64,959	63,598	71,300	81,215	89,143	89,369		820,493
September	26,973	26,073	23,600	25,826	20,258	27,603	33,029	35,605	35,959	49,346	53,966	57,591	84,328	82,112		582,269
Total Dollars Received	258,263	280,937	266,627	230,991	218,844	238,849	260,743	306,775	333,218	383,658	449,132	487,686	563,306	650,744	49,631	4,979,403
Difference compared to prior year		22,674	(14,310)	(35,635)	(12,148)	20,005	21,894	46,032	26,443	50,440	65,474	38,554	75,620	87,438	601,113	993,594
Percent of change		9%	-5%	-13%	-5%	9%	9%	18%	9%	15%	17%	9%	16%	16%		1
Budgeted Dollars	237,858	255,550	309,125	300,000	225,000	175,000	227,500	240,440	255,859	279,620	349,520	400,710		515,000		3,771,182
Contingent Budgeted dollars						52,500	62,543	11,920	50,000	61,315	77,500	45,000	27,090			387,868
2nd Contingent Budgeted Dollars								38,600	43,000							81,600
Total Budgeted	237,858	255,550	309,125	300,000	225,000	227,500	290,043	290,960	348,859	340,935	427,020	445,710	536,221			4,234,781

**LOCAL OPTION TAX
DISBURSEMENT
For 01/09/20 Warrant Register**

End of FY19 Funding

LOT #19-03
City of McCall Library - Contingency
Library Expansion

\$109,307

Memo



To: City Council
From: Michelle Groenevelt, Community & Economic Development Director, AICP
CC: Anette Spickard, City Manager
Date: 01/09/20
Re: Monthly Department Report – December 2019

1. Housing:

McCall Redevelopment Agency (MRA) directed staff to work with Crestline Engineering on a basic wetland delineation for the Davis Ave parcel to determine the developable area. Local Housing codes adopted by the City and Council are effective January 1, 2020.

2. Code Update:

Telecommunication and Title 2 Building are the next topic areas for code updates.

3. Urban Renewal:

The next regular meeting is on January 21. The MRA Board will review potential projects for the next year.

4. GIS:

2019 Aerial photo update has been received and will be available to everyone as soon as possible. Staff is working on pavement assessment, fiber loop planning for 2020 field season, and ramping up for the 2020 Census.

5. Building:

See Building Permit Report for more information on permit activity and revenue Budget revenues were exceeded and building permit activity has finally slowed in the last couple of weeks. The Building Official has been able to pick on other projects like the Title 2 Code updates and working on review of the Library Design Development as part of the Library Core Group.

6. Planning:

January is the slowest month in recent years with two applications on the agenda. February will make up for the slow period with twelve new applications. In general, applications have increased steadily with 190 land use applications in 2019, up from 120 in 2018.

7. Economic Development:

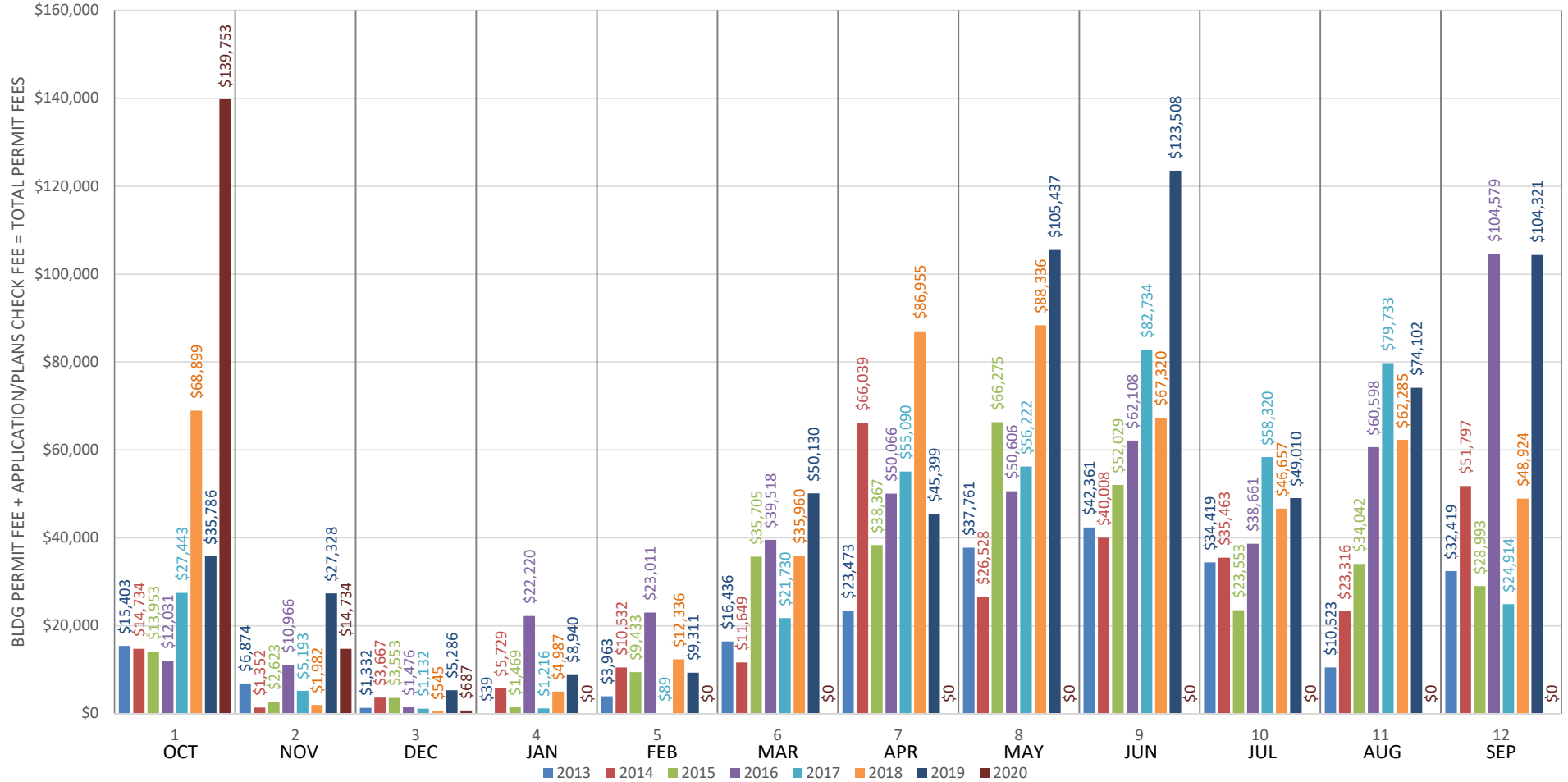
Business Development: Business Thank You packets for 2019 new storefront businesses (there are about 40 of them) are being compiled. Council will be asked to help distribute them early in the new year.

Grants: Grant report is attached.

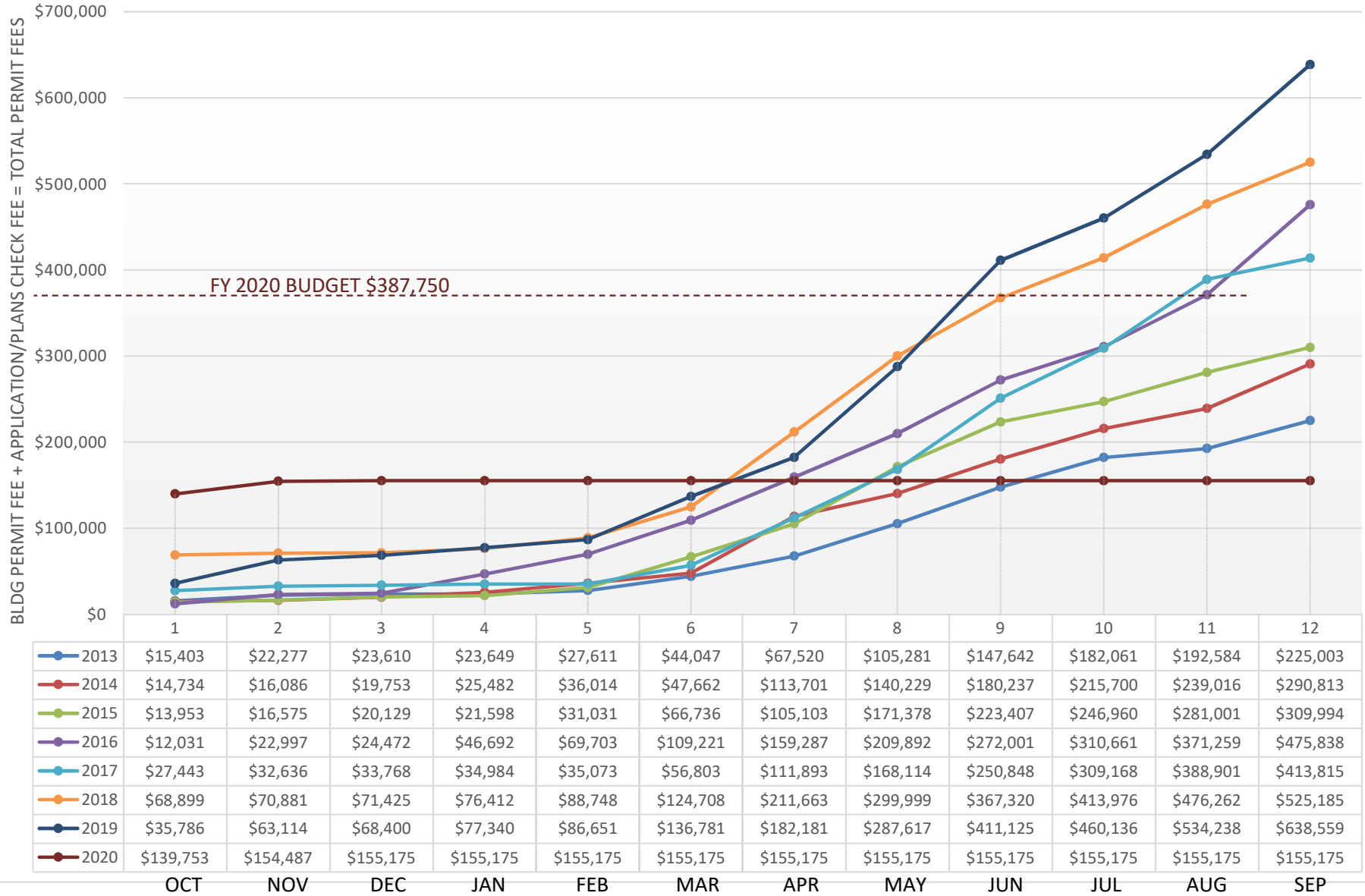
Public Art: 15 applications from artists were received for the Downtown Public Art Project. The Artist Selection Committee met to review the applications on December 11 and chose a preferred artist which will be recommended to Council January 23. The committee will issue a request for quotes for public art planning services early in 2020.

Historic Preservation: The next regular meeting of the Historic Preservation Commission is January 13, 4:00 pm in Legion Hall. Commission members will host a warming station at the Old Jail during Winter Carnival to promote McCall History Tour app (now available on Apple Store and Google Play).

TOTAL BLDG PERMIT FEES - PER MONTH - FISCAL YEAR



BLDG PERMIT FEES - RUNNING TOTAL - FISCAL YEAR



GRANT STATUS REPORT- January 2020

Department	Project Name	PM	Purpose	Funder	Amount	Status
Public Works - Streets	Mission St. Reconstruction	Nathan Stewart	Reconstruct Mission St. from Deinhard to S. City Limits	FHWA through LHTAC	\$2.19M	No change: Design has begun. Scheduled for construction in 2026.
Library	Library Expansion	Meg Lojek	Capital Campaign Request	Laura Moore Cunningham	\$50,000	No change: Interim report submitted 3/15.
Public Works - Streets	2 nd St. ADA Curb Ramps	Nathan Stewart	Curb ramps at 2 nd Street and SH55 to meet ADA	ITD	\$12,681	Updated: Project complete. Final report underway
Parks	North of Marina swim area	Kurt Wolf	Swim lane lines, non-motorized launch stations	Laura Moore Cunningham	\$15,000	No change: Final report due 03/15/20.
Public Works - Streets	Downtown Revitalization	Nathan Stewart	Purchase of pedestrian lighting for downtown core	CDBG	\$475,300	Updated: Phase 1B lighting on Lenora installed.
Public Works - Streets	Park Street Reconstruction	Nathan Stewart	Reconstruction of Park Street – downtown core	LRHIP	\$100,000	No change: Funding for FY20 implementation.
Parks	Brown Park Playground	Kurt Wolf	Replacement of playground equipment and ADA improvements	IDPR – Land+Water Conservation	\$136,004	No change: State-Local Agreement has been executed.
Library	Library expansion	Meg Lojek	Capital Campaign request	Laura Moore Cunningham	\$150,000	No change: Interim report due 3/15/20
Library	Library expansion	Meg Lojek	Capital Campaign request	Idaho STEM Action Center	\$50,000	No change: Progress report due 11/15/20
Parks	Wooley Boardwalk Interpretive Signs	Kurt Wolf	Purchase and install three interpretive signs along Wooley Pathway	Shelton Foundation	\$1632	Awarded!
Public Works - Streets	1 st Street Pedestrian Safety	Nathan Stewart	Construction of sidewalk for downtown Phase 3B	Transportation Alternatives	\$488,110	Pending: First round grant app submitted 11/8
CEDD	Downtown Public Art	Delta James	Support public outreach associated with downtown public art project	Idaho Commission on the Arts	\$1500	Pending: Grant app submitted 12/09/19

NOTE: THIS SUMMARY DOES NOT INCLUDE STATUS OF GRANTS ADMINISTERED BY THE MCCALL POLICE DEPARTMENT AND MCCALL AIRPORT.

Memo



To: City Council
From: Eric McCormick, Golf Course Superintendent
CC: Anette Spickard, City Manager
Date: 1/2/2020
Re: Monthly Department Report – December 2019

1. Weather:

December's weather was more like normal weather. There was a really good cold spell that made most of the turf go dormant after which the weather warmed a bit and started snowing, finishing the month with a healthy snow.

2. Staff:

At the end of December, staffing was at three full time employees and two seasonal employees. I took the last two weeks of the month off and Billy Romero, Assistant Golf Course Superintendent, also took some time off. Staff ended up working both Christmas and New Years because of snow events on the holidays.

3. Greens:

The greens went through December in good shape. There had to be close to 24 inches of snow on them by the end of the month.

4. Club House

May Security is installing new cameras outside the club house and at the driving range. This will give an updated camera on our website and will provide some security and back up. One camera will replace the existing camera displaying 1 Aspen and 3 Birch tees. New areas will include the driving range / 1 Cedar tees, the front steps / parking lot, and the west steps / practice putting green. The monitor will be in the Pro Shop so staff can better keep an eye on things. We had a couple of instances where it would have been nice to be able to go back and look at video and this will allow staff to do that now.

5. Maintenance Building:

Staff finished installing the siding on the building. It really looks nice. Sanding and sealing the logs and beams is still needed but staff will do that in the spring.

The ductless heat/cooling was installed in the offices and is working great.

6. Equipment Maintenance:

Calvin Clark, Mechanic, has been grinding reels and servicing the fairway mowers this month when he hasn't been helping with snow removal.

7. Restaurant:

The restaurant is now back to its winter hours/days: open Thursday @ 3:00pm, Friday & Saturday 11:00-8:00pm and Sundays 11:00-2:00pm. Thursday is Steak Night and Saturday is Prime Rib Night. They were open all week after Christmas through New Years.

8. Asset Management/Master Plan:

A meeting has been arranged between four past golf course superintendents and the Golf Course Architect to go over the history of changes on the golf course during their time. They all happen to reside in the Boise area which made it easy to put together. It will be an interesting discussion.

9. Dog Walkers:

Dog walkers have been pretty good about cleaning up after themselves. Of course the snow helps cover it up. December was very busy. 592 pounds of dog poop were placed in the receptacles the end of 2019.

Memo



To: City Council
From: Chris Curtin, InfoSys Manager
Date: 1-9-2020
Re: Monthly Department Report – January 2020

1. Network Infrastructure, Projects and Services:

InfoSys has been working in conjunction with Ammon, Mountain Home, and Emmett toward making a change in the existing legislation clarifying the authority of a community to invest in their own broadband. We are proposing draft language developed to provide explicit authority to local communities through two simple updates to the statutes. These adjustments do not provide any new mechanisms for creating or financing broadband. Rather, they simply clarify that the same tools and mechanisms used by municipal sewer and water utilities could be used to create a broadband utility. This authority is currently implied in the statute. However, the financial institutions require explicit authority before lending. The only way for a municipality to acquire explicit authority to install broadband infrastructure today is by judicial confirmation. This adds a burden that many communities cannot overcome. It could also result in inconsistencies across the State over time as the courts are asked to interpret the existing statute which never contemplated broadband. InfoSys is hopeful that this change will take effect prior to or need to ask for judicial confirmation. We will keep Council updated as timelines are clarified and progress is made.

2. Personnel:

Vlatko is looking to enroll in a Cisco certification class for the Spring. He is looking for certification as a CCNA – Cisco Certified Network Administrator. This will extend his growth as our Network Administrator giving him a basis in internet communications protocols, routing and switching. It is a first step toward and advanced certification in overall network security – CISSP.

3. Software Applications and Services:

InfoSys has been in testing of the SharePoint\Teams aspect of Office 365 (O365). This feature provides file level access for staff without relying on the overhead created when utilizing a VPN tunnel...the current default use. A secondary security measure is being implemented for connections that occur to the SharePoint\Teams portal when not internal to the network. 2 factor authentication will require both your typical username\password connection as well as a one time use numeric code. Typically, this code is forwarded to your cell phone for use in authentication.

Memo



To: City Council
From: Meg Lojek, Library Director
CC: Anette Spickard, City Manager
Date: 12/27/19
Re: Monthly Department Report – December 2019

1. Classes, Workshops, Events:

Please see attached for January library program calendar.

This month's Armchair Travelogue: Central Asia and the Silk Road Wednesday, January 15 at 6:30 PM with Pete and Norma Walker. Travelogue last month was standing room only so come a bit early to visit with others and grab a seat.

Doing Democracy combines forces with the Great Decisions Foreign Policy discussion group to discuss climate change: January 28 at 6:30 PM.

Winter Carnival: "The Whimsical World of Mo Willems" will be the Library's book-related parade entry this year. We will also have a snow sculpture sponsored by the local American Association of University Women (AAUW), and a Snowman Building Contest on February 1 in partnership with the Chamber of Commerce at the library front lawn.

Friends of the Library Used Book Sale: Best deal in town! January 24 thru February 1.

Sewing classes start again this month.

2. Staff:

Working on annual evaluation process. Thanks to Casey who ran a library Staycation movie event the night of the City's Christmas party. 34 children attended.

3. Outreach:

Christmas Tree Lighting Ceremony – library distributed 36 children's books for free at this event and we look forward to expanding this event in future years.

Winter Break Staycation events – Programming staff created a series of activities for families not travelling and for visitors. People really enjoyed these free, educational and fun “things to do” in McCall. See attached.

Library conducted robot programming activities at the 4H STEM workshops at the McCall Airport, with 73 3rd graders attending.

The library has a Cricut machine that the public can use for their crafty projects. A Cricut workshop was held this month and 10 people learned how to use this machine to create vinyl adhesives, quilting patterns, iron-ons, and more.

4. Library Stats:

December statistics were not complete at the time of this report’s submission 12-27-2019.



Winter Break Staycation



McCall Public Library

December 26th – January 4th

Drop in during your winter break for some family fun at the library.

Mon	Tue	Wed	Thu	Fri	Sat
23	24 1:30– 3:30 Tech Tuesday LIBRARY CLOSSES at 4pm	25 LIBRARY CLOSED	26 All Day - Puzzles, board games, and 3D printing. 10:30-11:30 Story Time 12:00-6:00 STEM-A-Palooza (conf room)	27 All Day - Puzzles, board games, and 3D printing. 12:00-6:00 ZEN coloring and tangles (conf room)	28 All Day - Puzzles, board games, and 3D printing.
30 All Day - Puzzles, board games, and 3D printing. 12:00-6:00 STEM-A-Palooza (conf room)	31 All Day - Puzzles, board games and 3D printing. 3:00-6:00 Magic the Gathering Draft free tournament! (conf room)	1 LIBRARY CLOSED	2 All Day - Puzzles, board games, and 3D printing. 10:30-11:30 Story Time 12:00-6:00 Minecraft mazes participants will need minecraft logins (conf room)	3 All Day - Puzzles, board games, and 3D printing. 11:00-6:00 My Hero Academia Anime Marathon, free popcorn! (conf room)	4 All Day - Puzzles, board games, and 3D printing.



McCall Public Library

January 2020 Programs

Phone: 208-634-5522

Website: www.mccall.lili.org

Hours: Monday-Friday 10-6pm; Saturday 10-2pm; Sunday closed

Library will be **CLOSED** January 1st and January 20th

Mon	Tue	Wed	Thu	Fri	Sat
30 10:30-30 printing appointment	31 3:30-5:00 Tech Tuesday	1 LIBRARY CLOSED	2 10:30-11:30 Story Time 12:00-30 printing appointment	3 3:30-4:30 After School Friday: STEM	4
6 10:30-30 printing appointment 4:00-5:00pm ESL	7 3:30-5:00 Tech Tuesday	8 10:30-11:00 StoryStop 7:00 - Ulysses and Mona Film screening at Alpine Playhouse	9 10:30-11:30 Story Time 12:00-30 printing appointment 4:00 Sewing Class	10 3:30-4:30 After School Friday: Get Artsy	11
13 10:30-30 printing appointment 4:00-5:00pm ESL	14 3:30-5:00 Tech Tuesday	15 10:30-11:00 StoryStop 6:30 -Travelogue: Silk Road	16 10:30-11:30 Story Time 12:00-30 printing appointment	17 3:30-4:30 After School Friday: Lets Lego 6:00-8:00 DnD Night	18
20 LIBRARY CLOSED	21 3:30-5:00 Tech Tuesday	22 10:30-11:00 StoryStop	23 10:30-11:30 Story Time 12:00-30 printing appointment	24 Winter Carnival Friends of the Library Book Sale	25 See you at Mardi Gras Parade!
27 10:30-30 printing appointment	28 3:30-5:00 Tech Tuesday 6:30-Doing Democracy	29 10:30-11:00 StoryStop	30 10:30-11:30 Story Time 12:00-30 printing appointment	31	1 12:00-2:00pm Snowman Building Contest

SPECIAL EVENTS:

Sewing Class

Thursday, January 9th at 4:00 – 5:30pm

Learn how to make something awesome with a sewing machine! Bring your machine from home or use one of ours.

To register call Frances at (208) 850-6788.

Travelogue Series: Central Asia and the Silk Road Wednesday, January 15th at 6:30

Pete and Norma Walker take us on their video travelogue to the five Stans of Central Asia: Kazakhstan, Kyrgyzstan, Turkmenistan, Uzbekistan and Tajikistan. They traveled an ancient network of trade routes known as the Silk Road through Central Asia.

Dungeons and Dragons at the Library Friday, January 17th at 6:00

Roll the dice, fight some monsters, and make new friends! For new and experienced players alike, ages 12 and up. Register at the library today! (208)634-5522.

Friends of McCall Library Used Book Sale January, 24th - February 1st

(during normal library hours and Sundays)

Used book sale will be taking place in the McCall Public Library conference room all week!

McCall Winter Carnival January 25th – February 1st

“The Wonderful World of Mo Willems”

Look for the McCall Library float in the Winter Carnival Mardi-Gras parade on Saturday, January 25th at noon.

Snowman Building Contest

Saturday, February 1st 12:00 – 2:00

During the second weekend of Winter Carnival stop by the McCall Library for some hot cocoa, and participate in the snowman building contest out front.

Doing Democracy

Tuesday, January 28th at 6:30

The McCall Public Library partners with the local Great Decisions group for our discussion about climate change. Stop by any time this month beforehand to pick up pre-reading material.

ONGOING PROGRAMS:

ESL and After-School Tutoring ~ Mondays –3:30-5:00pm (tutoring) 4:00-5:00 (ESL) –dedicated time for ESL and homework help.

Tech Tuesday ~ Tuesdays– 3:30pm-5:00pm –Introduction to 3D printing, and play Board games with us while you wait for your print! Ages 7 and up.

3D Printing Appointment ~ Mondays and Thursdays. Sign up for 3D printing time.

Story Stop ~ Wednesdays 10:30 – 11:00 am A streamlined library story time with rhymes & games for children ages 0-3 (with adult).

Children’s Story Time ~ Thursdays 10:30- 11:30 Ages 3-5 (with adult). Preschool stories, art, and social time.

After-School Fridays ~ 3:30am-4:30pm– Every Friday we will have a special school-aged kids program. First Friday - STEM Buddies, Second Friday-Get Artsy, Third Friday-Let’s Lego, Fourth Friday-Makerspace.

Memo



To: City Council
From: Kurt Wolf, Parks and Recreation Director
CC: Anette Spickard, City Manager
Date: 12/24/2019
Re: Monthly Department Report – December 2019

1. Fall & Winter Rec Program Updates & Registrations:

Winter Programs:

No School Fun Days: December (FULL) and January (6 spots available). Program is still being very well received and appreciated.

Elementary Basketball: The final games were played Saturday, December 21. Tara sent out program surveys to all parents; here are some of the responses:

- Loved starting earlier in the year and combining ages. Helped to be more balanced against the teams we played against.
- The opportunity!! Just having the program at such a great cost is pretty awesome! And the refs in McCall did a great job of letting the kids play while still making some calls. Well done!!
- The only thing that was a struggle was the communication in regards to gym availability. It all worked out in the end and the kids had the chance to learn a team sport.
- Practices are a little late at night when they aren't done until 8pm.
- I loved having practices in Donnelly. I think the coaching was great this year.
- Having youth basketball during November and December made an already busy time of year even busier, especially on weekends. I know it avoided nasty weather that often comes after the new year, but we preferred the season starting in January.
- McCall needs another gym space. It is a burden to the schools for Parks and Rec to always use their facilities. I guess if that means we pay double to either build something or use Elk Creek then we do.

Survey Satisfaction Results

Agree	71.4 %	10
Disagree	0.0 %	0
Partial	28.6 %	4

Winter 2019 Photo Contest: The last time the department hosted a photo contest was winter 2017. With the slowing down of the recreation youth sports program, staff thought it would be nice to pick up the contest again. Photographers must sign up online, for free, but most importantly check the box that the City of McCall may use their photos for marketing, etc. Winners will be anonymously by City staff and be awarded a printed version of their winning photo. The 5 categories will include: Hometown Pride, Generations, Parks and Recreation, Night Lights, Pets and Water.

2. Special Events:

Wrap it Up: This pop-up program was supposed to be an opportunity for folks to enjoy a social gathering while wrapping gifts for the upcoming holidays. Ribbon was donated by the McCall Auxiliary Thrift Store. Staff purchased wrapping supplies (paper, tape, bows) at half price from thrift stores and local shops. Despite the advertising efforts, only 4 people showed up (2 who just happen to show up at Banyan's for dinner that evening). More advertising will be done to promote a similar event next year.

3. Parks Overview and Staffing:

New staff on the Parks side have adjusted well to their respective positions and have brought great strengths and skill sets to the department.

Facility planning is underway for a possible relocation of the Parks department in conjunction with the proposed Library project. Staff continues to meet with the Architect, and meetings with the State Historic Preservation Office (SHPO) and the Museum Board have been productive and positive.

Staff are currently working with the Public Works Streets Operators and local businesses on the coordination of downtown snow removal. Storms continue to be friendly and have made this operational transition smooth and successful to date. The program will continue to be analyzed and adjusted to provide the best possible results as we better understand the operation and challenges. Comments and conversations to date have been positive and constructive.

Parks & Rec Director Kurt Wolf is working with staff on conceptual design work for both the playground replacement and facility improvements at Brown Park. Design work and drawings will be done in-house with engineering contracted out in February or March. Phase I (Playground Replacement) is scheduled for construction in spring of 2020.

4. Christmas Tree Recycling Program:

The department is offering a free disposal drop off point next to the Annex Building Parks shop (next to the Library) where staff will chip holiday trees to be used in landscaping next spring. Trees are piling up and program seems to be appreciated and has required very little staff time to manage and run.

5. Miscellaneous:

Library/City Hall Plaza: Parks & Rec Director Wolf is working with two local landscape designers, Pavla Clouser & Gusty Laidlaw (who are donating their time to the project), to develop landscape concepts for the plaza interface between the proposed Library and City Hall. Completion of this work should be substantially complete by early January so that the Library design team can develop accurate cost estimates in advance of the bond measure.

Re-Locating Friends of the Library Storage: Parks staff assisted in moving the Friends of the Library's stored books to their new location which has freed up significant space in the Parks shop to accommodate

years of growth and new equipment. It has also made for a safer, more comfortable break room space within the shop area.

City Christmas Tree: The tree lighting event was fun and well attended and feedback on the new lights has been overwhelmingly positive.



Memo



To: City Council
From: Justin Williams, Police Chief
CC: Anette Spickard, City Manager
Date: 1/2/2020
Re: Monthly Department Report – December 2019

1. Personnel Changes

The McCall Police Department is currently recruiting for Patrol Officers. Applications will be accepted until the positions are filled. Two applicants for patrol officer have been dismissed from the hiring process. The background for the code enforcement applicant is continuing.

2. Grant Update:

The McCall Police Department, Idaho Department of Transportation, and McCall IT Staff have completed SWET system software installation. Officers are in testing phase and expect to begin issuing e-tickets and warnings in early 2020.

The McCall Police Department continues to work the Idaho Transportation Department's Traffic Enforcement Grants as they are announced. Each grant period focus's different driving behaviors or issues such as aggressive driving, seat belt use, and DUI. The periods and focus areas are designed to make our roads safer and save lives.

3. Community Events:

The McCall Police Department continues to accept unwanted or expired prescription and over the counter medications Monday – Friday 8:00 a.m. – 5:00 p.m. excluding holidays.

4. Calls for Service:

<u>Date</u>	<u>Time</u>	<u>Nature of Call</u>
12/01/2019	08:38	SLIDE OFF
12/01/2019	15:01	ACCIDENT PD
12/01/2019	21:10	INTOXICATED SUBJECT
12/01/2019	23:35	THEFT PETIT
12/02/2019	03:01	ORDINANCE VIOLATION - MCCALL
12/02/2019	03:03	ORDINANCE VIOLATION - MCCALL

<u>Date</u>	<u>Time</u>	<u>Nature of Call</u>
12/02/2019	03:55	ORDINANCE VIOLATION - MCCALL
12/02/2019	03:55	ORDINANCE VIOLATION - MCCALL
12/02/2019	04:00	ORDINANCE VIOLATION - MCCALL
12/02/2019	04:13	ORDINANCE VIOLATION - MCCALL
12/02/2019	04:13	ORDINANCE VIOLATION - MCCALL
12/02/2019	04:18	ORDINANCE VIOLATION - MCCALL
12/02/2019	05:53	ORDINANCE VIOLATION - MCCALL
12/02/2019	07:13	ORDINANCE VIOLATION - MCCALL
12/02/2019	15:05	ACCIDENT H & R
12/02/2019	20:11	THEFT PETIT
12/03/2019	10:23	MEDICAL
12/03/2019	10:35	911 HANG UP/MISDIAL
12/03/2019	11:13	SUSPICIOUS CIRCUMSTANCE
12/03/2019	11:09	NARCOTICS VIOLATION
12/03/2019	13:31	THEFT GRAND
12/03/2019	15:16	SUSPICIOUS CIRCUMSTANCE
12/03/2019	15:30	ORDINANCE VIOLATION - MCCALL
12/03/2019	15:49	CIVIL STANDBY
12/03/2019	16:05	VIN INSPECTION
12/03/2019	17:58	PROPERTY FOUND
12/03/2019	21:44	911 HANG UP/MISDIAL
12/04/2019	11:27	PARKING COMPLAINT
12/04/2019	11:34	PROPERTY LOST
12/04/2019	11:46	CHILD ABUSE
12/04/2019	12:26	ORDINANCE VIOLATION - MCCALL
12/04/2019	13:32	SUSPICIOUS CIRCUMSTANCE
12/05/2019	06:51	911 HANG UP/MISDIAL
12/05/2019	08:43	WARRANT
12/05/2019	09:19	PARKING COMPLAINT
12/05/2019	14:02	FRAUD
12/05/2019	17:44	ALARM BUSINESS
12/06/2019	10:05	INTOXICATED SUBJECT
12/06/2019	10:16	ILLEGAL DUMPING
12/06/2019	15:29	SUSPICIOUS CIRCUMSTANCE
12/06/2019	15:23	911 HANG UP/MISDIAL
12/06/2019	15:32	ALARM BUSINESS
12/06/2019	16:47	CIVIL MATTER
12/06/2019	20:31	SUSPICIOUS CIRCUMSTANCE
12/07/2019	00:40	DOMESTIC
12/07/2019	10:46	DISTURB THE PEACE
12/07/2019	20:14	911 HANG UP/MISDIAL
12/08/2019	11:35	911 HANG UP/MISDIAL
12/08/2019	12:17	OPEN DOOR
12/08/2019	12:49	ACCIDENT PD
12/08/2019	19:03	ALARM RESIDENCE

<u>Date</u>	<u>Time</u>	<u>Nature of Call</u>
-------------	-------------	-----------------------

12/08/2019	20:26	DOMESTIC
12/08/2019	23:03	911 HANG UP/MISDIAL
12/09/2019	10:08	SEX OFFENSE
12/09/2019	11:06	WELFARE CHECK
12/09/2019	11:16	PROPERTY DAMAGE
12/09/2019	12:16	PROPERTY FOUND
12/09/2019	15:00	911 HANG UP/MISDIAL
12/09/2019	21:42	WELFARE CHECK
12/10/2019	10:23	911 HANG UP/MISDIAL
12/10/2019	18:32	ABANDONED VEHICLE
12/11/2019	00:49	ALARM BUSINESS
12/11/2019	09:07	ACCIDENT PD
12/11/2019	11:45	ORDINANCE VIOLATION - MCCALL
12/11/2019	13:52	911 HANG UP/MISDIAL
12/11/2019	15:36	911 HANG UP/MISDIAL
12/11/2019	16:51	CIVIL MATTER
12/11/2019	23:51	ANIMAL COMPLAINT
12/12/2019	02:14	ORDINANCE VIOLATION - MCCALL
12/12/2019	02:15	ORDINANCE VIOLATION - MCCALL
12/12/2019	02:16	ORDINANCE VIOLATION - MCCALL
12/12/2019	05:44	ORDINANCE VIOLATION - MCCALL
12/12/2019	07:56	ORDINANCE VIOLATION - MCCALL
12/12/2019	11:11	911 HANG UP/MISDIAL
12/12/2019	16:17	UNLAWFUL ENTRY
12/12/2019	22:08	MEDICAL
12/13/2019	02:34	ORDINANCE VIOLATION - MCCALL
12/13/2019	03:17	BATTERY
12/13/2019	04:58	ORDINANCE VIOLATION - MCCALL
12/13/2019	05:33	ORDINANCE VIOLATION - MCCALL
12/13/2019	06:46	ORDINANCE VIOLATION - MCCALL
12/13/2019	07:46	TRAFFIC HAZARD
12/13/2019	07:56	ORDINANCE VIOLATION - MCCALL
12/13/2019	08:08	TRAFFIC COMPLAINT
12/13/2019	09:34	CIVIL MATTER
12/13/2019	15:13	FORGERY
12/13/2019	18:30	REQUEST ASSISTANCE
12/14/2019	01:04	DOMESTIC
12/14/2019	16:39	BURGLARY VEHICLE
12/14/2019	16:57	911 HANG UP/MISDIAL
12/14/2019	23:00	MEDICAL
12/15/2019	00:17	DUI
12/15/2019	02:15	DUI
12/15/2019	08:00	911 HANG UP/MISDIAL
12/15/2019	12:56	PARKING COMPLAINT
<u>Date</u>	<u>Time</u>	<u>Nature of Call</u>
12/15/2019	16:03	WELFARE CHECK
12/15/2019	16:17	SUSPICIOUS CIRCUMSTANCE
12/15/2019	17:27	OPEN DOOR

12/16/2019	09:42	911 HANG UP/MISDIAL
12/16/2019	10:09	PROTECTION ORDER VIOLATION
12/16/2019	10:41	PROPERTY FOUND
12/16/2019	10:51	MOTORIST ASSIST
12/16/2019	11:27	ACCIDENT PD
12/16/2019	13:02	ACCIDENT PD
12/16/2019	16:10	911 HANG UP/MISDIAL
12/16/2019	18:29	911 HANG UP/MISDIAL
12/16/2019	19:10	SUSPICIOUS CIRCUMSTANCE
12/17/2019	08:00	ORDINANCE VIOLATION - MCCALL
12/17/2019	09:04	PROPERTY FOUND
12/17/2019	11:27	VIN INSPECTION
12/17/2019	16:00	WELFARE CHECK
12/17/2019	16:01	PROPERTY LOST
12/17/2019	20:52	ABANDONED VEHICLE
12/18/2019	10:16	ABANDONED VEHICLE
12/18/2019	10:48	PARKING COMPLAINT
12/18/2019	16:10	PROPERTY LOST
12/18/2019	17:43	ALARM RESIDENCE
12/18/2019	18:37	DUI
12/18/2019	21:10	REQUEST ASSISTANCE
12/18/2019	23:06	911 HANG UP/MISDIAL
12/19/2019	06:22	TRAFFIC HAZARD
12/19/2019	16:52	ANIMAL LOST
12/19/2019	18:12	ACCIDENT PI
12/19/2019	18:18	WELFARE CHECK
12/19/2019	18:16	911 HANG UP/MISDIAL
12/19/2019	18:47	SLIDE OFF
12/19/2019	19:13	WARRANT
12/19/2019	19:29	911 HANG UP/MISDIAL
12/20/2019	02:12	ORDINANCE VIOLATION - MCCALL
12/20/2019	02:11	ORDINANCE VIOLATION - MCCALL
12/20/2019	02:20	ORDINANCE VIOLATION - MCCALL
12/20/2019	03:06	ORDINANCE VIOLATION - MCCALL
12/20/2019	04:14	ORDINANCE VIOLATION - MCCALL
12/20/2019	04:35	ORDINANCE VIOLATION - MCCALL
12/20/2019	04:36	ORDINANCE VIOLATION - MCCALL
12/20/2019	04:49	ORDINANCE VIOLATION - MCCALL
12/20/2019	06:01	ORDINANCE VIOLATION - MCCALL
12/20/2019	07:55	PARKING COMPLAINT
12/20/2019	11:48	UNLAWFUL ENTRY
12/20/2019	12:39	ALARM RESIDENCE
<u>Date</u>	<u>Time</u>	<u>Nature of Call</u>
12/20/2019	09:43	ANIMAL LOST
12/20/2019	13:46	CIVIL STANDBY
12/20/2019	17:20	PROPERTY FOUND
12/21/2019	08:57	ALARM BUSINESS
12/21/2019	09:00	SUSPICIOUS CIRCUMSTANCE

12/21/2019	16:35	HAZARD
12/21/2019	18:06	PROWLER
12/22/2019	01:33	DUI
12/22/2019	09:35	911 HANG UP/MISDIAL
12/22/2019	10:32	BURGLARY VEHICLE
12/22/2019	13:53	ACCIDENT PD
12/22/2019	17:04	HAZARD
12/23/2019	07:02	TRAFFIC COMPLAINT
12/23/2019	09:52	ACCIDENT PI
12/23/2019	12:01	ANIMAL COMPLAINT
12/23/2019	13:35	ACCIDENT PD
12/23/2019	14:23	EXTRA PATROL
12/23/2019	15:07	TRESPASS
12/23/2019	15:36	POSSESSION - CONT SUBSTANCE
12/25/2019	17:48	TRAFFIC COMPLAINT
12/25/2019	22:13	FIRE CALL
12/26/2019	00:43	911 HANG UP/MISDIAL
12/26/2019	09:02	PROPERTY FOUND
12/11/2019	13:55	ORDINANCE VIOLATION - MCCALL
12/26/2019	12:53	TRAFFIC COMPLAINT
12/26/2019	14:15	PROBATION SEARCH/ASSIST
12/26/2019	17:18	TRAFFIC HAZARD
12/26/2019	18:45	MOTORIST ASSIST
12/26/2019	19:11	FIRE CALL
12/26/2019	19:31	BURGLARY RESIDENCE
12/26/2019	19:37	REQUEST ASSISTANCE
12/26/2019	22:36	911 HANG UP/MISDIAL
12/27/2019	03:14	DISTURB THE PEACE
12/27/2019	10:31	PROBATION SEARCH/ASSIST
12/27/2019	14:08	911 HANG UP/MISDIAL
12/27/2019	19:37	911 HANG UP/MISDIAL
12/27/2019	20:24	SUSPICIOUS CIRCUMSTANCE
12/27/2019	21:18	SUICIDAL SUBJECT
12/28/2019	09:28	ACCIDENT PD
12/28/2019	10:22	911 HANG UP/MISDIAL
12/28/2019	11:04	ORDINANCE VIOLATION - MCCALL
12/28/2019	13:55	ACCIDENT PI
12/28/2019	16:21	TRAFFIC COMPLAINT
12/28/2019	19:03	911 HANG UP/MISDIAL
12/28/2019	21:42	ANIMAL FOUND
<u>Date</u>	<u>Time</u>	<u>Nature of Call</u>
12/29/2019	02:49	DUI
12/29/2019	10:17	911 HANG UP/MISDIAL
12/29/2019	10:40	911 HANG UP/MISDIAL
12/29/2019	12:58	SUSPICIOUS CIRCUMSTANCE
12/29/2019	18:58	ACCIDENT PI
12/29/2019	20:35	SUSPICIOUS CIRCUMSTANCE
12/30/2019	00:43	REQUEST ASSISTANCE

12/30/2019	05:49	ALARM BUSINESS
12/30/2019	06:08	ACCIDENT PD
12/30/2019	10:30	WELFARE CHECK
12/30/2019	11:56	AGENCY ASSIST
12/30/2019	13:36	FRAUD
12/30/2019	15:54	COUNTERFEITING
12/30/2019	18:15	ACCIDENT PI
12/30/2019	23:29	DUI
12/31/2019	01:13	REQUEST ASSISTANCE
12/31/2019	08:29	PROBATION SEARCH/ASSIST
12/31/2019	12:44	ACCIDENT PD
12/31/2019	14:19	PROPERTY LOST
12/31/2019	15:15	911 HANG UP/MISDIAL
12/31/2019	15:32	ACCIDENT PD
12/31/2019	15:46	ACCIDENT PD
12/31/2019	18:24	INTOXICATED SUBJECT
12/31/2019	18:36	911 HANG UP/MISDIAL
12/31/2019	19:20	FIRE CALL
12/31/2019	21:37	ORDINANCE VIOLATION - MCCALL
12/31/2019	22:00	SLIDE OFF
12/31/2019	22:54	INTOXICATED SUBJECT

Total Calls for Service 213

Memo



To: City Council
From: Nathan Stewart, Public Works Director
CC: Anette Spickard, City Manager
Date: 12/31/19
Re: Monthly Department Report – December 2019

ADMINISTRATION/ENGINEERING

1. Development Engineering Reviews:

Review coordination of land use applications with the City Planner, and engineering review of construction plans including Broken Ridge, Agate Street Water Line, Valley Land Co-op (Krahn & Hwy. 55), and numerous projects for residential parcels. Payette Lakes Recreational Water & Sewer District (PLRWSD) Headworks Building Project, Broken Timber, Thompson Place, St. Luke's Hospital, May Hardware, and McCall Valley Storage Condos have recently been approved.

2. Downtown Core Reconstruction:

Phase 1B: Construction activities ended on 12/9/19. Sunroc will restart construction in Spring 2020, weather permitting. It is anticipated there is 6-8 weeks of construction work remaining next year.

Phase 2A: Knife River completed final, temporary paving on Park Street and Veterans Alley in early December. Project substantial completion was obtained on 12/10/19 and final completion by the end of the month.

Phase 2B: Horrocks and Public Works staff have been completing an extensive review and revision of the final design plans, including the city campus driveway and improvements in front of City Hall (between the future sidewalk and building). Invitation to bid is tentatively scheduled for 1/9/20.

Phase 3 Transportation Alternatives Grant: Economic Development Planner, Horrocks and Public Works staff are finalizing the ~\$500,000 grant application to help fund sidewalk infrastructure for this phase due at the end of December.

3. PW Facility Master Plan:

Horrocks/CRSA Architecture and the Public Works Director presented to the City Council on 12/20 the current status of the plan development. Immediate life safety, short term, and long-term lists of prioritized improvement projects and estimated costs were discussed.

4. SH-55/Deinhard-Boydston Lane Corridor Study:

Public Works and Idaho Transportation Department (ITD) D3 staff have finalized the cooperative agreement that identifies cost sharing responsibilities for the Corridor Exchange Feasibility Study (to be completed by Horrocks Engineers). Agreement and study scope of work has been presented to City Council.

5. Jasper Water Line Phase 2:

Currently reviewing project construction documents. Invitation to bid is anticipated in early to mid-January.

STREETS:

1. **Snow Removal:** Streets staff plowed 5 snow events. Total snow accumulation for December was 22.5 inches.
2. **ROW Maintenance:** Continue clearing brush related to plow obstructions.
3. **Winter Storm Water Maintenance:** As time allows, Street staff is clearing snow and ice away from storm water inlets primarily around the curb lines.
4. **Emergency Call Outs:** No emergency call outs for the month of December. Some of this is due to on-call staff being able to provide weekend winter road inspections and sanding on a routine basis.
5. **Snow Removal Prep:** Street staff is in the process of training newly hired staff members how to plow snow with different types of equipment.

WATER:

1. Distribution:

- a. **New Water Service:** Set meters and turned water on for 5 new residential customers.
- b. **Emergency Calls:** Responded to 6 emergency water shut offs during the month (300 McBride St #1, 267 Rio Vista Blvd., 910 Evergreen Dr., 1620 E. Lake St., 212 W. Lake St., 331 Mather Rd.).
- c. **Normal Call Outs:** 13 requests to turn water on/off, 3 possible leaks, checked 1 resident for high usage requests from Utility Billing, 3 Customer Repairs.
- d. **Digline Requests:** Responded to 8 dig line locates – 3 priority & 2 emergencies.
- e. **ECR/MXU Replacement:** Replaced 5 ECR's and 1 MXU that were not working correctly.
- f. **Valve Repairs:** Repaired 1 control valve that was not working.

2. Treatment:

- a. **Legacy Pump Station:** Staff is continuing to work with SPF Engineering for planning and prioritizing the immediate needs for the pump station. Working with Parks Department to stabilize the roof in the generator room.
- b. **Fall Maintenance:** Staff continues with fall/winter maintenance activities at the Water Treatment Plant.

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 20-001
Meeting Date January 9, 2020**

AGENDA ITEM INFORMATION

SUBJECT: <i>Request to Approve the Agreement for Services with West Central Mountains Economic Development Council</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager		
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	\$4500	Parks and Recreation		
FUNDING SOURCE:	FY20 CEDD budget: 10-48-150-325	Airport		
		Library		
TIMELINE:	By December 31, 2020	Information Systems		
		Eco Devo Planner		Originator

SUMMARY STATEMENT:

The West Central Mountains Economic Development Council (WCMEDC) is requesting \$4500 to provide the following economic development services to the City of McCall:

1. Partial sponsorship of the 2020 West Central Mountains Economic Development Summit: \$2500.00; and
2. Coordination and participation in meetings with not less than twenty (20) business and/or property owners within McCall’s downtown Opportunity Zone to share information about local and state redevelopment incentives and to assess redevelopment opportunities: \$500; and
3. Inventory and analysis of existing and planned facilities within the region to support and define facility opportunities for, and limitations to, provision of continuing and technical education and training programs: \$1000; and
4. Coordination and facilitation of not less than one (1) meeting of regional housing partners including, but not limited to, finance professionals, stakeholders, developers and representatives from local jurisdictions to further regional collaborative efforts to provide local housing: \$500.

The scope of work is proposed to be completed by December 31, 2020. Community and Economic Development staff have reviewed and support the project proposal. The City Attorney’s office prepared the template for the attached Agreement for Services.

Also attached find a copy of the WCMEDC services proposal, 2019 year in review, and 2020 Strategic Plan. Andrew Mentzer, WCMEDC Executive Director, will present a summary of these items.

RECOMMENDED ACTION:

Approve the West Central Mountains Economic Development Council Agreement for Services and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

AGREEMENT FOR SERVICES
Between
West Central Mountains Economic Development Council
&
The City of McCall, Idaho

THIS AGREEMENT FOR SERVICES is between the CITY OF McCALL, IDAHO (hereinafter “McCall”) and the WEST CENTRAL MOUNTAINS ECONOMIC DEVELOPMENT COUNCIL (hereinafter “WCMEDC”).

WHEREAS, McCall’s comprehensive plan calls for a robust effort to expand workforce and business development resources that will help employers succeed; and

WHEREAS, WCMEDC focuses on workforce and business development, including business retention and attraction, career and technical education training at the high school and community levels, and support for workforce housing; and

NOW, THEREFORE, McCall hereby contracts with WCMEDC in a collaborative project to achieve workforce development and small business education upon the following terms and conditions, to-wit:

1. RECITALS: The above recitals are hereby incorporated into and made a part of this agreement.
2. TERM: This Agreement will commence upon its effective date and continue through the conclusion of the activities conducted by WCMEDC as set out below.
3. RESPONSIBILITIES OF WCMEDC: It is understood and agreed that WCMEDC will provide to McCall the following:
 - a. Partial sponsorship of the 2020 West Central Mountains Economic Development Summit that convenes business owners and regional stakeholders to address economic development challenges and opportunities and expand knowledge and resources bases through expert presenter engagements. The 2020 West Central Mountains Economic Development Summit will be held on or before October 31, 2020. Upon receipt of a summary report, McCall shall pay \$2500.00; and
 - b. Coordination of, and participation in, one-on-one or group outreach meetings with not less than twenty (20) downtown McCall business and property owners, in partnership with the McCall Urban Renewal Agency and Department of Commerce to share information about local and state redevelopment incentives and to assess redevelopment opportunities. Prior to any scheduled outreach meeting, WCMEDC shall provide City of McCall with a written summary of state and local incentives for use in educational materials. The meetings shall be held on or before December 31, 2020. Upon receipt of a summary report, McCall shall pay \$500; and

- c. Inventory and analysis of existing and planned facilities within the region to support and define facility opportunities for, and limitations to, provision of continuing and technical education and training programs. This inventory will be completed by December 31, 2020. At its conclusion and upon receipt of a summary report, McCall shall pay WCMEDC the additional sum of \$1000.00; and
- d. Coordination and facilitation of not less than one (1) meeting of regional housing partners including, but not limited to, finance professionals, stakeholders, developers and representatives from local jurisdictions to further regional collaborative efforts to provide local housing. The meeting will be held within the City of McCall by December 31, 2020. At its conclusion and upon receipt of a summary report, McCall shall pay WCMEDC the additional sum of \$500.00.

4. LOCATION OF ACTIVITIES: If WCMEDC requests to hold any of the above-described activities on or within public property owned by McCall, McCall shall provide WCMEDC the requested space, provided it is adequate for the purposes, at no charge. If WCMEDC determines to hold the any of the above-described activities in another venue, then WCMEDC shall be responsible for the acquisition of and payment for that venue and for all other particulars associated with the renting of a facility, and McCall shall have no responsibility therefor.

5. ENTIRE AGREEMENT: The parties agree that this Agreement constitutes the entire agreement between the parties hereto.

6. SEVERABILITY: In the event any of the provisions of this Agreement shall be deemed illegal or unenforceable, such determination shall not operate to invalidate any of the remaining provisions of this Agreement.

7. ATTORNEY FEES: In the event an action is brought to enforce any of the terms or provisions of this Agreement, or enforce forfeiture thereof for default thereof by either of the parties hereto, the successful party to such action or collection shall be entitled to recover from the losing party a reasonable attorney fee, together with such other costs as may be authorized by law.

8. HEADINGS: The paragraph headings are for convenience only and are not a part of this Agreement and shall not be used in interpreting or construing this Agreement.

9. SITUS: This Agreement is established under the laws of the State of Idaho, and all questions concerning its validity and construction shall be determined under such laws.

10. BINDING EFFECT: The provisions and stipulations of this Agreement shall inure to and bind the heirs, personal representatives, assigns and successors in interest of the parties hereto.

11. EFFECTIVE DATE: The effective date of this agreement is January 9, 2020.

IN WITNESS WHEREOF, the parties execute this Agreement this ____ day of _____, 2020.

CITY OF MCCALL, IDAHO

By:

_____, Mayor

Attest:

BessieJo Wagner, City Clerk

“McCALL”

**WEST CENTRAL MOUNTAINS ECONOMIC
DEVELOPMENT COUNCIL**

By: _____

Its: _____

“WCMEDC”



WEST CENTRAL MOUNTAINS
ECONOMIC DEVELOPMENT COUNCIL
Valley County · Cascade · Donnelly · McCall · Meadows Valley

11/13/19 DRAFT

WCMEDC 2020 Contract Request, City of McCall

History/Evolution: In 2017, WCMEDC worked with the City of McCall to create the West Central Mountains Economic Development and Online Education Portal--a resource for local people to more readily access tools to enhance their personal, professional and educational capacity. In 2018, WCMEDC worked with the City on a significant research project to shore up our workforce development challenges as a region through a gap analysis alongside the Idaho Policy Institute, that identified the difference between what students want to do after they graduate and what industry needs them to do. We also hosted an Apprenticeship fair with our partners at the Idaho Dept. of Labor. In 2019, we coordinated a pre-apprenticeship program in culinary arts, two community trainings and provided a sponsorship opportunity for the City at the West Central Mountains Economic Summit. All of these items advance the work the City has done with it's strategic plan.

2020 Funding Request: \$4,500.00

Proposed Scope/Deliverables: In 2020, we propose the following deliverables to continue the successes we've seen thus far:

- 2020 Economic Summit sponsorship--\$2,500
- Assist staff with targeted business redevelopment and attraction outreach for revitalized downtown--\$500
- Inventory analysis of civic campus facilities that can be utilized for career and technical and community education, regionally--\$1000
- Housing planning and coordination with developers and investors for additional projects in McCall--\$500

Summit Sponsorship: The 2020 West Central Mountains Economic Summit is the biggest opportunity of the year to bring regional stakeholders around the same table to address the challenges of the day. This event is an opportunity for the City to engage in regional conversations, advance programming within the community and expand knowledge and resource bases through our expert presenter engagements. Includes registration for up to ten

attendees, including lunch, a high profile sponsorship acknowledgment in the summit program, logo slide or commercial on the main event screen, City banner displayed and acknowledgement on our website. We also welcome your insights on the summit agenda to ensure we are keeping the themes and topics for this event fresh and relevant each year. Monies would be used for production of the event, to include marketing, facility fees, catering fees, speaker fees and other necessary costs to produce this event.

Downtown Revitalization: Alongside partners from the Idaho Department of Commerce, SBA and USDA Rural Development, WCMEDC will assist the City with outreach to business and building owners throughout the downtown core to promote redevelopment and private investment in the downtown core. With the City's \$9mm investment in infrastructure, 2020 presents a great opportunity to bring additional private investment to town for new projects. These dollars will advance the city's comprehensive plan vision and economic prosperity for residents. Deliverables include:

1. Assist staff with the creation of a leave-behind collateral piece that communicates the opportunity for capital investment in downtown. Printing and design costs will be borne by the City.
2. Working with staff, meet with not less than 20 business or building owners to explore their plans and opportunities in downtown McCall. Share with them the available state and local incentives, to include Opportunity Zones, Property Tax Exemption and other options for incentives and finance.
3. Produce a final report with potential leads for investment, time frames and likelihood of investment so the City can plan for additional growth.

Training Facilities: WCMEDC will advance the existing work that has been completed in the workforce and community education spaces in recent years through an analysis of potential facilities that can be utilized by the public, or through partnerships, for trainings and delivery of programming. With the proposed new Library and Ponderosa Center in the pipeline, we believe this effort will help the community to better understand the current and future utilization and needs as the community grows and prospers. This report will include square footage, location, parking, amenities and hours of operation, among other unique variables. It will be regional in nature and will level set our opportunities and limitations for education and programming at the community level.

Housing: Per the request of City Council, WCMEDC will assist staff with facilitation of discussions with the community, finance professionals, stakeholders and developers to continue to advance housing projects on a regional basis. We will leverage our robust employee cost and housing product database, as well as McCall's Housing Strategy, Urban Renewal Districts and state and federal resources to try to bring additional projects to the table. Deliverables include convening at least one major meeting with regional players and meaningful follow up on project goals and opportunities.



WEST CENTRAL MOUNTAINS

ECONOMIC DEVELOPMENT COUNCIL

Valley County • Cascade • Donnelly • McCall • Meadows Valley

Economic snapshot:

- \$1.3b in CapEx in the pipeline
- Population growth: 10% 2010-2018
- Employment growth: 26% 2013-2018 (highest in Idaho)
- Unemployment: 3.7%
- Average wage (per capita): \$46,550
- Top employment sectors:
 - Government
 - Leisure/hospitality

Partners:

- Idaho Commerce
- Valley County
- Adams County
- Cities: Cascade, Donnelly, McCall, New Meadows
- Chambers: McCall, Donnelly, Cascade
- Idaho SBDC & SBA
- Dept. of Labor
- USDA-RD
- Bureau of Reclamation
- Nonprofits
- National Parks Service

Research:

- Workforce Development: In 2019 we completed a robust research project focused on identifying what our “low hanging fruit” opportunities look like for regional training and education delivery. Through these efforts, alongside the Idaho Policy Institute and BSU Master of Public Administration program, we have created a template for a regional Career and Technical School (CTS), provided data to the Cascade School District for

their plan to hire a CTE instructor in agricultural education, expanded upon registered apprenticeship opportunities across the area, and are now working with Boise State University on a beta program for 2020 to deliver significant extended studies and career and degree paths locally.

- Housing: Through the summer and fall months, we surveyed over 600 employees in every community and sector across the region. This data is the road map for our regional housing initiative, which has produced benefits to several developers who are working on affordable housing projects in Cascade, Donnelly and McCall. We now know what to build, where to build it and at what price point. We know our strategic headwinds and opportunities and have a robust dataset to guide projects toward successful outcomes.

Grants:

- Yellowpine: GEM grant for \$39,385
- North Lake: GEM grant for \$50,000
- EDPro: Commerce grant for \$30,000
- NPS: National Parks grant for technical assistance

Trainings/Workshops/Summits:

- Broadband conference in May--70 attendees which has led to meaningful expansion of fiber programming regionally and has been in lockstep with the City of McCall's community fiber network.
- Business planning 101 training with Small Business Development Center in April--12 attendees, several businesses plans or expansions generated.
- Nonprofit conference with Idaho Community Foundation in April--34 attendees, led to establishment of CUB McCall facility.
- Economic Summit in October with 124 attendees--produced feedback loop for 2020 planning and regional collaboration between and among industries and communities.

PR:

- We saw regular press in 2019 with dozens of stories covering our work in the Star News, Idaho Business Review, BoiseDev, KTVB, Idaho Magazine and several others.

Business Attraction Partnerships and Alliances:

- Cascade Bridge to Bridge
- Packer John recreation master planning
- Geothermal working group in Cascade
- Regional food systems coordination with WCM Food Coalition
- McCall downtown revitalization/redevelopment
- Opportunity Zones

Business Retention/Expansion:

- 109 business visits
- Lots of interest in Opportunity Zones

- Lots of interest in property tax exemption
- Limited interest in tax incentives
- Significant interest in SBDC/SBA/SCORE offerings for entrepreneurs
- Significant interest in financing opportunities through USDA/SBA

Infrastructure:

- Broadband--McCall/regional plan to build out fiber infrastructure or implement community fiber platforms. May 17th fiber conference was the lead discussion on this effort. There are additional regional discussions in the pipeline for 2020.
- Yellowpine--Repair of community water system--project management and troubleshooting of repair with the Water Users Association and Idaho Rural Water Association. Should be completed by May of 2020.
- North Lake Recreational Sewer and Water District--Retrofit of existing facility to receive regional septage waste. Should be complete by Summer 2020.
- Recycling--Working with the McCall Chamber Strategic Initiatives committee to move the needle on regional recycling and waste reduction. Working teams and tactics identified. Need to launch a master plan and process alongside partners.

Pathways:

- IMBA singletrack sidewalks study--completed community outreach and drafted Valley County ordinance to allow for construction of trails in county ROW
- Donnelly town to lake flyway--Assisted with grants and outreach planning
- Crown Point opportunity--Assisted with planning and outreach
- Fish Lake opportunity--Working with stakeholders and agencies
- Cascade ADV biking--Completed model and handed off to Peppershock Media and the Cascade Chamber
- Packer John State Park regional planning--planning underway winter 2020.
- National Parks Service--awaiting official letter of successful grant but meetings already scheduled.
- Bridge to Bridge--connected with UI Extension for ripple mapping exercise. WCMEDC will remain an engaged partner in this effort.
- Weiser River Trail--working on grants for feasibility to construct 2 new miles of trail into New Meadows.

Workforce Development:

- Culinary training in April--16 enrolees, 14 graduates, 7 placed in jobs. Partnership with the City of McCall, Labor, UI Extension.
- BSU extended studies--working towards offering programming in 2020 with Valley County as one of 3 beta markets. This outcome will largely be driven by our data and research to date.
- Assisted Labor with program implementation for apprenticeships and outreach
- CTE instructor in Cascade--generated from Gap analysis data
- MDSD strategic planning assistance via data and research/programming



WEST CENTRAL MOUNTAINS

ECONOMIC DEVELOPMENT COUNCIL

Valley County · Cascade · Donnelly · McCall · Meadows Valley

2019 PLAN: <https://wcmcdc.org/wp-content/uploads/2019/01/2019-Work-Plan-2.pdf>

2020 STRATEGIC FRAMEWORK/DELIVERABLES:

- **PATHWAYS:**
 - Regional pathways and conservation coordination and facilitation (LONG TERM), complete with a recreation workshop (with National Parks Service)
 - Packer John State park master planning--coordinate with Scenic Byways for grants
 - Regional recreation-transportation-pathways grants coordination for current projects (SHORT TERM): Idaho Walk Bike Alliance, NPS, local partners
 - VAPP transportation committee--EDC working on non-motorized and Delta James will facilitate motorized efforts
- **WORKFORCE DEVELOPMENT:**
 - Co-working space in McCall--partnerships and business incubation
 - Mapping and branding of spaces for co-working
 - All libraries
 - Explore additional location in New Meadows
 - WD next steps and mapping: CTE, WD, CTS, Community Ed, Extended Studies, etc--map it all out and set resources and processes
 - Coordinate partnership for BSU extended studies development
- **SCENIC BYWAYS:**
 - Scaling up our resources for scenic byways
 - Tie in to the recreation workshop in the spring
 - Define long range goals for byways subcommittee

- INFRASTRUCTURE/COMMUNITY:
 - Create a regional game plan for broadband in the vein of McCall's effort, accounting for the state taskforce's recommendations--next steps and resources, following the 2020 legislative session and the state hiring a new broadband office administrator
 - Assist with cultural and arts SWOT with Idaho Commission for the Arts
 - Build a database of civic campus properties that could be used for community events and workforce training (McCall 2020 contract component)--Include GIS component and web asset where available
 - Promoting said databases and getting the word out about our housing data
 - Recycling partnership effort with retailers and government--McCall Area Chamber
- BUSINESS ATTRACTION AND BUSINESS RETENTION:
 - Building a database of available property to go with the incentives matrix--GEM State prospector--attend MCAR Spring Luncheon
 - BRE/Business attraction (Commerce grant requirement); 50-100 business target: Strategic business attraction: clusters, recreation, natural resources, healthcare, entrepreneurship based on data
 - Opportunity Zone stakeholder meetings and outreach (City of McCall contract; Donnelly and New Meadows options as well)
- TRAININGS:
 - 2 local SBDC/SBA trainings alongside partners
 - Culinary training 2.0 in Cascade
 - Association of general contractors construction pre-apprenticeship
- GRANT WRITING:
 - Weiser River Trail feasibility
 - EDPro
 - USDA Rural Development
 - Private/corporate foundation
 - Gem grant administration for Yellowpine and North Lake
- TRANSPORTATION:
 - Speed limit revisions in Cascade and Donnelly
 - Parking and wayfinding in Cascade
- ADMINISTRATION:
 - Marketing/PR--promote programs and partnerships as needed, along with general branding of WCMEDC
 - Economic Summit 2020--Shore Lodge or Tamarack
 - REDI CEDS work for region 3 economic development district re-establishment: January and March meetings, plus data collection and work with Western Alliance (survey creation, etc.)
- MCCALL 2020 CONTRACT:
 - Economic summit sponsorship

- Revitalization outreach with property owners, developers and businesses downtown--working alongside Commerce and partners
- Housing workshop with developers and stakeholders
- Civic campus analysis for CTE regionally

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-014
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION

SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
Request to Approve Conditional Use Permit CUP-19-09 for 701 Lakeside Ave – Idaho Power		Mayor / Council		
		City Manager		
		Clerk		
		Treasurer		
		Community Development	MSB	Originator
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
COST IMPACT:	N/A	Airport		
FUNDING SOURCE:	N/A	Library		
TIMELINE:	N/A	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

Conditional Use Permit application to replace an existing 56 ft. antenna with a new 79 ft. antenna adjacent to West Lake Street, a designated scenic route. The new antenna will act as a hub, which connects devices, the substation, and connects into Idaho Power’s existing communication system to feed information between substations and grid operations in Boise. The area is well screened with existing vegetation. The City Engineer has also reviewed the application and has no concerns with the project.

During the McCall Area Planning and Zoning Commission’s regularly scheduled December 10, 2019 meeting, a properly noticed public hearing was held on CUP-19-09 and the Commission unanimously recommended approval to the City Council of the Conditional Use Permit without a second public hearing, and approved the associated design review and scenic route applications.

Staff Report, Findings of Fact, and application materials are attached.

RECOMMENDED ACTION:

Approve conditional use permit application CUP-19-09 for 701 Lakeside Ave. as recommended by the McCall Area Planning and Zoning Commission and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**McCall City Council
Staff Report**

CUP-19-09

*701 Lakeside Ave.
Idaho Power Antenna*

January 9, 2020

Applicant: Idaho Power
Agent: Jeff Maffuccio
Application: Design Review, Scenic Route, and Conditional Use Permit
Zoning: Community Commercial and Scenic Route

Description

Conditional Use Permit application to replace an existing 56 ft. antenna with a new 79 ft. antenna adjacent to West Lake Street, a designated scenic route. The new antenna will act as a hub, which connects devices, the substation, and connect into Idaho Power’s existing communication system to feeds information between substations and grid operations in Boise.

The area is well screened with existing vegetation. The City Engineer has also reviewed the application and has no concerns with the project.

Code Narrative

Per MCC 3.4.02, commercial towers or antenna structures require a conditional use permit.

Per MCC 3.16.02, any commercial development requires design review.

Per MCC 3.7.031, any development within 150 ft. of W. Lake St. requires Scenic Route review.

Design Guideline Narrative

Please see the attached Findings and Conclusions document for Design Guideline analysis.

Comments

Agency –

McCall City Engineer

In an email dated November 1, 2019, the McCall City Engineer stated that he had no comments.

Payette Lakes Recreational Water and Sewer District (PLRWSD)

This application was distributed to the sewer district more than thirty (30) days prior to the December 10, 2019 McCall Area Planning and Zoning Commission meeting. In an email dated November 7, 2019, PLRWSD stated they had no comments on the application.

Central District Health Department (CDHD)

In a review letter dated October 30, 2019, CDHD stated they had no objections to the proposal.

McCall Fire

In an email on November 12, 2019, McCall Fire stated they had no comments on the application.

Public – No public comment has been received

Council Findings

The Council hereby makes the following findings:

1. The project is in general conformance with the Comprehensive Plan.
2. The project does not jeopardize the health, safety or welfare of the public.
3. The project conforms to the applicable specifications outlined in the City of McCall Design Guidelines as well as all other applicable requirements of the Zoning.

Conditions of Approval

1. This Conditional Use Permit shall be exercised within twelve (12) calendar months of the date of City Council approval.

IN RE:)
)
) **McCALL CITY COUNCIL**
IDAHO POWER ANTENNA) **FINDINGS OF FACT, CONCLUSIONS OF LAW, AND**
Conditional Use Permit) **DECISION**
)
)
Application Number:)
CUP-19-09)

FINDINGS OF FACTS

Applicant: Idaho Power

Representative(s): Jeff Maffuccio

Application: Conditional Use Permit, Design Review, and Scenic Route Review applications to replace an existing 56 ft. antenna with a new 79 ft. antenna adjacent to West Lake Street, a designated scenic route. The new antenna will act as a hub, which connects devices, the substation, and connect into Idaho Power’s existing communication system to feeds information between substations and grid operations in Boise.

Location: Tax parcel number 154 in Lot 3 of the Frost & Boydstun Subdivision situate in Section 8, T18N, R3E, B.M., City of McCall, Valley County, Idaho.

Property Address: 701 Lakeside Ave., McCall, ID

Public Notices: Newspaper: The Notice of Hearing was published in the *Star News* on November 21, 2019.

Mailing: The applicant mailed the Notice of Hearing to property owners within 300 feet on November 21, 2019.

Posting: The applicant posted the Notice of Hearing on the subject property on November 21, 2019.

- Procedural History:** During their regularly scheduled December 10, 2019 meeting, the McCall Area Planning and Zoning Commission held a properly noticed public hearing and unanimously recommended approval of the Conditional Use Permit to City Council and approved the associated design review and scenic route applications.
- Zoning:** CC – Community Commercial
- Property Size:** 69,348 sq. ft. (1.59 acres)
- Lot Coverage:** Lot coverage in the CC zone includes only structures. There is an existing control building of approximately 800 sq. ft. on the property, that provides approximately 1% coverage.
- Structure Height:** The existing antenna is 56 ft. The applicant proposes to replace it with a new 79 ft. antenna.
- Proposed/Existing Setbacks:** The minimum required setbacks in the Community Commercial Zone are 5 ft. from any street fronting property lines and 0 ft. from any interior lot lines. Both the existing and proposed antenna are setback approximately 35 ft. from the property line fronting W. Lake St., and more than 35 ft. from the easterly side property line.
- Parking Spaces:**
- Provided/Existing: No public parking spaces are provided; the property is fenced and gated to protect the public from gaining access to any high-voltage equipment on the site. Adequate parking is provided for maintenance vehicles to access the equipment; however, not permanent parking of vehicles is proposed.

Required: Parking requirements for public services facilities are not specified in the code, therefore, per MCC 3.8.06G, the Commission shall determine whether adequate parking is proposed on site.

APPROVAL STANDARDS

Title 3, Chapter 13

Conditional Use Permit

A Conditional Use permit shall be granted only if the Council finds that the use, as applied for, will:

1. **Constitute a conditional use authorized in the zone involved.** Per MCC 3.4.02, commercial towers or antenna structures require a conditional use permit.
2. **Be harmonious with and in accord with the general objectives and with any specific objectives of the comprehensive plan and/or this title.** The use is critical to Idaho power's ability to effectively serve customers with reliable electrical service, and to meet the growth and development goals of McCall's Comprehensive Plan.
3. **Be designed, constructed, operated and maintained to be harmonious and appropriate in appearance with the existing or likely character of the neighborhood, and that such use will not change the essential character of the surrounding area.** The McCall Substation includes several tall utility poles, as high as the proposed antenna; the new antenna will not change the neighborhood character or appearance of the surrounding area.
4. **Not be detrimental to the health, safety and general welfare of persons residing or working in the neighborhood of such proposed use.** The new antenna will not be detrimental to the health and safety or general welfare of persons residing or working in the vicinity.
5. **Not cause any substantially harmful environmental consequences to any land or waters within the planning jurisdiction.** The project will not cause any harmful environmental consequences

to land or water in the planning jurisdiction. The McCall City Engineer has reviewed the project and stated that he has no concerns.

6. **Not create excessive additional public cost for public facilities and services, and will not be detrimental to the economic welfare of the community.** No additional public costs are anticipated; the project will not be detrimental to the economic welfare of the community.
7. **Be served adequately by essential public facilities and services including highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer, and schools. The applicant may be required, as a condition of approval, to mitigate any deficient public service.** The site is already served by existing public facilities and services and no mitigations to these services are required.
8. **Not involve uses, activities, processes, materials, equipment or conditions of operation that will cause unreasonable production of traffic, noise, smoke, fumes, glare, odors or other forms of pollution.** The proposed antenna will not emit any noise, glare, light, or air pollution. The site is not open to the public and should not create an increase in vehicular traffic once installed.
9. **Have vehicular approaches to the property so designed as not to create a detrimental interference with traffic on surrounding public or private thoroughfares, or adversely affect the pedestrian environment.** Two existing access points from W. Lake St. will be maintained.
10. **Not result in the destruction, loss or damage of an important natural, scenic or historic feature.** No natural, historic, or scenic features will be lost or damaged due to the antenna installation.
11. **Be on a site of sufficient size to accommodate the proposed use, including the yards, open spaces, snow storage, walls, fences, parking areas, loading zones and design standards applicable.** The site meets the required lot coverage, snow storage, and other requirements of

the Community Commercial zone and therefore the site is of sufficient size to accommodate the proposed antenna.

12. Have a minimal negative economic impact on the neighborhood or surrounding community.

The project appears that it will have a minimal, if any, negative economic impact on the neighborhood and surrounding community.

DEPARTMENT/AGENCY COMMENTS

McCall City Engineer

In an email dated November 1, 2019, the McCall City Engineer stated that he had no comments.

Payette Lakes Recreational Water and Sewer District (PLRWSD)

This application was distributed to the sewer district more than thirty (30) days prior to the December 10, 2019 McCall Area Planning and Zoning Commission meeting. In an email dated November 7, 2019, PLRWSD stated they had no comments on the application.

Central District Health Department (CDHD)

In a review letter dated October 30, 2019, CDHD stated they had no objections to the proposal.

McCall Fire

In an email on November 12, 2019, McCall Fire stated they had no comments on the application.

CONCLUSIONS OF LAW

1. The City of McCall has provided for the processing of Conditional Use Permits, authorized by Section 67-6512, Idaho Code, pursuant to Title 3, Chapter 13 of McCall City Code.
2. Adequate notice of the December 10, 2019 public hearing was provided, pursuant to Section 67-6512, Idaho Code and Title 3, Chapter 15 of McCall City Code.
3. Upon compliance with the conditions noted below, the application meets the Conditional Use Permit Standards set forth in Title 3, Chapter 13 of McCall City Code.

DECISION

THEREFORE, the McCall City Council hereby **approves** this Conditional Use Permit application, provided that the following conditions are met:

- 1. This Conditional Use Permit shall be exercised within twelve (12) calendar months of the date of City Council approval.

Findings of Fact **adopted** this 7th day of JANUARY 2020.

Mayor

Attest:

BessieJo Wagner, City Clerk

STATE OF IDAHO,)
 : ss:
County of Valley)

On this _____ day of _____, 20__, before me, a Notary Public, appeared _____ and BESSIEJO WAGNER, known, or identified to me to be the MAYOR and CITY CLERK, respectively, of CITY OF MCCALL that executed the said instrument, and acknowledged to me that they executed the same on behalf of THE CITY OF MCCALL.

(SEAL)

Notary Public for Idaho

McCall

Request to Approve: CUP-19-09/DR-19-50/SR-19-14 McCall Substation radio antenna upgrade



McCall Planning and Zoning Commission
December 10, 2019

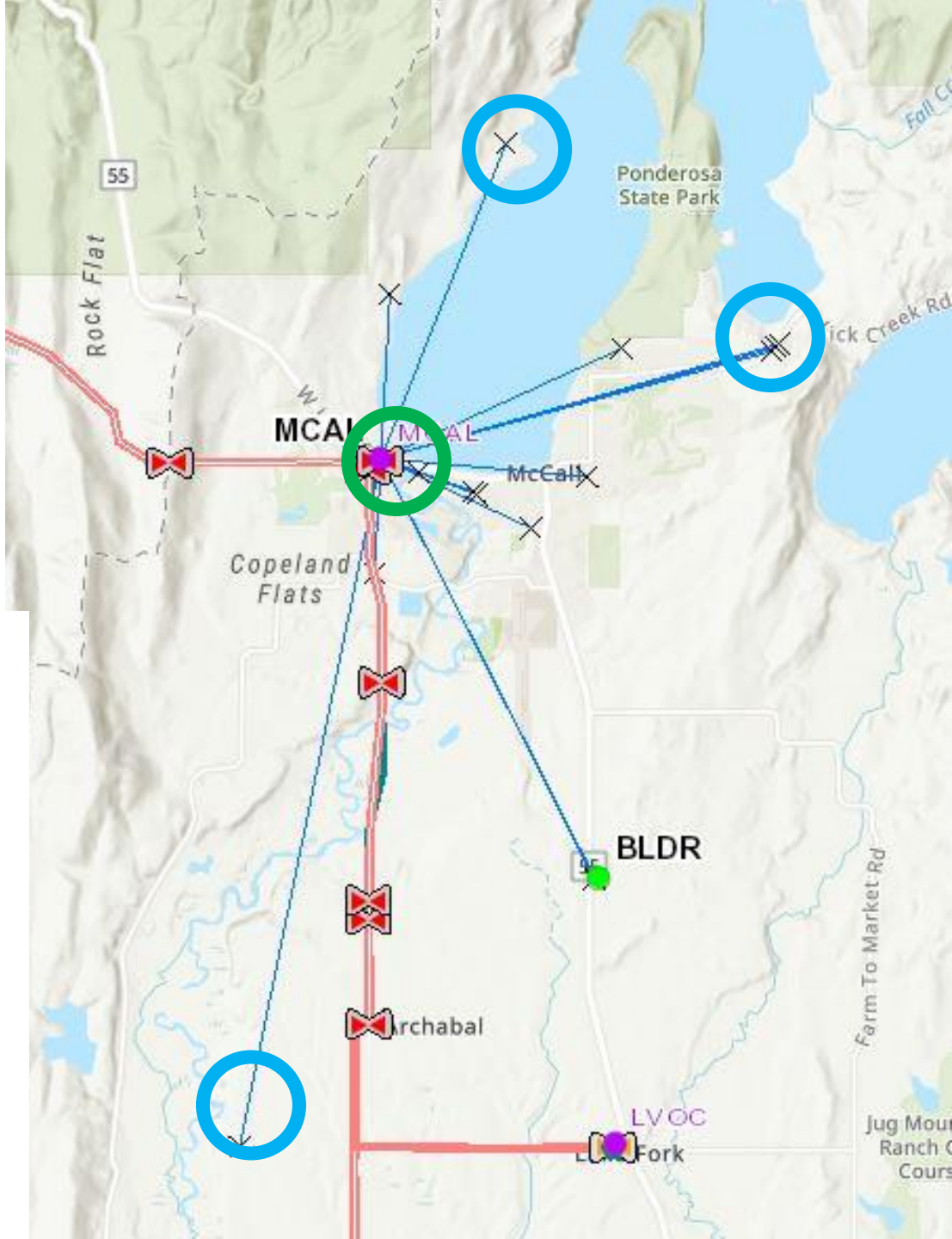
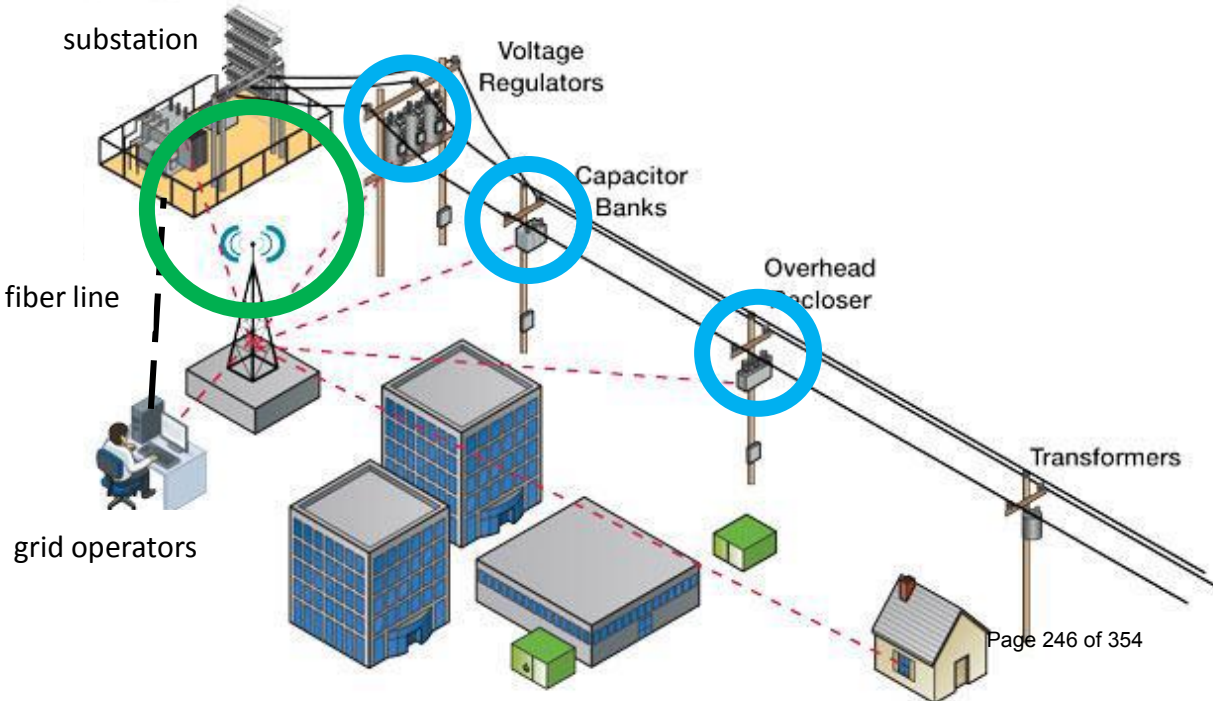
Objective

- ❑ Update radio system across Idaho Power service area.
- ❑ Modernize grid communications and optimize power system performance.
- ❑ Minimize impacts to surrounding properties and neighborhood character.
- ❑ Improve electrical reliability and resiliency in McCall, at a reasonable cost.

Need

Operate 700 MHz radio network to:

- ❑ Connect line devices to grid operations,
- ❑ Reduce demand and energy consumption, and
- ❑ Improve reliability and power quality.



Location



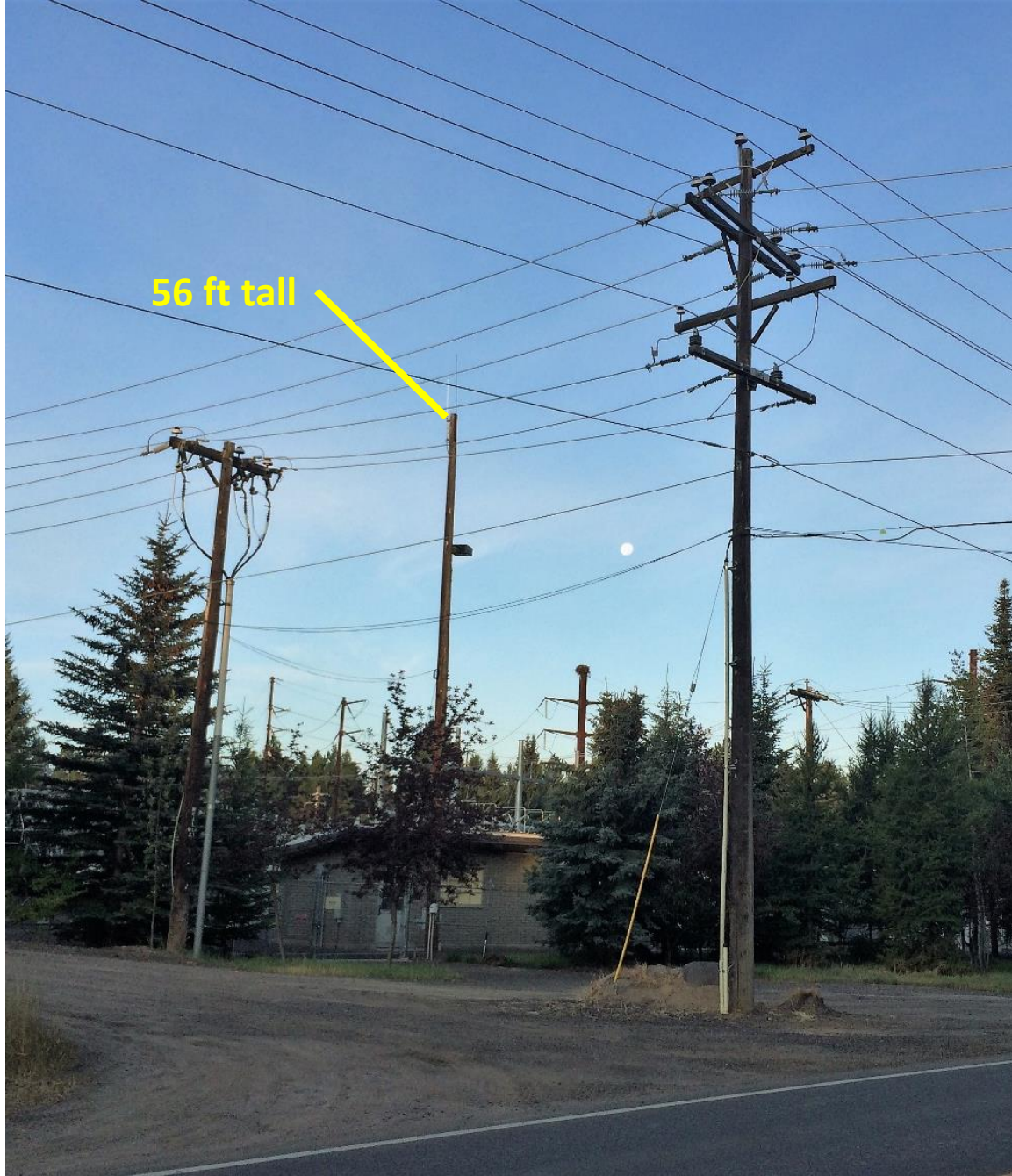
antenna and pole location

McCall Substation

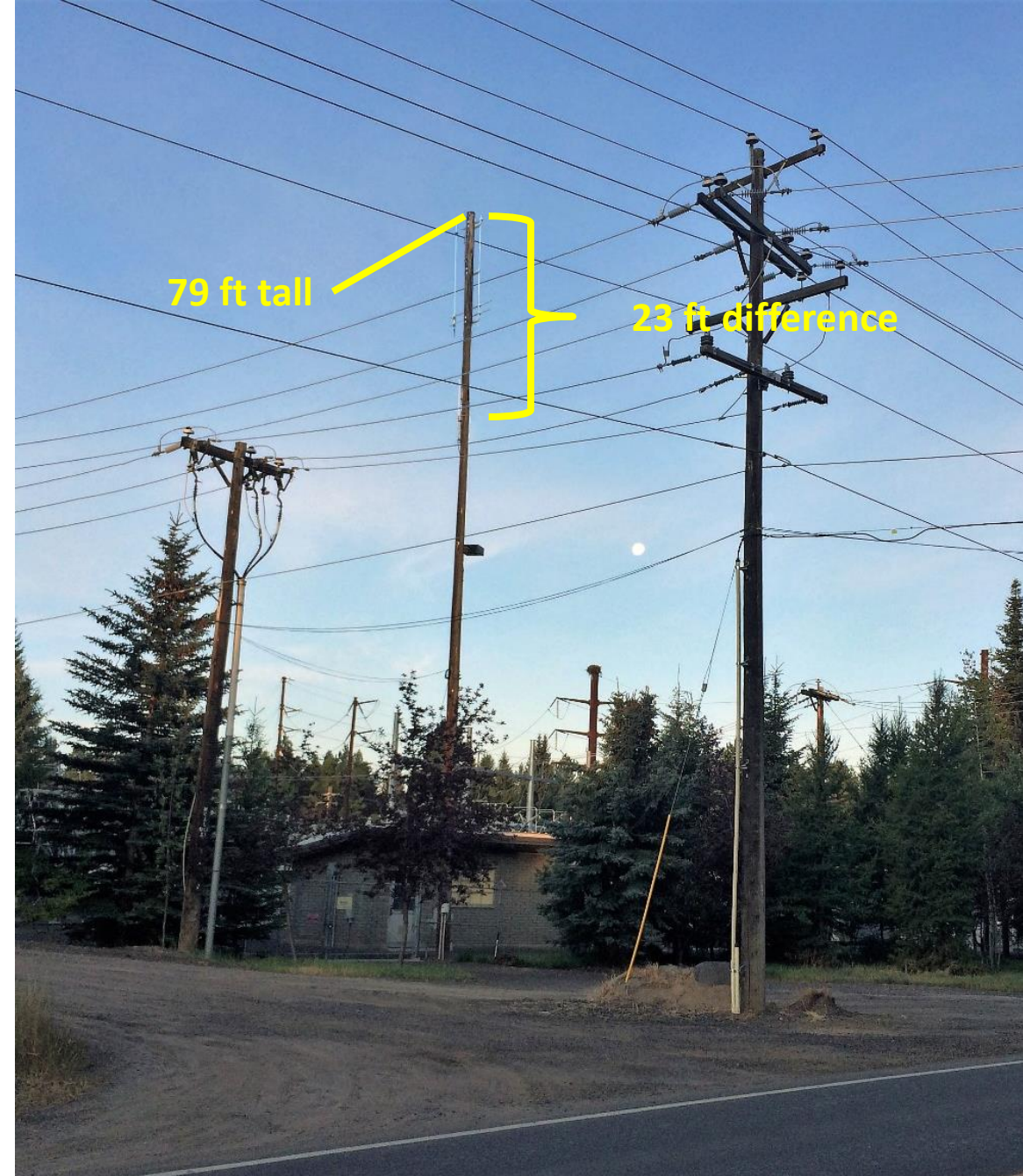
Solution

- ✓ Install new antenna on 79 ft tall wood pole in McCall Substation.
- ✓ New pole will be 23 ft taller, to meet “line of sight” requirements.
- ✓ Remove old pole and antenna.
- ✓ Maintain same screening and landscaping at McCall Substation.
- ✓ **Balance scenic integrity with improved electrical service.**





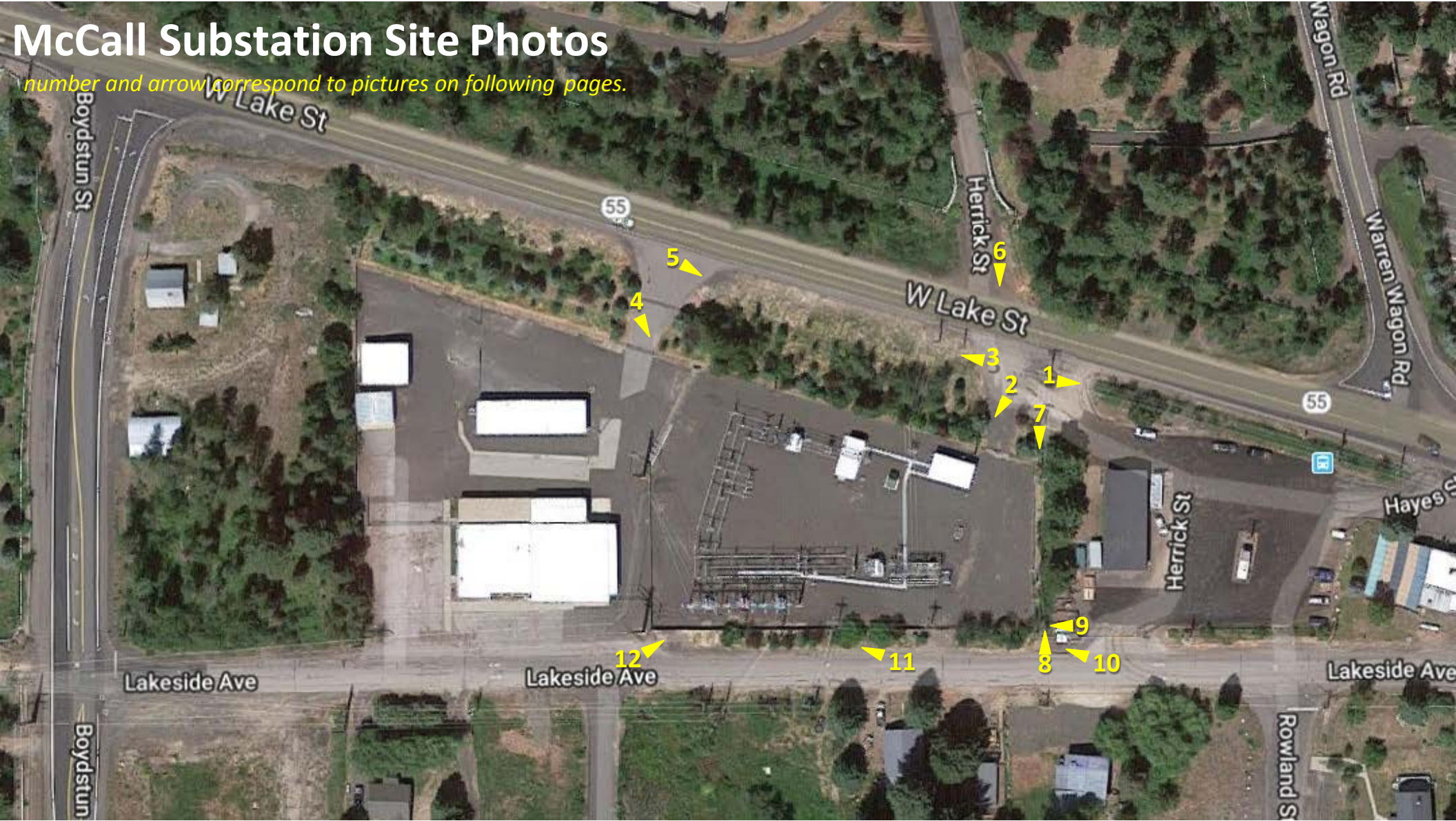
Current pole and antenna



Proposed pole and antenna

McCall Substation Site Photos

number and arrow correspond to pictures on following pages.





North side of McCall Substation





East side of McCall Substation



South side of McCall Substation



Standards Evaluation

This application is in compliance with McCall's Comprehensive Plan and Zoning Ordinances.

- ✓ The property has been used as a utility facility for 60+ years and includes tall utility poles.
- ✓ The property is well screened, and landscaped, along the scenic highway corridor.
- ✓ The proposal will not:
 - block, disrupt, or obstruct any area views or features.
 - emit noise, glare, light, or air pollution.
 - require costs or burden to the City or its residents.

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-012
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION

SUBJECT: <i>Winter Carnival 2020 Event Summary Request for Approval of the Fireworks Display</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager		
		Clerk	<i>AW</i>	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
COST IMPACT:	n/a	Airport		
FUNDING SOURCE:	n/a	Library		
TIMELINE:	ASAP	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

The Chamber of Commerce has submitted the attached requests and applications pertaining to Winter Carnival 2020, which is to be held from Friday, January 24 through Sunday, February 2, 2020. The Chief of Police, Fire Chief, Parks and Recreation Director and Street Superintendent have received the information for this event.

The McCall Area Chamber of Commerce has provided the following attached information:

For Approval:

- * Fireworks Display Application

For Information:

- * General Event Plan, Schedule and Layout
- * Children’s Torchlight Parade Route
- * Mardi Gras Parade Route

Other Items Provided to the City Clerk’s Office (not Attached):

- * Certificate of Liability Insurance, Naming the City as Additional Insured
- * Catering Permit Applications for the Beer Garden and Various Other Events during the Carnival
- * ITD Approval for the Torchlight and Mardi Gras Parades
- * Parks Reservation Applications for the Use of Legacy Park for Various Carnival Events
- * Road Closure Request for East Lake Street

RECOMMENDED ACTION:

Approve the fireworks display permit for Winter Carnival 2020 and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

DRAYTON INSURANCE BROKERS, INC.

2500 CENTER POINT ROAD, SUITE 301
BIRMINGHAM, ALABAMA 35215
PHONE: (205) 854-5806
FAX: (205) 854-5899

POST OFFICE BOX 94067
BIRMINGHAM, ALABAMA 35220
EMAIL: dib@draytonins.com

CERTIFICATE OF INSURANCE

NO. 904184

We certify that insurance is afforded as stated below. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the insurance policy and the insurance afforded is subject to all the terms, exclusions and conditions of the policy.

INSURER Admiral Insurance Company **POLICY NO.** CA000016477-08

NAMED INSURED Garden State Fireworks, Inc.
Pyritz Pyrotechnics Group, LLC
New Vernon Fireworks
P.O. Box 403
Millington, NJ 07946

POLICY TERM March 1, 2019 to March 1, 2020; Both Days 12:01 A.M. Standard Time

COVERAGE Commercial General Liability: Occurrence Basis Claims Made Basis

LIMIT OF LIABILITY \$5,000,000 each occurrence, \$10,000,000 general aggregate, \$6,000,000 products/completed operations aggregate
The limit of liability shall not be increased by the inclusion of more than one insured or additional insured.

INSURED OPERATIONS Public fireworks display and special effects contractor

It is certified that, if named below, this policy includes as Additional Insureds 1) the sponsor(s), promoter(s), organizer(s) (including other entities having similar interests), of insured pyrotechnic events and/or 2) the owner(s) of real property (or barges) at which insured pyrotechnic events are held and/or 3) the owner(s), manager(s), tenant(s), mortgagee(s) (including other entities having similar interests), of buildings, stadiums, arenas and similar facilities at which insured pyrotechnic events are held and/or 4) the licensing or permitting authority, or other authority having jurisdiction, issuing licenses/permits for insured pyrotechnic events and/or 5) any other entity for which the insurance is required to be afforded under written contract. Coverage applies only as respects the legal liability of such Additional Insured(s) for bodily injury and property damage caused by the operations of the Named Insured. The insurance afforded any Additional Insured excludes liability for bodily injury or property damage arising from the Additional Insureds own negligent acts or omissions or from the failure of such Additional Insured to fulfill its obligations specified in its contract with the Named Insured.

The Insured has fully complied with the requirements of N.J.S.A. 21:3-5 by providing a surety bond in the amount of \$2,500 from Service Insurance Company, Inc., West Orange, NJ. This general liability insurance is not provided to comply with the terms of N.J.S.A. 21:3-5. It is not an alternative to, or a co-surety with, the required bond, nor does it afford an additional or supplemental bond, nor excess limits over the required bond. By accepting status as Additional Insured on this policy, on the basis set out herein, the Additional Insured acknowledge and agree that this policy is not a bond, or an alternative to a bond, issued under the terms of N.J.S.A. 21:3-5.

**NAME(S) OF
ADDITIONAL INSURED(S)**

CITY OF McCALL AREA CHAMBER OF C OMMERCE
P.O. BOX 350
McCALL, IDAHO 83638

CITY OF McCALL
216 EAST PARK STREET
McCALL, IDAHO 83638

CITY OF McCALL
McCALL AREA CHAMBER OF COMMERCE

DISPLAY LOCATION

DISPLAY DATE(S)

LEGACY PARK

JANUARY 24, 2020 FEBRUARY 1, 2020

It is certified that this policy requires a 30 day mutual notice of cancellation between the Insurer and the Named Insured. In the event of such cancellation we will endeavor to mail 10 days written notice to the Additional Insured(s), whose name and address is shown hereon, but failure to mail such notice shall impose no obligation or liability of any kind upon the insurer and/or the undersigned.

DRAYTON INSURANCE BROKERS, INC.

DECEMBER 20, 2019

DATE OF ISSUE


A.J. STRINGER, PRESIDENT

THIS AGREEMENT is made on this 11 day of November 2019 between "GARDEN STATE FIREWORKS, INC., Hereinafter known and designated as The Party of the First Part of McCall Area Chamber of Commerce known as the designated Party of the Second Part.

WITNESSETH: For and in consideration of all mutual covenants and agreements hereinafter entered into, the Party and Parties hereinafter agree as follow:

1. The Party of the First Part agrees to furnish to the Party of the Second part at Legacy Park Grounds the 01 day of February, 2020 in a location to be designated by the Party of the Second Part and approved by the Party of the First Part, an exhibition of fireworks.
2. The Party of the First Part agrees to pay all expenses for the freight and carriage for the said display, all Necessary labor and equipment, and experienced Pyrotechnic Operators to discharge the said display.
3. The Party of the First Part and The Party of the Second Part agree to a postponement date of Open at an additional cost of FIFTEEN PERCENT of the total contract amount. Postponements may be scheduled only within the period terminating NINETY days after the original scheduled date of the display; thereafter the display will be considered to be canceled. In the event of cancellation, the Party of the Second Part agrees to additional payment of FIFTY PERCENT, to bring the total of payments to ONE HUNDRED PERCENT of the total contract amount.
4. The Party of the First Part agrees to supply to the Party of the Second Part, insurance coverage in the amount of FIVE MILLION DOLLARS for liability and property damage. The Party of the Second Part agrees to hold harmless the Party of the First Part of all and any claims, legal fees incurred outside the operations or the control of the Party of the First Part. The Party of the First Part agrees to hold harmless the Party of the Second Part from all claims, legal fees incurred from the operations of the Party of the First Part.
5. The Party of the Second Part agrees to furnish ample security or police protection and barricades to prevent any persons from coming into the safety zone area designated for discharging said fireworks display. With the exception of conditions stated in paragraph 4 above, the Party of the Second Part also agrees to assume sole responsibility for spectator safety, including seating, lighting, and ground surfaces, and agrees to conduct an inspection of the site approximately 24 hours in advance of the display to ensure a safe spectator environment.
6. The Party of the Second Part agrees to produce any and all permits which may be required by municipal Authorities for the discharging of the said fireworks display at their own expense
7. The Party of the Second Part agrees that any and all publicity, media coverage, announcements, and advertising shall name GARDEN STATE FIREWORKS, INC., as the primary contractor for the said display.
8. Upon signing of this document a deposit of FIFTY PERCENT of the total contract price shall be paid to the Party of the First Part.
9. Upon delivery of the said display, the full balance for the contract amount shall be paid to the Pyrotechnic Operator in a sealed envelope either before or immediately following the discharging of the display
10. Total contract amount \$5,000.00 United States (Excluding permit fees)

WITNESS:

James Desmet

WITNESS

Alvin [Signature]

GARDEN STATE FIREWORKS, INC.

BY August Santore

McCall Area Chamber of Commerce

BY: [Signature]

THIS AGREEMENT is made on this 11 day of November 2019 between" GARDEN STATE FIREWORKS, INC., Hereinafter known and designated as The Party of the First Part of McCall Area Chamber of Commerce known as the designated Party of the Second Part.

WITNESSETH: For and in consideration of all mutual covenants and agreements hereinafter entered into, the Party and Parties hereinafter agree as follow:

1. The Party of the First Part agrees to furnish to the Party of the Second part at Legacy Park Grounds the 24 day of January, 2020 in a location to be designated by the Party of the Second Part and approved by the Party of the First Part, an exhibition of fireworks.

2. The Party of the First Part agrees to pay all expenses for the freight and cartage for the said display, all Necessary labor and equipment, and experienced Pyrotechnic Operators to discharge the said display.

3. The Party of the First Part and The Party of the Second Part agree to a postponement date of Open at an additional cost of FIFTEEN PERCENT of the total contract amount. Postponements may be scheduled only within the period terminating NINETY days after the original scheduled date of the display; thereafter the display will be considered to be canceled. In the event of cancellation, the Party of the Second Part agrees to additional payment of FIFTY PERCENT, to bring the total of payments to ONE HUNDRED PERCENT of the total contract amount,

4. The Party of the First Part agrees to supply to the Party of the Second Part, insurance coverage in the amount of FIVE MILLION DOLLARS for liability and property damage. The Party of the Second Part agrees to hold harmless the Party of the First Part of all and any claims, legal fees incurred outside the operations or the control of the Party of the First Part. The Party of the First Part agrees to hold harmless the Party of the Second Part from all claims, legal fees incurred from the operations of the Party of the First Part.

5. The Party of the Second Part agrees to furnish ample security or police protection and barricades to prevent any persons from coming into the safety zone area designated for discharging said fireworks display. With the exception of conditions stated in paragraph 4 above, the Party of the Second Part also agrees to assume sole responsibility for spectator safety, including seating, lighting, and ground surfaces, and agrees to conduct an inspection of the site approximately 24 hours in advance of the display to ensure a safe spectator environment.

6. The Party of the Second Part agrees to produce any and all permits which may be required by municipal Authorities for the discharging of the said fireworks display at their own expense

7. The Party of the Second Part agrees that any and all publicity, media coverage, announcements, and advertising shall name GARDEN STATE FIREWORKS, INC., as the primary contractor for the said display.

8. Upon signing of this document a deposit of FIFTY PERCENT of the total contract price shall be paid to the Party of the First Part.

9. Upon delivery of the said display, the full balance for the contract amount shall be paid to the Pyrotechnic Operator in a sealed envelope either before or immediately following the discharging of the display

10. Total contract amount \$8,000.00 United States (Excluding permit fees)

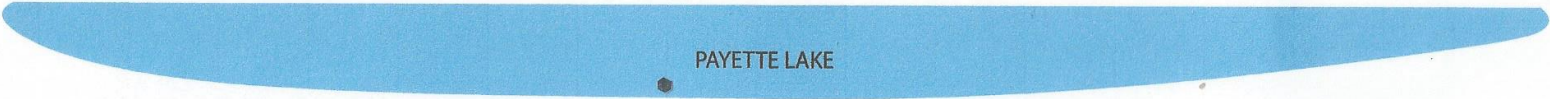
WITNESS:

Frances Desneff

WITNESS

GARDEN STATE FIREWORKS, INC
BY August Santore
McCall Area Chamber of Commerce

BY _____



PAYETTE LAKE

LEGACY PARK

E. LAKE STREET

- Nez Perce Tribe
- Proof Eye
- KTVB
- Renewal by Anderson
- Timber Butte
- Indian Arts
- Victor Crafts
- PNF
- Dream Style
- Lind's
- Mustard's
- Mile High
- Island Noodles
- Tony's Tamales
- Kettle Corn
- Smokehouse
- Leige Waffle
- Burger Trailer
- MacDaddy's
- Coned!

HOTEL MCCALL | RUPERT'S

REMAX



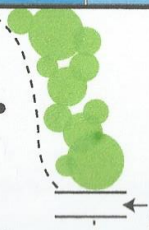
Park Entrance

RESERVED PARKING

RESERVED PARKING

Park Entrance

BEER GARDEN TENT



Park Entrance

VACANT LOT

Restrooms

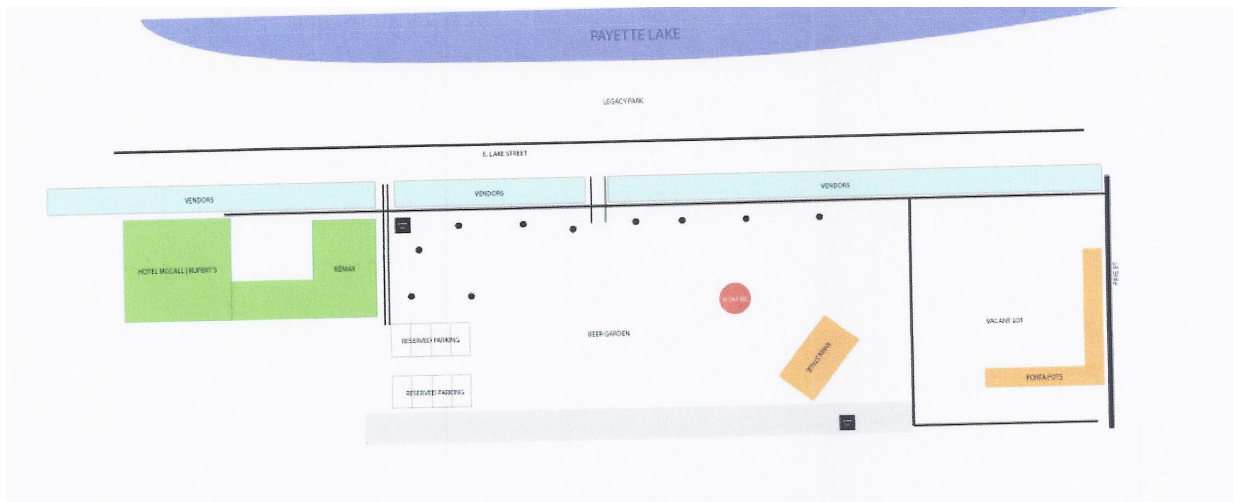
PINE ST.



2020 McCall Winter Carnival Downtown McCall Event Plan

I. Location

The central 2020 McCall Winter Carnival location will be held in the area of Legacy Park, along East Lake Street and in Depot Park. Please refer to the map below for a visual depiction of this area.



II. Number of People

Based on historic number from the past several years, we anticipate between 3,500 and 5,000 patrons per day to visit the hub of Carnival activity along E. Lake Street and in Depot and Legacy Parks.

III. Planned Events

There are several events that will be held exclusively in the E. Lake Street event district or culminate in this area:

1. **Main Stage**—for 2020, the Carnival will host approximately 5 bands over the course of the two weekends as well as family-friendly DJ music. Main stage music (band or DJ) is planned for the following times:
 - a. Friday, January 24, 2020 – 5:00 pm to 9:00 pm
 - b. Saturday, January 25, 2020 – 2:30 pm-8:00 pm
 - c. Friday, January 31, 2020 – 5:00 pm- 8:00 pm

- d. Saturday, February 1, 2020 – 1:30 pm- 9:00 pm
- 2. **Vendor Court** – The vendor court will run the length of E. Lake Street. Each vendor is required to complete an application process, including licensing with Central District Health if they will be handling food/drink products, proof of liability insurance, City of McCall 1% tax forms, and state tax forms. We have limited the number of vendors for 2020 based on space constraints to a maximum of approximately 20 vendors. An additional vendor court will be set up at Alpine Village with another 5 local vendors. The vendor court is scheduled for the following times:
 - a. Friday, January 24 2020 – 5 pm- 10 pm
 - b. Saturday January 25, 2020 – 10 am – 10 pm
 - c. Sunday, January 26, 2020 – 10 am- 5 pm
 - d. Friday, January 31, 2020 – 11 am- 10 pm
 - e. Saturday, February 1, 2020 – 10 am – 10 pm
 - f. Sunday, February 2, 2020 – 10 am- 3 pm
- 3. **Children’s Torchlight Parade** – The Torchlight Parade will be held on Friday, January 24, 2020 and begin at the Congregational Church located at 901 N 1st Street and end along E. Lake Street (parallel to the vendor court).
- 4. **Opening and Closing Ceremony Fireworks** – Fireworks will be held both weekends of Carnival. Garden State Fireworks will be coordinating both shows and for each event, a 260- foot radius must be maintained to ensure crowd safety. The launch site is planned to be the same location as the past 5 years, below Legacy Park and aimed over Payette Lake. We are working a groomer for this area to ensure the snow is packed and creates a stable base for the show to be set up on.

This will be a “cake” show to limit the amount of debris that has potential to reach the crowd. This will be the plan for both shows during Winter Carnival.

Times and dates of each show is listed below:

- a. Friday, January 24, 2020 beginning at 7 pm
- b. Saturday, February 1, 2020 beginning at 7 pm
- 5. **State Snow Sculpture Championships** – Sculptures will be placed throughout Depot Park. The competition begins on Tuesday, January 28, 2020.
- 6. **Sculpture Overflow**—There is a possibility that between 1-2 sculptures may be placed on the Legacy Park side of E. Lake Street on the “bump-outs”. We recognize that no sculpture can be placed over the restroom area. These sculptures would be designated for businesses without storefront locations wishing to participate in the local sculpture competition. Prior to any placement of sculptures, the Winter Carnival committee will request the express permission of the Parks Department. At this time we only have one sculpture planned for the bump-out over the bathroom location – a small ice sculpture with a sponsor logo. This sculpture is approximately 4 feet high and 2 feet wide.

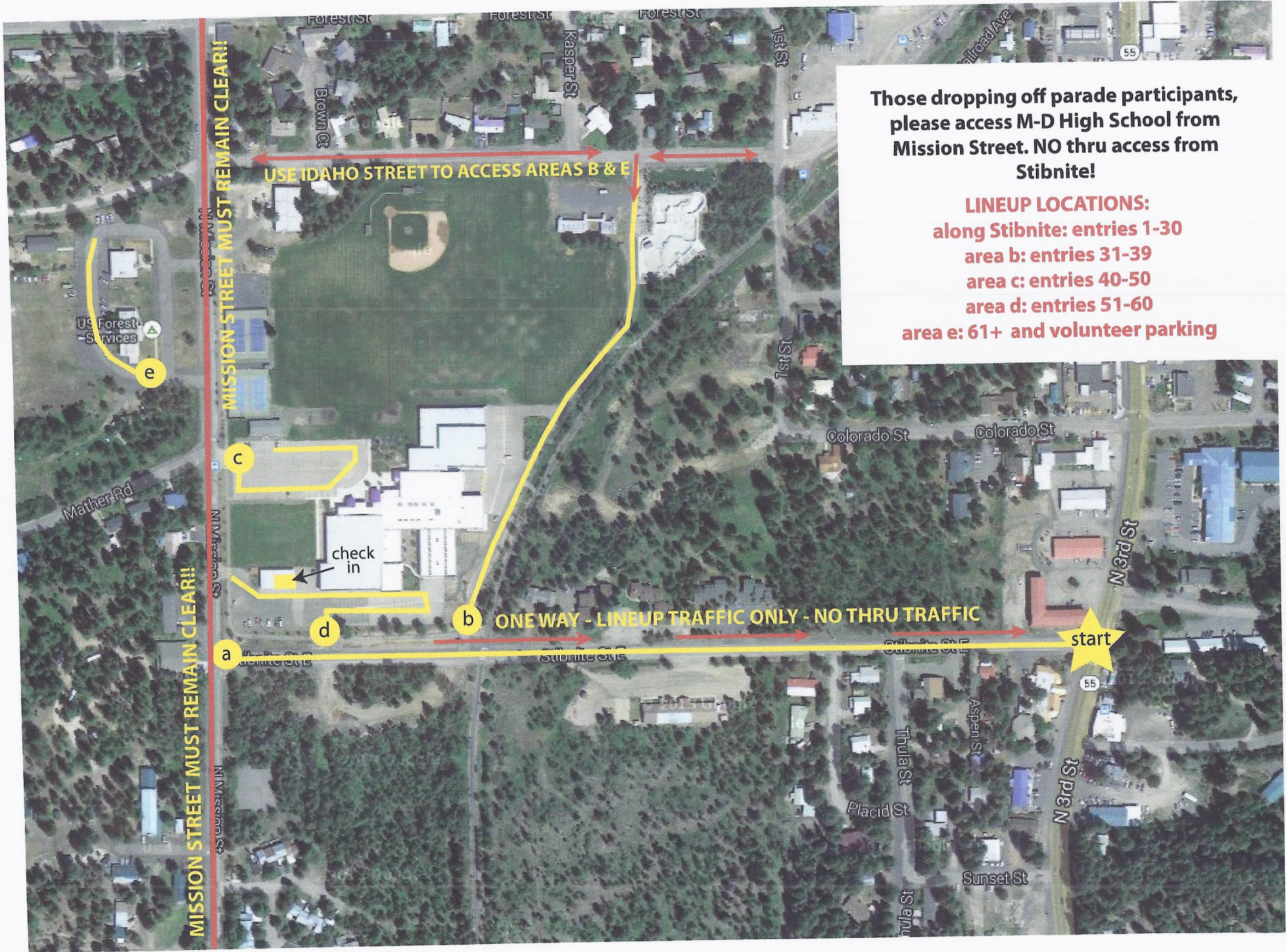
- IV. **Noise Control** – The Carnival committee is currently pursuing a waiver of the noise ordinance for the duration of the event. In addition, main stage music is scheduled to end at 9 pm to ensure that the festivities located in Depot Park are closed by 10 pm each evening.
- V. **Crowd Control** – Standard practices will be utilized for general crowd control including the use of yellow tape around dangerous areas (specifically along the lakefront), signage, and responsible practices by vendors (locking booths, merchandise, unplugging power cords when not in use, etc.). For the Mardi Gras Parade, additional crowd control support will be coordinated with McCall Police Department.
- VI. **Parking** – As parking will be limited in the downtown area, we secured 3 shuttle buses to run on Saturday, January 25, 2020 from the Middle School to downtown and 1 shuttle bus to run that same route on Saturday, February 1, 2020. In addition, we are working to promote Mountain Community Transits free shuttle bus during all Carnival events. Additional signage will be placed around town to help direct those parking where to go. Mountain Community Transit will also be increasing the frequency of route stops to help alleviate the parking and traffic, especially on weekends at Carnival and offering a sculpture tour.
- VII. **Power** – Power for the events planned in Legacy Park and Depot Park as well as along E. Lake Street will be provided by existing towers located in the area. A licensed electrician (Shiple Electric) has been retained to ensure proper coordination of all power needs.
- VIII. **Sanitation** – portable sanitation units will be set up at strategic locations in Depot Park, along E. Lake Street and at locations throughout town including Alpine Village, shuttle locations, parade line-up locations, etc. There will also be hand- washing stations and/or hand sanitizer trees (due to cold weather) set up throughout town. In these same locations, trash and recycle bins will be set up and emptied regularly into large dumpsters set up in the vicinity. Coordination of all sanitation measures is being prepared according to Central District Health guidelines. This year, through our LOT Grant, we are adding the number of portable sanitation units and placing those at key business locations around the downtown core. In addition, we are placing additional trash containers along the parade route to help with trash management from that huge crowd.
- IX. **Park Condition at the end of event** – Every attempt will be made to leave the area of Legacy Park, Depot Park, and E. Lake Street in the same or better condition than pre-Carnival events. A designated team will be continually monitoring the condition of the parks and execute any maintenance, trash removal, security fortifications, etc. on an as needed basis as well as do a final clean up following Carnival.

WINTER CARNIVAL TORCHLIGHT PARADE ROUTE



WINTER CARNIVAL MARDI GRAS PARADE ROUTE





Those dropping off parade participants, please access M-D High School from Mission Street. NO thru access from Stibnite!

- LINEUP LOCATIONS:**
- along Stibnite: entries 1-30
 - area b: entries 31-39
 - area c: entries 40-50
 - area d: entries 51-60
 - area e: 61+ and volunteer parking

MISSION STREET MUST REMAIN CLEAR!!

USE IDAHO STREET TO ACCESS AREAS B & E

MISSION STREET MUST REMAIN CLEAR!!

ONE WAY - LINEUP TRAFFIC ONLY - NO THRU TRAFFIC

start

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 20-005
Meeting Date January 9, 2019**

AGENDA ITEM INFORMATION

SUBJECT: <i>Request for Approval of the Joint Wetlands Permits Application for the Taxiway Relocation Project</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager		
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	\$0	Parks and Recreation		
FUNDING SOURCE:	100% Airport Improvement Program	Airport	<i>RMS</i>	Originator
		Library		
TIMELINE:	N/A	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

The Department of Army Corps of Engineers (Corps), Idaho Department of Water Resources (IDWR), and Idaho Department of Lands (IDL) established a joint process for activities impacting jurisdictional waterways that require review and/or approval of both the Corps and State of Idaho.

The City of McCall intends to relocate Parallel Taxiway A to achieve a 300-foot separation between Runway 16-34 and the taxiway in order to meet Federal Aviation Administration (FAA) design criteria for a B-II airport. The FAA identifies the relocation of Parallel Taxiway A as a high- priority safety project. Existing aprons and taxiways will be reconfigured for compatibility with the relocated parallel taxiway.

The attached *Joint Application for Permits* is the City’s request to the Department of Army Corps of Engineers (Corps), Idaho Department of Water Resources (IDWR), and Idaho Department of Lands (IDL), to review and approve wetlands protection during and after the Taxiway construction.

RECOMMENDED ACTION:

Approve the Joint Wetlands Permits Application for the Taxiway Relocation Project and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

JOINT APPLICATION FOR PERMITS

U.S. ARMY CORPS OF ENGINEERS - IDAHO DEPARTMENT OF WATER RESOURCES - IDAHO DEPARTMENT OF LANDS

Authorities: The Department of Army Corps of Engineers (Corps), Idaho Department of Water Resources (IDWR), and Idaho Department of Lands (IDL) established a joint process for activities impacting jurisdictional waterways that require review and/or approval of both the Corps and State of Idaho. Department of Army permits are required by Section 10 of the Rivers & Harbors Act of 1899 for any structure(s) or work in or affecting navigable waters of the United States and by Section 404 of the Clean Water Act for the discharge of dredged or fill materials into waters of the United States, including adjacent wetlands. State permits are required under the State of Idaho, Stream Protection Act (Title 42, Chapter 38, Idaho Code and Lake Protection Act (Section 58, Chapter 13 et seq., Idaho Code). In addition the information will be used to determine compliance with Section 401 of the Clean Water Act by the appropriate State, Tribal or Federal entity.

Joint Application: Information provided on this application will be used in evaluating the proposed activities. Disclosure of requested information is voluntary. Failure to supply the requested information may delay processing and issuance of the appropriate permit or authorization. **Applicant will need to send a completed application, along with one (1) set of legible, black and white (8½"x11"), reproducible drawings that illustrate the location and character of the proposed project / activities to both the Corps and the State of Idaho.**

See Instruction Guide for assistance with Application. Accurate submission of requested information can prevent delays in reviewing and permitting your application. Drawings including vicinity maps, plan-view and section-view drawings must be submitted on 8-1/2 x 11 papers.

Do not start work until you have received all required permits from both the Corps and the State of Idaho

FOR AGENCY USE ONLY

USACE NWW-	Date Received:	<input type="checkbox"/> Incomplete Application Returned	Date Returned:
Idaho Department of Water Resources No.	Date Received:	<input type="checkbox"/> Fee Received DATE:	Receipt No.:
Idaho Department of Lands No.	Date Received:	<input type="checkbox"/> Fee Received DATE:	Receipt No.:

INCOMPLETE APPLICATIONS MAY NOT BE PROCESSED

1. CONTACT INFORMATION - APPLICANT Required:				2. CONTACT INFORMATION - AGENT:				
Name: Jackie J. Aymom				Name: Kevin Bissell				
Company: City of McCall				Company: T-O Engineers				
Mailing Address: 216 E. Park Street				Mailing Address: 1998 W. Judith Lane				
City: McCall		State: ID	Zip Code: 83638	City: Boise		State: ID	Zip Code: 83705	
Phone Number (include area code): 208-634-7142		E-mail:		Phone Number (include area code): 208-433-1900		E-mail: kbissell@to-engineers.com		
3. PROJECT NAME or TITLE: Relocate Parallel Taxiway A				4. PROJECT STREET ADDRESS: 336 Deinhard Lane Hanger 100				
5. PROJECT COUNTY: Valley		6. PROJECT CITY: McCall		7. PROJECT ZIP CODE: 83638		8. NEAREST WATERWAY/WATERBODY: Stringer Ditch Irrigation Canal		
9. TAX PARCEL ID#: N/A		10. LATITUDE: 44.8918830106 LONGITUDE: -116.100670659		11a. 1/4:	11b. 1/4:	11c. SECTION: 16	11d. TOWNSHIP: 183N	11e. RANGE: 3E
12a. ESTIMATED START DATE: June 2020		12b. ESTIMATED END DATE: December 2020		13a. IS PROJECT LOCATED WITHIN ESTABLISHED TRIBAL RESERVATION BOUNDARIES? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES Tribe:				
13b. IS PROJECT LOCATED IN LISTED ESA AREA? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES				13c. IS PROJECT LOCATED ON/NEAR HISTORICAL SITE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES				
14. DIRECTIONS TO PROJECT SITE: Include vicinity map with legible crossroads, street numbers, names, landmarks. Heading north on Highway 55 as you enter the city limits of McCall, Idaho, the McCall Municipal Airport is located to the left on the southwest corner of State Highway 55 and Deinhard Lane.								
15. PURPOSE and NEED: <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Other Describe the reason or purpose of your project; include a brief description of the overall project. Continue to Block 16 to detail each work activity and overall project. The City of McCall intends to relocate Parallel Taxiway A to achieve a 300-foot separation between Runway 16-34 and the taxiway in order to meet Federal Aviation Administration (FAA) design criteria for a B-II airport. The current airport master plan identifies the relocation of Parallel Taxiway A as a high-priority safety project. Existing aprons and taxiways will be reconfigured for compatibility with the relocated parallel taxiway.								

16. DETAILED DESCRIPTION OF EACH ACTIVITY WITHIN OVERALL PROJECT. Specifically indicate portions that take place within waters of the United States, including wetlands: Include dimensions; equipment, construction, methods; erosion, sediment and turbidity controls; hydrological changes: general stream/surface water flows, estimated winter/summer flows; borrow sources, disposal locations etc.:

The proposed project consists of the demolition of the existing Parallel Taxiway A and reconstruction of the taxiway approximately 100 feet east of its current location. Aquatic and wetland resources in the project area include: 1) an Airport Drainage Ditch that flows south/parallel to the existing taxiway and receives water from a snow storage basin area (at upper extent), stormwater runoff, and inflow from intersecting irrigation ditches; and 2) Irrigation Ditches that flow from east to west (across pasture towards the airport) until they intersect with the Airport Drainage Ditch; in some areas, water from the irrigation ditches has spread out into adjacent low-lying areas along the fence to form wetlands. All of these aquatic resources are ultimately connected to the North Fork Payette River via culverts as the water flows west through the airport. A wetland delineation was completed in 2009 under NWW-2009-199-B01 and updated on September 5, 2019. The recent delineation identified 0.49 acres of PEM wetlands and 0.15 acres of PSS wetlands associated with the Airport Drainage Ditch; and 1.24 acres of PEM wetlands associated with the Ditches.

Project elements, as depicted in Sheets 2-4, include: 1) excavation of new Airport Drainage Ditch location, routing of water and filling of existing ditch; 2) construction of culverts in relocated taxiway location; 3) demolition of old taxiway; and 3) construction of the new Parallel Taxiway A using material from old taxiway and imported structural fill. The demolition and construction of the taxiway is expected to be completed in phases from north to south. All wetlands and Waters of the United States ("waters") associated with the Airport Drainage Ditch will be relocated east of the new Taxiway A, which include 4,354 linear feet of "waters", 0.49 acres (21,344 SF) PEM, and 0.15 acres (6,534) PSS. A portion of the wetlands and waters associated with the Irrigation Ditches will be permanently impacted, which include 4,354 linear feet of "waters" and 0.624 acres (42,677 SF) PEM. The project will be constructed in approximately June - December 2020.

17. DESCRIBE ALTERNATIVES CONSIDERED to AVOID or MEASURES TAKEN to MINIMIZE and/ or COMPENSATE for IMPACTS to WATERS of the UNITED STATES, INCLUDING WETLANDS: See Instruction Guide for specific details.

In order to meet FAA design and safety criteria for the McCall Municipal Airport, alternatives for a 240-foot, 300-foot and 400-foot separation between Runway 16-34 and Parallel Taxiway A were analyzed as a part of an Environmental Assessment/FONSI 2012. It is important to note that these separation values (240, 300, and 400) are set by the FAA and cannot be adjusted. The alternatives analysis determined that a 300-foot separation was the preferred option for the airport. The alternatives evaluation process included wetlands reviews, in this case wetlands impacts for all alternatives were similar due to the ditch being relocated under all alternatives. As seen on Sheets 2-4, relocation of Parallel Taxiway A is in the same location of the existing airport drainage ditch. The Parallel Taxiway A location will also impact wetlands associated with several irrigation ditches. As such, there are no practical measures to avoid impacts to wetlands or "waters".

Ditch relocation includes 1.49 acres of total wetlands impacted, However, over 0.50 acres of wetlands will temporary and additional wetlands will be reestablished in the re-located ditch (not accounted), minimizing net loss of wetlands. Excavated soil from the Airport Drainage Ditch will be salvaged (where possible) and used as replacement planting medium. Wetlands will re-establish with the resident seed base and any additional seeding required will be in accordance with species appropriate for use near airports. The project will require a Stormwater Pollution Prevention Plan (SWPPP) and BMPs (Box 26b) designed to minimize impacts to wetlands.

18. PROPOSED MITIGATION STATEMENT or PLAN: If you believe a mitigation plan is not needed, provide a statement and your reasoning why a mitigation plan is NOT required. Or, attach a copy of your proposed mitigation plan.

The project is recommending approval for ditch relocation under Nationwide 46 Permit. As permanent impacts are below the 1-acre regulatory threshold, no mitigation would be required by the USACE under the Nationwide 46 Permit. However, mitigation is required by the FAA to meet EA mitigation commitments and the provisions of Executive Order 11990, Protection of Wetlands. A mitigation site has been selected and the mitigation approach is being negotiated with the FAA to satisfy the EA requirements. A copy of the mitigation plan is available upon request.

19. TYPE and QUANTITY of MATERIAL(S) to be discharged below the ordinary high water mark and/or wetlands:

Dirt or Topsoil:	_____	cubic yards
Dredged Material:	_____	cubic yards
Clean Sand:	_____	cubic yards
Clay:	_____	cubic yards
Gravel, Rock, or Stone:	_____	cubic yards
Concrete:	_____	cubic yards
Other (describe):	Structural Fill	: 1,920 cubic yards
Other (describe):	_____	: _____ cubic yards

TOTAL: _____ 1,920 cubic yards

20. TYPE and QUANTITY of impacts to waters of the United States, including wetlands:

Filling:	0.98 acres	42,677 sq ft.	3,396 cubic yards
Backfill & Bedding:	_____ acres	_____ sq ft.	_____ cubic yards
Land Clearing:	_____ acres	_____ sq ft.	_____ cubic yards
Dredging:	_____ acres	_____ sq ft.	_____ cubic yards
Flooding:	_____ acres	_____ sq ft.	_____ cubic yards
Excavation:	_____ acres	_____ sq ft.	_____ cubic yards
Draining:	_____ acres	_____ sq ft.	_____ cubic yards
Other:	_____	: _____ acres	_____ sq ft. _____ cubic yards

TOTALS: _____ 0.98 acres 42,677 sq ft. 3,396 cubic yards

21. HAVE ANY WORK ACTIVITIES STARTED ON THIS PROJECT? NO YES If yes, describe ALL work that has occurred including dates.
 Geotechnical investigations Fall 2019

22. LIST ALL PREVIOUSLY ISSUED PERMIT AUTHORIZATIONS:
 A wetland delineation was performed on September 5, 2019 by T-O Engineers.
 An Approved Jurisdictional Determination (NWW-2009-199-B01) was issued April 20, 2009 for wetlands delineated by WHPacific, Inc. as a part of the Environmental Assessment.

23. YES, Alteration(s) are located on Public Trust Lands, Administered by Idaho Department of Lands

24. SIZE AND FLOW CAPACITY OF BRIDGE/CULVERT and DRAINAGE AREA SERVED: N/A Square Miles

25. IS PROJECT LOCATED IN A MAPPED FLOODWAY? NO YES If yes, contact the floodplain administrator in the local government jurisdiction in which the project is located. A Floodplain Development permit and a No-rise Certification may be required.

26a WATER QUALITY CERTIFICATION: Pursuant to the Clean Water Act, anyone who wishes to discharge dredge or fill material into the waters of the United States, either on private or public property, must obtain a Section 401 Water Quality Certification (WQC) from the appropriate water quality certifying government entity.
 See *Instruction Guide for further clarification and all contact information.*

The following information is requested by IDEQ and/or EPA concerning the proposed impacts to water quality and anti-degradation:
 NO YES Is applicant willing to assume that the affected waterbody is high quality?
 NO YES Does applicant have water quality data relevant to determining whether the affected waterbody is high quality or not?
 NO YES Is the applicant willing to collect the data needed to determine whether the affected waterbody is high quality or not?

26b. BEST MANAGEMENT PRACTICES (BMP's): List the Best Management Practices and describe these practices that you will use to minimize impacts on water quality and anti-degradation of water quality. All feasible alternatives should be considered - treatment or otherwise. Select an alternative which will minimize degrading water quality

A detailed SWPPP Plan is required and will be developed by the contractor and implemented prior to project construction. Wetland impacts will also be minimized through implementation of Best Management Practices (BMPs) to be installed prior to construction activities, maintained during and post-construction. Examples of BMPs that may be used include establishment of staging areas, a stabilized construction entrance, and a concrete wash area, and the use of silt fences, fiber rolls, and matting to protect vegetation and soils from vehicle impacts. Wetland areas temporarily impacted by construction and the new ditch location will be re-seeded with native seed mix approved for use on airport property by the FAA. By implementing construction techniques and installation of BMP's, a total of 22,175 sq/ft or 0.50 acres of wetlands will only be temporary impacted while the drainage ditch is relocated.

The project will be constructed in approximately June - December 2020. Measures will be taken to complete construction during low flow conditions. If needed, temporary coffer dams will be constructed upstream and downstream to pump water around construction until the new ditch is established. Site stabilization will begin immediately following completion of ground disturbing activities that may that may include re-vegetation of wetland and/or upland areas via seeding approved by the FAA.

Through the 401 Certification process, water quality certification will stipulate minimum management practices needed to prevent degradation.

27. LIST EACH IMPACT to stream, river, lake, reservoir, including shoreline: Attach site map with each impact location.

Activity	Name of Water Body	Intermittent Perennial	Description of Impact and Dimensions	Impact Length Linear Feet
Construction	Airport Drainage Ditch	Intermittent	Relocation to east side of new taxiway A	4,354
TOTAL STREAM IMPACTS (Linear Feet):				4,354

28. LIST EACH WETLAND IMPACT include mechanized clearing, fill excavation, flood, drainage, etc. Attach site map with each impact location.

Activity	Wetland Type: Emergent, Forested, Scrub/Shrub	Distance to Water Body (linear ft)	Description of Impact Purpose: road crossing, compound, culvert, etc.	Impact Length (acres, square ft linear ft)
Fill	Palustrine emergent	0	Permanent fill for taxiway relocation	0.88
Fill	Palustrine scrub-shrub	0	Permanent fill for taxiway relocation	0.1
construction	Palustrine emergent	0	Temporary clearing for taxiway relocation	0.46
construction	Palustrine scrub-shrub	0	Temporary clearing for taxiway relocation	0.05
TOTAL WETLAND IMPACTS (Square Feet):				1.49

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-006
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
Request for Approval of the Agreement for Professional Services, T-O Engineers, Inc. – Taxiway Relocation Project		Mayor / Council		
		City Manager		
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	\$565,817.62	Parks and Recreation		
FUNDING SOURCE:	100% Airport Improvement Program	Airport	<u>RMS</u>	Originator
		Library		
TIMELINE:	Draft project schedule is included on Page A-15 of the agreement.	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
<p>The attached contract is for Taxiway Relocation Project’s engineering services with T-O Engineers in the amount of \$565,817.62. An Independent Fee Review by Armstrong Engineers estimated the engineering cost at \$833,261.40 – T-O’s cost coming in at \$267,443.78 less than the IFE. Funds saved by the lower engineering cost will be used in the project. A letter to the FAA that clearly summarizes the tasks and charges is attached.</p> <p>This agreement is for design only services. Other services such as construction oversight will be negotiated at a future date.</p> <p>Attachments: T-O Engineers, Inc. Agreement for Professional Services Letter from Staff to the FAA - Record of Negotiation for Consulting Fees</p>				
RECOMMENDED ACTION:				
Approve the Agreement for Professional Services with T.O. Engineers for AIP 3-16-0023-027-2020 Taxiway Relocation Project and authorize the Mayor to sign all necessary documents.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			



City of McCall

AIRPORT

www.mccall.id.us

216 East Park Street
McCall, Idaho 83638

Phone 208-634-1488

Main 208-634-7142

Fax 208-634-3038

December 6, 2019

Mr. Gary Gates
FAA – Helena ADO
FAA Building, Suite 2
2725 Skyway Drive
Helena, MT 59602-1213

**McCall Municipal Airport, Relocate Parallel Taxiway A (Design)
Record of Negotiation for Consulting Fees
FAA/AIP 3-16-0023-027-2020**

Gary:

The City of McCall and T-O Engineers, Inc. have negotiated a scope of work and fee estimate for professional services required for design of the relocation of Parallel Taxiway A at the McCall Municipal Airport. Fees for engineering services during construction will be negotiated under a separate scope of work.

During the negotiation process, the consulting engineering firm of Armstrong Consultants, Inc. was retained for the purpose of preparing an independent fee estimate for comparison with the fee estimate proposed by T-O Engineers. The detailed results of that comparison are shown in the table below:

Project Phases	Armstrong Consultants Estimated Fee*	T-O Engineers Estimated Fee**	Difference
1 – Administration	\$45,518.00	\$10,577.38	\$34,940.62
2 – Planning and Formulation	\$120,264.00	\$18,868.56	\$101,395.44
3 – Preliminary Design	\$230,929.00	\$54,700.96	\$176,228.04
4 – Final Design	\$94,020.00	\$28,331.65	\$65,688.35
5 – Bidding	\$47,482.00	\$8,076.44	\$39,405.56
6 – Construction	\$0.00	\$0.00	\$0.00
7 – Closeout	\$0.00	\$0.00	\$0.00
8 – Additional Services	\$190,012.00	\$46,510.76	\$143,501.24
Subconsultant Services	\$96,640.00	\$40,200.00	\$56,440.00
Reimbursables (Phases 1-4)	\$3,384.60	\$13,699.00	(\$10,314.40)
Reimbursables (Phases 4-8)	\$5,011.80	\$25,358.00	(\$20,346.20)
Overhead (Phases 1-4)	\$0.00	\$139,507.15	(\$139,507.15)
Overhead (Phases 5-8)	\$0.00	\$67,704.50	(\$67,704.50)
Profit (Phases 1-4)	\$0.00	\$75,595.71	(\$75,595.71)

Profit (Phases 5-8)	\$0.00	\$36,687.51	(\$36,687.54)
Totals	\$833,261.40	\$565,817.62	(\$267,443.78)
Percent Difference			38.23%

*Armstrong Consultants hourly rate include profit and overhead.

**T-O Engineers ITD certified hourly rates do not include profit and overhead.

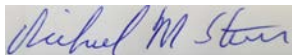
The percent difference of the fee estimate submitted by T-O Engineers in comparison with the Armstrong Consultants fee estimate is 38.23%. This is well below the 10% guideline noted in FAA AC 150/5100-14E, *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*. In my discussions with T-O Engineers, they noted that this large disparity is due to T-O's better understanding of the project and the site as well as the overall lower billing rates for T-O staff. The number of hours each firm listed for completing the project was similar.

Based on our analysis, we believe that the fee estimate submitted by T-O Engineers is fair, reasonable and justified. The City of McCall requests concurrence from the FAA to enter into a professional service agreement with T-O Engineers for the design phase for relocation of Parallel Taxiway A.

Enclosed are both the Exhibit A – Scope of Engineer's Professional Services and the fee estimate submitted by T-O Engineers. A copy of the Armstrong Consultants' independent fee estimate is also included with this letter.

Please contact me if you have any questions or need additional information.

Sincerely,



Richard M. Stein, A.A.E.
 Airport Manager
 McCall Municipal Airport

enclosures

cc: T-O Engineers

T-O ENGINEERS, INC.
AGREEMENT FOR PROFESSIONAL SERVICES

T-O Engineers, Inc. Project Number: 180357

Date: Dec. 19, 2019

THIS AGREEMENT is between the **City of McCall, Idaho**, hereinafter referred to as "**Client**" and **T-O Engineers, Inc.**, an Idaho Corporation, hereinafter referred to as "**Consultant**". The Client and Consultant in consideration of their mutual covenants herein contract and agree as follows:

The Client intends to Relocate Parallel Taxiway A at the McCall Municipal Airport (Design Only), hereinafter referred to as the "Project".

A) CLIENT INFORMATION AND RESPONSIBILITIES

1. The Client shall timely provide to Consultant a complete description of the Project including: Client's requirements for the Project, objectives and constraints, capacity and performance requirements, flexibility and expandability needs, any budgetary limitations, and all design and construction criteria which Client requires be incorporated into the Project.

2. Client shall timely provide to Consultant all associated or applicable project information including: data and documents prepared by others, soil and subsurface explorations, hydrologic information, laboratory tests, inspection reports, environmental assessments, title reports, records of survey, warranty deeds, and land use restrictions, all of which Consultant may use and rely upon, without liability, in performing services under this Agreement.

3. The Client shall timely obtain permission for Consultant to enter upon public and private property as required for Consultant to perform services under this Agreement.

B) SERVICES TO BE PERFORMED BY CONSULTANT

Consultant shall provide the following generally described services under this Agreement:

See attached Exhibit A, "Description of Project and Scope of Engineer's Professional Services for Improvements to McCall Municipal Airport AIP 3-16-0023-027-2020" generally referred to as the Scope of Work.

C) BASIS OF FEE AND BILLING SCHEDULE

The Client shall timely pay Consultant for services set forth and provided under this Agreement. Client shall timely pay Consultant for additional services authorized by written amendment to this Agreement. Fees shall be based on hourly charges and direct expenses during the performance of work described in the Scope of Work. Hourly charges shall be based on the hourly billing rates for employee classification as shown on the Consultant's Fee Schedule and detailed in the Labor Worksheet, attached as Exhibit B. Direct expenses are the sum of all expenditures attributable to the Project that are not labor charges, including subconsultant fees. Hourly and direct expense rates are subject to annual review and revision by Consultant.

1. Lump Sum

Phases 1 through 4 will be invoiced on a lump sum fee basis. The lump sum fee for services to be provided in Phases 1 through 4 is included in the Scope of Work attached as Exhibit A. The portion of the lump sum that is invoiced monthly will be based on Consultant's estimate of percentage of scope of work completed.

2. Estimated Fee

Fees for Phases 5 through 8 are estimated. The estimated total fee for services to be provided in Phases 5 through 8 is included in the scope of work attached as Exhibit A. Any fees described herein for services to be provided are only estimates, the final amount billed for this work shall include all time, at stated bill rates, plus all direct expenses.

TERMS AND CONDITIONS

1) GENERAL

- a.** Consultant shall provide professional services for the Client on the Project described in this Agreement. These services shall be performed in accordance with generally accepted professional practices and standards of care and skill ordinarily used in Consultant's profession under similar circumstances. Consultant makes no warranty, either expressed or implied, as to performance of professional services.
- b.** Consultant shall not be responsible for acts or omissions of any other party involved in the Project.
- c.** Consultant has not been retained to supervise, direct or have control over the work of any construction contractor or their subcontractor or supplier, hereinafter referred to collectively as "Contractor". Consultant does not have authority over, or responsibility for: Contractor's means, methods, techniques, sequences or procedures of construction, safety precautions and programs incident to the work of Contractor, or for any failure of Contractor to comply with applicable laws and regulations.
- d.** Consultant can neither guarantee the performance of any Contractor nor assume responsibility for Contractor's failure to furnish and perform work in accordance with any construction contract documents or recommendations issued by Consultant.
- e.** The Client understands and agrees that subsurface and soils characteristics may vary greatly between successive test points and sample intervals. Consultant makes no warranties, expressed or implied, as to the services or data furnished by professionals providing soils testing or geotechnical advice.

2) OPINIONS OF COST

- a.** Consultant may be asked to provide opinions of probable construction or Project costs as part of the professional services under this Agreement. The Client understands and agrees that: Consultant has no control over the cost of labor or materials furnished by others or market conditions, Consultant's opinions of probable cost are based on Consultant's experience and judgment, Consultant does not guarantee or warrant that bids or estimates prepared by Contractors will not deviate from opinions of probable cost provided by Consultant, and Consultant is not responsible for variations between actual construction bids or costs and Consultant's opinions regarding probable construction costs.

3) REUSE AND OWNERSHIP OF DOCUMENTS

- a.** All work product including documents prepared by the Consultant under this Agreement are proprietary instruments of the Consultant's professional service and shall remain the sole property of the Consultant and no work product shall be used or reused by the Client other than for the construction, operation and maintenance of the Project, without specific prior written permission of Consultant.
- b.** Client agrees that: authorized use of Consultant's work product on the Project is subject to full payment for Consultant's services related to preparation of the product, work product is not suitable for use on the Project unless completed by the Consultant for the specific purpose intended, and any other use of Consultant's work product by Client will be at Client's sole risk without liability of Consultant.
- c.** The Client shall timely pay, assume, defend, indemnify and hold Consultant harmless from any claims, damages, losses and expenses, including attorney's fees, arising from unauthorized reuse of all work product prepared by Consultant.

4) GOVERNING LAW

- a.** The laws of the State of Idaho shall govern the validity of this Agreement, its interpretation and performance, and all remedies for breach of contract or any other claims related to this Agreement.

5) SUCCESSORS AND ASSIGNS

- a.** Client and Consultant are hereby bound, and their partners, successors, executors, administrators and legal representatives are likewise bound, to the other party to this Agreement, in respect of all covenants, agreements and obligations of this Agreement.
- b.** Neither Client nor Consultant may assign or transfer any rights, duties or responsibilities under this Agreement without prior written consent of the other party.
- c.** Nothing under this Agreement shall be construed to provide any rights or benefits in this Agreement to anyone other than Client and Consultant, and all duties and responsibilities undertaken pursuant to this Agreement shall be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party.

6) TIMES OF PAYMENTS

- a.** Consultant shall submit monthly invoices for services rendered and for direct expenses incurred. Client shall timely make monthly payments. Invoices are due and payable within thirty (30) days of the date of the invoice.
- b.** All account balances not paid in full within thirty (30) days of the date when first invoiced are overdue and subject to interest at the rate of twelve (12) percent (%) per annum compounded monthly from the date when first invoiced until paid in full. Any payments received shall be credited first to accrued interest and then to principal.
- c.** All fees and costs incurred by Consultant to collect overdue account balances shall be added to the account balance.

7) SUSPENSION OR TERMINATION

- a.** Consultant may, at its sole discretion, after giving seven (7) days written notice to Client, suspend or terminate service if undisputed charges are not paid within forty-five (45) days of receipt of Consultant's invoice and Client hereby waives any claim against Consultant, and shall timely pay, assume, defend, indemnify, and hold Consultant harmless from and against any claims arising from Consultant's suspension or termination of services due to Client's failure to make timely payment.
- b.** Any charges in dispute shall be called to Consultant's attention, in writing, within ten (10) days of receipt of Consultant's invoice, and Client and Consultant shall work together in good faith to resolve any such disputes. If Client and Consultant are unable to resolve said disputes within twenty (20) days, Consultant may suspend or terminate service.
- c.** The obligation to perform under this Agreement may be terminated by either party upon thirty (30) days written notice. Such termination shall be based upon substantial lack of performance by the other party under the Terms and Conditions of this Agreement.
- d.** Consultant may terminate services under this agreement upon seven (7) days written notice if Client requires or demands that Consultant perform services in conflict with Consultant's professional responsibilities and Client hereby waives any and all claims against Consultant for such termination.
- e.** If this Agreement is terminated by either party, Consultant shall be timely paid for services rendered and for direct expenses incurred to the date of such termination plus close-out or suspension costs including but not limited to document management, rescheduling or re-assignment of personnel, and documentation as to status of work tasks.

8) RISK ALLOCATION AND REMEDY

- a.** Client agrees to limit T-O's total aggregate liability to Client and all third parties arising from any and all injuries, damages, claims, losses, expenses or claim expenses, including attorney's fees and costs, arising out of or relating to this agreement based on any cause or any theory of liability, including, but not limited to negligence, errors or omissions, strict liability, breach of contract, breach of warranty, and claims for indemnification or contribution, such that T-O's total aggregate liability, including but not limited to attorney's fees and costs, shall not exceed the percentage share of T-O's fee as it relates to the Client's total fee, or in the case of an owner, the total project value, up to a maximum of one hundred thousand dollars (\$100,000).
- b.** Client and Consultant hereby waive any and all claims for special, incidental, indirect or consequential damages arising out of or in any way related to the Project.
- c.** Client and Consultant hereby contract and agree that any and all demands, mediation, arbitration, or lawsuits brought to enforce this Service Agreement shall be brought only against the parties hereto and shall not be brought individually against any shareholders, members, employees, directors, officers, partners, or agents of either of the parties to this Service Agreement. Client and Consultant further contract and agree that no rights, claims, or benefits shall arise or accrue to any party or entity not an express party to this Service Agreement, without the express written consent of both of the parties hereto.

9) HAZARDOUS ENVIRONMENTAL CONDITIONS OR MATERIALS

- a.** Consultant's services exclude any services related to hazardous materials or a hazardous environmental condition, including hazardous materials as defined by federal, state and local law. Discovery of hazardous materials after the date of execution of this Agreement mandates renegotiation of Consultant's scope of work or suspension or termination of services.
- b.** The Client hereby waives any claim against Consultant, and shall timely pay, assume, defend, indemnify, and

hold Consultant harmless from any claim or liability for injury, loss, damages or expenses arising from hazardous materials.

10) DISPUTE RESOLUTION

a. All claims or disputes arising out of this Agreement shall first be addressed through non-binding mediation and no litigation or arbitration shall occur unless said mediation is unsuccessful in resolving any such claims or disputes.

11) RECOVERY OF DISPUTE RESOLUTION COSTS

a. In the event that legal action is brought by either party against the other, the prevailing party shall be timely reimbursed by the other party for the prevailing party's legal costs, in addition to whatever other judgments or settlement sums, if any, may be due. Such legal costs shall include, but not be limited to, reasonable attorney's fees, court costs, expert witness fees and other documented expenses, as well as the value of time spent by the prevailing party and its employees in defense of the legal action, including researching the issues in question, discussing matters with attorneys and others, preparing for depositions and hearings, responding to interrogatories and requests for production of documents, and so on.

b. The value of time spent and the expenses incurred shall, on Consultant's part, be computed based upon Consultant's prevailing fee schedule and expense reimbursement policy.

12) EXTENT OF AGREEMENT AND AMENDMENTS

a. This Agreement, including any attachments and the Terms and Conditions, represents the entire agreement between the Client and Consultant and supersedes all prior negotiations, representations or agreements, written or oral.

b. Client may furnish to Consultant a signed copy of this Agreement by scanned or facsimile media and Consultant may rely upon the authority of such media.

c. A signed Agreement constitutes a notice to proceed in the absence of any written directive otherwise from Client.

d. This Agreement may be amended only by written instrument duly executed by both Client and Consultant. For purposes of signatures on any amendments, Client and Consultant agree that e-mail directives, or scanned or faxed signatures are acceptable and that each party may rely upon the authority of such communications.

The following Terms 13 through 28 are federally mandated contract provisions. These provisions are included, as it is anticipated federal funds will be used for Project(s) covered by this agreement.

13) ACCESS TO RECORDS AND REPORTS

The Consultant shall maintain an acceptable cost accounting system. The Consultant agrees to provide the Client, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers, and records of contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Consultant agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

14) BREACH OF CONTRACT TERMS

Any violation or breach of terms of this contract on the part of the Consultant or its subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement.

Client will provide Consultant written notice that describes the nature of the breach and corrective actions the Consultant must undertake in order to avoid termination of the contract. Client reserves the right to withhold payments to Consultant until such time the Consultant corrects the breach or the Client elects to terminate the contract. The Client's notice will identify a specific date by which the Consultant must correct the breach. Client may proceed with termination of the contract if the Consultant fails to correct the breach by deadline indicated in the Client's notice.

The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

15) GENERAL CIVIL RIGHTS PROVISIONS

The Contractor agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

16) CIVIL RIGHTS - TITLE VI CLAUSES

Compliance with nondiscrimination requirements:

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Consultant"), agrees as follows:

1. **Compliance with Regulations:** The Consultant (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The Consultant, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subconsultant or supplier will be notified by the Consultant of the Consultant's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Consultant will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a consultant is in the exclusive possession of another who fails or refuses to furnish the information, the Consultant will so certify to the sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a Consultant's noncompliance with the non-discrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Consultant under the contract until the Consultant complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Consultant will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Consultant will take action with respect to any subcontract or procurement as the sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with litigation by a subconsultant, or supplier because of such direction, the Consultant may request the sponsor to enter into any litigation to protect the interests of the sponsor. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

Title VI List of Pertinent Nondiscrimination Authorities

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Consultant") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);

- 49 CFR part 21 (Non-discrimination in Federally-assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 et seq.) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 471, Section 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-209) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and consultants, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§ 12131 – 12189) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1681 et seq).

17) CLEAN AIR AND WATER POLLUTION CONTROL

Consultant agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC § 740-7671q) and the Federal Water Pollution Control Act as amended (33 USC § 1251-1387). The Consultant agrees to report any violation to the Client immediately upon discovery. The Client assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.

18) CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) of this clause, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this clause, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this clause.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration (FAA) or the Owner shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this clause.

4. Subcontractors.

The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this clause.

19) DEBARMENT AND SUSPENSION

Certification of Consultant Regarding Debarment

By submitting a bid/proposal under this solicitation, the Consultant certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

Certification of Lower Tier Consultants Regarding Debarment

The Consultant, by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction", must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The Consultant will accomplish this by:

1. Checking the System for Award Management at website: <http://www.sam.gov>
2. Collecting a certification statement similar to the Certificate of Consultant Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract

If the FAA later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

20) DISADVANTAGED BUSINESS ENTERPRISES

Contract Assurance (§ 26.13) – The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DGT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

- 1) Withholding monthly progress payments;
- 2) Assessing sanctions;
- 3) Liquidated damages; and/or
- 4) Disqualifying the Contractor from future bidding as non-responsible.

Prompt Payment (§26.29) - The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than 30 days from the receipt of each payment the prime contractor receives from the Client. The prime contractor agrees further to return retainage payments to each subcontractor within 30 days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Client. This clause applies to both DBE and non-DBE subcontractors.

21) TEXTING WHEN DRIVING

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving", (10/1/2009) and DOT Order 3902.10, "Text Messaging While Driving", (12/30/2009), the Federal Aviation Administration encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or subgrant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text

messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$3,500 that involve driving a motor vehicle in performance of work activities associated with the project.

22) ENERGY CONSERVATION REQUIREMENTS

Consultant and Subconsultant agree to comply with mandatory standards and policies relating to energy efficiency as contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201 et seq.).

23) FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers. The Consultant has full responsibility to monitor compliance to the referenced statute or regulation. The Consultant must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor — Wage and Hour Division.

24) CERTIFICATION REGARDING LOBBYING

The Bidder or Offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

25) OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

All contracts and subcontracts that result from this agreement incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The Consultant shall provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Consultant retains full responsibility to monitor its compliance and their subconsultant's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). The Consultant must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

26) SEISMIC SAFETY

The Consultant agrees to ensure that all work performed under this contract, including work performed by subconsultants, conforms to a building code standard that provides a level of seismic safety substantially equivalent to standards established by the National Earthquake Hazards Reduction Program (NEHRP). Local building codes that model their code after the current version of the International Building Code (IBC) meet the NEHRP equivalency level for seismic safety.

27) CERTIFICATION OF CONSULTANT REGARDING TAX DELINQUENCY AND FELONY CONVICTIONS

- 1) The Consultant represents that it is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 2) The Consultant represents that it is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months.

28) TERMINATION OF CONTRACT

Termination for Convenience (Professional Services)

The Client may, by written notice to the Consultant, terminate this Agreement for its convenience and without cause or default on the part of Consultant. Upon receipt of the notice of termination, except as explicitly directed by the Client, the Contractor must immediately discontinue all services affected.

Upon termination of the Agreement, the Consultant must deliver to the Client all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Consultant under this contract, whether complete or partially complete.

Client agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Client further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

Termination for Default (Professional Services)

Either party may terminate this Agreement for cause if the other party fails to fulfill its obligations that are essential to the completion of the work per the terms and conditions of the Agreement. The party initiating the termination action must allow the breaching party an opportunity to dispute or cure the breach.

The terminating party must provide the breaching party [7] days advance written notice of its intent to terminate the Agreement. The notice must specify the nature and extent of the breach, the conditions necessary to cure the breach, and the effective date of the termination action. The rights and remedies in this clause are in addition to any other rights and remedies provided by law or under this agreement.

a) **Termination by Owner:** The Owner may terminate this Agreement in whole or in part, for the failure of the Consultant to:

1. Perform the services within the time specified in this contract or by Owner approved extension;
2. Make adequate progress so as to endanger satisfactory performance of the Project; or
3. Fulfill the obligations of the Agreement that are essential to the completion of the Project.

Upon receipt of the notice of termination, the Consultant must immediately discontinue all services affected unless the notice directs otherwise. Upon termination of the Agreement, the Consultant must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

If, after finalization of the termination action, the Owner determines the Consultant was not in default of the Agreement, the rights and obligations of the parties shall be the same as if the Owner issued the termination for the convenience of the Owner.

b) **Termination by Consultant:** The Consultant may terminate this Agreement in whole or in part, if the Owner:

1. Defaults on its obligations under this Agreement;
2. Fails to make payment to the Consultant in accordance with the terms of this Agreement;
3. Suspends the Project for more than [180] days due to reasons beyond the control of the Consultant.

Upon receipt of a notice of termination from the Consultant, Owner agrees to cooperate with Consultant for the purpose of terminating the agreement or portion thereof, by mutual consent. If Owner and Consultant cannot reach mutual agreement on the termination settlement, the Consultant may, without prejudice to any rights and

remedies it may have, proceed with terminating all or parts of this Agreement based upon the Owner's breach of the contract.

In the event of termination due to Owner breach, the Engineer is entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all justified reimbursable expenses incurred by the Consultant through the effective date of termination action. Owner agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

29) TRADE RESTRICTION CERTIFICATION)

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror -

- 1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- 2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and
- 3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC Section 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

30) VETERAN'S PREFERENCE

In the employment of labor (excluding executive, administrative, and supervisory positions), the Consultant and all sub-tier consultants must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 U.S.C. 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

End of federally mandated contract provisions.

IN WITNESS WHEREOF. the parties hereto have executed this Agreement as of the day and year first above written.

CLIENT: City of McCall, Idaho
ADDRESS: 216 E. Park Street
McCall, Idaho 83638

T-O Engineers. Inc.
2471 S. Titanium Place
Meridian, Idaho 83642

BY:
TITLE: Mayor

BY: Patrick Colwell
TITLE: Principal

SIGNATURE: _____

SIGNATURE _____

DATE: _____

DATE: _____

EXHIBIT A

DESCRIPTION OF PROJECT AND SCOPE OF ENGINEER'S PROFESSIONAL SERVICES FOR IMPROVEMENTS TO McCALL MUNICIPAL AIRPORT AIP 3-16-0023-027-2020

PROJECT DESCRIPTION

The City of McCall, Idaho, Owner of the McCall Municipal Airport, intends to complete a project to relocate Parallel Taxiway A. The current runway to parallel taxiway separation at this airport is 200 feet and does not meet FAA design criteria for a B-II airport. A recent pre-design study determined that a 300-foot separation from Runway 16-34 to Parallel Taxiway A is justified. The current airport master plan identifies relocation of Parallel Taxiway A as a high-priority safety project. Existing aprons and taxiways will be reconfigured for compatibility with the relocated parallel taxiway.

The attached Exhibit 1 shows the proposed project improvements. This project will be entirely funded through a Supplemental Discretionary grant issued by Federal Aviation Administration (FAA) Airport Improvement Program (AIP). The FAA project number is anticipated to be AIP 3-16-0023-027-2020. The total project cost (consultant services and construction) will not exceed \$10,708,000.

This is a design-only project. Construction administration services will be completed under a future Professional Services Agreement. Professional services related to design and bidding of these improvements are anticipated to include the following:

- Grant administration
- Environmental studies
- Preliminary and final project design drawings
- Construction specifications and bid documents
- Project bidding assistance and administration
- Coordination with the City of McCall and the FAA

DESCRIPTION OF PROJECT IMPROVEMENTS:

The primary goal of this project is the relocation of Parallel Taxiway A to provide runway to parallel taxiway separation that meets current FAA design standards. To accomplish this goal, Parallel Taxiway A will be relocated from its current 200-foot offset to a 300-foot offset from Runway 16-34. The General Aviation Apron will be reconfigured/rehabilitated to replace aircraft tie-down and parking spaces lost due to relocation of Parallel Taxiway A. Connecting Taxiways A-1, A-2, A-3 and A-5 will be reconstructed where they join the relocated parallel taxiway. Hangar Taxiways A, B and C will also be extended to join the relocated parallel taxiway. Additionally, the segmented circle and wind cone will be relocated during this project.

CONTRACTS AND BIDDING:

It is anticipated that one set of contract documents will be prepared to complete project improvements described above under a single contract. All project elements will be divided into separate bid schedules. Consideration will be given during design of the project to extend work hours and other contractual requirements to help ensure the work is completed with minimum impact to airport operations.

AVAILABLE INFORMATION:

- Airport Master Plan, McCall Municipal Airport, prepared by Mead and Hunt and T-O Engineers, Inc. dated September 2007.
- Project plans and specifications for AIP 3-16-0023-016, McCall Municipal Airport, prepared by T-O Engineers, Inc. dated April 2009.
- Project plans and specifications for AIP 3-16-0023-019, McCall Municipal Airport, prepared by T-O Engineers, Inc. dated May 2010.
- Project plans and specifications for AIP 3-16-0023-021, McCall Municipal Airport, prepared by T-O Engineers, Inc. dated May 2014.
- Project plans and specifications for AIP 3-16-0023-023, McCall Municipal Airport, prepared by T-O Engineers, Inc. dated May 2017.

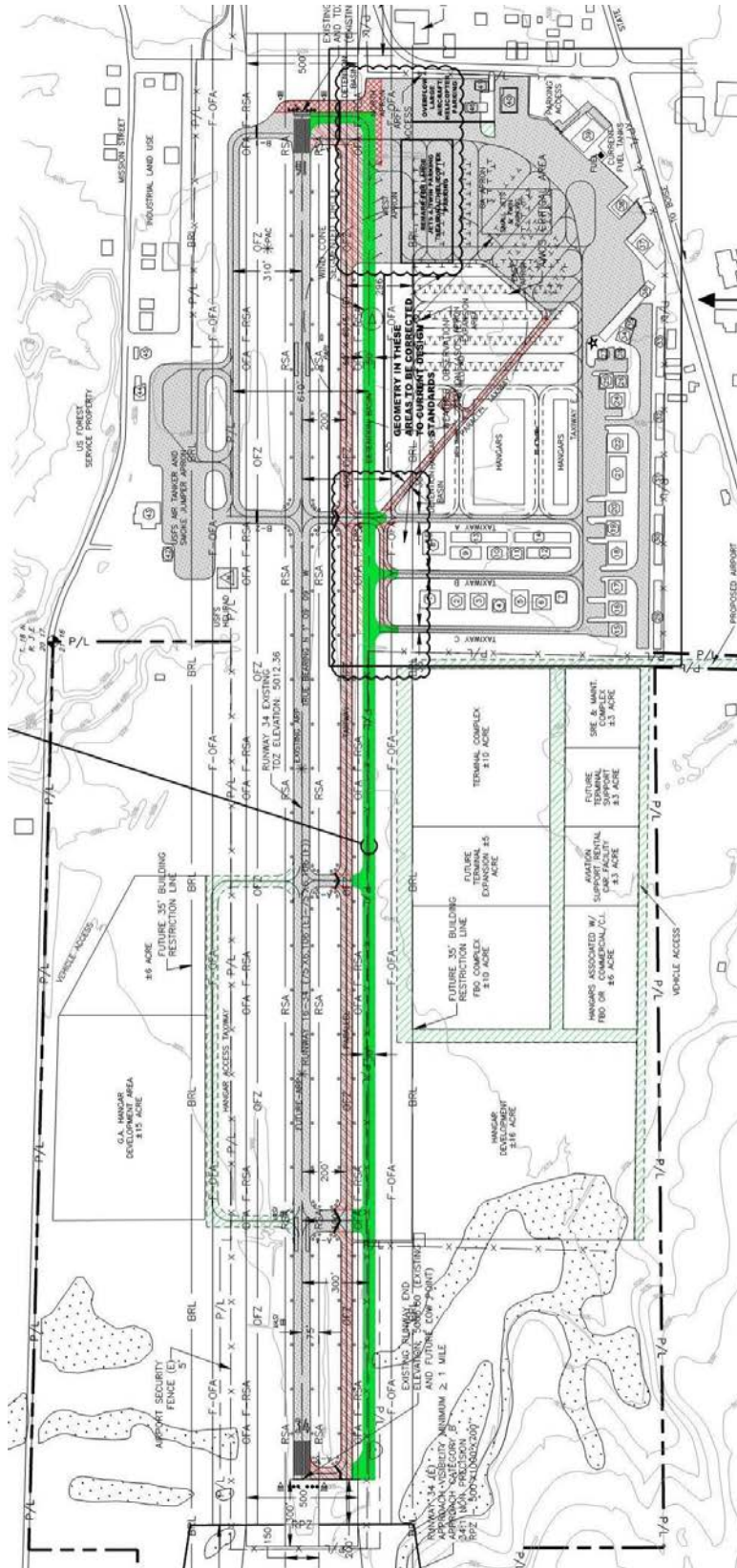


Exhibit 1: Proposed Project Improvements

SECTION 1 – SCOPE OF SERVICES

Professional services required to accomplish the Project are anticipated to include the following:

PHASE 1 - ADMINISTRATION

The Administration Phase includes tasks related to contracting and coordination with the OWNER to define the scope of services required and begin the project. Also included are coordination tasks with the OWNER and FAA, along with grant administration services. Administration phase services include:

- 1.1 Discuss the scope, budget and approach to project with the OWNER and FAA. Assemble base exhibits for the purpose of project scoping. Determine the elements to be included in the project and the overall project approach. It is anticipated this coordination will take place via teleconference.
- 1.2 Prepare a detailed scope of work narrative for FAA and OWNER review. After review with FAA and OWNER, finalize the scope of work narrative and prepare blank work task versus hourly fee forms for the OWNER's use in obtaining an Independent Fee Estimate of costs for consultant services.
- 1.3 Prepare a detailed fee proposal based on estimates of professional personnel service hours including required subconsultant costs and direct expenses. Provide blank cost proposal spreadsheets for OWNER's use in obtaining an Independent Fee Estimate (IFE) of engineering costs.
- 1.4 Coordinate with the OWNER and IFE as needed to describe the project and any assumptions made in formulating the scope of work. Coordinate with OWNER after IFE is complete to evaluate ENGINEER's fee proposal and finalize fee negotiations with OWNER, if necessary. One teleconference is anticipated with OWNER and IFE to describe and discuss the project scope work.
- 1.5 Prepare an Agreement for Professional Services for submittal and review by the OWNER. This Agreement shall be comprehensive in description of services and responsibilities of contract parties and shall include a detailed fee proposal for professional services, subconsultant costs and reimbursable expenses.
- 1.6 Advise and coordinate with OWNER regarding compliance documentation, FAA procedural requirements and general guidance through the Phase 1 tasks. Coordination with FAA during Phase 1.
- 1.7 Project management and administration to include monthly cost accounting and budget analysis, invoicing and monitoring of project progress. Anticipate approximately 10 invoices for professional services during the project.
- 1.8 Travel time for ENGINEER personnel during Phase 1. It is anticipated that the project manager will make two trips to McCall, Idaho in Phase 1.

PHASE 2 - PLANNING AND FORMULATION

Planning and Formulation Phase Services include tasks necessary to initiate design of the project and ensure cost effective and practical solutions for identified airport improvements. This phase includes data collection, review of available information, design approach formulation and coordination with the OWNER and FAA. The design will utilize local expertise when available as well as experience gained from recent construction projects at the airport. These tasks include the following:

- 2.1 Prepare for and meet with FAA representatives to conduct the required Pre-Design Conference. This meeting will cover required topics as well as discussion of the approach to the project, environmental study requirements, justification for improvements; funding and eligibility; grant application requirements, project timing and schedule. It is anticipated that this meeting will be held via teleconference with ENGINEER, FAA and OWNER representatives participating. Prepare FAA Predesign Checklist and associated meeting minutes for submittal to FAA.
- 2.2 Prepare scope of work for topographic design and boundary survey. Design surveying services will be provided by ENGINEER as an additional service. See Sections 8.4 and 8.5.
- 2.3 Prepare scope of work and exhibit for project geotechnical testing. Geotechnical testing services will be provided by a subconsultant as an additional service. See Section 8.3.
- 2.4 Prepare scope of work for the wildlife hazard site visit. Wildlife hazard site visit will be provided by a subconsultant as an additional service. See Section 8.6.
- 2.5 Prepare draft project schedule showing milestones for specific project tasks for review by OWNER and FAA.
- 2.6 Visit site and conduct project site investigation to determine existing site conditions prior to initiation of design.
- 2.7 Prepare preliminary layout sheets and construction cost estimates based on historical information available from previous projects completed at the airport and comparable projects at other airports.
- 2.8 Coordinate with FAA to present the selected options for reconfiguration of relocated Parallel Taxiway A. This coordination will include both email and teleconference communication with the OWNER and FAA. This task includes a basic plan view of the proposed runway and taxiway geometry as well as time necessary to obtain FAA concurrence with the proposed geometric design.
- 2.9 Coordinate with FAA to present the selected options for reconfiguration of the aprons impacted by relocation of Parallel Taxiway A. It is anticipated that the General Aviation Apron will require reconfiguration and/or rehabilitation to replace aircraft tie-down and parking spaces lost due to relocation of Parallel Taxiway A. This coordination will include both email and teleconference communication with the OWNER and FAA. This task includes a basic plan view of the proposed apron

geometry as well as time necessary to obtain FAA concurrence with the proposed geometric design.

- 2.10 Meet with OWNER, US Forest Services and airport users to discuss options for the draft Construction Safety Phasing Plan (CSPP). Input from these meetings will be used in drafting the 65% CSPP.
- 2.11 Prepare four FAA Forms 7460-1 for specific project elements. It is anticipated that a separate 7460-1 will be prepared for the CSPP, height and location of construction equipment, Contractor staging and storage area, and construction access roads.
- 2.12 Coordinate with the OWNER and FAA during Phase 2 of the project, including periodic status updates.
- 2.13 Travel time for ENGINEER personnel during Phase 2. It is anticipated that the Project Manager will make two trips and the Design Engineer will make two trips to McCall, Idaho during Phase 2.

PHASE 3 – PRELIMINARY DESIGN

During the Preliminary Design Phase the ENGINEER will utilize information gathered in the planning and formulation phase to solve technical problems presented by the proposed project. Preliminary project plans and specifications necessary to review the project will be presented to the OWNER and FAA. Project plans and specifications will be in accordance with all applicable FAA Advisory Circulars including 150/5300-13A and 150/5370-10H. The following tasks are anticipated to result in final review comments necessary for final design completion in Phase 4. Preliminary Design phase services include:

- 3.1 Assemble survey data and generate base topographic mapping for the project site.
- 3.2 Preliminary design of relocated Parallel Taxiway A including geometry, cross sections, finished grades, drainage, marking and signage. Check geometry of existing airfield components for compatibility with proposed design elements.
- 3.3 Preliminary design of reconfigured connecting Taxiways A-1, A-2, A-3, A-4 and A-5 including geometry, cross sections, finished grades, drainage, marking and signage. Check geometry of existing airfield components for compatibility with proposed design elements.
- 3.4 Preliminary design of reconfigured/rehabilitated General Aviation Aprons impacted by relocated Parallel Taxiway A. Preliminary design includes geometry, cross section, finished grades, drainage, tiedown spacing, marking and signage. Check geometry of existing airfield components for compatibility with proposed design elements.
- 3.5 Preliminary design of hangar Taxiways A, B and C impacted by relocated Parallel Taxiway A. Preliminary design includes geometry, cross sections, finished grades, drainage, marking and signage. Check geometry of existing airfield components for compatibility with proposed design elements.

- 3.6 Based on the critical aircraft, fleet mix and the results of geotechnical testing, determine the required taxiway pavement section design to accommodate current and forecast aircraft traffic at the airport. Pavement will be designed in accordance with FAA advisory circulars and applicable regional guidance. This task includes preparation of the draft (65%) and the final (100%) pavement analysis reports, including a discussion of alternatives, for review and comment by FAA. This report will also be incorporated into the Engineer's Design Report.
- 3.7 Develop site grading and drainage plans for ground surfaces adjacent to all project pavements. Define locations and requirements for improvements to surface stormwater drainage. Coordinate with the Idaho Department of Environmental Quality regarding any special requirements or permits. It is assumed that all drainage will be retained on airport property.
- 3.8 Design a subsurface drainage system (edge drains) for the relocated parallel taxiway. The existing taxiway system does not have a subsurface drainage system. Subsurface drainage system is anticipated to consist of geotextile wrapped perforated pipes with appropriate outlet structures.
- 3.9 Develop an erosion and sediment control plan (ESCP) for the project to be included in the project plans and contract documents. This plan shall apply approved Best Management Practices (BMPs) for the State of Idaho and the City of McCall.
- 3.10 Prepare draft (65%) Construction Safety Phasing Plan (CSPP) document for review by the OWNER and FAA. FAA requires a stand-alone CSPP document that includes the construction sequence and safety plan drawing as well as selected safety related information excerpts from the project specifications.
- 3.11 Prepare final (95%) CSPP document incorporating review comments from the OWNER and FAA. Submit final CSPP to OWNER and FAA for review. Incorporate any final review comments into the final CSPP. Submit final (100%) CSPP to FAA for routing to various divisions.
- 3.12 Evaluate alternatives for reuse and/or stockpile of milled pavement and other materials generated in the removal of existing airport pavements. It is anticipated that excess millings will be generated by removal of the existing parallel taxiway and apron pavements. A significant portion of the material will be used to construct new taxiway shoulders.
- 3.13 Prepare preliminary design and construction plans (65%) of the project elements for review and discussion with the OWNER and FAA. Plans will be in conformance with FAA AC 150/5300-13A "Airport Design". Drawings shall be complete enough to identify sequence and safety issues, along with primary design elements for review and discussion only. Estimated number of sheets required is 70. Provide the OWNER and FAA with one set of drawings for review if requested.
- 3.14 Prepare draft Engineer's Design Report (65%) in conformance with FAA guidelines for review and comment by FAA personnel.
- 3.15 Prepare draft construction specifications for OWNER and FAA Review (65%). Specifications will be in conformance with FAA AC 150/5370-10H "Standards for

- Specifying Construction on Airports” including regional Notices published by the FAA Northwest Mountain Region.
- 3.16 Participate in a design review meeting with the OWNER in McCall, Idaho. Presentation to the Airport Advisory Committee will include design rationale, phasing and safety plan, preliminary design drawings, design analysis and project schedule.
 - 3.17 Coordinate with the OWNER and FAA during this phase of the project, including periodic status updates. Two project update teleconferences with the OWNER and FAA are anticipated.
 - 3.18 Travel time for ENGINEER personnel during Phase 3. It is anticipated that the Project Manager and Design Engineer will make two trips to McCall, Idaho during Phase 3.

PHASE 4 – FINAL DESIGN

The Final Design phase shall include the preparation of detailed construction plans and specifications, required design report, updated cost estimates and bid and contract documents suitable for obtaining competitive bids for construction of improvements. Final Design Services shall include the following tasks:

- 4.1 Prepare design and construction plans for OWNER and FAA review (95%). Plans will be in conformance with applicable FAA Advisory Circulars and regional notices. Estimated number of sheets is 70.
- 4.2 Prepare construction specifications for OWNER and FAA Review (95%). Specifications will be in conformance with FAA AC 150/5370-10H “Standards for Specifying Construction on Airports” including regional Notices published by the FAA Northwest Mountain Region.
- 4.3 Prepare Bid Documents (95%) to include Bid Advertisement, Instructions to Bidders, Construction Agreement and Bond Forms, Notice of Award, Notice to Proceed and other contract documents required for solicitation of bids and execution of a construction contract following bid award. Assist OWNER in project insurance and bond requirement evaluation. Prepare bid schedules with associated final bid quantities.
- 4.4 Prepare final cost estimate based on detailed bid schedule(s) and provide OWNER and FAA with an assessment of project costs versus available budget.
- 4.5 Prepare (95%) Engineer’s Design Report in conformance with FAA guidelines, to include FAA plan and specification review checklists.
- 4.6 Respond to FAA design review comments. Incorporate FAA and OWNER comments into the final design drawings, specifications, bid documents and Engineer’s Design Report (100%). Design drawings and contract documents will be complete and ready for bidding.
- 4.7 Review final design drawings (100%) and associated documents with the OWNER. It is anticipated that one review meeting in McCall, Idaho will be required. Provide

the OWNER with two (2) complete sets of contract documents, including plans, specifications and design report. Submit one (1) set of contract documents to the FAA.

- 4.8 Coordinate with the OWNER and FAA during this phase of the project, including periodic status updates. Two project update teleconferences with the OWNER and FAA are anticipated.
- 4.9 Travel time for ENGINEER personnel related to Phase 4. It is anticipated that the Project Manager and Design Engineer will make two trips to McCall, Idaho during Phase 4.

PHASE 5 - BIDDING

Assist the OWNER in the competitive sealed bid and contractor selection process. Prepare and process contract award and construction agreement documents for the OWNER. Bidding phase services shall include the following tasks:

- 5.1 Administer the public bid advertisement process including bid document reproduction and distribution of documents to plan rooms, contractors and suppliers. Prepare advertisement(s) for the project, which the OWNER will submit to appropriate newspaper(s) for publication. Maintain a bidders list and distribute plans as requested. Assist OWNER in promoting bidder interest within a realistic geographic area for the project.
- 5.2 Respond to questions that arise during the Contractors' bid preparation process. Issue addenda or other clarifications as required. Two addenda are anticipated.
- 5.3 Prepare a detailed Pre-Bid Conference agenda and conduct a Pre-Bid Conference to familiarize bidders and interested parties with the construction project scope and requirements. Prepare and issue minutes of the conference after the meeting. The meeting will be held in McCall, Idaho.
- 5.4 Assist the OWNER in preparation for the project Bid Opening as required, including preparation of a project bid summary. It is anticipated that the ENGINEER will attend the bid opening in McCall, Idaho and assist in opening bids. ENGINEER will then evaluate the qualifications of bidders and responsiveness to bidding criteria.
- 5.5 Prepare detailed bid tabulations documenting bid results and submit to OWNER and FAA.
- 5.6 Assist the OWNER with review and analysis of bids received. Provide a bid cost/price analysis per FAA Order 5100.38 and Engineer's Recommendation of Award letter to OWNER. Assist OWNER with Request for Concurrence in Award from FAA.
- 5.7 Prepare and distribute Notice of Award, Construction Agreement and other contract documents. Review Construction Agreement, bonds and insurance documents submitted by Contractor, and assist OWNER and Contractor in processing documents for the project.

- 5.8 Coordinate with FAA and OWNER throughout the bid and award process. Submit bid documentation including copies of all executed contract documents as required by the FAA. One teleconference with the OWNER and FAA are anticipated to discuss the bid results and options for award of the bid.
- 5.9 Travel time for ENGINEER personnel associated with tasks listed in Phase 5. It is anticipated that the Project Manager will make two trips and the Design Engineer will make one trip to McCall, Idaho in Phase 5.

PHASE 6 - CONSTRUCTION

Professional services during the Construction phase are not included in this design-only project.

PHASE 7 – CLOSEOUT/DOCUMENTATION

Professional services during the Closeout Phase are not included in this design-only project. It is anticipated that project closeout documentation will be completed under a future agreement for professional services during construction.

PHASE 8 – ADDITIONAL SERVICES

ENGINEER shall provide the following services as Additional Services in conjunction with the basic services required under Phases 1 through 7.

8.1 AIP Grant Administration Related Services:

- 8.1.1 Prepare draft and final Application for Federal Assistance for the FAA/AIP eligible portion of the project to be submitted by the OWNER to the FAA. Prepare a draft CIP data sheet for FAA use.
- 8.1.2 Assist the OWNER in preparation and processing of required sponsor certifications for submittal to FAA.
- 8.1.3 Coordination and communications with OWNER and FAA for twelve months relating to project scheduling and grant funds.
- 8.1.4 Assist OWNER in preparation of periodic project requests for reimbursements via the FAA Delphi e-Invoicing system. OWNER will be responsible for actual data entry into the e-Invoicing system. In addition, the ENGINEER will assist the OWNER with overall budget status analysis and reports, and preparation of project updates for Airport Advisory Committee meetings.
- 8.1.5 Complete FAA quarterly reporting on status of project and expenditure of grant funds.
- 8.1.6 Complete FAA annual reporting. Complete FAA forms SF 427 and 271.

- 8.2 Provide the following services related to Federal Disadvantaged Business Enterprise requirements (DBE).
 - 8.2.1 The DBE Program for the City of McCall must be updated and approved by FAA in year 2020. This task includes updating and obtaining FAA approval of the DBE Program.
 - 8.2.2 The DBE Goals for the City of McCall must be established and approved by FAA in year 2020. This task includes establishing and obtaining FAA approval of the DBE Goals.
 - 8.2.3 Complete the “Uniform Report of DBE Awards or Commitments and Payments” including contract award amount or contractor/engineer’s commitment and actual resulting payment to DBE’s.
- 8.3 Collect geotechnical information necessary to design the project. These services are anticipated to be performed by a qualified subconsultant. ENGINEER’s services for this task will include coordination with the OWNER and subconsultant during the data collection. On-site observation is anticipated (including travel to McCall, Idaho), by ENGINEER’s representative throughout the field work for this investigation, to oversee the data collection and escort geotechnical subconsultant personnel onto the airfield. Geotechnical scope of work is included in Appendix A.
- 8.4 Provide design field survey in horizontal datum Idaho State Plane HARN North Zone, US Foot with vertical datum NAVD 88. Survey requirements are expected to include the survey of the existing parallel taxiway and connector taxiway pavements, along with the adjacent ground surface to beyond the limits of the associated Taxiway Safety Areas and Object Free Areas to the Runway 16-34 centerline. The General Aviation Aprons and adjacent undeveloped area will also be surveyed. ENGINEER’s services for this task will also include coordination with the OWNER during the data collection. Survey scope of work is included in Appendix B.
- 8.5 Provide a boundary survey and monumentation of property corners of land recently acquired by the City of McCall for relocation of Parallel Taxiway A. Survey will be based on legal documentation prepared T-O Engineers for land acquisition. Survey scope of work is included in Appendix B
- 8.6 Provide a Wildlife Hazard Site Visit (WHSV) and Wildlife Hazard Management Plan (WHMP) for the McCall Municipal Airport to assess the impact of wildlife on airport operations and provide recommendations to minimize the potential for wildlife hazards at the airport. The WHSV is an FAA requirement per AC 150/5200-36A and is necessary for funding construction of wildlife resistant fencing as part of the project. The FAA is recommending a WHMP be completed for the airport due to the increased presence of wildlife in the vicinity of the airport. The scope of work for the WHSV and WHMP is included in Appendix C.
- 8.7 Provide a Documented Categorical Exclusion (CatEx) and supporting environmental resource reports (or technical reports) in accordance with FAA Order 1050.1F and FAA Order 5050.4B to define and analyze potential impacts of the proposed perimeter fence bordering the airport property.

- 8.8 Assist and coordinate with independent auditors in locating requested documents for performing the required A-133 annual audit.
- 8.9 Prepare a Storm Water Pollution Prevention Plan (SWPPP) to be filed at the project and a Notice of Intent (NOI) for Submittal to the Idaho Department of Environmental Quality (IDEQ). SWPPP will be assembled in a format as required by the ODEQ. The SWPPP plan will include; planning and organization statements, an individual assessment of the project site, best management practice identification, how the plan would be implemented, and a plan for evaluation and monitoring the requirements of the permit.
- 8.10 Coordinate wetlands delineation, 404 permit and mitigation for the project:

Background

An Environmental Assessment was completed for the project in 2011. The EA will not require revision due to the general conformity of the project. In 2008, A wetlands delineation was prepared by WHPacific, Inc. The Wetlands received an approved jurisdictional determination (NWW-2009-199-B01) by the U.S. Army Corps of Engineers (USACE) on April 20, 2009. Jurisdictional wetland determinations are valid for a maximum of 5 years, after which revision of the delineation must be made. The 2009 delineation was conducted following technical methods outlined in the Army Corps of Engineers Wetlands Delineation Manual (USACE 1987) and utilizing the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Western Mountains, Valleys, and Coast Region (USACE 2010). In addition to these methods, a new 2019 delineation will follow new guidelines on aquatic resources reporting adopted by the USACE Walla Walla District in June 2019. This document is intended to provide all the information necessary to identify on-site jurisdictional areas that may be impacted by the parallel taxiway relocation at the McCall Municipal Airport.

The project area is approximately 40 acres and includes property recently purchased by the City of McCall for parallel taxiway relocation. In this area approximately 3 acres of wetlands have been identified. Estimated impacts are in the 2+ acre range. Therefore, the project would qualify for an Individual Permit under the Clean Water Act.

The 2011 EA identified mitigation to be provided by one of two planned mitigation banks in Valley County. Neither of the planned mitigation banks opened and there are currently no wetland mitigation banks in the vicinity of the City of McCall. Therefore, a compensatory mitigation plan will be prepared. The mitigation plan will use the guidance in FAA Advisory Circular (AC) 150/5200-33B to identify sites that will not increase wildlife hazards at the airport and Section 404(B)(1) of the Clean Water Act for functional equivalency.

Environmental Permitting

T-O Engineers will perform a site evaluation of the 40 acres. Review will include all information required by the City of McCall to submit a Joint Application for permits (JAFFP) under the Clean Water Act (Section 404 permitting). Associated tasks include:

- 8.10.1 The U.S. Fish and Wildlife Service (USFWS) Endangered Species Act (ESA) research will be performed and preparation of a No-Effect Statement and attachment of the Section 106 historic resources will be required for the JAFP.
- 8.10.2 T-O Engineers will perform a wetland delineation for the development (~40 acres). This work includes one (1) site visit and associated on-site work by a qualified biologist and assistant to perform the delineation.
- 8.10.3 Work products include a wetland delineation report and associated graphics depicting delineated wetland areas. The biologist will coordinate with USACE for updating NWW-2009-199-B01 Jurisdictional Determination and revisions to graphics.
- 8.10.4 Prepare and submit the Clean Water Act, Section 404 Individual Permit required to fill wetlands on the property.
- 8.10.5 Project management and coordination with the USACE.
- 8.10.6 Individual Permit will require evaluation of the Least Environmentally Damaging Practicable Alternative under Section 404(B)(1) of the Clean Water Act.
- 8.10.7 Compensatory Mitigation Plan will be required. Prepare off-site mitigation plan to compensate for lost wetlands due to project, mitigation will occur within the Payette River Watershed. Coordination with the City of McCall will be required to identify sites for existing wetland conditions and the feasibility of creating new wetland conditions.

EXCLUDED ADDITIONAL SERVICE TASKS

Items that may arise during project design and bidding that are not included in this Scope of Services and associated fee proposal include the following:

1. Coordination with local governmental agencies, except for regular coordination with OWNER is not included.
2. Permit and agency review fees are not included.
3. An environmental assessment is not included.
4. Tasks associated with construction administration of the project are not included. It is assumed that a separate professional services agreement for construction administration will be negotiated prior to the bid opening.
5. Airport GIS (AGIS) survey is not included.

SECTION 2 - OWNER'S RESPONSIBILITIES

OWNER shall assume the following responsibilities and provide the following support to Engineer.

OWNER's Designated Representative

- The OWNER 's designated representative shall be Richard Stein, Airport Manager, who with assistance from other members of the City of McCall staff, shall assist in processing Interim Requests for Reimbursements and authorize other Additional Services of ENGINEER as may be required during the course of the project. The OWNER's designated representative shall coordinate directly and routinely with the McCall City Council for the purpose of document processing and project updates.

OWNER's Requirements

- The Designated Representative shall advise ENGINEER as to the project budget and site-specific design requirements during the Planning and Study phases of the project. The Designated Representative shall also act as a liaison with the Airport Advisory Committee and airport users to seek additional input as appropriate during planning and design development.
- OWNER's Designated Representative shall assist in coordination and development of an Operation and Safety Plan. Work to include coordination and meeting(s) with ENGINEER and airport users as necessary.

On-Site OWNER Representation

- Attend the Pre-Design Conference, Pre-Bid Conference, Bid Opening.
- Assist in location and identification of existing utilities in the vicinity of proposed project improvements. Identify subsurface conditions that OWNER may be aware of which could impact project design.
- Review progress documents or alternatives information and respond to ENGINEER in a timely manner when additional direction is required.
- Issue NOTAMS and provide all necessary coordination with FAA personnel relative to Airport Operations Area (AOA) closures, impacts to FAA navigational aids, and similar activities during project design.

SECTION 3 - DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT REPRESENTATIVE

A Resident Project Representative (RPR) will not be required for this design only project. It is anticipated that construction observation services will be included in a future professional services agreement.

SECTION 4 - PROJECT SCHEDULE

The following schedule summarizes OWNER and FAA desired target completion dates for significant Project tasks.

ACTIVITY	COMPLETION DATE	COMMENTS
Environmental Approval	Sept. 2019	Approved Sept. 5, 2019
CIP Data Sheet Submitted	Dec. 6, 2019	
Submit Proposed Agreement and Fees to Owner	Nov. 18, 2019	
Record of Negotiations Submitted	Nov. 25, 2019	
Final Engineering Agreement to Owner	Dec. 2, 2019	
Signed Engineering Agreement Approved by FAA	Dec. 6, 2019	
Authorization to Proceed with Section 404 Permit	Nov. 8, 2019	
Coordinate Wetlands Mitigation Site with City of McCall	Nov. 29, 2019	
CSPP Submitted for Airspace	Dec. 13, 2019	
Submit 404 Permit, Mitigation Plan to USACE	Jan. 15, 2020	
Preliminary (65%) Design Submittal (Plans, Specifications and Design Report)	Jan. 31, 2020	
Final (95%) Design Submittal	Feb. 14, 2020	
Plans Reviewed by FAA and Returned with Comments	Feb. 20, 2020	
Plans & Specifications Accepted by FAA	Feb. 27, 2020	
Negotiate Wetlands Mitigation Site with City of McCall, FAA and USACE	Feb. 28, 2020	
Grant Application Submitted by Sponsor	March 5, 2020	
Advertise Project	March 10, 2020	
Bid Opening	April 1, 2020	
Recommendation of Award and Bid Tab	April 13, 2020	
Grant Issued	April 24, 2020	
Award Project	April 28, 2020	
Receive Section 404 Permit for Taxiway Construction	April 2020	

SECTION 5 - FEES FOR SERVICES AND BASIS FOR REIMBURSEMENT

5.1 Basis of Fees:

5.1.1 Basic Services provided under Section 1, Phases 1-4 and 5-7 of Exhibit A.

5.1.1.1 Planning and design services provided under Section 1, Phases 1, 2, 3 and 4 shall be performed on a "Lump Sum Fee Basis".

5.1.1.2 Bidding and Construction services provided under Section 1, Phases 5, 6, and 7 shall be performed on a "Prevailing Rates Basis", in accordance with the fee schedule provided in Exhibit C to this Agreement.

5.1.2 Additional services provided under Section 2 of Exhibit A shall be performed on a "Prevailing Rates Basis".

5.1.3 Independent professional associates and engineers' fees and reimbursable expenses shall be in addition to Basic and Additional Services Fees identified in Paragraph 5.2.1 below. Estimates are provided in Paragraph 5.2.2 below.

5.2 Fees for Services. The Fees established below are supported by the man-hour and cost analysis provided in Exhibit B.

5.2.1 Professional Services - T-O Engineers, Inc. Personnel

5.2.1.1 Fee for services provided under Contract Section 1, Phases 1, 2, 3, and 4.
LUMP SUM = \$ **327,581.40**

5.2.1.2 Estimated fee for services provided under Contract Section 1, Phases 5, 6, and 7 and Contract Section 2, Phase 8.
ESTIMATED PREVAILING RATES BASIS FEE = \$ **158,979.22**

5.2.2 Subconsultant Fees

5.2.2.1 Fee for Subconsultant services provided under Contract Section 1, Phases 1, 2, 3, and 4.
ESTIMATED FEE = \$ **0.00**

5.2.2.2 Estimated fee for Subconsultant services provided under Contract Section 1, Phases 5, 6, and 7 and Contract Section 2, Phase 8.
ESTIMATED FEE = \$ **40,200.00**

5.2.3 Reimbursable Expenses:

5.2.3.1 Contract Section 1, Phases 1, 2, 3, and 4.
ESTIMATED AMOUNT = \$ **13,699.00**

5.2.3.2 Contract Section 1, Phases 5, 6, 7 and 8.
ESTIMATED AMOUNT = \$ **25,358.00**

Fee Summary:

Section 1 & 2 (5.2.1. + 5.2.2. + 5.2.3.) ESTIMATED TOTAL = \$ **565,817.62**

5.3 Adjustment of Fees:

- 5.3.1 It is agreed that the fees identified in 5.2 above are subject to adjustment should the Scope of Services change; should work effort required to accomplish a task significantly increase through no fault of the ENGINEER; and/or the time span over which services are provided be significantly extended through circumstances not under the control of the ENGINEER during the progress of work.
- 5.3.2 It is further understood and agreed that the distribution of work and hence fees between the ENGINEER and subconsultants during the performance of work may vary from the assumptions which form the basis of estimates provided in Exhibit B, and also that the cost for subconsultant services and reimbursable expenses may vary from estimates contained herein.

5.4 Requests for Fee Adjustment:

- 5.4.1 Requests for adjustment of fees identified in paragraph 5.2 are subject to the approval of the OWNER and the Federal Aviation Administration (FAA). The OWNER agrees to not withhold approval of requests for fee adjustments that are agreed to by the FAA or which have been included in calculation of the FAA-AIP Grant amount awarded to the OWNER.
- 5.4.2 It is agreed that the ENGINEER shall only be required to request an adjustment of fees in the event total Basic Services fees for the Administration, Planning and Study, Preliminary Design, and Final Design (Phases 1 through 4); or if, Bidding, Construction, Operational phases (Phases 5 through 7); or if total estimated Additional Services fees (Phase 8) exceed total pre-approved maximum amounts for each of respective subtotal for Phase 1 through 4, Phase 5 through 7, or Phase 8.

APPENDIX A – GEOTECHNICAL TESTING SCOPE OF SERVICES



October 31, 2018
File No. 03139

T-O Engineers
2471 S. Titanium Place
Meridian, Idaho 83642



Attention: Mr. Kevin Bissell, P.E.

SUBJECT: Proposed Geotechnical Investigation
Relocate Parallel Taxiway A
McCall Municipal Airport, McCall, Idaho

Dear Kevin,

American Geotechnics (AGEO) is pleased to present T-O Engineers with our proposed scope of services for the McCall Municipal Airport's relocation of Parallel Taxiway A. Please see our project understanding, anticipated site and subsurface conditions, scope of services, costs and schedule proposal, limitations, and conditions of authorization below.

UNDERSTANDING

American Geotechnics understands the project will involve relocating the Parallel Taxiway A at the McCall Municipal Airport in McCall, Idaho. From the site plan and scope of work T-O Engineers provided, we understand the investigation will be in the airport operations area; requiring the field investigation to be performed in general accordance with FAA Advisory Circular 150/5210-5 *Painting, Marking, and Lighting of Vehicles Used on an Airports* and FAA Advisory Circular 150/5370-2 *Operational Safety on Airports During Construction*. The pavements will be designed by T-O Engineers. Airport security and safety training is not required.

ANTICIPATED SITE AND SUBSURFACE CONDITIONS

The proposed site is located in McCall, Idaho. The site is currently used for airport operations. Anticipated soil conditions include gravels, silts, and sands.

We have developed our field investigation program and estimated fee. We assume the subsurface materials can be drilled with hollow stem auger equipment.

We assume you have secured permission to physically access the site and the site is accessible by standard two-wheel-drive drilling and excavation equipment. We also assume our subsurface

American Geotechnics

1920 E 17th St, Ste 204 • Idaho Falls, ID 83404 • (208) 523-8710
3605 Belmont Rd • Coeur d'Alene, ID 83815 • (208) 659-5697
5260 Chinden Blvd. • Boise, ID 83714 • (208) 658-8700

Relocate Parallel Taxiway A
McCall Municipal Airport, McCall, Idaho
File No. 03139



October 31, 2018

investigation will not encounter concrete or contaminated materials.

SCOPE OF SERVICES

We will provide a geotechnical subsurface investigation, laboratory testing, and reporting for the pavement, base, subbase, and subgrade soils encountered. Specifically, our scope of services consists of the following.

Field Exploration

We will stake or paint boring locations in the project site and coordinate utilities clearance with Idaho 811 and airport management prior to our field investigation. We will locate the boring locations in the field using a hand-held GPS and coordinates provided by T-O Engineers. We will contact T-O Engineers to coordinate site access as needed.

The field investigation will be performed between 7:00am and 7:00pm during a pre-arranged taxiway closure. We will coordinate our work schedule with T-O Engineers and the airport manager, Jay Scherer at (208)634-1488 .

Our investigation will include drilling up to 18 soil borings on or in the vicinity of the existing Parallel Taxiway a up to 6-feet below ground surface (BGS) as described below.

- 5 soil borings are planned through the existing Parallel Taxiway A.
- 1 soil boring is planned through the existing Taxiway D.
- 11 soil borings are planned on unpaved areas adjacent to the existing Parallel Taxiway A.
- 1 soil boring is planned in the existing runoff detention basin. We will perform a field constant head permeameter test to determine the subsurface infiltration rate at this location.

We will core the pavement borings using a 4-inch core barrel and patch the boring with asphalt cold patch using our hydraulic ram. Asphalt thickness, base, subbase and subgrade soil depths below the existing pavement surface will be recorded, if encountered. Depth to groundwater, if encountered, will be measured and recorded. Boring locations will be recorded using a hand held GPS. The fieldwork will be under the direction of our field engineer who will supervise drilling operations, prepare field logs, and select sample locations.

Relocate Parallel Taxiway A
McCall Municipal Airport, McCall, Idaho
File No. 03139



October 31, 2018

Laboratory Testing

Samples will be collected and returned to Boise, Idaho for analysis in our materials laboratory to determine physical and engineering properties. We will perform all laboratory tests in general accordance with ASTM published procedures. As appropriate, the laboratory program will include:

- visual classifications,
- 6 each moisture contents,
- 6 each sieve analyses,
- 3 each Atterberg limits,
- 2 each hydrometer analysis
- 7 each California Bearing Ratio (CBR) testing. (anticipate 1 test for existing Parallel Taxiway and 6 tests for the unpaved area parallel to the existing Parallel Taxiway A)

Unless otherwise notified by T-O Engineers samples will be disposed of in the Hidden Hollow Landfill 60 days after the completion of the laboratory testing.

Engineering Analyses and Reporting

A description of our field investigation, the results of our laboratory testing, and our engineering analyses will be provided along with our recommendations and will be summarized in a geotechnical engineering report. The report will include:

- Description of general soil and groundwater conditions.
- CBR and index test results.
- FAA Frost Group for the subgrade material as described in FAA Advisory Circular 150/5320-6 *Airport Pavement Design and Evaluation*
- Asphalt Core Photographs.
- Recommended infiltration rate at the existing airport runoff detention basin.

We agree to exclude recommendations relating to the following:

- Pavement section design.

Relocate Parallel Taxiway A
McCall Municipal Airport, McCall, Idaho
File No. 03139



October 31, 2018

- Rigid Pavement
- Estimated settlements.
- Allowable bearing pressures.

Project deliverables include one emailed Draft Report (PDF format) and three bound copies of the Final Report delivered to T-O Engineers' Boise office

COSTS AND SCHEDULE

Our fee for the investigation and report, as outlined above, will be a lump sum of \$16,800.

Our fee does not include attendance at meetings, which will be charged on a time and expense basis.

After authorization to proceed, we can provide a schedule of field work and document delivery.

LIMITATIONS

Geotechnical investigations can be performed at various levels of detail to suit your needs. More extensive investigations yield more information that may help you better understand and manage your risk. Since more detailed investigations and analyses involve more expense, T-O Engineers has the opportunity to establish an acceptable level of risk for your project. Acceptance of this proposal will indicate that you have reviewed the scope of services, agree to its terms and that you have neither requested nor require any additional information beyond the scope of our services stated in this proposal.

The geotechnical report is intended solely for your use and the use of your retained consultants.

Unless otherwise agreed to in writing, American Geotechnics' (Consultant) liability with regard to its services under this proposal is limited to the amount of Consultant's fee. Client agrees, to the fullest extent permitted by law, to indemnify and hold Consultant harmless from damages and losses arising from the negligent acts, omissions or errors of the Consultant in the performance of professional services under this proposal, (except for Consultant's sole negligence or willful misconduct).

American Geotechnics assumes no responsibility for acts, omissions or damages associated with any entity failing to implement any of our geotechnical recommendations. Client agrees that no entity is allowed to make any changes to our geotechnical recommendations without our written authorization.

Relocate Parallel Taxiway A
McCall Municipal Airport, McCall, Idaho
File No. 03139



October 31, 2018

To the extent geotechnical engineering concerns arise during construction of a project related to recommendations prepared by American Geotechnics, Client agrees to retain American Geotechnics to review such matters.

Client agrees that Consultant shall not be required to assume, any obligation or duty to defend any claims, causes of action, demands, or lawsuits in connection with or arising out of this project or the services rendered by Consultant.


American Geotechnics will assume no responsibility or liability whatsoever for any claim, loss of property value, damage or injury which results from pre-existing hazardous materials being encountered or present on the project site, or the discovery of such hazardous materials.

AUTHORIZATION

We understand that T-O Engineers will prepare an agreement for use with American Geotechnics and T-O Engineers will include this proposal in the agreement. By accepting this scope of work, T-O Engineers agrees that the terms, conditions, and limitations contained within this proposal are integrated, merged, and made a part of the agreement.

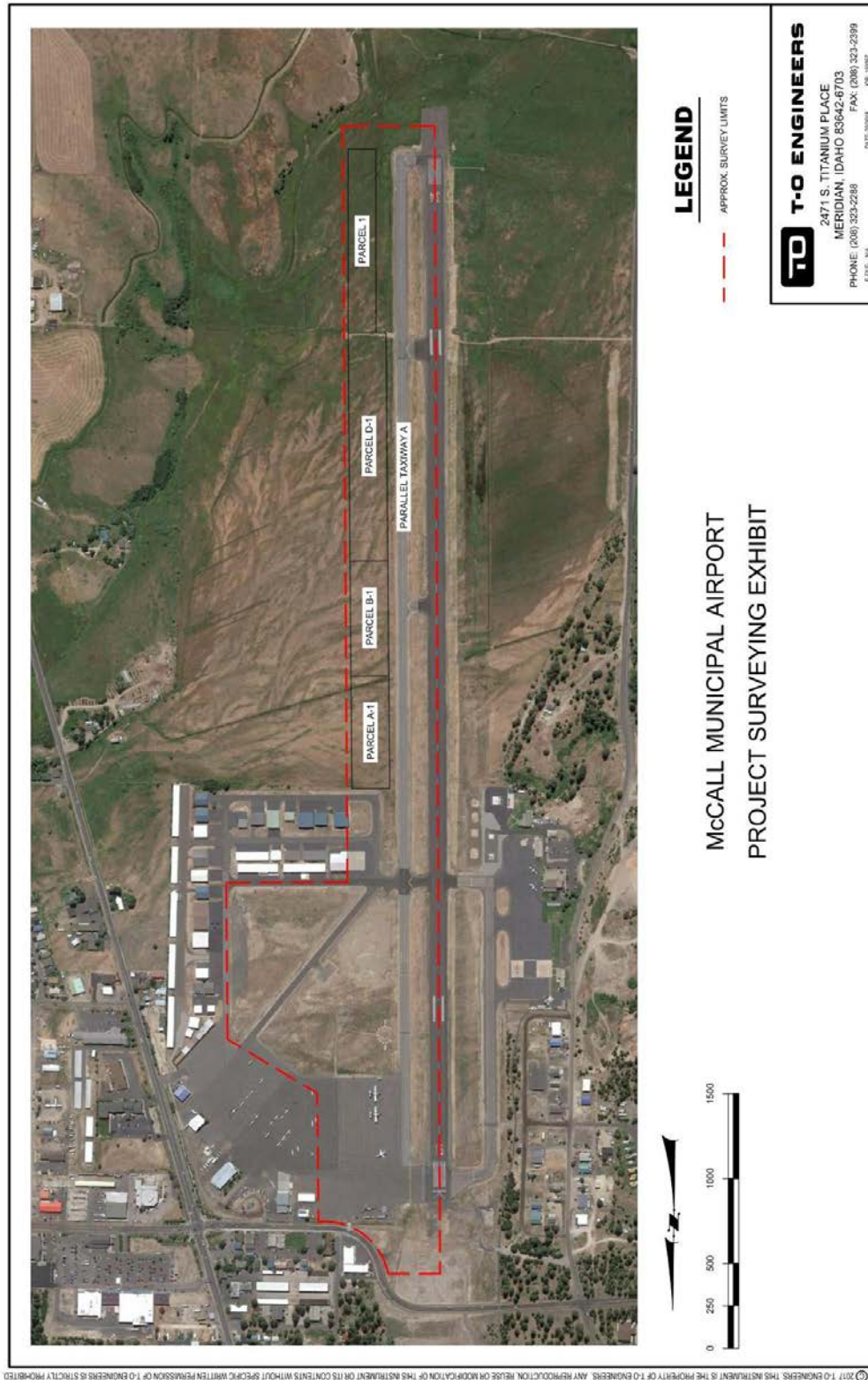
Respectfully submitted,

American Geotechnics


Ryan G. Van Leuven, PE
Geotechnical Engineer

Rex W. Hansen, PE
Geotechnical Engineer

APPENDIX B – TOPOGRAPHIC/CONTROL SURVEY SCOPE OF SERVICES



**Airport Survey Scope of Work
McCall Municipal Airport, McCall, Idaho
Relocate Parallel Taxiway 'A'**

SCOPE

A design survey of the airport improvement area (see attached exhibit) shall be provided as follows:

1. Verify survey control monuments along the Runway 16-34 alignment for use during this construction project. Fourteen aluminum caps attached to 5/8" rebar are placed at 500 foot stations 100 feet left of centerline of Runway 16-34. Reset if necessary.
2. Perform boundary survey for Parcel A-1, Parcel B-1, Parcel D-1, and Parcel 1 as shown on the attached exhibit and as defined by the attached legal descriptions. Set corner monumentation where necessary.
3. Perform topographic survey of Parcel A-1, Parcel B-1, Parcel D-1, Parcel 1 as well as existing Parallel Taxiway 'A' and the area between Parallel Taxiway 'A' and the centerline of Runway 16-34. Refer to the attached exhibit for approximate survey limits. Paved surfaces shall be surveyed using a minimum 25-foot by 25-foot grid. The grid shall extend approximately 100 feet outside of the paved area. In addition, all point of curves, point of tangents, grade breaks and pavement anomalies shall be shot on these pavements.
4. Perform topographic survey on areas outside of paved surfaces including the area between Parallel Taxiway 'A' and the centerline of Runway 16-34. Refer to the attached exhibit for approximate survey limits. Cross sections should be taken on natural ground at approximately 100-foot stations. At each station, a cross section shall be shot extending out from the edges of Parallel Taxiway A with shots at all grade changes and any topographic features encountered. The topographic survey shall include all grade breaks, drainage structures, manholes, building corners, irrigation structures, junction boxes, navigational aids, fence alignment, fence height, signs, runway lights and taxiway reflectors. All drainage structures should be further surveyed to include invert elevations, incoming and outgoing pipe sizes and directions.
5. Survey approximately 17 bore holes locations along the alignment of Parallel Taxiway 'A'. A separate drawing with approximate locations of test holes will be provided to the surveyor prior to project to help locate all holes.

DATA FORMAT

Collected survey data should be delivered in a text point file in the following format: point number, northing, easting, elevation, description (P, N, E, Z, D). Also include field drawings and information needed to describe drainage structures.

NOTES

Owner will allow work to be performed during all daylight hours and survey vehicles are to stay at minimum of 100' from Runway 16-34 at all times. Please coordinate work times with Owner and Engineer. Work on the airfield will require coordination with airport manager. All vehicles shall be lit with a flashing amber beacon. An airport band radio will be necessary.

Survey vertical accuracy for pavement and structures shall be plus or minus 0.02 feet. Survey vertical accuracy on unpaved surfaces shall be plus or minus 0.05 feet. Horizontal accuracy shall be plus or minus 0.02 feet.

Horizontal datum shall be:

NAD 83 (2007) HARN Idaho State Planes, West Zone, U.S. foot, ground projection (projection shall be scaled from 0,0,0). Provide the combination factor used for projection.

Vertical datum shall be:

NAVD 88.

Exhibit "C"
Estimated Project Budget
McCall Airport - Topographic and Existing Features Design Survey MHE
Boise, ID
October 3, 2018
Labor-hour Estimate
prepared by Steve Friddle

Task ITEM NO.	Description	Total Man-hour	Project Manager	Project Surveyor	Survey Crew	Survey Crew	Staff Surveyor	Clerical	Estimated Task Fee
1	Research, Setup	11	7	4					\$1,680.00
2	Support/Client Coordination	0							\$0.00
3	Control	24			12				\$2,880.00
4	Fieldwork	160			160				\$16,000.00
5	Data Reduction / QC/QA	24	4	20					\$3,440.00
6	Base Drawing and Data Transfer	47	2	5			40		\$5,420.00
7		0							\$0.00
8	Boundary Research (maps, deeds, CFR)	8		8					\$1,120.00
9	Boundary Fieldwork	20			20				\$2,000.00
10	ROSE	40		40					\$5,600.00
11	Monuments	12			12				\$1,200.00
12	Descriptor	14	4	10					\$2,040.00
13	Recording/Filing	6					6		\$660.00
14		0							\$0.00
	Subtotal of Estimated Man-Hour Fees								\$0.00
15	Mileage 1250 x .65								\$41,440.00
16	GPS and Robotic 120hrs x 55.								\$815.00
17	Per Diem 15days x 40								\$6,000.00
18	Per diem (15 x 140)								\$600.00
	TOTAL ESTIMATED FEES	366	17	87	304	12	46	0	\$51,555.00

A. Estimated Labor Summary

Personnel	Man-hour	Rate	Extension
Project Manager	17	\$160.00	\$2,720.00
Project Surveyor	87	\$140.00	\$12,180.00
Survey Crew	204	\$100.00	\$20,400.00
Survey Crew	12	\$90.00	\$1,080.00
Staff Surveyor	46	\$110.00	\$5,060.00
Total Labor Cost	366		\$41,440.00

Copyright 2019, T-O Engineers, Inc. This instrument is the property of T-O Engineers, Inc. Any reproduction, reuse or modification of this instrument or its content without the express written permission of T-O Engineers, Inc. is strictly prohibited.

T-O Engineers, Inc.

APPENDIX C – WILDLIFE HAZARD SITE VISIT SCOPE OF SERVICES



**Kestrel Environmental Services, LLC
Scope of Professional Services
Environmental Subconsultant Services
Wildlife Hazard Site Visit, Report and Management Plan
McCall Municipal Airport, McCall, Idaho
October 18, 2019**

Project Description

As part of the upcoming Relocation of Parallel Taxiway 'A' at the McCall Municipal Airport, the FAA is requiring that the City of McCall complete a Wildlife Hazard Site Visit (WHSV) to determine the presence of wildlife hazards on and around the airport. No previous wildlife hazard analysis has been completed at this airport. The FAA is also requesting that a Wildlife Hazard Management Plan (WHMP) be produced as part of this project.

The scope of services for this project is based on physical size of the airport and depth of analysis required to accurately assess the impact wildlife has on the airport. This site visit and subsequent report will be the basis of support for construction of wildlife fencing during relocation of Parallel Taxiway 'A'. The WHMP will recommend ongoing policies and procedures that minimize the potential for wildlife hazards at the airport.

The airport is located immediately south of the City of McCall adjacent to State Highway 55. Due to the rural location of the airport the possibility of wildlife hazards exists on the airfield. The findings of the site visit will be detailed in a concise report that will provide guidance for mitigation of those hazards. After reviewing the WHSV report, FAA will determine if further study is necessary. A Wildlife Hazard Management Plan (WHMP) has been requested by FAA due to the known presence of wildlife in the vicinity of the airport. If a Wildlife Hazard Assessment (WHA) is required by FAA, that study will be provided under a separate agreement.

Scope of Professional Services

Per FAA guidance, this scope of professional services includes the following tasks:

- Collection of information about the airport and the surrounding area.
- Field observation of wildlife and notable attractants on and immediately around the airport.
- Final report with recommendations for mitigation of wildlife attractants.
- Plan for ongoing policies and procedures to minimize the potential for wildlife hazards at the airport.
- Memorandum addressing impacts of proposed compensatory wetlands mitigation on wildlife activity in the vicinity of the airport.

A qualified Airport Wildlife Biologist (per AC 150/5200-36A) will conduct the WHSV. During the site visit the Biologist will collect and compile information about the wildlife hazard history of the airport, documented and suspected wildlife hazards, habitat attractants, control activities, airport operations procedures, and documentation of wildlife hazards by pilots. This site visit will be conducted over a period of two to three days during which the Biologist will; evaluate wildlife habitat on and around the airport vicinity, record direct or indirect wildlife observations, review current wildlife management activities and historic wildlife strike data at the airport.



**Kestrel Environmental Services, LLC
Scope of Professional Services
Environmental Subconsultant Services
Wildlife Hazard Site Visit, Report and Management Plan
McCall Municipal Airport, McCall, Idaho
October 18, 2019**

Basis of Cost Analysis

Tasks	Fee
1. Conduct Wildlife Hazard Site Visit	\$2,900
a. Meet with Airport Manger	
b. Site Visit (2 days)	
c. Data Collection	
d. Travel Expenses	
2. Produce Final Report	\$4,000
a. Local Species Research	
b. Endangered Species Research	
c. Strike History Analysis	
d. Legal Status of Local Species	
e. Coordination with FAA	
f. Publish and Distribute Final Report	
3. Produce Wildlife Hazard Management Plan	\$12,000
a. List of Authorized Individuals	
b. Priority List of Actions	
c. Requirements for Control Permits	
d. Implementation Plan Resources	
e. Implementation Plan Procedures	
f. WHMP Annual Review Procedures	
g. Wildlife Hazard Training Program	
4. Produce Memorandum addressing Wildlife Impacts due to Wetlands Mitigation	
a. Review Proposed Compensatory Mitigation	\$4,500
b. Coordinate with Sponsor and FAA	
Estimated Fee – WHSV, Report, WHMP, Memo	\$23,400
Total	\$23,400

TASKS 1-4 SUMMARY (LUMP SUM)

1. Personnel Costs

Classification	Title	Hours	Rate/Hour	Cost
Principal	Principal	40	\$67.72	\$2,674.94
Proj Mgr	Project Manager	588	\$50.45	\$29,664.60
Proj Engr	Project Engineer	190	\$44.50	\$8,455.00
Design Engr	Design Engineer	951	\$34.52	\$32,828.52
EIT	Engineer in Training	950	\$29.97	\$28,471.50
CADD Tech	CADD Technician	377	\$19.63	\$7,400.51
Survey Mgr	Survey Manager	7	\$52.10	\$364.70
Surveyor	Surveyor	8	\$45.36	\$362.88
Env PM	Environmental Project Manager	28	\$44.15	\$1,236.20
Env Plan	Environmental Planner	0	\$31.42	\$0.00
Admin.	Administrative	55	\$18.54	\$1,019.70

Labor Cost:		\$112,478.55
Overhead	Overhead = Overhead Rate x (Labor Cost)	\$139,507.15
Fixed Fee	Profit = Fixed Fee x (Labor + Overhead)	\$75,595.71
Total Direct Cost:		\$327,581.40

2. Subconsultant Fees

Description	Cost
	\$0.00
Subtotal, Subconsultant Fees:	\$0.00

3. Reimbursable Expenses

Description	Quantity	Unit Cost	Cost
Vehicle Travel (Per Mile)	1800	\$0.58	\$1,044.00
Lodging (Per Night)	6	\$175.00	\$1,050.00
Meals (Travel Day)	12	\$41.25	\$495.00
Meals (Overnight Stay)	12	\$55.00	\$660.00
CADD Software (Per Hour)	800	\$10.00	\$8,000.00
Document Reproduction (Lump Sum)	1	\$1,950.00	\$1,950.00
Postage, Phone, Recording (Lump Sum)	1	\$500.00	\$500.00
Subtotal, Reimbursable Expenses			\$13,699.00

TASKS 1-4 TOTAL FEE (1+2+3) \$341,280.40

TASKS 5-8 SUMMARY (TIME AND MATERIALS)

4. Personnel Costs

Classification	Title	Hours	Rate/Hour	Cost
Principal	Principal	6	\$67.72	\$406.32
Proj Mgr	Project Manager	260	\$50.45	\$13,117.00
Proj Engr	Project Engineer	87	\$44.50	\$3,871.50
Design Engr	Design Engineer	168	\$34.52	\$5,799.36
EIT	Engineer in Training	25	\$29.97	\$749.25
CADD Tech	CADD Technician	123	\$19.63	\$2,414.49
Survey Mgr	Survey Manager	20	\$52.10	\$1,042.00
Surveyor	Suveryor	290	\$45.36	\$13,154.40
Env PM	Environmental Project Manager	118	\$44.15	\$5,209.70
Env Plan	Environmental Planner	246	\$31.42	\$7,729.32
Admin.	Administrative	59	\$18.54	\$1,093.86

Labor Cost:		\$54,587.20
Overhead	Overhead = Overhead Rate x (Labor Cost)	\$67,704.50
Fixed Fee	Profit = Fixed Fee x (Labor + Overhead)	\$36,687.51
Total Direct Cost:		\$158,979.22

5. Subconsultant Fees

Description	Cost
Geotechnical Testing	\$16,800.00
Wildlife Hazard Site Visit	\$23,400.00
Subtotal, Subconsultant Fees:	\$40,200.00

6. Reimbursable Expenses

Description	Quantity	Unit Cost	Cost
Vehicle Travel (Per Mile)	2100	\$0.58	\$1,218.00
Lodging (Per Night)	17	\$175.00	\$2,975.00
Meals (Travel Day)	8	\$41.25	\$330.00
Meals (Overnight Stay)	15	\$55.00	\$825.00
Computer - CADD (Per Hour)	50	\$10.00	\$500.00
Survey Equipment (Per Hour)	204	\$65.00	\$13,260.00
Document Reproduction (Lump Sum)	1	\$2,000.00	\$2,000.00
Subconsultant Liability Insurance	1	\$3,750.00	\$3,750.00
Phone, Postage, Misc. (Lump Sum)	1	\$500.00	\$500.00
Subtotal, Reimbursable Expenses			\$25,358.00

TASKS 5-8 TOTAL FEE (4+5+6) \$224,537.22

TASKS 1-8 TOTAL FEE \$565,817.62

AIP 3-16-0023-027-2020
 Relocate Parallel Taxiway A
 Professional Services Agreement
 Exhibit B - Detailed Labor Worksheet

McCall Municipal Airport
 McCall, Idaho

December 19, 2019

LABOR CLASSIFICATION		Principal	Proj Mgr	Proj Engr	Design Engr	EIT	CADD Tech	Survey Mgr	Surveyor	Env PM	Env Plan	Admin.	Total	Task
LABOR RATE		\$67.72	\$50.45	\$44.50	\$34.52	\$29.97	\$19.63	\$52.10	\$45.36	\$44.15	\$31.42	\$18.54	Hours	Total
TASK 1 - ADMINISTRATION														
1.1	Project Formulation, Base Exhibits, & Scoping*	1	26		24	20	15	1					87	\$ 3,153.85
1.2	Scope of Work	1	22					1					24	\$ 1,229.72
1.3	Fee Proposal	1	15					1					17	\$ 876.57
1.4	Coordinate Independent Fee Estimate		4		1								5	\$ 236.32
1.5	Agreement for Professional Services	1	6									4	11	\$ 444.58
1.6	Advise and Coordinate with Owner and FAA*	1	16		5					12			34	\$ 1,577.32
1.7	Project Management and Administration	6	20	15								20	61	\$ 2,453.62
1.8	Travel Time - Phase 1		12										12	\$ 605.40
Subtotal, Task 1		11	121	15	30	20	15	3	0	12	0	24	251	\$ 10,577.38
TASK 2 - PLANNING AND FORMULATION														
2.1	Conduct Pre-Design Conference/Meeting Minutes		8		4	2							14	\$ 601.62
2.2	Topographic/Control Survey Scope of Work		2		4	2		4				1	13	\$ 525.86
2.3	Geotechnical Testing Scope of Work		3		5	2						1	11	\$ 402.43
2.4	Wildlife Hazard Site Visit/Management Plan Scope of Work		3		4					16		1	24	\$ 1,014.37
2.5	Prepare Draft Project Schedule	2	4		18							1	25	\$ 977.14
2.6	Project Site Investigation*		8		8								16	\$ 679.76
2.7	Preliminary Construction Cost Estimate	1	10		24	12							47	\$ 1,760.34
2.8	Proposed Parallel Taxiway Geometry Approval		12	15	48	42							117	\$ 4,188.60
2.9	Proposed Reconfigured Apron Geometry Approval		12	12	26	24							74	\$ 2,756.20
2.10	Meeting & Development of Concept CSPP Plan*		8	2	20	8							38	\$ 1,422.76
2.11	Prepare FAA 7460-1 (4x)		5		16	5							26	\$ 954.42
2.12	Coordinate with Owner and FAA	4	30	16	8								58	\$ 2,772.54
2.13	Travel Time - Phase 2		12		6								18	\$ 812.52
Subtotal, Task 2		7	117	45	191	97	0	4	0	16	0	4	481	\$ 18,868.56

LABOR CLASSIFICATION		Principal	Proj Mgr	Proj Engr	Design Engr	EIT	CADD Tech	Survey Mgr	Surveyor	Env PM	Env Plan	Admin.	Total	Task
LABOR RATE		\$67.72	\$50.45	\$44.50	\$34.52	\$29.97	\$19.63	\$52.10	\$45.36	\$44.15	\$31.42	\$18.54	Hours	Total
TASK 3 - PRELIMINARY DESIGN														
3.1	Assemble Survey Data/Generate Base Map		2	1	15	35	42		8				103	\$ 2,899.49
3.2	Preliminary Design of Relocated Parallel Taxiway A	0.5	18		16	40	50						124.5	\$ 3,674.58
3.3	Preliminary Design of Reconfigured Connecting Taxiways	0.5	10		24	32	35						101.5	\$ 3,012.93
3.4	Preliminary Design of Reconfigured G.A. Apron	0.5	22		12	38	20						92.5	\$ 3,089.46
3.5	Preliminary Design of Reconfigured Taxiways A, B and C	0.5	10		24	30	35						99.5	\$ 2,952.99
3.6	Draft and Final Pavement Design & Reports	2	8		30	20						2	62	\$ 2,211.12
3.7	Site Grading and Drainage Plan	0.5	6		30	45							81.5	\$ 2,720.81
3.8	Subsurface Drainage Analysis		4		10	24							38	\$ 1,266.28
3.9	Erosion and Sediment Control Plan		3		12	20							35	\$ 1,164.99
3.10	Draft Sequence and Safety Plan (65%)*	1	8	4	16	12	40						81	\$ 2,346.48
3.11	Final Sequence and Safety Plan (95% & 100%)	1	6	2	12	8	20						49	\$ 1,506.02
3.12	Reuse Plan for Asphalt Millings		2		3	6							11	\$ 384.28
3.13	Draft Design Plans (65%) (30 sheets)	1	60	30	150	270							511	\$ 17,699.62
3.14	Draft Engineers Design Report (65%)	1	6	8	40	12						2	69	\$ 2,503.94
3.15	Draft Construction Specifications (65%)	1	25	34	50							10	120	\$ 4,753.37
3.16	Design Review Meeting*		8		8								16	\$ 679.76
3.17	Coordinate with Owner and FAA + 2 telecons	2	8		8								18	\$ 815.20
3.18	Travel Time - Phase 3		12		12								24	\$ 1,019.64
Subtotal, Task 3		11.5	218	79	472	592	242	0	8	0	0	14	1636.5	\$ 54,700.96
TASK 4 - FINAL DESIGN														
4.1	Final Design Plans (95%) (30 sheets)	2	45	16	96	165	120						444	\$ 13,732.26
4.2	Final Construction Specifications (95%)	2	15	22	30							6	75	\$ 3,018.03
4.3	Final Bid Documents (95%)	1	10	4	16							2	33	\$ 1,339.62
4.4	Final Construction Cost Estimate	1	8	3	16	8							36	\$ 1,396.90
4.5	Final Engineers Design Report (95%)	2	4	6	20	8						2	42	\$ 1,571.48
4.6	FAA Review/Plans/Specs/Bid Doc/Design Report (100%)		30		60	60						3	153	\$ 5,438.52
4.7	Review Final Plans and Specifications with Owner*		6		6								12	\$ 509.82
4.8	Coordinate with Owner and FAA + 2 telecons*	2	8		8								18	\$ 815.20
4.9	Travel Time - Phase 4		6		6								12	\$ 509.82
Subtotal, Task 4		10	132	51	258	241	120	0	0	0	0	13	825	\$ 28,331.65
SUTOTAL TASKS 1-4 (LUMP SUM)		39.5	588	190	951	950	377	7	8	28	0	55	3193.5	\$ 112,478.55

AIP 3-16-0023-027-2020
 Relocate Parallel Taxiway A
 Professional Services Agreement
 Exhibit B - Detailed Labor Worksheet

McCall Municipal Airport
 McCall, Idaho
 December 19, 2019

LABOR CLASSIFICATION	Principal	Proj Mgr	Proj Engr	Design Engr	EIT	CADD Tech	Survey Mgr	Surveyor	Env PM	Env Plan	Admin.	Total Hours	Task Total
LABOR RATE	\$67.72	\$50.45	\$44.50	\$34.52	\$29.97	\$19.63	\$52.10	\$45.36	\$44.15	\$31.42	\$18.54		
TASK 5 - BIDDING AND CONTRACT AWARD													
5.1 Project Bidding		12	2	5							1	20	\$ 885.54
5.2 Bidding Questions/Responses/Addenda		20	15	16	8						2	61	\$ 2,505.66
5.3 Pre-Bid Conference/Minutes*		16		16	2						1	35	\$ 1,438.00
5.4 Assist Owner with Bid Opening*		9										9	\$ 454.05
5.5 Tabulate Bid Results		3		6							2	11	\$ 395.55
5.6 Bid Analysis/Recommendation of Award	1	5		10							1	17	\$ 683.71
5.7 Notice of Award/Construction Agreement	1	3		6							2	12	\$ 463.27
5.8 Coordinate with Owner and FAA	2	6										8	\$ 438.14
5.9 Travel Time - Phase 5		12		6								18	\$ 812.52
Subtotal, Task 5	4	86	17	65	10	0	0	0	0	0	9	191	\$ 8,076.44
TASK 6 - CONSTRUCTION (NOT INCLUDED)													
Subtotal, Task 6	0	0	0	0	0	0	0	0	0	0	0	0	\$ -
TASK 7 - CLOSEOUT DOCUMENTATION (NOT INCLUDED)													
Subtotal, Task 7	0	0	0	0	0	0	0	0	0	0	0	0	\$ -
TASK 8 - ADDITIONAL SERVICES													
8.1 FAA AIP Grant Administration Related Services													
8.1.1 Prepare FAA Grant Applications (2x Design & Const.)		8		12	2						4	26	\$ 951.94
8.1.2 Prepare FAA Sponsor Certifications		2		5							1	8	\$ 292.04
8.1.3 Coordination/Communications with Owner and FAA	1	24										25	\$ 1,278.52
8.1.4 Federal eInvoicing Prep & Commission Meeting info		72		12							24	108	\$ 4,491.60
8.1.5 FAA Quarterly Progress Reporting		6										6	\$ 302.70
8.1.6 FAA Annual Progress Reporting		6		10							2	18	\$ 684.98
8.2 Disadvantaged Business Enterprise Services													
8.2.1 DBE Program		6	32								2	40	\$ 1,763.78
8.2.2 DBE Goals		2	12								1	15	\$ 653.44
8.2.3 DBE Reporting		2	6								1	9	\$ 386.44
8.3 Coordinate Geotechnical Testing + Escort*		6		32	4						2	44	\$ 1,564.30
8.4 Provide Topographic Survey*		2				52	12	200			1	267	\$ 10,837.40
8.5 Provide Boundary Survey*		2				16	8	90			1	117	\$ 4,932.72
8.6 Coordinate Wildlife Hazard Survey/Management Plan		4		4	2				16	32	1	59	\$ 2,130.20
8.7 Provide Documented CatEx		2		4					6	16	1	29	\$ 1,025.14
8.8 A-133 Audit Assistance		8		8							4	20	\$ 753.92
8.9 Prepare Storm Water Pollution Prevention Plan (SWPPP)		6		16	3						1	26	\$ 963.47
8.10 Prepare USACE 404 Permit and Wetlands Mitigation		2	16		4				2	6	1	31	\$ 1,228.14
8.10.1 ESA No-Effect Statement/Section106 Historic Resources		2	4			10			8	24		48	\$ 1,582.48
8.10.2 Wetlands Delineation*						15			16	30		61	\$ 1,943.45
8.10.3 Wetlands Delineation Report		2				4			10	40	1	57	\$ 1,896.26
8.10.4 Prepare Section 404 Permit		2				4			8	15		29	\$ 1,003.92
8.10.5 Project Management/Coordination with USACE		2							24	18		44	\$ 1,726.06
8.10.6 Least Environmentally Damaging Practicable Alternative		2				10			12	30	1	55	\$ 1,788.14
8.10.7 Wetlands Mitigation Plan	1	4				12			16	35	1	69	\$ 2,329.72
Subtotal, Task 8	2	174	70	103	15	123	20	290	118	246	50	1211	\$ 46,510.76
SUTOTAL TASKS 5-8 (TIME AND MATERIALS)	6	260	87	168	25	123	20	290	118	246	59	1402	\$ 54,587.20
TOTAL DIRECT LABOR, ALL TASKS	45.5	848	277	1119	975	500	27	298	146	246	114	4595.5	\$ 167,065.75

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-017
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION

SUBJECT: <i>Discussion and Direction Regarding a Letter from City Council to the Forest Service to Extend Comment for Environmental Impact Study about Midas Gold</i>	<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
	Mayor / Council		
	City Manager		
	Clerk	<i>AW</i>	Originator
	Treasurer		
	Community Development		
	Police Department		
	Public Works		
	Golf Course		
COST IMPACT:	Parks and Recreation		
FUNDING SOURCE:	Airport		
	Library		
TIMELINE:	Information Systems		
	Grant Coordinator		

SUMMARY STATEMENT:
At their December 19 meeting, the Council heard public comment requesting the City Council write a letter to the Forest Service to ask for the public comment period for the Stibnite gold mine operations staff Environmental Impact Statement be extended an additional 75 days to a total comment period of 120 days. It was commented that in other communities when such a request has been made extensions were received. Council directed staff to place the item on their next agenda for discussion.

RECOMMENDED ACTION:
Direct staff to write a letter requesting the Forest Service to Extend Comment for Environmental Impact Study about Midas Gold

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-002
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Request for Review and Approval of the Local Option Tax Funding Contract and Completion Report Templates</i>		Mayor / Council		
		City Manager		
		Clerk	<i>AW</i>	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	n/a	Parks and Recreation		
FUNDING SOURCE:	n/a	Airport		
		Library		
TIMELINE:	ASAP	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

With the approval of Ordinance 965 - 3% Occupancy Local Option Tax (LOT), it was identified that the Council would review and approve the contract to be used for the entities awarded funds. During discussions the Council wanted to understand the process staff used when distributing LOT funds and the process used to ensure those funds were spent according to the contract. Staff has worked with the City Attorney to revise the contract template used historically. The revised template requires the attachment of the original application to the contract to ensure that all parties are clear of the project that was approved for funding. Staff is requesting that Council approve the contract template and authorize the Mayor to sign all the contracts for FY2020 for the approved funding. The checks for the approved funding will still come to the Council for approval through the Warrant Register process. The other option would be that the contracts would be placed on the Consent Agenda for individual approval as the funding becomes available. By approving the contract template and giving authority to the Mayor to sign all contracts for the approved LOT awards, the process of releasing the funds to the recipients will be expedited.

In FY19 the Council recognized a need to revise the contract and add the following language:

1.1.2 If the Recipient dissolves or ceases operations within five (5) years after receiving funds that are used to purchase tangible personal property, then prior to or at dissolution or the cessation of operations, such tangible personal property shall be tendered to the City. The City is not obligated to accept such property and may use its discretion whether to receive the property or otherwise direct its distribution.

Attached are the contract and completion report templates and the list of approved funding.

RECOMMENDED ACTION:

Approve the Local Option Tax Funding Contract and Completion Report templates and authorize the Mayor to sign all the contracts for FY2020 approved LOT projects.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

LOCAL OPTION TAX FUNDS AGREEMENT

THIS LOCAL OPTION TAX FUNDS AGREEMENT (the "Agreement") is dated as of **Date Approved to pay** and is entered into between _____ ("Recipient"), and the City of McCall, Valley County, Idaho, a municipal corporation existing under the laws of the State of Idaho (the "City").

WITNESSETH:

WHEREAS, the City is a municipal corporation duly organized and operating under the laws of the State of Idaho and is authorized to enter into contracts as provided for in Section 50-301, Idaho Code; and

WHEREAS, the City held an election on May 15, 2018, on whether the City should adopt, implement and collect local-option non-property taxes under Sections 50-1044 to 50-1049, inclusive, Idaho Code, as amended; and

WHEREAS, more than a sixty percent (60%) majority of the qualified electors of the City voting at the election voted in favor of authorizing the City to adopt, implement and collect local-option non-property taxes, which votes were duly canvassed as provided in Resolution No. 18-11, adopted on June 14, 2018; and

WHEREAS, Ordinance No. 965, adopted on March 8, 2018, pursuant to the provisions of Sections 50-1046 to 50-1047, Idaho Code, as amended, took effect immediately upon the canvass of the returns of the May 15, 2018, election. Ordinance No. 965 provides for the collection of an additional three percent (3%) occupancy tax on the Hotel-Motel Occupancy Charge from all Hotel-Motel Rentals as defined in Ordinance No. 965, which monies shall be held in trust for the City and for payment thereof to the City Clerk in the manner and at the times provided in the Ordinance. The Ordinance further provides for an independent Local Option Tax Commission, appointed by the City Council, whose responsibility it shall be to develop annual budgets and make specific recommendations for the use of the revenues derived from said taxes, in accordance with the uses approved in the Ordinance. Ordinance No. 965 sets forth the following purposes for which the local-option non-property tax revenue derived from and collected under the Ordinance shall be used:

- A. Streets, sidewalks and pathways, public transit, pedestrian crosswalks, and public transportation
- B. Construction and maintenance of cultural and recreational facilities
- C. Services for community recreational and cultural activities
- D. Public parks maintenance, development, and beautification
- E. Shelter and or spay and/ or neuter of stray animals found in the City
- F. Local housing program as recommended in the McCall Housing Strategy
- G. Services for McCall marketing, advertising, tourism development, and event promotion.
- H. Mitigate the effects of tourism on the city that the general fund cannot accommodate

WHEREAS, the Local Option Tax Commission has been appointed in accordance with Ordinance No. 965 and has made recommendations to the City Council regarding distributions of the Local Option Tax revenues in accordance with Ordinance No. 965; and

WHEREAS, the City Council has considered the recommendation of the Local Option Tax Commission and desires to distribute revenues in accordance with the terms of this Agreement;

NOW, THEREFORE, the parties hereby agree as follows:

1. Use of Local Option Tax Funds.

The City shall remit to Recipient the sum of **\$00.00** (the “Funds”), for _____ (the “Project”) under the following terms and conditions:

1.1. Covenants of Recipient. Recipient represents, covenants, and warrants for the benefit of the City, as follows:

1.1.1 The Recipient shall only use the Funds for the “Project” as described in the Application which is attached hereto as **Exhibit A** and by this reference incorporated herein. The Recipient acknowledges and agrees that it is not authorized to use the Funds for any other purpose. The City may, at any time, conduct an audit of the Recipient’s expenditure of Funds on the Project to ensure that the Funds are being used in accordance with this Agreement.

1.1.2 If the Recipient dissolves or ceases operations within five (5) years after receiving funds that are used to purchase tangible personal property, then prior to or at dissolution or the cessation of operations, such tangible personal property shall be tendered to the City. The City is not obligated to accept such property and may use its discretion whether to receive the property or otherwise direct its distribution.

1.1.3 The Recipient shall complete the Project on or before **(Date will reflect 1 year from receipt of funds)** and shall prepare and submit a report to the City specifically describing the Project, the timeline for construction of the Project, a full accounting of the expenditure of Funds on the Project, and refund all unexpended Funds to the City within 30 days of the completion of the project.

1.1.4 The Recipient shall provide the City with such current financial statements, budgets, proof of expenditure of the Funds for the authorized purpose, and any other financial information requested by the City.

1.1.5 The Recipient is a **(Type of Organization is filled in here)** Type of Organization duly organized and existing under the laws of the State of Idaho with full power and authority to enter into this Agreement and the transaction contemplated hereby and to perform all of its obligations hereunder.

1.1.6 The Recipient has been duly authorized to execute and deliver this Agreement by proper action by its governing body or members, or by other appropriate

official approval, and all requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Agreement.

2. Release and Indemnification. To the extent permitted by the law, the Recipient shall indemnify, protect, hold harmless, save and keep harmless the City from and against any and all liability, obligation, loss, claim and damage whatsoever, regardless of cause thereof, and all expenses in connection therewith, including, without limitation, counsel fees and expenses, penalties and interest arising out of or as the result of Recipient's Project.

3. Default.

3.1. Default and Remedies. If Recipient defaults or otherwise fails to comply with any part of this Agreement, Recipient shall immediately repay all Funds to the City and Recipient shall no longer be eligible to receive Local Option Tax Funds from the City. The City may further take any action, at law or in equity, that is permitted by applicable law and that may appear necessary or desirable to enforce or to protect any of its rights under this Agreement.

3.2. No Remedy Exclusive. No remedy herein conferred upon or reserved to the City is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient.

3.3. Costs and Attorney Fees. Upon default in Recipient's performance of any term of this Agreement, Recipient agrees to pay and reimburse the City, in addition to all other amounts due hereunder, all of the City's costs of collection, including reasonable attorney fees, whether or not suit or action is filed thereon. Any such costs shall be immediately due and payable upon written notice and demand given to the Recipient, shall be secured by this Agreement until paid and shall bear interest at the rate permitted by law. In the event suit or action is instituted to enforce any of the terms of this Agreement, the prevailing party shall be entitled to recover from the other party such sum as the court may adjudge reasonable as attorneys' fees at trial or on appeal of such suit or action or in any Bankruptcy proceeding, in addition to all other sums provided by law.

4. Notices. All notices, reports or other communications hereunder shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties hereto at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto shall designate in writing to the other for notices to such party), to any assignee at its address as it appears on the registration books maintained by the City.

5. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the parties and their respective successors and assigns.

6. Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

7. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Idaho.

8. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

9. Mediation. Prior to filing any complaint in any court asserting a violation of, or cause of action arising under, this Agreement, the parties agree to meet and confer regarding the same, and, if still unable to resolve the dispute, to submit to non-binding mediation in an attempt to resolve the dispute.

10. IN WITNESS WHEREOF, the City and Recipient have caused this Agreement to be executed in their names by their duly authorized representatives as of the date first above written.

RECIPIENT:

Name of Organization receiving funds

By: _____
Authorized Officer (Signature)

Authorized Officer (Printed Name)

Address: _____

McCall, ID 83638

THE CITY:
CITY OF MCCALL, VALLEY COUNTY, IDAHO

By: _____
_____, Mayor

ATTEST:

By: _____
BessieJo Wagner, City Clerk

Address: City Hall
216 East Park Street
McCall, ID 83638

Local Option Tax
Project Completion and Verification Report
FY20 -- October 1, 2019 through September 30, 2020



City of McCall

216 East Park Street
McCall, Idaho 83638
208-634-7142
www.mccall.id.us

LOT Request #: _____
Organization: _____
Project: _____
Amount Awarded: _____
Date Funds Received: _____
Date Report is due: within 30 days of the completion of the project

Contact Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Project Start Date: _____

Project Completion Date: _____

Actual Amount Spent (**attach receipts**): _____

Original Receipts must be attached. No exceptions.

Project Description:

Printed Name: _____

Date: _____

Authorized Signature: _____

**FY20 LOT FUNDING
COUNCIL RECOMMENDATIONS**

Priority #	Project Number	Requestor	Project	Amount requested	Amount recommended for funding
		City of McCall	LOT Administrative Costs	\$13,000	\$13,000
1	20-45	City of McCall	Work Force Housing Initiative	\$100,000	\$100,000
2	20-22	Roots Forest School Inc.	Trek to the North Pole	\$1,664	\$1,664
3	20-12	Payette Lakes Community Association	After School/Summer Programs	\$30,000	\$10,000
4	20-33	McCall Arts & Humanities	Cabin Fever Series	\$3,550	\$3,550
5	20-40	Roots Forest School Inc.	Tuition Assistance	\$9,684	\$9,684
6	20-24	McCall Music Society	Summer Music Fest/Sunday Music	\$3,000	\$3,000
7	20-05	Central Idaho Amateur Radio Club	Enclosed Trailer	\$3,500	\$3,500
8	20-23	Valley County Search & Rescue	Portable Radios	\$7,200	\$7,200
9	20-37	Little League of West Central Idaho	Start Up Costs	\$6,000	\$2,500
10	20-36	Little League of West Central Idaho	Gold Glove Field Snow Removal	\$3,000	\$1,500
11	20-03	Valley County Pathways	Nordic Trail Grooming	\$5,000	\$5,000
12	20-07	Payette Lakes Ski Club	New Ski Lift	\$25,000	\$25,000
13	20-18	McCall Figure Skating Club	Skate by the Lake	\$2,490	\$2,490
14	20-31	Manchester Ice Centre	Learn to Skate Program	\$10,250	\$10,250
15	20-25	McCall Parks & Recreation Department	Noxious Weed Program	\$5,955	\$5,000
16	20-06	Payette Lakes Ski Club	Trail Grooming	\$10,000	\$10,000
17	20-20	McCall Youth Hockey Association	Hockey Equipment Loaner Program	\$3,000	\$3,000
18	20-27	McCall Winter Sports Club	Hidden Valley Hoedown	\$3,350	\$3,350
19	20-28	McCall Winter Sports Club	Chris Bodily Memorial 4-way Race	\$1,850	\$1,850
20	20-19	McCall Figure Skating Club	Scholarships	\$2,310	\$2,310
21	20-41	McCall Nordic & Biathlon Ski Club, Inc.	Hosting Youth Ski Festival	\$7,200	\$7,200
22	20-43	McCall Rehab	Dog Park	\$8,795	\$8,795
23	20-38	McCall Nordic & Biathlon Ski Club, Inc.	Nordic Races	\$7,950	\$7,950
24	20-39	McCall Figure Skating Club	Ice Time	\$10,000	\$5,000
25	20-29	Payette Land Trust	Conservation Projects	\$10,000	\$10,000
26	20-21	McCall Youth Hockey Association	Ice Time	\$30,000	\$5,000
27	20-04	Valley County	Snowmobile Trail Grooming	\$50,000	\$15,000
28	20-09	Idaho Department of Fish & Game	Living with Wildlife Information	\$1,600	\$1,000
29	20-16	McCall Chamber of Commerce	Winter Carnival Fireworks	\$10,000	\$10,000
30	20-17	McCall Chamber of Commerce	Winter Carnival Crowd Impact Mitigation	\$9,025	\$9,025
31	20-13	McCall Chamber of Commerce	4th of July Fireworks	\$10,000	\$10,000
32	20-14	McCall Chamber of Commerce	Event Promotion	\$6,632	\$6,632
33	20-15	McCall Chamber of Commerce	Grant Match	\$28,838	\$28,838
34	20-01	Treasure Valley Transit, Inc.	Grant Match	\$60,000	\$47,000
35	20-02	Treasure Valley Transit, Inc.	New Bus	\$9,997	\$9,997
36	20-11	McCall Parks & Recreation Department	Mini-Excavator	\$33,500	\$13,200
37	20-42	McCall Parks & Recreation Department	Parks Shop Relocation	\$29,764	\$29,764
38	20-46	McCall Parks & Recreation Department	City Tree Lights	\$10,000	\$10,000
39	20-48	City of McCall Streets Department	Park Street Improvements	\$119,000	\$119,000
40	20-10	McCall Public Library	Construction New Library	\$371,790	\$100,000
41	20-49	McPaws Regional Animal Shelter	spay /nueter	\$15,000	\$10,000
42	20-47	West Central Mountains Housing Trust, Inc	Purchase Housing Unit	\$50,000	\$25,000
TOTAL				\$1,138,894	\$712,249
CONTINGENT FUNDING					
1	20-26	McCall Parks & Recreation Department	Master Plan Updates	\$37,500	\$37,500
2	20-12	Payette Lakes Community Association	After School/Summer Programs	\$30,000	\$5,000
3	20-01	Treasure Valley Transit, Inc.	Grant Match	\$60,000	\$13,000
4	20-10	McCall Public Library	Construction New Library	\$371,790	\$271,790
TOTAL CONTINGENCY FUNDING				\$499,290	\$327,290
TOTAL FUNDING					\$1,039,539

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 20-003
Meeting Date January 9, 2020**

AGENDA ITEM INFORMATION

SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Request to Approve Resolution 20-01: Designating the newly appointed Mayor and Council President as Signatories on the City of McCall's Bank Accounts</i>		Mayor / Council		
		City Manager		
		Clerk		
		Treasurer		Originator
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
COST IMPACT:	N/A	Airport		
FUNDING SOURCE:	N/A	Library		
TIMELINE:	N/A	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

The election of a new Mayor and Council President requires the Council to update the list of signatories of the City of McCall's bank accounts.

Resolution 20-01 (attached) authorizes the new Mayor and Council President to sign checks and other disbursements. Also attached is the Master Service Agreement with Appendixes A-1 and B-1 which are to be updated if there are changes.

The signature authority for BessieJo Wagner, City Clerk, and Linda Stokes, City Treasurer, remains unchanged.

RECOMMENDED ACTION:

Adopt Resolution No. 20-xx designating the Mayor and Council President as signatories on the City of McCall's bank accounts and authorize Mayor to sign all necessary documents

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION



City of McCall
RESOLUTION NO. 20-01

A RESOLUTION OF THE CITY OF MCCALL, IDAHO RELATING TO THE PERSONS AUTHORIZED TO SIGN DOCUMENTS RELATING TO ADMINISTRATION, DESIGNATING THE PERSONS AUTHORIZED TO SIGN CHECKS AND OTHER DISBURSEMENTS FROM THE BANK ACCOUNTS OF THE CITY AND BANK RELATED AGREEMENTS AND CONTRACTS.

WHEREAS, Idaho Code Section 50-1018 requires that the City Treasurer shall keep all city monies on deposit or invest city monies as provided by statute and ordinance; and

WHEREAS, the City of McCall maintains several accounts and currently has funds deposited with U.S. Bank of Idaho, and the State of Idaho Local Government Investment Pool in interest-bearing checking, certificates of deposit and other accounts; and

WHEREAS, Idaho Code Section 50-1018 requires that payment of claims be by warrants signed by the Mayor and City Clerk or by checks signed by the Mayor and Treasurer; and

WHEREAS, the City of McCall uses a check system for disbursing funds and the City's accounts require two signatures on checks; and

WHEREAS, the City of McCall may enter into agreements for financial services or accounts with other institutions as required to safeguard or invest funds and pay claims;

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the City of McCall, Idaho as follows:

Section 1: That the Mayor, whose name and signature appear on Appendix A-1, is hereby designated to sign checks, other disbursements, agreements, and contracts when so authorized by the City Council.

That the Council President, whose name and signature appear on Appendix A-1, is hereby designated to sign checks, other disbursements, agreements, and contracts when so authorized by the City Council.

That Appendix A-1 will be modified when there is a change of Mayor and/or Council President Official. Any modifications to Appendix A-1 will be performed by resolution and attested by a person commissioned as a Notary Public for the State of Idaho.

Section 2: That the City Clerk, whose name and signature appear on Appendix A-1, is hereby designated to sign checks, other disbursements, agreements, and contracts when so authorized by the City Council.

That the City Treasurer, whose name and signature appear on Appendix A-1, is hereby designated to sign checks, other disbursements, agreements, and contracts when so authorized by the City Council.

That Appendix A-1 will be modified when there is a change of City Clerk and/or City Treasurer. Any modifications to Appendix A-1 will be performed through resolution and attested by a person commissioned as a Notary Public for the State of Idaho.

Section 3: That the above individuals be, and the same are hereby directed to execute the documents provided by financial institutions used by the City of McCall to manage, invest or disburse funds as necessary to implement the intent of this resolution.

PASSED AND APPROVED this 9 day of January, 2020.

, Mayor

ATTEST:

BessieJo Wagner, City Clerk



Appendix A-1

New Account/Change in Authorized Account Signer(s)

Customer Information

Customer Name: City of Mccall New Account
 Tax Identification Number: _____ Change in Authorized Account Signers

Account Information

Account Name	Account Number	Tax Identification Number
City of Mccall/Combined Account	_____	_____
Mccall Urban Renewal Agency	_____	_____
City of Mccall/HRA FSA	_____	_____
_____	_____	_____

Authorized Account Signers

Add Authorized Account Signer(s):

Name	Title	Specimen Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Delete Authorized Account Signer(s) (list name(s) only):

ROBERT GILES _____
 JACKIE J AYMON _____

Existing Authorized Account Signer(s) other than those new Authorized Account Signers listed above (list name(s) only, no specimen signatures are needed)

BESSIEJO WAGNER _____ LINDA STOKES _____ ANETTE SPICKARD _____

The Signer listed below represents and warrants to the Bank that: (i) the signatures listed above are the true and authentic signatures of the additional Authorized Account Signer(s); (ii) that each Customer listed above has taken all action required by its respective organizational documents to appoint the additional Authorized Account Signer(s) and to delete any Existing Authorized Account Signer(s); and (iii) he/she is authorized to complete this Appendix A-1 for each Customer listed above.

Account Signer may execute this Appendix A-1 to add an account(s) for Customer if the Existing Authorized Signers remain the same. Otherwise, this Appendix A-1 must be executed by a Contract Signer. This Appendix A-1 becomes effective only after U.S. Bank receives and has time to modify its records to reflect the changes noted herein.

Signer Signature: _____ Print Title: _____
 Print Name: _____ Date: _____

CTN RCW-031412

For Internal Use Only:			
Authorized Signers are related to the Master Services Agreement dated: _____			
Review _____	Validation Method _____	TL Review _____	Imaged _____



Master Services Agreement (Governmental Entities)

Customer Tax Identification Number: _____

I, _____, HEREBY CERTIFY that I am _____
of _____ City of Mccall _____ (“Customer”). I further certify that I have full power and lawful authority to execute this Master Services Agreement (“MSA”) on behalf of Customer. I further certify that Customer has taken all action required by its resolutions and other organizational documents, records or agreements to authorize the individuals listed below to act on behalf of Customer in all transactions contemplated under this MSA. Customer shall not be bound by the terms and conditions for those specific services described, to the extent Customer elects not to use such service(s). Customer hereby agrees as follows:

DEPOSIT ACCOUNTS:

1. U.S. Bank National Association (“Bank”) is hereby designated as Customer’s banking depository. Customer has received a copy of the deposit account terms and conditions and agrees that such terms shall govern the deposit account services provided by Bank. All transactions between Customer and Bank involving any of Customer’s accounts at Bank will be governed by the deposit account terms and conditions, this MSA and other disclosures provided to Customer. Customer agrees to provide Bank with a copy of documents requested by Bank.

2. Any one (1) of the persons whose names and signatures appear in Appendix A (individually, an “Account Signer”) are hereby authorized to open, add, modify, or close accounts in the name of Customer or its subsidiaries or affiliates, or if applicable, as an agent for another entity, and to sign, on behalf of Customer, its subsidiaries or affiliates or as an agent for another entity, checks, drafts or other orders for the payment, transfer or withdrawal of any of the funds or other property of Customer, whether signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, including those payable to the individual order of the person or persons signing or otherwise authorizing the same and including also those payable to the Bank or to any other person for application, or which are actually applied to the payment of any indebtedness owing to the Bank from the person or persons who signed such checks, drafts or other withdrawal orders or otherwise authorized such withdrawals; and are also authorized to endorse for deposit, payment or collection any check, bill, draft or other instrument made, drawn or endorsed to the accounts governed by this MSA for deposit into these accounts. The authorization contained in the preceding sentence includes transfers of funds or other property of Customer to accounts outside of those accounts Customer maintains at Bank. Any one of the Contract Signers (as defined below) is also authorized to execute any documentation that Bank may require to add or delete Account Signers.

3. Unless Customer otherwise advises Bank in writing and Bank has a reasonable opportunity to act on such writing, the Account Signers listed in Appendix A will be Account Signers on any future deposit accounts that Customer maintains with Bank.

4. Customer acknowledges and agrees that Bank is not required to obtain the consent of or otherwise contact an Account Signer for transactions other than those listed in paragraph 2 above, including, but not limited to, transfers between accounts Customer maintains at Bank, advances on loans Customer has with Bank and transfers to pay down loans Customer has with Bank.

TREASURY MANAGEMENT SERVICES:

5. Bank’s treasury management services (“Treasury Management Service(s)”) are described in the U.S. Bank Services Terms and Conditions, any supplements thereto, any implementation documents, user manuals, operating guides and other related documentation and disclosures provided by Bank, and any addendum to any of the foregoing (collectively the “Services Agreement”). Customer has received and reviewed the Services Agreement and desires to use one or more of the Treasury Management Services.

6. Any one (1) of the persons whose names and signatures appear in Appendix B (individually, a “Treasury Management Signer”) are empowered in the name of and on behalf of the Customer to enter into all transactions contemplated in the Services Agreement including, but not limited to, selecting Treasury Management Services, appointing agents to act on behalf of Customer in the delivery of Treasury Management Services, signing additional documentation necessary to implement the Treasury Management Services and giving Bank instructions with regard to any Treasury Management Service, including without limitation, wire transfers, ACH transfers, and any other electronic or paper transfers from or to any account Customer may maintain with Bank. Bank may, at its discretion, require Customer to execute additional documentation to implement or amend certain Treasury Management Services. In such cases, documentation necessary to implement or amend such Services shall be signed by a Treasury Management Signer. Customer further acknowledges and agrees that Bank may implement or amend Services based on the verbal, written, facsimile, voice mail, email or other electronically communicated instructions that it believes in good faith to have been received from a Treasury Management Signer. Any one of the Contract Signers (as defined below) is also authorized to execute any documentation that Bank may require to add or delete Treasury Management Signers.

MONEY CENTER AND SAFEKEEPING SERVICES:

7. Any one (1) of the persons referenced in Appendix M (individually, a "Money Center Signer") are each authorized and empowered in the name of and on behalf of the Customer to transact any and all depository and investment business through the Bank's Money Center division (the "Money Center") and any securities custodial business through the Bank's Safekeeping Department (the "Safekeeping Department"), which such person may at any time deem to be advisable, including, without limiting the generality of the foregoing, selecting any services that may from time to time be offered by the Money Center or the Safekeeping Department (collectively referred to herein as "Money Center Services" and "Safekeeping Services", respectively), appointing additional Money Center Signers or agents to act on behalf of Customer with respect to Money Center Services and Safekeeping Services, signing additional documentation necessary to implement the Money Center Services and Safekeeping Services and giving Bank instructions with regard to any Money Center Service and Safekeeping Service. Customer has received and reviewed the Services Agreement and may use one or more of the Money Center Services or Safekeeping Services from time to time. Bank may, at its discretion, require Customer to execute additional documentation to implement or amend certain Money Center Services or Safekeeping Services. In those cases, the required documentation shall be signed by a Money Center Signer. Customer further acknowledges and agrees that Bank may take any action with respect to any Money Center Services or Safekeeping Services requested by a Money Center Signer based on the verbal, written, facsimile, voice mail, email or other electronically communicated instructions that Bank believes in good faith to have been received from a Money Center Signer. Any one of the Money Center Signers is also authorized to execute any documentation that Bank may require to add or delete Money Center Signers.

FOREIGN EXCHANGE:

8. Bank is authorized by Customer to enter into foreign exchange transactions. Customer has received a copy of the Services Agreement and agrees that the terms contained in the Services Agreement, this MSA and other disclosures provided to Customer shall govern the foreign exchange services provided by Bank. Customer agrees to provide Bank with a copy of documents requested by Bank.

FOREIGN CURRENCY ACCOUNTS:

9. Bank is hereby designated as Customer's banking depository for one or more Foreign Currency Account(s) (the "Foreign Account(s)"). Any one (1) of the persons whose names and signatures appear in Appendix C (individually, a "Foreign Currency Account Signer") are hereby authorized to open, add, modify, or close any Foreign Account(s) in the name of Customer or its subsidiaries or affiliates and to make, on behalf of Customer, orders for payment or transfer of any of the funds or other property of Customer, whether signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, including those payable to the individual order of the person or persons signing or otherwise authorizing the same. Customer hereby expressly authorizes and directs Bank to accept written and oral instructions any payment orders, by telephone or otherwise, consistent with the Services Agreement. Customer has received a copy of the Services Agreement and agrees that the terms contained in the Services Agreement, this MSA and other disclosures provided to Customer shall govern the Foreign Accounts. Any one of the Contract Signers (as defined below) is also authorized to execute any documentation that Bank may require to add or delete Foreign Currency Account Signers.

OTHER SERVICES:

10. A Contract Signer is authorized and empowered on behalf of Customer to transact any and all other depository and investment business with and through Bank, and, in reference to any such business, to make any and all agreements and to execute and deliver to Bank any and all contracts and other writings which such person may deem to be necessary or desirable.

GENERAL:

11. All Account Signers, Treasury Management Signers, Foreign Currency Account Signers and/or Money Center Signers (whether designated in this MSA or in a prior document [for example, a Certificate of Authority or a Treasury Management Services Agreement] executed by Customer) will remain in place until Bank receives written notice of any change and has a reasonable time to act upon Customer's written notice.

12. Any and all transactions by or in behalf of Customer with the Bank prior to the adoption of this MSA (whether involving deposits, withdrawals, Treasury Management Services, or otherwise) are in all respects ratified, approved and confirmed.

13. Customer agrees to furnish Bank with the names and signatures (either actual or any form or forms of facsimile or mechanical signatures adopted by the person authorized to sign) of the persons who presently are Account Signers, Treasury Management Signers, Foreign Currency Account Signers and/or Money Center Signers. Bank shall be indemnified and saved harmless by Customer from any claims, demands, expenses, loss or damage resulting from or growing out of honoring or relying on the signature or other authority (whether or not properly used and, in the case of any facsimile signature, regardless of when or by whom or by what means such signature may have been made or affixed) of any officer or person whose name and signature was so certified, or refusing to honor any signature or authority not so certified.



Master Services Agreement (Governmental Entities)

Each of the undersigned (individually and collectively, the "Contract Signers") certifies that, based on his or her review of Customer's books and records, Customer has, and at the time of adoption of this MSA had, full power and lawful authority to adopt the MSA and to confer the powers herein granted to the persons named, and that such persons have full power and authority to exercise the same.

Each of the Contract Signers further certifies that he or she has the full power and lawful authority to execute this MSA on behalf of Customer, its subsidiaries and affiliates, or if applicable, as an agent for another entity who has entered into an agreement with Customer authorizing Customer to act on such entity's behalf.

Each of the Contract Signers further certifies that the Account Signers, Treasury Management Signers, Foreign Currency Account Signers and/or Money Center Signers have been duly elected to and now hold the offices of Customer set opposite their respective names, and the signatures appearing opposite their names are the authentic, official signatures of the said signer.

The undersigned Contract Signers have executed this MSA as of the _____ day of _____, 20 ____ .

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

Contract Signer
Signature: _____
Print Name: _____
Print Title: _____

For Internal Use Only:
Review _____ Validation Method _____ TL Review _____ Imaged _____

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-004
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Request to Approve Resolution 20-02: Designating the newly appointed Mayor and Council President as Signatories on the City of McCall's Contracts and Agreements</i>		Mayor / Council		
		City Manager		
		Clerk	<i>BJW</i>	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
COST IMPACT:	N/A	Airport		
FUNDING SOURCE:	N/A	Library		
TIMELINE:	N/A	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
<p>The election of a new Mayor and Council President requires the Council to update the list of signatories of the City of McCall's contracts and agreements.</p> <p>Resolution 20-02 (attached) authorizes the new Mayor and Council President to sign contracts and agreements and any related documents as authorized by the City Council. The Resolution also authorizes BessieJo Wagner, City Clerk signature authority for attesting documents.</p>				
RECOMMENDED ACTION:				
<p>Adopt Resolution No. 20-02 designating the Mayor and Council President as signatories on the City of McCall's and agreements as authorized by the City Council and authorize the Mayor to sign all necessary documents.</p>				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			



City of McCall
RESOLUTION NO. 20-02

A RESOLUTION OF THE CITY OF MCCALL, IDAHO RELATING TO THE PERSONS AUTHORIZED TO SIGN DOCUMENTS RELATING TO ADMINISTRATION, DESIGNATING THE PERSONS AUTHORIZED TO SIGN AGREEMENTS AND CONTRACTS.

WHEREAS, The City of McCall functions under the Council Manager form of Government as outlined in Idaho Code Title 50, Chapter 8: and

WHEREAS, Idaho Code Section 50-810 authorizes the Mayor to sign all contracts and conveyances on behalf of the City; and

WHEREAS, the City of McCall executes many contracts throughout the course of business; and

WHEREAS, as required by law, the City Clerk shall attest all documents; and

WHEREAS, Idaho Code 50-608 provides that in case of a temporary vacancy in the office of mayor due to absence or disability, the President of the Council may chair council meetings and sign documents as authorized by the Council.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the City of McCall, Idaho as follows:

Section 1: That the Mayor, whose name and signature appear on Exhibit 1, is hereby designated to sign agreements, and contracts when so authorized by the City Council.

Section 2: That the Council President, whose name and signature appear on Exhibit 1, is hereby designated to sign agreements, and contracts in the absence of the Mayor and when so authorized by the City Council.

Section 3: That the City Clerk, whose name and signature appear on Exhibit 1, is hereby designated to attest the Mayor’s and or Council President’s signatures on agreements, and contracts when so authorized by the City Council.

Section 4: That the above individuals be, and the same are hereby directed to execute the documents provided by those entering into agreements with or by the City of McCall with the intent to enter into a formal and legally binding agreement, as necessary to implement the intent of this resolution.

PASSED AND APPROVED this 9 day of January 2020.

, Mayor

ATTEST:

BessieJo Wagner, City Clerk

Resolution 20-02
January 9, 2020

EXHIBIT 1

Mayor

STATE OF IDAHO)
)
COUNTY OF VALLEY) ss.

On this _____ day of _____, in the year of 2018, before me, _____ a notary public, personally appeared _____, personally known to me to be the Mayor of the City of McCall, Idaho, and whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

NOTARY PUBLIC FOR IDAHO

City Council President

STATE OF IDAHO)
)
COUNTY OF VALLEY) ss.

On this _____ day of _____, in the year of 2020, before me _____, a notary public, personally appeared _____, personally known to me to be the City Council President of the City of McCall, Idaho, and whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

NOTARY PUBLIC FOR IDAHO

BessieJo Wagner
City Clerk

STATE OF IDAHO)
)
COUNTY OF VALLEY) ss.

On this _____ day of _____, in the year of 2020, before me, _____ a notary public, personally appeared **BessieJo Wagner**, personally known to me to be the City Clerk of the City of McCall, Idaho, and whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

NOTARY PUBLIC FOR IDAHO

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 20-007
Meeting Date January 9, 2019

AGENDA ITEM INFORMATION

SUBJECT: <i>Assignment of Council Liaison Duties 2020</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager		
		Clerk	<i>HW</i>	Originator
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
			Parks and Recreation	
COST IMPACT:	n/a			
FUNDING SOURCE:	n/a	Airport		
		Library		
TIMELINE:	ASAP	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

In January of each year after a general election, the Council chooses, from its membership, liaisons to serve on various community boards. As the liaison the Council Member attends each Board’s meeting, some are monthly, and some are quarterly. The Council Member will then report to the whole Council, at their first Regular Meeting of each month, a brief accounting of what has transpired on the various community organizations.

The attached memo outlines the various boards and who is currently assigned to each liaison role.

RECOMMENDED ACTION:

Designate Council liaison and City representatives to various agencies and committees, as desired.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

Memo



To: City Council
From: BessieJo Wagner, City Clerk
Date: 1/2/2020
Re: Council Liaison Duties

There are several representative or liaison roles that must be filled by a Council Member:

- Post Annexation Joint Wastewater Advisory Group (PAJWAG): This 7 member advisory group's responsibilities are to monitor, provide assistance, review, and comment to the Council/District staff and to report and make recommendations to the Governing Bodies regarding the performance of the Agreement of Operations of the Annexation Agreement.

One Council Member serves as a voting member of this advisory group – Last assigned to this group was Council Member Nielsen

- Library Board of Trustees: A member of the city council shall not be one (1) of the five (5) appointed trustees of the library board, but each year the council shall appoint one (1) of its members to be a liaison to the board, without voting rights.

Last assigned to this board was Council Member Giles serves on this board

- McCall Redevelopment Agency: Two Council Members serve as voting members of the seven-member Board of Directors

Last assigned to this board were Council Member Giles and Council Member Nielsen.

- Valley Adams Planning Partnership Transportation Subcommittee: The Valley Adams Planning Partnership consists of a diverse array of federal, state and local government officials, and private interests. The partners meet on a bi-monthly basis to work with the elected leadership of Adams and Valley counties. The group offers a variety of collective expertise in issues ranging from planning & zoning, affordable housing, to infrastructure. Meets annually. One Council Member serves as a representative of the City.

Last assigned to this board was Council Member Aymon, with staff support Delta James.

- Western Idaho Community Action Partnership (WICAP): To promote the capacity, competency, responsibility, opportunity, power and self-sufficiency of people experiencing economic and related problems or disadvantages. To create an environment in the community that values and supports shared responsibility, cooperative problem solving and social, cultural and economic diversity. The Community Action Team meets the last month of each quarter on the second Thursday of the month. Their next meeting is scheduled for March at 11:00 in Donnelly. The regional Board meets in Payette monthly. One Council Member serves as a representative of the City

Last assigned to this board was Council Member Aymon.

- Big Payette Lake Watershed Advisory Group: an advisory council that has overseen the study and protection of water quality in Payette Lake since 1995. Payette Lake is McCall's sole source of drinking water, and an enormous economic, recreational and aesthetic asset for the community. One Council Member serves as a member of the Board.

Last assigned to this board was Council Member Sowers - City staff serves on the Technical Advisory Committee.

- MCPAWS Board of Directors: Members of this Board attend monthly meetings on the last Tuesday of each month as well as show an active interest in MCPAWS by participating on board committees, attending or volunteering at MCPAWS events, engaging in fundraising efforts and occasionally volunteering at the shelter or Thrift Store. One Council Member serves as a voting member.

Last assigned to this board was Council Member Holmes.

- West Central Mountains Economic Development Council (WCMEDC): To encourage Valley and Adams County communities, businesses and organizations to act more cohesively towards an improved local economy. To solicit or assist projects that substantially strengthen the local economy (through business stimulation; community & infrastructure development; sector development). To inspire and solicit creative ("outside the box") solutions for issues at hand. To attract businesses and economic opportunities to the region. To assist in the creation and maintenance of a climate that fosters economic growth and viability. A city council representative to serve as a voting member. Meetings are held every 1st Thursday of the month at 4:00 PM, location varies.

Last assigned to this board was Council Member Sowers - with staff support Delta James

- McCall Area Chamber of Commerce Board of Directors: The McCall Area Chamber of Commerce and Visitors Bureau works with local businesses, citizen groups, city governments and several outlying communities to see that growth is directed in a positive and beneficial manner. The chamber is the concerted voice of local

businesses to promote and protect their interests and the community as a whole. One representative of the City serves as ex-officio, non-voting member

Last assigned to this board were City Manager & Council Member Holmes.

- Payette River Scenic Byway Advisory Council: A Scenic Byway Advisory Council has been formed by the governing boards by mutual agreement including county government entity members: Ada County, Adams County, Boise County, and Valley County; and city government entity members: City of Cascade, City of Donnelly, City of Eagle, City of Horseshoe Bend, City of McCall, and City of New Meadows and a representative from each city and county entities is represented on the Scenic Byway Advisory Council. One Council Member or staff member serves as a representative of the City

Last assigned to this board was Council Member Sowers

- Winter Recreation Forum: A group composed of backcountry and alpine skiers, government agencies, snowmobilers, and local business owners

Last assigned to this group was Council Member Nielsen

- Climate Change Strategy Committee – NEW – this Committee was mentioned during the November 7, 2019 Council Meeting.

McCALL CITY COUNCIL
AGENDA BILL

216 East Park Street
 McCall, Idaho 83638

Number AB 20-013
Meeting Date January 9, 2020

AGENDA ITEM INFORMATION

SUBJECT: <i>Request to Approve Resolution 20-03 McCall City Council Meeting Schedule for 2020</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager		
		Clerk	<i>AW</i>	originator
		Treasurer		
		Community Development		
		Police department		
		Public Works		
		Golf Course		
			Parks and Recreation	
COST IMPACT:	NA	Airport		
FUNDING SOURCE:	NA	Library		
TIMELINE:	Upon Approval	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:

McCall City Code §1-8-2 states that regular Council meetings will be held on the second and fourth Thursdays of each month except when such regular meetings fall on a legal holiday, then the meetings would be held on the preceding day unless otherwise fixed by the Council. With the election of new Council Members, the Council may wish to change its regular meeting days. If so, staff will need to be directed to bring forth an ordinance with such changes at the next Council Meeting.

In the event the Council chooses to maintain their current meetings schedule the following is recommended. In past years the Council has elected to alter the regular Council meetings to accommodate the holidays and prevent having a regular meeting on 2 consecutive weeks. Also, historically the Council has opted to alter their schedule to accommodate the AIC Conference in June as both elected officials and staff have participated.

Staff has identified two options for the Council’s consideration: Option one only alters the Council meeting dates for November and December. Option two also alters Council meeting dates for May and June, to accommodate for the AIC conference June 10-12.

Attached are the calendars and Resolution 20-03.

RECOMMENDED ACTION:

Approve Resolution 20-03, highlighting option two, adopting the McCall City Council Meeting Schedule for 2020 and authorize the Mayor to sign all necessary documents.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

OPTION ONE

Calendar for Year 2020

<p>January</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>February</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p>	<p>March</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>
<p>April</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p>	<p>May</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	<p>June</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30</p>
<p>July</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>August</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>	<p>September</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30</p>
<p>October</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p>	<p>November</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30</p>	<p>December</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>

Holidays:		
Jan 1 New Year's Day	Jul 3 'Independence Day' observed	Nov 11 Veterans Day
Jan 20 Martin Luther King Jr. Day	Jul 4 Independence Day	Nov 26 Thanksgiving Day
Feb 17 Presidents' Day (Most regions)	Sep 7 Labor Day	Nov 27 Day After Thanksgiving Day
May 25 Memorial Day		Dec 25 Christmas Day

Regular Business Meetings
 Regular Work Session Meetings

November and December are the First and Third Thursdays, the other months are the Second and Fourth Thursdays

Calendar for Year 2020

<p>January</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>February</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p>	<p>March</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>
<p>April</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p>	<p>May</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	<p>June</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30</p>
<p>July</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>August</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>	<p>September</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30</p>
<p>October</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p>	<p>November</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30</p>	<p>December</p> <p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>

Holidays:		
Jan 1	New Year's Day	Nov 11 Veterans Day
Jan 20	Martin Luther King Jr. Day	Nov 26 Thanksgiving Day
Feb 17	Presidents' Day (Most regions)	Nov 27 Day After Thanksgiving Day
May 25	Memorial Day	Dec 25 Christmas Day
Jul 3	'Independence Day' observed	
Jul 4	Independence Day	
Sep 7	Labor Day	

January 23rd City Officials Day at the Capitol

June 10-12 AIC Annual Conference

Regular Business Meetings

Regular Work Session Meetings

May, June, November, and December are the First and Third Thursdays; the other months are the Second and Fourth Thursdays



City of McCall
RESOLUTION 20-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCCALL, IDAHO, ADOPTING THE MCCALL CITY COUNCIL 2020 REGULAR MEETING SCHEDULE; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the McCall City Code §1.8.2 states regular meetings of the Council shall be held on the second and fourth Thursdays of each and every month at the City Hall, 216 East Park Street, McCall, Idaho, except that when such regular meetings fall upon a legal holiday, the same shall be held on the preceding day unless otherwise fixed by the Council; and

WHEREAS, Idaho State Code §50-706 states that one-half (1/2) plus one (1) of the members of the full council shall have the power to call special meetings of the city council, the object of which shall be submitted to the council in writing; the call and object, as well as the disposition thereof, shall be entered upon the journal of the clerk; and

WHEREAS, the purpose of the McCall City Council meetings are to make a decision or to deliberate toward a decision for the business of the City of McCall in accordance to the Open Meeting Law described in Idaho Code Title 67.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF MCCALL, VALLEY COUNTY, IDAHO THAT:

Section 1: To accommodate for the 2020 AIC Conference in June, the Schedule for the regular meetings of the McCall City Council for the months of May and June 2020 will be the first and third Thursdays of each month at 5:30 pm at the Legion Hall, City Hall Lower Level.

Section 2: To accommodate for the holidays the Schedule for the regular meetings of the McCall City Council for the months of November and December 2020 will be the first and third Thursdays of each month at 5:30 pm at the Legion Hall, City Hall Lower Level. The location for the November meetings may change to accommodate the Legionnaires.

Section 3: The Schedule for the regular meeting of the McCall City Council for the months of January through April 2020 and July through October 2020 will be the second and fourth Thursdays of the month at 5:30 pm, at the Legion Hall, City Hall Lower Level.

Section 4: The Schedule for the special meeting work sessions of the McCall City Council for the month of January will be the 10th at 9:00 am at the Community Center. The Schedule for the work session February through December will be the Friday after the second regular meeting of each month at 9:00 am at the Legion Hall, City Hall Lower Level. This schedule is subject to change as it for Special Meetings of the Council, any change will be posted no less than 24 hours prior to the meeting time.

Section 5: This resolution shall be in full force and effect upon its approval and passage.

Passed and approved this 9 day of January 2020

CITY OF MCCALL
Valley County, Idaho

Approved:

, Mayor

ATTEST:

BessieJo Wagner, City Clerk

Upcoming Meetings Schedule

January 10th, 2020 – 9:00 am - 3:00 pm Community Center – Special Work Session Retreat

1. *Annual Department Reports*
2. *Governance Manual*
 - a. *Open Meetings*
 - b. *Public Records*
 - c. *Agenda Management*
3. *Communications Update*
4. *Land Use Training*

January 23, 2020 - 5:30 pm, Legion Hall – Regular Council Meeting

1. *Work Session: Girl Scouts presentation about an ordinance for text free driving*
2. *Treasurers Monthly Report (Linda) Consent*
3. *Treasurer's Quarterly Report as Required by IC 50-208 (Linda) Consent*
4. *Clerk's License report (BessieJo) Consent*
5. *Airport Advisory Committee Annual Report*
6. *Request for approval to submit an ITD ADA Curb Ramp grant application (Delta)*
7. *Request for approval to submit McCall Rotary Club grant application for downtown street trees (Delta)*
8. *Request for approval to submit a McCall-Donnelly Education Foundation Grant application for the Library Expansion Project (Delta)*
9. *Golf Rates Discussion (Eric)*
10. *Request to Approve Artist Services Contract for Downtown Public Art Project (Delta)*
11. *Credit Card Recommendations? (Linda)*

February 13, 2020 - 5:30 pm, Legion Hall – Regular Council Meeting

1. *Chamber Report/Monthly Department Reports/Committee Minutes*
2. *Winter Carnival Debrief (Erin, Justin, Kurt, Nathan)*
3. *Midas Gold Environmental Impact Statement (EIS) Update (Anette)*
4. *Library Bond Ordinance review*
5. *McCall-Donnelly High School Contract to fund public community garden*
6. *McCall Outdoor Science School contract to fund the development of a comprehensive Climate Change Strategy for McCall that will incorporate outdoor activities in McCall and how the climate impacts those activities*

February 27, 2020 - 5:30 pm, Legion Hall – Regular Council Meeting

1. *Work Session:*
2. *Treasurer's Monthly Report (Linda) Consent*
3. *Golf Advisory Committee Annual Report*
4. *Midas Gold EIS - City Comments to Forest Service (Anette)*
5. *Library Bond Ordinance Adoption*

February 28, 2020 – 9:00 am - 11:00 am TBD – **Special Work Session**

1. *Work Session*

March 12, 2020 - 5:30 pm, Legion Hall – Regular Council Meeting

1. Chamber Report/Monthly Department Reports/Committee Minutes

March 26, 2020 - 5:30 pm, Legion Hall – Regular Council Meeting

- 1. Work Session: 4th of July discussion and direction*
- 2. Treasurer's Monthly Report (Linda) Consent*
- 3. Community Center Annual Report*

March 27, 2020 – 9:00 am - 11:00 am TBD – **Special Work Session**

- 1. Public Works Facility Plan*

To be Scheduled:

- 1. MCC Title 6 Re-write (Nathan Stewart)*
- 2. **Public Hearing** –Public Works Fee Schedule Changes*
- 3. Records Retention Policy update (BessieJo)*
- 4. Investment Policy update (Linda)*
- 5. Continuous Billing Code Amendment First Touch (Linda)*
- 6. PUBLIC HEARING: 2018 All Hazard Mitigation Plan Goals and Strategies (Anette/Justin)*
- 7. Big Payette Water Quality Board Presentation on the quality of the Payette Lake*
- 8. Little League of Central Idaho MOU (Tara)*
- 9. Update to all Federal Title VI Resolution Policies (BessieJo)*
- 10. PD Hiring Challenges (Justin)*
- 11. PUD-15-01 McCall RV Resort Phase 2 Final Plan (Morgan)?*
- 12. Gem Air Lease (Rick) April*
- 13. Syringa Duct Occupancy Agreement (Chris & Anette)*
- 14.*