

# MINUTES

---

**McCall City Council  
Regular Meeting  
McCall City Hall -- Legion Hall  
January 25, 2018**

Call to Order and Roll Call  
Pledge of Allegiance  
Approve the Agenda  
Consent Agenda  
Work Session  
Public Comment  
Public Hearing  
Business Agenda  
Adjournment

## **CALL TO ORDER AND ROLL CALL**

**Mayor Aymon called the regular meeting of the McCall City Council to order at 5:30 p.m. Mayor Aymon, Council Member Giles, Council Member Holmes, Council Member Nielsen, and Council Member Sowers all answered roll call.**

City staff members present were Bill Nichols, City Attorney; BessieJo Wagner, Interim City Manager/City Clerk; Shay Tyler, Deputy Clerk; Erin Greaves, Communications Manager; Linda Stokes, City Treasurer; Delta James, Economic Development Planner; Kurt Wolf, Parks and Recreation Director; Jay Scherer, Airport Manager; Eric McCormick, Golf Course Superintendent; Meg Lojek, Library Director; Nathan Stewart, Public Works Director; Tara Woods, Recreation Supervisor

Also in attendance was Bryan Foote and Heidi Carter of Horrocks Engineering; Greg Baer and Carrie Davidson of Baer Group; Rick Fereday, Airport Advisory Committee; Julie Thrower, Environmental Advisory Committee

**Mayor Aymon led the audience in the Pledge of Allegiance.**

## **APPROVE THE AGENDA**

**Council Member Nielsen moved to approve the agenda as amended to remove AB 18-17 Transportation Master Plan Public Website - Staff Presentation. Council Member Holmes seconded the motion. In a voice vote all members voted aye and the motion carried.**

## CONSENT AGENDA

Staff recommended approval of the following items:

1. City Council Special Minutes – December 1, 2017
2. City Council Special Minutes – December 8, 2017
3. Clerk Licenses Activity Report
4. Payroll Report for Period ending January 12, 2017
5. Warrant Register – GL
6. Warrant Register – Vendor
7. AB 18-19 Request to Approve the Termination and Establishment of a New Lease for Hangar 540
8. AB 18-20 Request to Approve the Termination and Establishment of a New Lease for Hangar 213
9. AB 18-21 Request to Approve the Termination and Establishment of a New Lease for Hangar 704
10. AB 18-25 Treasurer’s Report as required by IC 50-208
11. AB 18-26 Treasurer’s Quarterly Report as Required by IC 50-208
12. AB 18-27 Request for Authorization for the Destruction of Records – Resolution 18-05

**Council Member Sower moved to approve the Consent Agenda as submitted. Council Member Giles seconded the motion. In a roll call vote Council Member Sowers, Council Member Giles, Mayor Aymon, Council Member Holmes, and Council Member Nielsen all voted aye and the motion carried.**

## WORK SESSION

### **AB 18-22 Downtown Core Reconstruction Work Session – Phase 1 Preliminary Design Update**

Public Works Director Nathan Stewart introduced the Downtown Core Reconstruction team and gave a brief history of what has transpired up to date. He gave a general overview of the project’s phases and schedule. The Downtown Core Reconstruction Project originated with the adoption of the Downtown Core Master Plan in 2012. It was then included in the Streets Local Option Tax ordinance’s list of projects as adopted in 2015. A schedule for project implementation was approved by the City Council in spring 2017 and supported by findings of the Downtown Core Feasibility Study (dated June 2017).

The project is currently in the preliminary design stage for Phase 1, which reconstructs both underground utilities and roadway and streetscape improvements on Lenora and Second Street. The project team (City staff and Horrocks Engineers) last presented to the City Council on 8/25/17. Three streetscape themes (Mountain Rustic, Traditional, and Mountain Contemporary) were presented along with the results of a public opinion survey addressing these themes and preferences for pavers vs. concrete sidewalks.

Carrie Davidson of Baer Group presented the Phase 1A update on the civil design and budget. She gave the construction details and schedule of the coming months, and discussed the underground

utilities such as stormwater facilities, water and sewer facilities, and a sleeve for future franchise utilities at Veterans' Alley. Payette Lakes Recreational Water & Sewer District and the City has been in communication to coordinate sewer improvements. The impacts will be a block closure (one at a time), temporary intersection closures, sidewalks remaining open with limited closures, and business owners will be contacted. Costs estimates are within the 7% of the Transportation Master Plan estimate at \$2,838,048 for roadway & stormwater improvements, the water improvements are at 25% of feasibility study estimate at \$193,624, and those numbers will be refined as it is moved forward.

Communication Manager Erin Greaves presented the public information outreach strategies. The focus will be to connect with the general public, property owners, business owners, stakeholders, and staff/council. Concentrated effort will be made to inform and communicate with all entities as to what areas are under construction as well as timelines for those areas, who to contact with questions, and keeping good internal communication with staff. The main messages to be put out to the public will include the process and timeline, benefits, parking, and budgeting/funding. Hurdles to strategize is business owner involvement, sidewalk/street closures, traffic redirection, ADA compliance assistance, internal communication, and safety. Communication tools to be utilized will be print, social media, website, branding, the McCall Area Chamber of Commerce, the Council, community presentations, coordinating with Treasure Valley Transit, email marketing, online open house, construction signage, and mobile boards.

Greg Baer of Baer Group presented the 3D model and covered the design elements. The 3D model is a tool to be utilized by both the design team as well as provide a public information experience that allows the community to visualize the future downtown core throughout the multiple phases of the project. The development of the model's finer details, roadway/sidewalk materials and streetscape components will evolve with project's civil design and future decisions made by the staff and Council. The model showed design elements such as a raised intersections with flush bulb sidewalks for easier foot traffic, lighting, removable planting pots, rolled traffic rated curbs for vendors, large canopy trees for shade and softening effect with smaller more decorative trees along the sidewalks, and sidewalk medium options, and elevated doorways design incorporation. Due to complicated challenges, the project will not be a traditional plan, and Public Works Director Stewart shared some of those difficult challenges are meeting ADA issues, the layout of the area, and the problematic issues with existing buildings. The parking is also a big issue and discussions are being had on solutions. The new design will have a minor reduction of spaces but some spots are not actual parking spaces, and the current diagonal parking does not meet code so changes have to be made. The parking study showed there are some public parking lots available but need better signage, and businesses could direct employees to park in designated areas to free up more spaces for customers. The final design has yet to be determined. The 3D model is only to show what can be done.

Brian Foote of Horrocks Engineering shared the next steps which include meetings with property/business owners, online open house, Phase 1A Design submittals, Council workshops, bidding/contract award, and Phase 1B preliminary design. It is projected that Phase 1A construction should begin by late summer 2018. Mayor Aymon requested the work sessions be held on Fridays.

## **PUBLIC COMMENT**

**Mayor Aymon called for public comment at 6:53 p.m.**

**Hearing no comments, Mayor Aymon closed the comment period at 6:53 p.m.**

## **BUSINESS AGENDA**

### **AB 18-18 Airport Advisory Committee Annual Report to City Council**

Rick Fereday of the McCall Airport Advisory Committee (AAC) presented the Airport Advisory Committee annual report. The City Council asks the AAC give an annual report each year regarding accomplishments of the AAC and selected focus items for upcoming years. The Airport Advisory Committee is established pursuant to Idaho Code Section 50-210, to advise and make recommendations to the McCall City Council on matters pertaining to the safety, operation, and maintenance of the McCall Municipal Airport.

Mr. Fereday reported there are 85 hangars, and over 1700 passengers came through McCall last year. The airport is self-supported and an important transportation avenue. The land acquisition is complete and now the project to become FAA compliant can be started. Preliminary design in will begin in 2019 with construction in 2020. Highlights include a new lease rate implementation, the well-attended Idaho Aviation Association sponsored July event, and the new snow plow is much faster and works great. 2018 projects include the ramp repair which will begin in the spring, and a required FAA Ice and Snow Plan. Future projects include rehabilitation of the apron surfaces, an update to the Airport Master Plan, relocating the taxi way, and looking to build more hangars in the triangle area once the diagonal taxiway is removed. The new lease rate is the reason behind the 3 sales last fall and stimulating the new hangar creation. The grant match requirements will be \$677,000 over the next 4 years so the City needs to prepare for those funds, and the State percentage will be 3%, up from 2.5% that will help with the grant match. The snow removal services will not be implemented until next year.

### **AB 18-24 Environmental Advisory Committee (EAC) Annual Report to Council**

Julie Thrower, Environmental Advisory Committee (EAC) incoming Chair, presented the Committee's annual report. The mission of the Environmental Advisory Committee to the City of McCall is to identify and promote a unifying policy of objectives for environmental stewardship and sustainability across all city departments and for the ultimate benefit of the community.

Ms. Thrower reported the Green Business program launch was put on hold until winter to make it more feasible to meet with business owners. In the meantime, the EAC has scheduled to attend Chamber meeting, etc. to share the program on that public forum. She shared what has been done in promoting the evasive noxious weed control program including looking at having a Noxious Weed Day and helping landowners combat their weed issues. Mayor Aymon suggested the EAC have an educational booth at the Firewise event in May. Next, she reported meeting with the Payette Lake Water Quality Council who is reorganizing to take on water quality issues. The EAC would like to establish an Earth Day to promote environmental education. Recycling has been a major concern, and she shared what efforts have been made to find out how recycling is handled

in Valley County. There is a need for a waste reduction policy and because this is a complicated issue, the Committee would like make the recommendation to hire a consultant. Mayor Aymon asked the EAC look for some language from other communities with a diversion policy, and who those communities partner with. The Local Option Tax Ordinance could be explored as a possible funding source and partnering with Valley County to share costs.

**AB 18-16 Request for Approval to submit a McCall Rotary Club Grant Application for tree planting at Riverfront Park**

Economic Development Planner Delta James presented the McCall Rotary Club grant for tree planting at Riverfront Park. City The City of McCall Parks and Recreation Department is seeking approval for submittal a grant application to the McCall Rotary Club in an amount not to exceed \$5,250 (exact grant request TBD) to support tree planting at Riverfront Park. The funds will be matched with \$3,000 from the City of McCall Parks and Recreation FY18 and FY19 (\$1,500 each year) budget allocation for tree planting. The McCall Rotary Club has adopted a goal of planting one tree for every Rotary Club member (currently there are 67 members). This project proposes a partnership with the McCall Rotary Club to meet this goal while improving the City's largest community park by planting the trees near the Sheep Bridge access within Riverfront Park. Irrigation hookup to the newly installed water sub out on the north side of the park is anticipated for 2018. This will provide irrigation needed to establish the trees after planting.

Parks & Recreation Director Kurt Wolf gave a report on the type of trees and gave a status update on the Riverfront Park's improvements and goals.

**Council Member Giles moved to approve submission of a McCall Rotary Club grant application and authorize the Mayor to sign all necessary documents. Council Member Holmes seconded the motion. In a roll call vote Council Member Giles, Council Member Holmes, Mayor Aymon, Council Member Nielsen, and Council Member Sowers all voted aye and the motion carried.**

**AB 18-15 Request to approval Artwork Commission Agreement with Susan Madacsi for public art on Lardo Bridge**

Economic Development Planner Delta James presented the Artwork Commission agreement with Susan Madacsi for public art on Lardo Bridge and gave a brief history of McCall's public art program. In keeping with the City of McCall Public Art Policies, adopted by City Council June 29, 2012, a volunteer selection committee recently reviewed qualifications from eight (8) professional artists from Idaho, Oregon, Washington, Montana, and Utah and unanimously chose finalist artist Susan Madacsi of Boise, Idaho, for commission of public artwork to be installed on Lardo Bridge. The artist selection committee included representatives from the McCall Arts and Humanities Council, Idaho Transportation Department, McCall Rotary Club, McCall Public Art Advisory Committee and local professional artists. The City of McCall Public Art Advisory Committee also unanimously recommended the selection of Susan Madacsi to City Council for the project.

This public art project is funded by a National Endowment for the Arts Our Town grant (\$25,000) received by the City and matched by City general fund allocation for public art (\$25,000). The artist's scope of work includes preparation of at least two design concepts that will be publically

vetted so that Council can make an informed decision on the final design, fabrication, and installation of the public art project. The Artwork Commission Agreement has been reviewed by the City Attorney.

Bridging the Source is the current art focus. Lardo Bridge has 6 public art placement locations. James shared the project scope and timeline with the art in place by the end of 2019. She explained the selection process, how the project is financed through a grant and carry over funds from previous projects for City match, and shared images to show the artist's style and medium.

**Council Member Giles moved to approve the Artwork Commission Agreement with Susan Madacsi and authorize the Mayor to sign all necessary documents. Council Member Sowers seconded the motion. In a roll call vote Council Member Giles, Council Member Sowers, Mayor Aymon, Council Member Holmes, and Council Member Nielsen all voted aye and the motion carried.**

**AB 18-23 2017 Annual Department Reports to Council: Parks and Recreation, Golf, and Public Library**

Council Members have requested the opportunity to review and discuss operations, priorities, and future activities for each Department in more detail.

Staff has prepared brief Annual Reports for the following departments: Parks and Recreation, Golf, and the Public Library. The Reports are intended to serve two purposes: provide background for the Council and provide an overview of the Department for the public. Parks and Recreation Director Kurt Wolf, Golf Course Superintendent Eric McCormick, and Library Director Meg Lojek gave their reports.

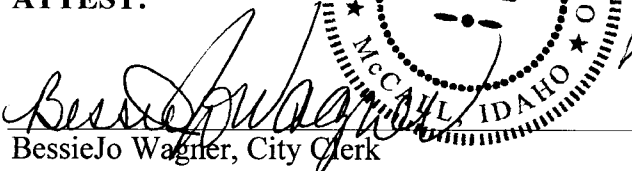
**Upcoming Meetings Schedule Discussion**

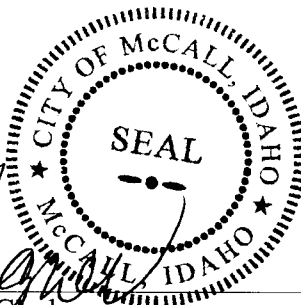
Council discussed upcoming meetings.

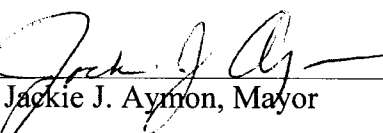
**ADJOURNMENT**

**Without further business, Mayor Aymon adjourned the meeting at 8:40 p.m.**

**ATTEST:**

  
BessieJo Wagner, City Clerk



  
Jackie J. Aymon, Mayor