

MINUTES

**McCall City Council
Regular Meeting
McCall City Hall -- Legion Hall
April 12, 2018**

Call to Order and Roll Call
Pledge of Allegiance
Approve the Agenda
Consent Agenda
Department Reports
Committee Minutes
Public Comment
Presentations
Business Agenda
Adjournment

CALL TO ORDER AND ROLL CALL

Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.

City staff members present were Anette Spickard, City Manager; Bill Nichols, City Attorney; BessieJo Wagner, City Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Michelle Groenevelt, Community Development Director; Delta James, Economic Development Planner; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Traci Malvich, Human Resources Manager; Justin Williams, Police Chief; Nathan Stewart, Public Works Director; Phillip Bowman, City Engineer; Eddie Heider, Parks Superintendent

Mayor Aymon led the audience in the Pledge of Allegiance.

APPROVE THE AGENDA

Council Member Holmes moved to approve the agenda as submitted. Council Member Giles seconded the motion. In a voice vote all members voted aye and the motion carried.

CONSENT AGENDA

Staff recommended approval of the following items:

1. Payroll Report for period ending – March 23, 2018
2. Clerk Report

3. Warrant Register – GL
4. Warrant Register – Vendor
5. AB 18-97 Request to Approve the Assumption of the Lease for Hangar 106H
6. AB 18-95 Request for Approval of Avenza Software Contract
7. AB 18-102 Request for Approval to Designate the City Manager and Department Heads to Represent the City to Purchase Items from Federal Surplus Properties
9. AB 18-96 Request for Final Accounting of the Sewer Annexation and Funds Transfer

Council Member Nielsen moved to approve the Consent Agenda as amended to pull AB 18-103 Request for approval of the USFS Operation and Maintenance Fee Agreement Modification of Contract and AB 18-101 Treasure Valley Transit (TVT) Annual Agreement Approval Request to the business agenda. Council Member Holmes seconded the motion. In a roll call vote Council Member Nielsen, Council Member Holmes, Mayor Aymon, Council Member Giles, and Council Member Sowers all voted aye and the motion carried.

DEPARTMENT REPORTS

Chamber of Commerce

Alexis Hershel with the Chamber of Commerce gave a brief update to the Council on what's happening with the Chamber. She invited the Council to Chamber after Hours at the Forester's Club on April 19 and the annual Chamber Member breakfast on May 17.

City Manager

City Manager Anette Spickard updated the Council on various meetings. She also reminded the Council of three speaking opportunities for the Local Option Tax election awareness at the Rotary Club, the Chamber After Hours, and the Candidate Forum. She also updated the Council on the current financial struggles the Community Center is having and stated that she had met with the board chair. The Center has not asked for any financial support from the City. Communications Manager Erin Greaves gave an explanation of what crisis communication is, stating that it is a canned announcement to the public concerning whatever crisis might be happening. It is important to have such statement ready in the case of a crisis. She also update the Council on the meeting time and location of the all agency 4th of July discussion, April 17 at 10:00 am at the Forest Service Building.

Airport

Airport Manager Jay Scherer updated the Council briefly of the Airport Advisory Committee's response to the suggested changes to the code amendment regarding the Through The Fence applications. More will be discussed during the item later in the Agenda. Council Member Sowers thanked Jay for the Airport tour.

City Clerk

Mayor Aymon asked how the Volunteer Breakfast went. City Clerk BessieJo Wagner stated that it was well received and that about 35 city committee members attended. Clerk Wagner also stated that she would be working with the Communications Manager to send out a Survey to see how we can improve the attendance in the future.

Community Development

Mayor Aymon suggested to the Community and Economic Development Director Michelle Groenevelt that she read the article in the Statesman regarding work force housing. Urban Renewal eligibility report for a new district will be coming soon.

Library

Mayor Aymon inquired about the School Readiness crisis in Idaho, Library Director Meg Lojek responded stating that programs are available; however, getting the participation is the issue. Mayor Aymon stated that we need to figure out the obstacles and how to mitigate those obstacles to correct the issue.

Parks & Recreation

Parks Superintendent Eddie Heider clarified what changes had been made to River Front Park down by the sheep bridge area.

Public Works

Public Works Director Nathan Stewart clarified the location of the Eagle Lake Subdivision and the Whitetail/Shore Lodge employee housing project. Mayor Aymon commented on the new street sweeper and how great it is doing. Mayor Aymon also commented on the amount of snow received in March and inquired as to how the amount compared to prior years.

COMMITTEE MINUTES

The Council received the following Committee Minutes for review:

1. Environmental Advisory Committee – February 15, 2018
2. Golf Advisory Committee – February 14, 2018
3. Historical Preservation Commission – February 12, 2018
4. Library Board of Trustees – February 15, 2018
5. McCall Improvement Committee – February 8, 2018
6. McCall Redevelopment Agency – January 16, 2018
7. Public Arts Advisory Committee – December 6, 2017
8. Parks & Recreation Advisory Committee – December 20, 2017
9. Parks & Recreation Advisory Committee – February 22, 2018
10. Tree Advisory Committee – February 6, 2018

PUBLIC COMMENT

Mayor Aymon called for public comment at 5:58 p.m.

Hearing no comments, Mayor Aymon closed the comment period.

PRESENTATIONS

AB 18-99 McCall Police Department Promotional Presentations

The McCall Police Department has completed a reorganization and promotional testing. Chief Williams presented three officers promoting to the new positions with bars and stripes. Those promoted are Dallas Palmer-Lieutenant, Seth Arrasmith-Sergeant, and Josh Johnson-Corporal. The Chief thanked the Council for allowing the recognition of these officers to happen at the Council Meeting.

BUSINESS AGENDA

AB 18-94 Request the Reappointment of Rick Fereday to the McCall Redevelopment

Agency (MRA)

Michelle Groenevelt Community and Economic Development Director presented the reappointment of Rick Fereday to the MRA, stating that Mr. Fereday has served on the McCall Redevelopment Agency Board since 1995. He has served as the chair since 2000. His term has expired and would like to be reappointed to the Board for another 3year term. Per McCall City Code, the City Council appoints a Board of Commissioners for the McCall Redevelopment Agency which shall consist of seven (7) members. The term of office of a commissioner is three (3) years.

Council Member Giles moved to appoint Rick Fereday to the McCall Redevelopment Agency for a term of 3 years expiring in April 2021. Council Member Holmes seconded the motion. In a roll call vote Council Member Giles, Council Member Holmes, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

AB 18-98 Request to Approve Submittal of an Idaho Aviation Association Grant

Application for Airport Pocket Park

Economic Development Planner Delta James and Airport Manager Jay Scherer presented the request to approve submittal of an Idaho Aviation Association Grant Application for an Airport Pocket Park in an amount not to exceed \$3,000 (exact grant request TBD). No grant match is required for this grant.

The pocket park will be located at the North West edge of the airport property along the existing former railroad right of way and public pathway. The existing airport perimeter fencing will need to be relocated slightly to accommodate the pocket park area. Visitors to the pocket park will be able to sit and view aircraft coming and going while listening to aircraft communications through an on-demand speaker system.

Council Member Sowers moved to approve submission of an Idaho Aviation Association Grant application and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Sowers, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Nielsen all voted aye and the motion carried.

AB 18-92 McCall Area Code Revisions Title 2- Building, 3- Planning and Zoning and 9 – Subdivision and Development – Update to Council

Michelle Groenevelt, Community and Economic Development Director, presented the McCall Area Code Revisions to Title 2- Building, 3- Planning and Zoning and 9 – Subdivision and Development update to Council. A complete rewrite was done in 2006 and staff has recognized the need to look at this code update in sections instead of the entire code at once. The McCall City Land Use Code and County Code for the McCall Impact Area guides growth and development for the area. A code update was initiated to ensure the vision and goals of the McCall Area Comprehensive Plan and these codes are aligned.

Director Groenevelt explained the goals of the update and the process that will be utilized for the update. She stated that while McCall is a unique place that may warrant local policies and regulations to accomplish the vision of the community, it can be helpful to benchmark certain regulations, policies, and processes to other similar communities. Typically, we look to other mountain town communities in Idaho and in the intermountain west, either emerging or developed, to see how McCall compares and/or as a resource for solutions. She stated that during the process they will be looking at nine other similar community's codes to help guide the process. Director Groenevelt also discussed the tentative timeline for various workshops and clarified that all workshops are open public meetings and the Council is welcome to join.

Director Groenevelt outlined the process stating that each major topic will include work sessions with the McCall Area Planning & Zoning Commission who will make recommendations to the McCall City Council and Valley County Board of Commissioners. Specific outreach will be targeted to the design and building community through a series of 'brown bag' lunches as this is the specific group who tends to be the most interested and opinionated on the City and County code. An email distribution will be developed to keep participants in the loop on the topics and process.

The general public will be engaged through a series of high tech and low tech outreach efforts including: surveys, newspaper press releases, social media, comment boxes, and community open houses. Once topics have been vetted, formal adoption of zoning code amendments require public hearings at the P&Z, City Council, and County Commissioners meetings.

Council Member Nielsen commented on the need to have an understanding for the general public of what the development will look like in the future as a result of updating the code.

AB 18-100 Proposed Ordinance Amending Chapter 16 of Title 8 McCall City Code – Airport TTF

Airport Manager Jay Scherer presented the proposed Ordinance Amending Chapter 16 of Title 8 McCall City Code – Airport Through The Fence (TTF). While conducting the mediation process for an airport land acquisition, the City's attorney recommended the City Code be amended to provide better definition of the requirements to obtain a through the fence license and the process a through the fence application would undergo if submitted.

The amended ordinance:

1. Adds the definition of a through the fence license.

2. Amends part (6) of subsection (G) of section 7 of Chapter 16 of Title 8 McCall City Code.
3. Limits Through the Fence operations licenses to governmental entities.

The Airport Advisory Committee (AAC) reviewed the revised amendment on April 5. Airport Manager Scherer stated that the majority of the AAC members are in favor of allowing for all types of applications and not just restricting it to government agencies only. There was much discussion regarding the pros and cons of allowing applications for TTF.

City Manager Anette Spickard summarized the options for the Council's consideration, they could choose to leave the current code as is, they could choose to move forward with the amendment that would only allow government agencies to apply for TTF, or they could consider opening the application process to anyone wanting to apply with the amendments to the process outlined by Attorney Bill Gigray. They did not have to make a direct decision at this meeting.

Council invited Judd Deboer to address the Council. Mr. Deboer spoke about various City Plans such as the Airport Master Plan and how they related to the need of a TTF agreement. He was not sure why the Council would not allow a TTF application from all types of businesses beyond just government. He asked the Council why they would exclude him from submitting an application.

Mayor Aymon stated that the angst is with the issues that the FAA may have with TTF agreements. Council Member Holmes commented that the Council had not adopted anything yet, and were still in the information gathering process.

Council asked Airport Manager Scherer his opinion. Mr. Scherer stated his preference was the original amendment that was brought forward at the last Council Meeting that would allow all applications to go through the process. He was concerned that if they went with just allowing a government agency to apply it could prohibit a viable applicant from coming forward with a proposal.

There was much discussion on the legalities of a TTF and what power Council would have to say no to a TTF proposal.

City Attorney Bill Nichols will research these two questions and provide a written opinion to the Council. What is the land use implication of denying private property owners ability to apply for a TTF? What is the level of discretion the council has when making a decision on a TTF application?

Council directed the Airport Manager and City Manager to ask the FAA opinion about the two proposed ordinances for the TTF code language at their meeting next week and report back to the Council on the most viable amendment options.

Council requested that Airport Manger Scherer run the information by the full Airport Advisory Committee again and if there is dissent, to document the reason why.

AB 18-103 Request for approval of the USFS Operation and Maintenance Fee Agreement Modification of Contract

Council Member Nielsen had requested that this item be removed from consent as he had a question which was if the Forest Service had a TTF Agreement would the City still be able to charge this fee. Airport Manager Scherer commented that yes the City could have both a TTF Agreement and an Operation and Maintenance Fee Agreement with the Forest Service.

Council Member Nielsen moved to approve the USFS Operation and Maintenance Fee Agreement Modification of Contract and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

AB 18-101 Treasure Valley Transit (TVT) Annual Agreement Approval Request

Council Member Nielsen requested that the Treasure Valley Transit (TVT) Annual Agreement approval request be removed from the consent agenda. HE had a question regarding the dates of the contract, October 2017-September 2018. City Clerk BessieJo Wagner explained that it was identified last year that the City needed to do an agreement with TVT for the funds they requested as the City had not done an agreement in prior years. In this process the contract for FY18 was over looked. Staff has added the need for a contract for TVT and MCPAWS as part of the budget process so these contracts will not be over looked in the future.

Council Member Nielsen moved to approve Treasure Valley Transit (TVT) Annual Agreement and authorize the Mayor to sign all necessary documents. Council Member Giles seconded the motion. In a roll call vote Council Member Nielsen, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Sowers all voted aye and the motion carried.

AB 18-93 FY19 Budget Public Hearing Date and Location, Budget Work Sessions Discussion

City Treasurer Linda Stokes presented Budget Public Hearing Date and Location, Budget Work Sessions discussion. Each year, per Idaho Code §63-802A, no later than April 30, the City of McCall must set and notify the County Clerk of the date and location of the budget public hearing. Staff recommends the Council set the FY19 Budget Public Hearing on August 9, 2018 at 6:00 PM in the Legion Hall.

The FY19 Budget Calendar includes two work sessions with the Council on the June and July regularly scheduled work session days. Friday work sessions are usually scheduled for two hours. Council and staff may need more time to work through developing the FY19 Budget. The Treasurer asks that the Council consider setting these meetings for four hours to allow sufficient time for budget development.

Council Member Holmes moved to set the FY19 Budget Public Hearing on August 9, 2018 at 6:00 PM in the Legion Hall, and directed the Treasurer to notify the County Clerk of the date and location of the FY19 Budget Public Hearing. Council Member Giles seconded the motion. In a roll call vote Council Member Holmes, Council Member Giles, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.

AB 18-104 Review the Upcoming Meetings Schedule and Work Session Topics Discussion

City Clerk BessieJo Wagner presented the Review the Upcoming Meetings Schedule and Work Session topics discussion to Council. After meeting with the Department Heads and looking into the next 4-6 months of projects that will be coming forth to Council including budget meetings, staff suggested that the Council should weigh-in on whether there is a need for any additional scheduled work sessions, longer work sessions, and/or longer regular meetings.

Staff provided a list of the various projects with time lines along with the upcoming meetings schedule with those projects scheduled out to show the Council the projected work load. On the schedule there were suggested added dates for the Council’s consideration. Included are the FY19 Budget Work Sessions, not included are any land use public hearings that may come up, also not included are any other projects from Parks and Airport that may need some additional Council time.

After much discussion the Council did not see a need to add any additional meetings. They were, however, open to longer work session meeting for budget development. The Council would like to receive the details of subjects in their packets with an executive summary so that they can formulate their questions and keep the meetings to a minimum. The Council also stated that they would like to receive the packets for work sessions ahead of time just like their regular meetings.

City Manager Anette Spickard asked if any of the Council Members were interested in attending any of the opportunities to speak regarding the election of the 3% L.O.T. City staff is limited to educational communication in reference to the election, however the Council has the opportunity to use persuasion should they choose. The main goal as always in these presentations is to inspire constituents to take a stand and get out and vote. A list of speaking points will be provided and the length in all cases will be limited to no more than 5-10 minutes.

Council Member Sowers and Mayor Aymon are interested in the Star News’ Sponsored Candidate Election Forum on Monday, April 30th.

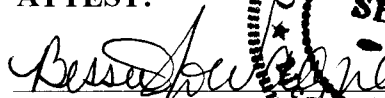
Council Member Holmes and Council Member Nielsen were interested in attending the McCall Chamber of Commerce After Hours on Thursday, April 19th.

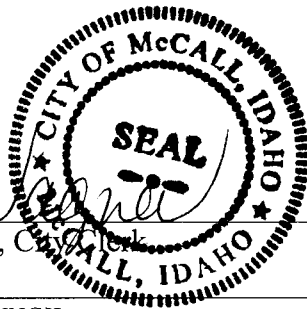
Mayor Aymon and Council Member Giles were interested in attending the Rotary Club meeting on Wednesday April 18th.

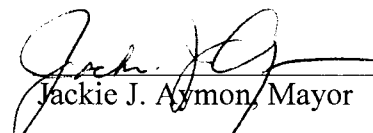
ADJOURNMENT

Without further business, Mayor Aymon adjourned the meeting at 7:35p.m.

ATTEST:


BessieJo Wagner, City Clerk




Jackie J. Aymon, Mayor